

At this meeting, the Commission is being asked to review and discuss the draft letter to ensure it accurately reflects the full body's input. Commissioners may propose edits or additions as needed. The final version, once approved, will be forwarded to the Governmental Processes Committee for its consideration as part of the broader City Council review.

STRATEGIC PLAN ALIGNMENT:

This item aligns with Envision Riverside 2025 Strategic Priority 5, High Performing Government, Goal 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

It aligns with Envision Riverside 2025 Cross Cutting Threads as follows:

1. **Community Trust** – This review enhances transparency and public accountability by ensuring that Boards and Commissions are functioning effectively, meeting consistently, and serving their intended advisory roles. Community involvement remains a priority through ongoing opportunities for public comment and participation in advisory processes.
2. **Equity** – Streamlining membership structures and clarifying responsibilities ensures more equitable access to participation and improves representation across all Wards. A standardized governance framework helps ensure all commissions operate under fair and consistent expectations.
3. **Fiscal Responsibility** – Reducing inactive or overlapping commissions and right-sizing membership supports more efficient use of City resources, including staff time and administrative support. Resources saved can be redirected toward higher-impact programs and services.
4. **Innovation** – The proposed standardization and restructuring provide an opportunity to modernize how Boards and Commissions operate, including clearer onboarding, digital access to materials, and improved collaboration tools for commissioners and the public.
5. **Sustainability & Resiliency** – Establishing a consistent framework for governance and participation supports long-term stability, reduces redundancy, and helps ensure that advisory bodies remain relevant and effective in adapting to future community needs.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Krystelle Schneider, Senior Management Analyst

Attachment: Draft Letter of Recommendations