



FEES AND CHARGES STUDY

CITY OF RIVERSIDE, CALIFORNIA

Final Draft Report of Findings

March 26, 2024

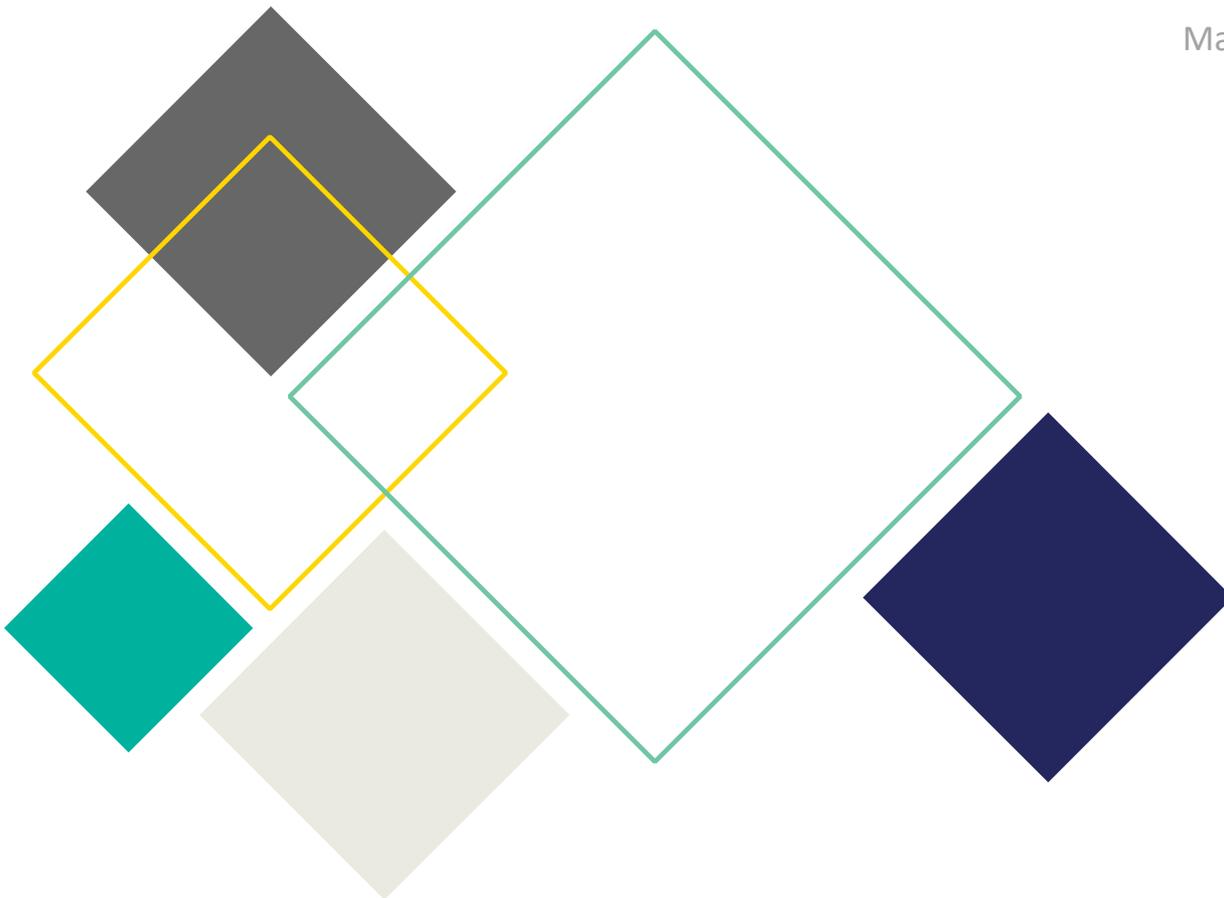


TABLE OF CONTENTS

CHAPTER 1. EXECUTIVE SUMMARY 1-1

- INTRODUCTION 1-1
- STUDY SCOPE AND OBJECTIVES 1-1
- STUDY FINDINGS 1-3
- METHODOLOGY 1-5

CHAPTER 2. USER FEE SUMMARIES BY DEPARTMENT 2-1

- COMMUNITY DEVELOPMENT..... 2-1
- PUBLIC WORKS 2-7
- POLICE 2-22
- FIRE..... 2-28
- PARKS, RECREATION AND COMMUNITY SERVICES 2-37
- CITY CLERK 2-44
- FINANCE 2-46
- LIBRARY 2-49
- RIVERSIDE PUBLIC UTILITIES 2-53

CHAPTER 1. EXECUTIVE SUMMARY

Introduction

MGT is pleased to present the City of Riverside with this summary of findings for the recently updated fees and charges study for related city departments.

The City of Riverside had not had an external cost of service study performed since 2016. The City contracted with MGT in May of 2021 to perform a cost-of-service study using fiscal year 2020-2021 budgeted figures, staffing, and operational information. The current City fees represent the fees being charged at the beginning of this study.

After MGT completed the cost analysis for the departments' fees and charges, the final phase of the study, including fee recommendations and presentation to council, was put on hold by the City. In 2023, the City elected to have their own staff, with training and guidance from MGT, update MGT's costing models with fiscal year 2023-2024 budgeted expenditures and salaries/benefits, and 2023 annual volume statistics. The findings in this report represent a combination of MGT's original cost analysis and the City's updates.

This report is the culmination of an extensive study conducted by MGT in collaboration with the City's management and staff. MGT would like to take this opportunity to gratefully acknowledge all management and staff who participated in this project for their efforts and coordination. Their responsiveness and continued interest in the outcome of this study contributed greatly to its success.

Study Scope and Objectives

The study included a review of fee-for service activities within the following departments:

- ◆ Community Development:
 - Building & Safety*
 - Code Enforcement*
 - Planning
 - Arts and Cultural Affairs
- ◆ Public Works:
 - Engineering
 - Public Parking
 - Animal Services
- ◆ Police
- ◆ Fire
- ◆ Parks, Recreation and Community Services
- ◆ City Clerk
- ◆ Finance

- ◆ Library
- ◆ Riverside Public Utilities
 - RPU Electric
 - RPU Water

*Note that Building and Planning cost analysis results are not included in this report and will be presented at a later date.

The study was performed under the general direction of the Finance Department with the participation of representatives from each department. The primary goals of the study were to:

- ◆ Determine the City's costs to provide specific fee-related services.
- ◆ Determine whether there are any opportunities to implement new fees.
- ◆ Identify service areas where the City might adjust fees to better reflect the full cost of services or to subsidize fees with general fund revenue to reflect other economic or policy considerations.
- ◆ Develop fiscal projections based on recommended increases (or decreases) to fees.
- ◆ Provide comparative data for what neighboring cities are charging for similar services.
- ◆ Review potential disproportionate impact of existing and recommended City fees and charges on sectors of the community and recommend mitigating actions to ensure/enhance equity in the application of City fees.

The information summarized in this report addresses each of these issues and provides the City with the tools necessary to make informed decisions about any proposed fee adjustments and the resulting impact on restricted and general fund revenues.

Study Findings

The study's primary objective was to provide the City's decision makers with the basic data needed to make informed pricing decisions. This report details the full cost of each service for which a fee is charged and presents proposed fees and fiscal projections based on recommended cost recovery levels. The fee analysis adheres to Proposition 26 which is based on the "estimated reasonable cost of providing a service". Recommendations were based upon careful consideration of the results of the cost analysis, historical cost recovery levels, and market comparisons.

The exhibit on the following page displays the costs and projections of each department/division into the following categories:

Column A, User Fee Costs – This column represents what it is actually costing each of the departments to provide the annual user fee services based on the annual volume statistics. In total, this study evaluated \$26,604,171 in costs to provide user fee services. It is this amount that is the focus of this study and represents the total potential for user fee-related revenues for the city.

Column B, Current Revenues – This column represents what the city is currently recovering in revenue for these same services based on the annual volume statistics. Based on current fee recovery levels, the city receives fee-related cost recovery in the amount equal to \$13,228,933 and is experiencing an overall 50% cost recovery level. The detail of individual fees for each department may be found in subsequent sections of this report.

Column C, Current Subsidy – Current fee levels recover 50% of full cost, leaving 50%, or \$13,375,238, to be funded by other sources. This subsidy represents an opportunity for an updated and more focused cost recovery effort by the City for fee-related services.

Column D, Recommended Recovery – It is estimated that adoption of the recommended fees would increase cost recovery to \$20,235,950. This would bring the overall cost recovery level up to 76%.

Column E, Increased Revenue – Assuming activity levels remain relatively static, approximately \$7,007,017 in additional cost recovery could be received by the City. This would represent a 53% increase over the amounts currently being collected for these activities by the City on an annualized basis.

City of Riverside
User Fee Cost & Revenue Analysis
FY 2024-2025

User Fee Department	Current				Recommended			
	(A) Full Cost User Fee Services	(B) Current Revenue	(C) Current Subsidy	(D) Cost Recovery Policy	(E) Increased Revenue			
Community Development								
<i>Code Enforcement</i>	\$ 1,447,978	\$ 976,808 67%	\$ 471,170 33%	\$ 1,447,978 100%	\$ 471,170			
<i>Arts & Cultural Affairs</i>	\$ 467,497	\$ 19,104 4%	\$ 448,393 96%	\$ 23,505 5%	\$ 4,401			
Public Works								
<i>Engineering</i>	\$ 3,144,986	\$ 2,401,368 76%	\$ 743,618 24%	\$ 3,144,986 100%	\$ 743,618			
<i>Public Parking</i>	\$ 29,297	\$ 18,584 63%	\$ 10,713 37%	\$ 29,297 100%	\$ 10,713			
<i>Animal Services</i>	\$ 2,048,540	\$ 775,823 38%	\$ 1,272,717 62%	\$ 1,013,760 49%	\$ 237,937			
Police	\$ 1,081,158	\$ 478,866 44%	\$ 602,292 56%	\$ 913,344 84%	\$ 434,478			
Parks, Recreation & Comm Svcs								
<i>Administration</i>	\$ 107,895	\$ - 0%	\$ 107,895 100%	\$ 107,895 100%	\$ 107,895			
<i>Recreation</i>	\$ 7,608,737	\$ 2,855,409 38%	\$ 4,753,328 62%	\$ 2,926,064 38%	\$ 70,655			
City Clerk	\$ 35,355	\$ 48,000 136%	\$ (12,645) -36%	\$ 35,355 100%	\$ (12,645)			
Finance	\$ 13,266	\$ 10,688 81%	\$ 2,578 19%	\$ 10,133 76%	\$ (555)			
Fire	\$ 2,295,343	\$ 1,751,248 76%	\$ 544,095 24%	\$ 2,295,343 100%	\$ 544,095			
Library	\$ 41,345	\$ 5,792 14%	\$ 35,553 86%	\$ 6,193 15%	\$ 401			
RPU Electric	\$ 2,836,426	\$ 1,126,237 40%	\$ 1,710,189 60%	\$ 2,836,426 100%	\$ 1,710,189			
RPU Water	\$ 5,446,349	\$ 2,761,006 51%	\$ 2,685,343 49%	\$ 5,445,672 100%	\$ 2,684,666			
Totals:	\$ 26,604,171	\$ 13,228,933 50%	\$ 13,375,238 50%	\$ 20,235,950 76%	\$ 7,007,017			

Methodology

A cost-of-service study is comprised of two basic elements:

- ◆ Hourly rates of staff providing the service.
- ◆ Time spent to provide the service.

The product of the hourly rate calculation times the time spent yields the cost of providing the service.

Hourly Rates

The hourly rate methodology used in this study builds indirect costs into city staff hourly salary and benefit rates to arrive at fully burdened hourly rates. Fully burdened hourly rates are a mechanism used to calculate the total cost of providing services. Total cost is generally recognized as the sum of the direct cost together with a proportionate share of allowable indirect costs. The proper identification of all costs (including labor, operating expense, department administration and citywide support) as “direct” or “indirect” is crucial to the determination of the total cost of providing services.

Direct costs are typically defined as those that can be identified specifically to a particular function or activity, including the labor of persons working directly on the specific service for which the fee is charged, and possibly materials or supplies those people use for the task. Indirect costs are those that support more than one program area and are not easily identifiable to specific activities. Examples of indirect costs are: 1) departmental administrative and support staff, 2) training and education time, 3) public counter and telephone time, 4) some service and supply costs, and 5) citywide overhead costs from outside of the department as identified in the City’s cost allocation plan.

MGT’s hourly rate calculation methodology includes the following:

Personnel Services Analysis – each staff classification within the department or division is analyzed in the study. The first burden factor is comprised of compensated absences such as vacation/holidays/sick leave days taken in a year’s time. Staff classifications are then categorized as either direct (operational) or indirect (administrative or supervisory) labor. In some cases, a classification will have both direct and indirect duties. The total indirect portion of staff cost is incorporated into hourly overhead rates.

Indirect Cost Rate – a ratio of indirect cost to direct labor (salaries plus benefits) is established. There are three elements of indirect cost incorporated, including:

- ◆ Indirect Labor – includes total compensation, administrative and supervisory staff costs.
- ◆ Other Operating Expenses – most services and supplies are included as a second layer of indirect cost and are prorated across all fees and services. There are some service and supply expenses classified as “allowable direct. Some examples of these are professional services expenses, or sports supplies. These allowable direct expenses would be directly associated with specific fees or programs, as opposed to being allocated across all activities through the indirect overhead.
- ◆ External Indirect Allocations – this represents the prorated portion of citywide overhead (from the City’s cost allocation plan) which is attributable to the service for which the fee is charged.

Fully Burdened Hourly Rates – incorporates all the elements that comprise the hourly rates used in this cost analysis.

- ◆ Each direct or operational staff classification is listed, together with the average annual salary.
- ◆ The hourly salary rate is calculated by taking the annual salary of an employee and dividing by 2,080 available productive hours in a year.
- ◆ The benefit rate reflects the average benefit rate as a percentage of the salary rate. Multiplying this percentage by the hourly salary rate determines the benefit rate to be included in the fully burdened rate.
- ◆ The overhead rate is derived by multiplying the internal and external indirect cost rates against the salary plus benefit rates.

The total combines the salary, benefits, and overhead rates. This is the fully burdened rate for each staff classification. MGT prepared indirect overhead rates and corresponding hourly rate calculations using FY 2020-21 budgeted expenditures, and City staff updated the rates using FY 2023-2024 budgeted expenditures.

Time Spent

Once fully burdened hourly rates were developed for city staff, the next step in the process was to identify staff time spent directly on each of the user fee activities. Each staff person involved in the user fee services identified time spent to complete each task associated with all user fee services. Annual volume statistics were also gathered in order to develop total annual workload information. This information is provided in detailed user fee workbooks which were provided to the City upon completion of the study.

Fee Calculations and Revenue Projections

Given this information, MGT was able to calculate the cost of providing each service, both on a per-unit and total annual basis (per-unit cost multiplied by annual volume equals total annual cost). As mentioned above, costs were calculated by multiplying per-unit time estimates by the hourly labor rates; additional operating expenses directly associated with certain services were also added in. Finally, if other departments or divisions provided support into certain user fee activities, this time was accounted for and added into the analysis as a crossover support activity. Full costs are then compared to current fees/revenues collected, and subsidies (or over-recoveries) are identified.

User fee summaries by department may be seen in [Chapter 2](#) of this report.

Legal, Economic & Policy Considerations

Calculating the true cost of providing city services is a critical step in the process of establishing user fees and corresponding cost recovery levels. Although it is an important factor, other factors must also be given consideration. City decision makers must also consider the effects that establishing fees for services will have on the individuals purchasing those services, as well as the community as a whole.

The following legal, economic and policy issues help illustrate these considerations.

- ◆ **State law** - In California, user fees are limited to the "estimated reasonable cost of providing a service" by Government Code section 66014(a) and other supplementary legislation. California voters approved Proposition 26 in November of 2010, which defined "taxes" as "any levy, charge, or exaction of any kind imposed by a local government" subject to seven exceptions. Most of the exceptions require that the City charge a fee which does not exceed the reasonable cost to the City to provide the service for which the fee is charged. Thus, if the fee exceeds the reasonable cost of service, it may be considered a "tax" which must be approved by the voters. We have calculated each fee to recover no more than the reasonable cost of each service so that none of the fee adjustments recommended herein will be considered taxes under Proposition 26. Additionally, it should be noted that some fees (e.g., certain animal control fees or oversize permit fees) may be capped by state law and may not change, regardless of any cost analysis performed.
- ◆ **Economic barriers** - It may be a desired policy to establish fees at a level that permits lower income groups to use services that they might not otherwise be able to afford.
- ◆ **Community benefit** - The Council may wish to subsidize some user fees in order to reflect policy considerations which supersede cost recovery. For example, many Community Services fees have very moderate cost recovery levels. Some programs are provided free of charge or for a minimal fee regardless of cost. Youth and senior programs tend to have the lowest recovery levels. Miscellaneous classes tend to have a moderate cost recovery level and adult sports programs typically have a higher cost recovery level.
- ◆ **Private benefit** - If a user fee primarily benefits the fee payer, we recommend the fee be set at, or close to, 100% full cost recovery. Development-related fees generally fall into this category; however, exceptions are sometimes made for services such as appeal fees or fees charged exclusively to residential applicants.
- ◆ **Service driver** - In conjunction with the third point above, the issue of who is the service recipient versus the service driver should also be considered.
- ◆ **Managing demand** - For those fees which are not subject to pure cost recovery limitations, other market considerations may inform recommended fee levels. Elasticity of demand is a factor in pricing certain city services; increasing the price of some services results in a reduction of demand for those services, and vice versa.
- ◆ **Competition** - Certain services, such as recreation classes, may be provided by neighboring communities or the private sector, and therefore demand for these services can be highly dependent on what else may be available at lower prices. Furthermore, if the City's fees are too low, demand enjoyed by private-sector competitors could be adversely affected.
- ◆ **Incentives** - Fees can be set low to encourage participation in a service, such as a youth sports program or the issuance of a water heater permit.

- ◆ **Comparative Data** - One additional tool that many agencies use when considering how to establish fees for services is a comparison of what other agencies are charging for similar services. As part of this study, MGT collected fee schedules from surrounding area cities and extracted a sampling of fees to compare with fees charged by the City of Riverside. The City's Executive Steering Committee selected five neighboring agencies that would provide the best comparison. The fees to compare were selected by the departments with guidance from MGT. The results of the comparative survey may be found for each department within their respective summary sections.

CHAPTER 2. USER FEE SUMMARIES BY DEPARTMENT

Community Development

The user fee/cost analyses for this department mirrors the structure of City's fee schedule and was developed separately for each division:

- ◆ Code Enforcement
- ◆ Arts and Cultural Affairs

Fees are charged in a variety of ways including:

- ◆ Flat (or fixed) fees – the fee is always the same, regardless of size or complexity of the service provided in each instance.
- ◆ Per square (or linear) foot – the fee is calculated based on the size of the project under review.
- ◆ Hourly (or time-and-materials) – city staff track time and materials expense, and fees are calculated to recover actual costs.
- ◆ Actual cost – this fee is charged to recover consultant costs as billed to the City.
- ◆ Percentage of permit – the fee is calculated as a percentage of the original permit fee.

Code Enforcement

Code enforcement fees benefit businesses, the development community, and the citizens of Riverside and are therefore eligible for cost recovery. The City's policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities.

Within the Code Enforcement division, current fees recover 67% of the total costs to provide services for which fees are charged. Recommended fees are set at 100% of cost. Assuming no loss in demand, recommended fee adjustments will result in an additional \$471,170 revenue per year.

Recovery levels for Code Enforcement fees range from 0% to 159%. Two fees are currently recovering over 100% of cost. In keeping with State law, the target cost recovery percentage must be set at 100%.

Code Enforcement collects over half a million dollars annually through administrative civil penalties and administrative citations. Both of these fee categories have subcategories of \$100, \$200, and \$500 depending on the number of violations. MGT recommends leaving these fees the same.

The User Fee Summary Sheet following this narrative provides further details of MGT's fee analysis for Code Enforcement.

Arts and Cultural Affairs

The Arts and Cultural Affairs division services benefit the Riverside community. Because these fees are seen as a community benefit, they historically have been heavily subsidized by the general fund. This is in line with industry standards and with surrounding comparable agencies.

Within the Arts and Cultural Affairs division, current fees recover 4% of related fee-for-service costs. Staff has recommended a small increase to some fees to recover 5% of cost. Assuming no loss in demand, recommended fee adjustments will result in an additional \$4,401 revenue per year.

The User Fee Summary Sheet following this narrative provides further details of MGT's fee analysis for Arts and Cultural Affairs.

Comparative Data

Surveys showing a selected group of Building, Code Enforcement, Planning, and Arts and Cultural Affairs fees in comparison to neighboring agencies can be found following this narrative. Overall, the department fees are within the range of their peers.

Disproportionate Impact

Community Development's fees are primarily charged to developers and business owners. The department did not identify any fees that may present a disproportionate impact on low-income or other sectors of the community.

Code Enforcement User Fee Summary Sheet

Agency: City of Riverside
 Department: CEDD - Code Enforcement
 Fiscal Year: 2024-2025

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit		Current Recovery %	Annual			Per Unit		Annual		
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1 DANGEROUS BUILDING INSPECTIONS - Demolitions														
2	Original inspection	No Charge	3	\$ -	\$ 942	0%	\$ 2,827	\$ -	\$ 2,827	100%	\$ 942	\$ 2,827	\$ 2,827	\$ -
3	Per re-inspection for non-compliance (no additional fee if corrected)	Per Inspection	1	\$ 118	\$ 336	35%	\$ 336	\$ 118	\$ 218	100%	\$ 336	\$ 336	\$ 218	\$ -
4	Per abatement (administrative)	Flat Fee	1	\$ 4,394	\$ 3,808	115%	\$ 3,808	\$ 4,394	\$ (586)	100%	\$ 3,808	\$ 3,808	\$ (586)	\$ -
5	Plus contractor's cost	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
6	Summary abatement - without notice	Flat Fee	1	\$ 4,394	\$ 2,755	159%	\$ 2,755	\$ 4,394	\$ (1,639)	100%	\$ 2,755	\$ 2,755	\$ (1,639)	\$ -
7	Plus contractor's cost	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
8	Title Release Process - all abatements	Flat Fee	1	\$ 177	\$ 297	60%	\$ 297	\$ 177	\$ 120	100%	\$ 297	\$ 297	\$ 120	\$ -
9	Plus county recording fees	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
10	Plus Building Official review and sign off	Flat Fee	1	\$ 1,286	\$ 1,779	72%	\$ 1,779	\$ 1,286	\$ 493	100%	\$ 1,779	\$ 1,779	\$ 493	\$ -
11 TRASH/NUISANCE ABATEMENT														
12	Original inspection	No Charge	1,300	\$ -	\$ 437	0%	\$ 567,486	\$ -	\$ 567,486	100%	\$ 437	\$ 567,486	\$ 567,486	\$ -
13	Per re-inspection for non-compliance (no additional fee if corrected)	Per Inspection	1,300	\$ 118	\$ 383	31%	\$ 497,658	\$ 153,400	\$ 344,258	100%	\$ 383	\$ 497,658	\$ 344,258	\$ -
14	Per abatement (administrative)	Per Abatement	30	\$ 177	\$ 297	60%	\$ 8,900	\$ 5,310	\$ 3,590	100%	\$ 297	\$ 8,900	\$ 3,590	\$ -
15	Plus cost of contractor	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
16	Summary abatement - without notice	Flat Fee	20	\$ 355	\$ 1,920	18%	\$ 38,395	\$ 7,100	\$ 31,295	100%	\$ 1,920	\$ 38,395	\$ 31,295	\$ -
17	Plus contractor's cost	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
18 VEHICLE ABATEMENT														
19	Original property inspection	No Charge	250	\$ -	\$ 354	0%	\$ 88,546	\$ -	\$ 88,546	100%	\$ 354	\$ 88,546	\$ 88,546	\$ -
20	2nd inspection, if violation corrected	No Charge	140	\$ -	\$ 300	0%	\$ 42,066	\$ -	\$ 42,066	100%	\$ 300	\$ 42,066	\$ 42,066	\$ -
21	2nd inspection, if continued investigation required	No Charge	50	\$ -	\$ 300	0%	\$ 15,023	\$ -	\$ 15,023	100%	\$ 300	\$ 15,023	\$ 15,023	\$ -
22	3rd inspection, if violation corrected	No Charge	40	\$ -	\$ 300	0%	\$ 12,019	\$ -	\$ 12,019	100%	\$ 300	\$ 12,019	\$ 12,019	\$ -
23	3rd inspection, if continued investigation required	No Charge	15	\$ -	\$ 300	0%	\$ 4,507	\$ -	\$ 4,507	100%	\$ 300	\$ 4,507	\$ 4,507	\$ -
24	Final inspection and removal	Flat Fee	5	\$ 236	\$ 724	33%	\$ 3,619	\$ 1,180	\$ 2,439	100%	\$ 724	\$ 3,619	\$ 2,439	\$ -
25	Additional charge per vehicle over one vehicle	Flat Fee	2	\$ 56	\$ 65	87%	\$ 129	\$ 112	\$ 17	100%	\$ 65	\$ 129	\$ 17	\$ -
26	Charge to remove and dispose of vehicles	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
27 WEED ABATEMENT														
28	Original inspection	No Charge	240	\$ -	\$ 519	0%	\$ 124,530	\$ -	\$ 124,530	100%	\$ 519	\$ 124,530	\$ 124,530	\$ -
29	Abatement administrative charge	Flat Fee	20	\$ 177	\$ 379	47%	\$ 7,580	\$ 3,540	\$ 4,040	100%	\$ 379	\$ 7,580	\$ 4,040	\$ -
30	Plus cost of contractor	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
31 OTHER														
32	Hearing Officer	No Charge	120	\$ -	\$ 214	0%	\$ 25,719	\$ -	\$ 25,719	100%	\$ 214	\$ 25,719	\$ 25,719	\$ -
33	Administrative Civil Penalties (\$100/\$200/\$500)	Penalty, Various	-	\$ -	\$ -	0%	\$ -	\$ 306,058	\$ (306,058)	100%	\$ -	\$ -	\$ (306,058)	\$ -
34	Administrative Citation (\$100/\$200/\$500)	Penalty, Various	-	\$ -	\$ -	0%	\$ -	\$ 233,481	\$ (233,481)	100%	\$ -	\$ -	\$ (233,481)	\$ -
35	AVA Reimbursements (Vehicle Abatement)	Reimbursements	-	\$ -	\$ -	0%	\$ -	\$ 256,258	\$ (256,258)	100%	\$ -	\$ -	\$ (256,258)	\$ -
Total User Fees							\$1,447,978	\$976,808	\$471,170		\$1,447,978	\$471,170	\$0	
% of Full Cost								67%	33%		100%	48%	0%	

Arts & Cultural Affairs User Fee Summary Sheet

Agency: City of Riverside
 Department: CEDD - Arts & Cultural Affairs
 Fiscal Year: 2024-25

Ord	Service Name	Fee Description	Annual Volun	Current						Recommendations					
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Per Unit		Annual			
										Recovery Level	Fee @ Policy Lev	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	FESTIVAL OF LIGHTS AND OTHER SPECIAL EVENTS VENDORS	18% of vendor sales	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	18% of vendor sales			
2 FACILITY RENTALS DEPOSIT															
3	Grier Pavilion	Deposit	-	\$ 500.00	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	\$ 500.00	\$ -	\$ -	\$ -
4	The Box / Showcase	Deposit	-	\$ 500.00	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	\$ 500.00	\$ -	\$ -	\$ -
5 FILM PERMIT															
6	Student Film	No Fee	5	\$ -	\$ 1,140	0%	\$ 5,701	\$ -	\$ 5,701	2%	\$ 25.00	\$ 125	\$ 125	\$ 5,576	
7	Non-Profit Film	New Fee	10	\$ -	\$ 1,254	0%	\$ 12,545	\$ -	\$ 12,545	0%	\$ -	\$ -	\$ -	\$ 12,545	
8	Requires Street Closure	Flat Fee	7	\$ 414.00	\$ 2,482	17%	\$ 17,377	\$ 2,898	\$ 14,479	18%	\$ 450.00	\$ 3,150	\$ 252	\$ 14,227	
9	No Street Closure	Flat Fee	30	\$ 204.00	\$ 1,826	11%	\$ 54,779	\$ 6,120	\$ 48,659	16%	\$ 300.00	\$ 9,000	\$ 2,880	\$ 45,779	
10	Horse Carriage Permit	Flat Fee	12	\$ 53.75	\$ 978	5%	\$ 11,739	\$ 645	\$ 11,094	100%	\$ 53.75	\$ 645	\$ -	\$ 11,094	
11 SPECIAL EVENT PERMIT															
12 Residential / Neighborhood Block Party															
13	Permit Fee	Flat Fee	20	\$ 26.75	\$ 1,654	2%	\$ 33,078	\$ 535	\$ 32,543	2%	\$ 26.75	\$ 535	\$ -	\$ 32,543	
14	Late Fee (in addition to the Permit Fee)	Late Fee	-	\$ 30.00	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 30.00	\$ -	\$ -	\$ -	
15 Non-Profit Organizations															
16	Permit Fee	Flat Fee	100	\$ 80.50	\$ 3,077	3%	\$ 307,664	\$ 8,050	\$ 299,614	3%	\$ 80.50	\$ 8,050	\$ -	\$ 299,614	
17	Late Fee (in addition to the Permit Fee)	Late Fee	-	\$ 300.00	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 300.00	\$ -	\$ -	\$ -	
18 Professional Corporation, Businesses, and Other Organizations															
19	Permit Fee	Flat Fee	8	\$ 107.00	\$ 3,077	3%	\$ 24,613	\$ 856	\$ 23,757	8%	\$ 250.00	\$ 2,000	\$ 1,144	\$ 22,613	
20	Late Fee (in addition to the Permit Fee)	Late Fee	-	\$ 300.00	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 300.00	\$ -	\$ -	\$ -	
21	Cancellation Fee - Student/Non-Profit	New Fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 75.00	\$ -	\$ -	\$ -	
22	Cancellation Fee - Large Production	New Fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 300.00	\$ -	\$ -	\$ -	
Total User Fees									\$467,497	\$19,104	\$448,393	\$23,505	\$4,401	\$443,992	
% of Full Cost										4%	96%	5%	23%	95%	



Code Enforcement Fee Comparisons

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
DANGEROUS BUILDING INSPECTIONS - Demolitions (Per abatement (administrative))	\$4,334	\$3,808	Actual Cost	Actual Cost	Code Violation Fee - \$450.04 Non-Compliance Fee - \$630.24 Extension Fee - \$247.40 Abatement Fee - \$1,665.86 Hearing Fee - \$878.50 Plus Any Additional Abatement Costs	Violation Notice - \$505 Do Not Occupy Notice - \$225 Nuisance Abatement Levy - \$300 Nuisance Abatement Inspection - \$310	N/A	Actual Cost
TRASH/NUISANCE ABATEMENT (Per re-inspection for non-compliance (no additional fee if corrected))	\$118	\$383	\$398	Non-Compliance Fee: \$35 for first offense \$100 for second offense \$200 for each additional offense (12 Month Period)		N/A	Level 1 (4 hours or less) \$263.00 each Level 2 (More than 4 hours) \$97.00 hourly	N/A
VEHICLE ABATEMENT (Final inspection and removal)	\$236	\$124	Actual Cost	Free		Nuisance Abatement Levy - \$135 Inspection - \$135 Prepare Towing Contract - \$130	\$320	\$170
WEED ABATEMENT (Abatement administrative charge)	\$177	\$373	\$398	Actual Cost		Lot Cleaning Levy - \$135 Inspection - \$205 Prepare Lot Cleaning Contract - \$250	\$240	\$181

Arts & Cultural Affairs Fee Comparisons

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Film Permit Fee (Requires Street Closure)	\$414	\$450	*Fees for a business license are as follows: • \$68.00 – License • \$35.00 – Processing Fee • \$10.00 – For Each Employee Working on Film	\$883 + Encroachment charge	Film Permit Waived Encroachment Fee - \$129/Day Inspection Fee - \$105/Day	\$525.00	\$388 Film Permit Fee plus \$80 Road Encroachment Permit Fee	Traffic Lane Closure for Parking - Filming Fee \$630
Film Permit Fee (No Street Closure)	\$204	\$300	*Fees for a business license are as follows: • \$68.00 – License • \$35.00 – Processing Fee • \$10.00 – For Each Employee Working in Film	\$883	Film Permit Waived	\$525	\$388	Standard filming: \$283 per hour
Professional Corporation, Businesses, and Other Organizations (Special Event Permit) - Permit Fee	\$107	\$250	\$332	\$133	N/R	\$410	\$217	Filming and Special Events Coordination \$78, Special Event Permit (less than 30 days) \$160
Professional Corporation, Businesses, and Other Organizations (Special Event Permit) - Cancellation Fee (Large Production)	New	\$300	N/A	N/A	N/R	\$410	Loss of Deposit + 50% of Rental Fees (5-31 days prior) / 100% of Rental Fees (0-4 days prior)	N/A

Public Works

The user fee/cost analyses for this department mirrors the structure of City's fee schedule and was developed separately for each division. Divisions that are included in the cost analysis include:

- ◆ Engineering
- ◆ Public Parking
- ◆ Animal Services

Fees are charged in a variety of ways including:

- ◆ Flat (or fixed) fees – the fee is always the same, regardless of size or complexity.
- ◆ Per square (or linear) foot – the fee is calculated based on size of the project under review.
- ◆ Hourly (or time-and-materials) – city staff track time and materials expenses, and fees are calculated to recover actual costs.
- ◆ Actual cost – this fee is charged to recover consultant costs as billed to the City.
- ◆ Per work activity – these fees are for blanket flat fees for annual citywide utility excavation permits issued to utility companies.
- ◆ Per connection or installation – the fee is calculated based on the number and type of physical connections to the City's infrastructure, or the number of units of a particular device installed by the City on behalf of a private person.

Engineering

Within the Engineering division, current fees recover 76% of costs to provide services for which fees are charged, leaving 24% to be subsidized by other funding sources. This 24% represent a total dollar amount of \$743,618 annually. Staff recommends increasing recovery levels to 100%. Assuming no loss in demand, fee adjustments result in additional annual revenues of \$743,618 per year for an overall recovery.

Engineering restructured some of their fee categories to better reflect the current process, staffing levels and to be a more user-friendly fee schedule.

Highlights:

- ◆ **New Fees** – Six (6) new fees are proposed to be added to the engineering fee schedule: Vehicle miles traveled analysis, preliminary project specific review, final review, hourly rate for engineering staff, hydrology study review, and WQMP addendum review,
- ◆ **Fee Removal** – One (1) fee is recommended for removal: Landscape plan review and inspection – 1st 500 linear feet.
- ◆ **Impact Fees** – The engineering fee schedule currently has 24 impact fees on their fee schedule. These fees are not considered cost-for-service and therefore MGT did not analyze those fees.
- ◆ **Cross-Support** - Engineering provides support to planning application reviews. Those fees can be

found at the bottom of the engineering results table.

The User Fee Summary Sheet following this narrative provides further details of MGT's fee analysis for Engineering.

Public Parking

Public parking regulations manage the use of on-street parking to assist residents with valid permits and their guests in finding parking near their homes. These efforts benefit both the local community and residents and are eligible for cost recovery. Within the Parking division, current fees recover 63% of costs to provide services for which fees are charged, leaving 37% to be subsidized by other funding sources. This 37% represent a total dollar amount of \$10,713 annually. Staff recommends increasing recovery levels to 100%. Assuming no loss in demand, fee adjustments result in additional annual revenues of \$10,713 per year for an overall recovery.

The User Fee Summary Sheet following this narrative provides further details of MGT's fee analysis for Parking.

Animal Services

The City of Riverside contracts with the County of Riverside to provide shelter and field services through the Riverside County Department of Animal Services (RCDAS). Dog licensing and kennel permit services are provided by City staff within the Public Works department.

Most fees are charged on a flat (or fixed) fee basis – the fee is the same, regardless of size or complexity, and based on the time required to provide the service applied to the fully burdened hourly rate. Fines and penalties are not limited to cost.

Animal Services fees benefit those individuals or businesses specifically requesting or utilizing the services and are therefore eligible for cost recovery. Animal services also provide a benefit to the community at large. The City's policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities. Animal services would be one of the exceptions to the policy of 100% cost recovery, leaving a portion of the costs to be subsidized by the general fund. Most public agencies subsidize animal control services with the idea that licensing compliance and responsible pet ownership are more important than additional revenue collection.

Current fees recover 38% of total costs to provide the services for which fees are charged. Department staff recommend that animal services fees be increased by 31% overall, while most of them will still remain subsidized due to the community benefit of providing these services.

One new fee proposal is included in this analysis, reflective of new or additional services now being provided:

- ◆ **Kennel/Cattery License Late Fee** – The proposed fee is \$50.

Assuming no loss in demand, fee adjustments will result in an increase of \$237,927 in revenue next year, recovering 49% of total cost.

Comparative Data

Surveys showing a selected group of Engineering and Public Parking fees in comparison to neighboring agencies can be found following this narrative. Overall, the department fees are within the range of their peers. Animal Services fees were not surveyed.

Disproportionate Impact

When meeting with the above divisions in Public Works, MGT and the staff together reviewed their current and proposed fees to determine if there may be any potential disproportionate impact on a sector of the community.

Engineering and Public Parking did not identify any fees with potential disproportionate impact.

Animal Services: Providing a discount for altered dog licenses is typical of most animal service agencies to encourage owners to spay and neuter their dogs. The Animal Services division recommended an additional discount on altered dog license fees for senior citizens, since charging the full cost may present disproportionate impact on fixed or low-income seniors. The Executive Steering Committee's recommendation is to keep the department's recommended recovery level, but consider incremental increases to eventually achieve a 50% recovery level. Revenue from Unaltered Dog Licenses penalties may serve as a source of subsidies for citizen dog license fees.

Public Works Engineering User Fee Summary Sheet

Agency: City of Riverside															
Department: Public Works															
Fiscal Year: FY 2024-2025															
		Current							Recommendations						
Ord	Service Name	Fee Description	Annual Volun	Per Unit			Current Recovery	Annual			Per Unit		Annual		Recommended Subsidy
				Current Fee	Full Cost	Recovery		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	
1	DEVELOPMENT														
2	CERTIFICATE OF COMPLIANCE	Flat Fee	8	\$ 636	\$ 895	71%	\$ 7,159	\$ 5,088	\$ 2,071	100%	\$ 895	\$ 7,159	\$ 2,071	\$ -	
3	LOT LINE ADJUSTMENT, MERGER, CONSOLIDATION, OR WAIVER OF PARCEL MAP	Flat Fee	28	\$ 3,505	\$ 3,729	94%	\$ 104,401	\$ 98,138	\$ 6,263	100%	\$ 3,729	\$ 104,401	\$ 6,263	\$ -	
4	OVERLOOK PARKWAY DEVELOPMENT FEE (per dwelling)	Impact Fee	-	\$ 635	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
5	PLAN CHECK FEE^A														
6	Construction Permits - off-site improvements (street, swr, sd)														
7	\$0 - \$24,999.99	Flat Fee	3	\$ 2,393	\$ 2,752	87%	\$ 8,255	\$ 7,180	\$ 1,075	100%	\$ 2,752	\$ 8,255	\$ 1,075	\$ -	
8	\$25,000 - \$99,999.99														
9	First \$25,000	Flat Fee	2	\$ 3,456	\$ 3,720	93%	\$ 7,440	\$ 6,912	\$ 528	100%	\$ 3,720	\$ 7,440	\$ 528	\$ -	
10	Excess of \$25,000	1.54% of ECC	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
11	\$100,000 - \$199,999.99														
12	First \$25,000	Flat Fee	8	\$ 4,786	\$ 5,995	80%	\$ 47,956	\$ 38,285	\$ 9,672	100%	\$ 5,995	\$ 47,956	\$ 9,672	\$ -	
13	Excess of \$100,000	1.21% of ECC	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
14	\$200,000 - \$299,999.99														
15	First \$200,000	Flat Fee	6	\$ 6,115	\$ 7,078	86%	\$ 42,465	\$ 36,692	\$ 5,774	100%	\$ 7,078	\$ 42,465	\$ 5,774	\$ -	
16	Excess of \$200,000	1.21% of ECC	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
17	\$300,000+														
18	First \$300,000	Flat Fee	1	\$ 7,445	\$ 8,607	86%	\$ 8,607	\$ 7,445	\$ 1,162	100%	\$ 8,607	\$ 8,607	\$ 1,162	\$ -	
19	Excess of \$300,000	2.20% of ECC	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
20	Multiple Plans Submitted as Set														
21	Base Fee	Flat Fee	-	\$ 2,393	\$ 2,826	85%	\$ -	\$ -	\$ -	100%	\$ 2,826	\$ -	\$ -	\$ -	
22	Additional type of plans (each)	Flat Fee	-	\$ 513	\$ 785	65%	\$ -	\$ -	\$ -	100%	\$ 785	\$ -	\$ -	\$ -	
23	Revision of previously approved plan (each)	Or 7.06% of ECC, whichever is less	15	\$ 1,330	\$ 1,570	85%	\$ 23,552	\$ 19,945	\$ 3,607	100%	\$ 1,570	\$ 23,552	\$ 3,607	\$ -	
24	STEPHENS' KANGAROO RAT PRESERVATION FEE														
25	A) Grading permit, building permit for new development, or initial mobile home setup permit except as in (B) and (C) below (per gross acre or prorated for smaller parcels)	Impact Fee	-	\$ 500	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
26	B) Grading permit or building permit for new development where all lots within the development are for single-family use and are greater than 1/2 gross acre in size (per unit/lot)	Impact Fee	-	\$ 250	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
27	C) Grading permit, building permit, or initial mobile home setup permit for non-profit entities meeting the requirements of 26 U.S.C Section 501(c)(3)	Impact Fee - 25% of Applicable Fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee	25% of Applicable Fee			
28	D) Grading permit or building permit for new development for agriculture, wholesale nurseries and similar uses in the Arlington Heights Greenbelt Residential Agricultural (RA-5) Zone (per parcel)	Impact Fee	-	\$ 250	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
29	SURVEY MONUMENT GUARANTEE FEE (refundable)														
30	Fee is based on Engineer / Surveyor's written estimate; Fee is refundable after the City Surveyor has checked the final monumentation of the recorded map and found it acceptable (RMC 18.48.010)	Impact Fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
31	TRANSPORTATION IMPACT FEE														
32	Developed mobile home space (per space)	Impact Fee	-	\$ 420	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
33	Multiple family dwelling unit (per unit)	Impact Fee	-	\$ 420	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
34	One (1) or Two (2) family dwelling unit (per unit)	Impact Fee	-	\$ 525	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
35	TRAFFIC AND RAILROAD SIGNAL MITIGATION FEE														
36	Developed mobile home space (per space)	Impact Fee	-	\$ 125	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
37	Multiple family dwelling unit (per unit)	Impact Fee	-	\$ 125	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				
38	Non-Residential (per square feet of building area)	Impact Fee	-	\$ 0	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee				

Agency: **City of Riverside**
 Department: **Public Works**
 Fiscal Year: **FY 2024-2025**

Ord	Service Name	Fee Description	Current							Recommendations				
			Annual Volun	Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	Recommended Subsidy
39	One (1) or Two (2) family dwelling unit (per unit)	Impact Fee	-	\$ 190	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
40	TRANSPORTATION UNIFORM MITIGATION FEE (TUMF)	Impact Fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
41	Class A and Class B Office (per square foot)	Impact Fee	-	\$ 2	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
42	Industrial (per square foot)	Impact Fee	-	\$ 2	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
43	Multi-Family Residential	Impact Fee	-	\$ 6,580	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
44	Retail (per square foot)	Impact Fee	-	\$ 8	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
45	Service (per square foot)	Impact Fee	-	\$ 5	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
46	Single Family Residential	Impact Fee	-	\$ 10,104	\$ -	0%	\$ -	\$ -	\$ -	100%	Impact Fee			
47 ENGINEERING														
48	BUILDING PLAN REVIEW^	Per Hour	250	\$ 116	\$ 149	78%	\$ 37,239	\$ 29,000	\$ 8,239	100%	\$ 149	\$ 37,239	\$ 8,239	\$ -
49	DETERMINATION OF COMPLIANCE^	Flat Fee	12	\$ 291	\$ 298	98%	\$ 3,579	\$ 3,495	\$ 84	100%	\$ 298	\$ 3,579	\$ 84	\$ -
50	ELECTRONIC SUBMITTAL PROCESSING FEE^	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
51 ENGINEERING PLAN CHECK^														
52	Single plan (street, sewer, or storm drain)	Flat Fee	9	\$ 1,634	\$ 2,150	76%	\$ 19,349	\$ 14,702	\$ 4,647	100%	\$ 2,150	\$ 19,349	\$ 4,647	\$ -
53	Multiple plans submitted as set	Flat Fee	-	\$ 2,099	\$ 2,746	76%	\$ -	\$ -	\$ -	100%	\$ 2,746	\$ -	\$ -	\$ -
54	Plus each additional type of plan	Flat Fee	-	\$ 467	\$ 596	78%	\$ -	\$ -	\$ -	100%	\$ 596	\$ -	\$ -	\$ -
55	Revision of approved plan	Flat Fee	15	\$ 1,166	\$ 1,490	78%	\$ 22,343	\$ 17,494	\$ 4,849	100%	\$ 1,490	\$ 22,343	\$ 4,849	\$ -
56	EXPEDITED REVIEW	Per Hour	50	\$ 123	\$ 223	55%	\$ 11,172	\$ 6,125	\$ 5,047	100%	\$ 223	\$ 11,172	\$ 5,047	\$ -
57 GRADING INSPECTION^														
58	Inspection Fee Per Hour	Per Hour	350	\$ 116	\$ 117	99%	\$ 40,932	\$ 40,600	\$ 332	100%	\$ 117	\$ 40,932	\$ 332	\$ -
59	Permit Issuance Fee	Flat Fee	70	\$ 1,430	\$ 1,760	81%	\$ 123,180	\$ 100,065	\$ 23,115	100%	\$ 1,760	\$ 123,180	\$ 23,115	\$ -
60 GRADING PLAN CHECK^														
61	Base Fee: 0 - 500 CY	Base Fee	30	\$ 933	\$ 1,421	66%	\$ 42,635	\$ 27,990	\$ 14,645	100%	\$ 1,421	\$ 42,635	\$ 14,645	\$ -
62	Plus 501 - 5,000 CY (each additional 500 CY or fraction thereof)	Ea adtl 500 CY	20	\$ 105	\$ 218	48%	\$ 4,356	\$ 2,105	\$ 2,251	100%	\$ 218	\$ 4,356	\$ 2,251	\$ -
63	Plus 5,001 - 50,000 CY (each additional 5,000 CY or fraction thereof)	Ea adtl 5000 CY	10	\$ 105	\$ 218	48%	\$ 2,178	\$ 1,053	\$ 1,126	100%	\$ 218	\$ 2,178	\$ 1,126	\$ -
64	Plus 50,001 - 100,000 CY (each additional 10,000 CY or fraction thereof)	Ea adtl 10000 CY	3	\$ 140	\$ 248	56%	\$ 743	\$ 419	\$ 324	100%	\$ 248	\$ 743	\$ 324	\$ -
65	Plus 100,001 - 200,000 CY (each additional 10,000 CY or fraction thereof)	Ea adtl 10000 CY	2	\$ 17	\$ 30	57%	\$ 60	\$ 34	\$ 26	100%	\$ 30	\$ 60	\$ 26	\$ -
66	Plus 200,000+ CY (each additional 10,000 CY or fraction thereof)	Ea adtl 10000 CY	1	\$ 12	\$ 15	79%	\$ 15	\$ 12	\$ 3	100%	\$ 15	\$ 15	\$ 3	\$ -
67 LANDSCAPE PLAN REVIEW AND INSPECTION^														
68	First 500 linear feet	Remove	-	\$ 1,148	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
69 LANE CLOSURE PERMIT / INSPECTION														
70	Per Application	Flat Fee	13	\$ 232	\$ 234	99%	\$ 3,037	\$ 3,016	\$ 21	100%	\$ 234	\$ 3,037	\$ 21	\$ -
71	Per hour for Field Inspection Service	Per Hour	13	\$ 116	\$ 117	99%	\$ 1,520	\$ 1,508	\$ 12	100%	\$ 117	\$ 1,520	\$ 12	\$ -
72 MAP CHECKING FEES^														
73	Base Fee	Flat Fee	12	\$ 4,489	\$ 5,966	75%	\$ 71,589	\$ 53,868	\$ 17,721	100%	\$ 5,966	\$ 71,589	\$ 17,721	\$ -
74	Per each number and lettered lot	Each Adttl	300	\$ 54	\$ 45	121%	\$ 13,423	\$ 16,200	\$ (2,777)	100%	\$ 45	\$ 13,423	\$ (2,777)	\$ -
75 OTHER THAN INDIVIDUAL SINGLE-FAMILY BUILDING PERMIT^														
76	\$0 - \$24,999.99 ECC - Base Fee	Base Fee	3	\$ 2,099	\$ 2,829	74%	\$ 8,488	\$ 6,297	\$ 2,191	100%	\$ 2,829	\$ 8,488	\$ 2,191	\$ -
77 \$25,000.00 - \$99,999.99 Estimated Construction Cost (ECC)														
78	First \$25,000	Base Fee	3	\$ 3,032	\$ 4,022	75%	\$ 12,067	\$ 9,096	\$ 2,971	100%	\$ 4,022	\$ 12,067	\$ 2,971	\$ -
79	Plus each \$1,000 or portion thereof over \$25,000	Each Adttl	-	\$ 15	\$ 30	50%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -
80 \$100,000.00 - \$199,999.99 ECC														
81	First \$100,000	Base Fee	4	\$ 4,198	\$ 5,554	76%	\$ 22,216	\$ 16,792	\$ 5,424	100%	\$ 5,554	\$ 22,216	\$ 5,424	\$ -
82	Plus each \$1,000 or portion thereof over \$100,000	Each Adttl	-	\$ 12	\$ 30	39%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -

Agency:	City of Riverside														
Department:	Public Works														
Fiscal Year:	FY 2024-2025														
				Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
Ord	Service Name	Fee Description	Annual Volun	Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	Recommended Subsidy	
83	\$200,000.00 - \$299,999.99 ECC														
84	First \$200,000	Base Fee	2	\$ 5,364	\$ 7,086	76%	\$ 14,171	\$ 10,728	\$ 3,443	100%	\$ 7,086	\$ 14,171	\$ 3,443	\$ -	
85	Plus each \$1,000.00 or portion thereof	Each Addtl	-	\$ 12	\$ 30	39%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
86	\$300,000+ ECC														
87	City Engineering / Land Development Services	Flat Fee	2	\$ 6,531	\$ 8,617	76%	\$ 17,234	\$ 13,062	\$ 4,172	100%	\$ 8,617	\$ 17,234	\$ 4,172	\$ -	
88	Traffic Engineering	Each Addtl	-	\$ 22	\$ 30	72%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
89	PARCEL MAP CHECK^A														
90	\$0-\$24,999.99 Estimated Construction Cost (ECC)	Flat Fee	1	\$ 2,099	\$ 2,829	74%	\$ 2,829	\$ 2,099	\$ 730	100%	\$ 2,829	\$ 2,829	\$ 730	\$ -	
91	\$25,000.00 - \$99,999.99 (ECC)														
92	First \$25,000	Base Fee	1	\$ 3,032	\$ 4,022	75%	\$ 4,022	\$ 3,032	\$ 990	100%	\$ 4,022	\$ 4,022	\$ 990	\$ -	
93	Plus each \$1,000.00 or portion thereof over \$25,000	Each Addtl	-	\$ 15	\$ 30	50%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
94	\$100,000.00 - \$199,999.99 ECC														
95	First \$100,000	Base Fee	1	\$ 4,198	\$ 5,554	76%	\$ 5,554	\$ 4,198	\$ 1,356	100%	\$ 5,554	\$ 5,554	\$ 1,356	\$ -	
96	Plus each \$1,000.00 or portion thereof over \$100,000	Each Addtl	-	\$ 12	\$ 30	39%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
97	\$200,000.00 - \$299,999.99 ECC														
98	First \$200,000	Base Fee	1	\$ 5,364	\$ 7,086	76%	\$ 7,086	\$ 5,364	\$ 1,722	100%	\$ 7,086	\$ 7,086	\$ 1,722	\$ -	
99	Plus each \$1,000.00 or portion thereof over \$200,000	Each Addtl	-	\$ 12	\$ 30	39%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
100	\$300,000+ ECC														
101	First \$300,000	Base Fee	1	\$ 6,531	\$ 8,617	76%	\$ 8,617	\$ 6,531	\$ 2,086	100%	\$ 8,617	\$ 8,617	\$ 2,086	\$ -	
102	Plus each \$1,000.00 or portion thereof over \$300,000	Each Addtl	-	\$ 22	\$ 30	72%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
103	PRIVATE DEVELOPMENT INSPECTION^A														
104	Permit issuance / processing fee	Flat Fee	66	\$ 2,721	\$ 2,807	97%	\$ 185,248	\$ 179,586	\$ 5,662	100%	\$ 2,807	\$ 185,248	\$ 5,662	\$ -	
105	Per hour inspection fee	Per Hour	2,306	\$ 116	\$ 117	99%	\$ 269,686	\$ 267,496	\$ 2,190	100%	\$ 117	\$ 269,686	\$ 2,190	\$ -	
106	PROCESSING FEES^A														
107	Case Finalization														
108	With bonds required	Flat Fee	4	\$ 583	\$ 1,260	46%	\$ 5,042	\$ 2,330	\$ 2,712	100%	\$ 1,260	\$ 5,042	\$ 2,712	\$ -	
109	With bonds, documents, or descriptions required	Flat Fee	15	\$ 1,085	\$ 963	113%	\$ 14,439	\$ 16,275	\$ (1,836)	100%	\$ 963	\$ 14,439	\$ (1,836)	\$ -	
110	Without bonds, documents, or descriptions required	Flat Fee	5	\$ 583	\$ 1,112	52%	\$ 5,558	\$ 2,913	\$ 2,645	100%	\$ 1,112	\$ 5,558	\$ 2,645	\$ -	
111	Commercial or Land Development	Flat Fee	10	\$ 1,166	\$ 1,558	75%	\$ 15,584	\$ 11,663	\$ 3,921	100%	\$ 1,558	\$ 15,584	\$ 3,921	\$ -	
112	Document Processing														
113	No Description	Flat Fee	22	\$ 583	\$ 1,192	49%	\$ 26,216	\$ 12,815	\$ 13,401	100%	\$ 1,192	\$ 26,216	\$ 13,401	\$ -	
114	And description preparation	Flat Fee	31	\$ 1,166	\$ 1,490	78%	\$ 46,176	\$ 36,154	\$ 10,022	100%	\$ 1,490	\$ 46,176	\$ 10,022	\$ -	
115	PUBLIC IMPROVEMENT TIME EXTENSIONS^A														
116	Projects not requiring modification to bonds or documentation	Flat Fee	25	\$ 233	\$ 814	29%	\$ 20,341	\$ 5,831	\$ 14,509	100%	\$ 814	\$ 20,341	\$ 14,509	\$ -	
117	Projects requiring modification to bonds, documentation, or other unusual prot	Flat Fee	5	\$ 758	\$ 1,037	73%	\$ 5,185	\$ 3,790	\$ 1,395	100%	\$ 1,037	\$ 5,185	\$ 1,395	\$ -	
118	SPECIAL EVENT^A (per hour)	Flat Fee	180	\$ 116	\$ 319	36%	\$ 57,334	\$ 20,880	\$ 36,454	100%	\$ 319	\$ 57,334	\$ 36,454	\$ -	
119	STREET ENCROACHMENT REQUEST^A														
120	Single-family home owner permit	Flat Fee	20	\$ 175	\$ 293	60%	\$ 5,851	\$ 3,500	\$ 2,351	100%	\$ 293	\$ 5,851	\$ 2,351	\$ -	
121	Non-single family home owner permit	Flat Fee	7	\$ 700	\$ 964	73%	\$ 6,746	\$ 4,900	\$ 1,846	100%	\$ 964	\$ 6,746	\$ 1,846	\$ -	
122	STREET OPENING PERMIT / INSPECTION^A														
123	Utility Blanket Permit (quarterly)	Flat Fee	40	\$ 116	\$ 146	79%	\$ 5,846	\$ 4,640	\$ 1,206	100%	\$ 146	\$ 5,846	\$ 1,206	\$ -	
124	Permit Issuance and Project Processing Fee	Flat Fee	800	\$ 787	\$ 872	90%	\$ 697,648	\$ 629,600	\$ 68,048	100%	\$ 872	\$ 697,648	\$ 68,048	\$ -	
125	Inspection Services (\$108 per hour; 2 hour minimum)	Per 2 hours	-	\$ 232	\$ 234	99%	\$ -	\$ -	\$ -	100%	\$ 234	\$ -	\$ -	\$ -	
126	STREET TREES PLAN CHECK AND INSPECTION^A														
127	Non-Tract - Base Fee	Base Fee	250	\$ 56	\$ 351	16%	\$ 87,712	\$ 13,938	\$ 73,775	100%	\$ 351	\$ 87,712	\$ 73,775	\$ -	
128	Non-Tract - Per Linear Foot of Frontage	Per LnFt	-	\$ 0.56	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
129	Tract - Base Fee	Base Fee	-	\$ 56	\$ 702	8%	\$ -	\$ -	\$ -	100%	\$ 702	\$ -	\$ -	\$ -	
130	Tract - Per Linear Foot of Frontage	Per LnFt	-	\$ 0.59	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	

Agency: **City of Riverside**
 Department: **Public Works**
 Fiscal Year: **FY 2024-2025**

Ord	Service Name	Fee Description	Annual Volun	Current						Recommendations					
				Per Unit			Annual			Per Unit			Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	Recommended Subsidy	
131	SUBDIVISION PLAN CHECK^A														
132	\$0 - \$24,999.99 Estimated Construction Cost (ECC)	Flat Fee	2	\$ 2,099	\$ 2,829	74%	\$ 5,658	\$ 4,198	\$ 1,460	100%	\$ 2,829	\$ 5,658	\$ 1,460	\$ -	
133	\$25,000.00 - \$99,999.99 ECC														
134	First \$25,000	Base Fee	1	\$ 3,032	\$ 4,022	75%	\$ 4,022	\$ 3,032	\$ 990	100%	\$ 4,022	\$ 4,022	\$ 990	\$ -	
135	Plus each \$1,000.00 or portion thereof over \$25,000	Each Addtl	-	\$ 15	\$ 30	50%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
136	\$100,000.00 - \$199,999.99 ECC														
137	First \$100,000	Base Fee	2	\$ 4,198	\$ 5,554	76%	\$ 11,108	\$ 8,396	\$ 2,712	100%	\$ 5,554	\$ 11,108	\$ 2,712	\$ -	
138	Plus each \$1,000.00 or portion thereof over \$100,000	Each Addtl	-	\$ 12	\$ 30	39%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
139	\$200,000.00 - \$299,999.99 ECC														
140	First \$200,000	Base Fee	1	\$ 5,364	\$ 7,086	76%	\$ 7,086	\$ 5,364	\$ 1,722	100%	\$ 7,086	\$ 7,086	\$ 1,722	\$ -	
141	Plus each \$1,000.00 or portion thereof over \$200,000	Each Addtl	-	\$ 12	\$ 30	39%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
142	\$300,000+ ECC														
143	First \$300,000	Base Fee	1	\$ 6,531	\$ 8,617	76%	\$ 8,617	\$ 6,531	\$ 2,086	100%	\$ 8,617	\$ 8,617	\$ 2,086	\$ -	
144	Plus each \$1,000.00 or portion thereof over \$300,000	Each Addtl	-	\$ 22	\$ 30	72%	\$ -	\$ -	\$ -	100%	\$ 30	\$ -	\$ -	\$ -	
145	TRAFFIC IMPACT ANALYSIS^A														
146	Scoping Agreement	Flat Fee	25	\$ 271	\$ 2,973	9%	\$ 74,318	\$ 6,775	\$ 67,543	100%	\$ 2,973	\$ 74,318	\$ 67,543	\$ -	
147	Projects over 100 vehicle trips per peak hour	Flat Fee	15	\$ 2,519	\$ 3,822	66%	\$ 57,337	\$ 37,785	\$ 19,552	100%	\$ 3,822	\$ 57,337	\$ 19,552	\$ -	
148	Projects under 100 vehicle trips per peak hour	Flat Fee	10	\$ 1,215	\$ 3,822	32%	\$ 38,224	\$ 12,150	\$ 26,074	100%	\$ 3,822	\$ 38,224	\$ 26,074	\$ -	
149	VEHICLE MILES TRAVELED ANALYSIS (VMT)														
150	TRAFFIC PLAN REVIEW (per application)														
151	0 - 5 sheets	Flat Fee	15	\$ 408	\$ 1,102	37%	\$ 16,535	\$ 6,120	\$ 10,415	100%	\$ 1,102	\$ 16,535	\$ 10,415	\$ -	
152	6+ sheets	Flat Fee	2	\$ 1,633	\$ 3,323	49%	\$ 6,646	\$ 3,266	\$ 3,380	100%	\$ 3,323	\$ 6,646	\$ 3,380	\$ -	
153	GRADING														
154	EROSION / SEDIMENT CONTROL														
155	Calculation is based on a fee of \$2.00 per foot is estimated for placement of perimeter protection (silt fence, straw wattles, etc.); A flat rate of \$1,000.00 is estimated for installation of a stabilized entrance to provide tracking control; Fee formula: LF x \$2.00 + \$1,000.00														
		See description													
156	ESTIMATED GRADING PERMIT AND INSPECTION FEES* (cubic yards)														
157	0-50	Fee	10	\$ 1,795	\$ 1,965	91%	\$ 19,647	\$ 17,954	\$ 1,693	100%	\$ 1,965	\$ 19,647	\$ 1,693	\$ -	
158	51-100	Fee	2	\$ 1,806	\$ 1,976	91%	\$ 3,953	\$ 3,612	\$ 341	100%	\$ 1,976	\$ 3,953	\$ 341	\$ -	
159	101-150	Fee	2	\$ 1,816	\$ 1,988	91%	\$ 3,976	\$ 3,632	\$ 344	100%	\$ 1,988	\$ 3,976	\$ 344	\$ -	
160	151-200	Fee	1	\$ 1,827	\$ 2,000	91%	\$ 2,000	\$ 1,827	\$ 173	100%	\$ 2,000	\$ 2,000	\$ 173	\$ -	
161	201-250	Fee	1	\$ 1,837	\$ 2,011	91%	\$ 2,011	\$ 1,837	\$ 174	100%	\$ 2,011	\$ 2,011	\$ 174	\$ -	
162	251-300	Fee	1	\$ 1,847	\$ 2,023	91%	\$ 2,023	\$ 1,847	\$ 176	100%	\$ 2,023	\$ 2,023	\$ 176	\$ -	
163	301-350	Fee	1	\$ 1,858	\$ 2,035	91%	\$ 2,035	\$ 1,858	\$ 177	100%	\$ 2,035	\$ 2,035	\$ 177	\$ -	
164	351-400	Fee	1	\$ 1,868	\$ 2,047	91%	\$ 2,047	\$ 1,868	\$ 178	100%	\$ 2,047	\$ 2,047	\$ 178	\$ -	
165	401-450	Fee	-	\$ 1,879	\$ 2,058	91%	\$ -	\$ -	\$ -	100%	\$ 2,058	\$ -	\$ -	\$ -	
166	451-500	Fee	1	\$ 1,889	\$ 2,070	91%	\$ 2,070	\$ 1,889	\$ 181	100%	\$ 2,070	\$ 2,070	\$ 181	\$ -	
167	501-600	Fee	-	\$ 1,900	\$ 2,082	91%	\$ -	\$ -	\$ -	100%	\$ 2,082	\$ -	\$ -	\$ -	
168	601-700	Fee	-	\$ 1,915	\$ 2,093	92%	\$ -	\$ -	\$ -	100%	\$ 2,093	\$ -	\$ -	\$ -	
169	701-800	Fee	-	\$ 1,931	\$ 2,105	92%	\$ -	\$ -	\$ -	100%	\$ 2,105	\$ -	\$ -	\$ -	
170	801-900	Fee	-	\$ 1,947	\$ 2,117	92%	\$ -	\$ -	\$ -	100%	\$ 2,117	\$ -	\$ -	\$ -	
171	901-1000	Fee	-	\$ 1,963	\$ 2,140	92%	\$ -	\$ -	\$ -	100%	\$ 2,140	\$ -	\$ -	\$ -	
172	1001-1500	Fee	-	\$ 1,983	\$ 2,152	92%	\$ -	\$ -	\$ -	100%	\$ 2,152	\$ -	\$ -	\$ -	

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 Department: **Public Works**
 Fiscal Year: **FY 2024-2025**

Ord	Service Name	Fee Description	Annual Volun	Current						Recommendations						
				Per Unit		Annual		Per Unit		Annual		Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	Recommended Subsidy
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy							
173	1501-2000	Fee	10	\$ 2,002	\$ 2,175	92%	\$ 21,752	\$ 20,025	\$ 1,727	100%	\$ 2,175	\$ 21,752	\$ 1,727	\$ -		
174	2001-2500	Fee	-	\$ 2,022	\$ 2,199	92%	-	-	-	100%	\$ 2,199	-	-	-		
175	2501-3000	Fee	-	\$ 2,042	\$ 2,210	92%	-	-	-	100%	\$ 2,210	-	-	-		
176	3001-3500	Fee	-	\$ 2,061	\$ 2,234	92%	-	-	-	100%	\$ 2,234	-	-	-		
177	3501-4000	Fee	-	\$ 2,081	\$ 2,245	93%	-	-	-	100%	\$ 2,245	-	-	-		
178	4001-4500	Fee	10	\$ 2,101	\$ 2,269	93%	\$ 22,688	\$ 21,005	\$ 1,682	100%	\$ 2,269	\$ 22,688	\$ 1,682	-		
179	4501-5000	Fee	-	\$ 2,120	\$ 2,292	92%	-	-	-	100%	\$ 2,292	-	-	-		
180	5001-6000	Fee	-	\$ 2,139	\$ 2,304	93%	-	-	-	100%	\$ 2,304	-	-	-		
181	6001-7000	Fee	-	\$ 2,157	\$ 2,327	93%	-	-	-	100%	\$ 2,327	-	-	-		
182	7001-8000	Fee	-	\$ 2,175	\$ 2,339	93%	-	-	-	100%	\$ 2,339	-	-	-		
183	8001-9000	Fee	-	\$ 2,194	\$ 2,362	93%	-	-	-	100%	\$ 2,362	-	-	-		
184	9001-10000	Fee	-	\$ 2,212	\$ 2,386	93%	-	-	-	100%	\$ 2,386	-	-	-		
185	10001-15000	Fee	-	\$ 2,248	\$ 2,409	93%	-	-	-	100%	\$ 2,409	-	-	-		
186	15001-20000	Fee	5	\$ 2,283	\$ 2,444	93%	\$ 12,221	\$ 11,416	\$ 805	100%	\$ 2,444	\$ 12,221	\$ 805	-		
187	20001-25000	Fee	-	\$ 2,319	\$ 2,479	94%	-	-	-	100%	\$ 2,479	-	-	-		
188	25001-30000	Fee	-	\$ 2,354	\$ 2,514	94%	-	-	-	100%	\$ 2,514	-	-	-		
189	30001-35000	Fee	5	\$ 2,390	\$ 2,549	94%	\$ 12,747	\$ 11,949	\$ 799	100%	\$ 2,549	\$ 12,747	\$ 799	-		
190	35001-40000	Fee	-	\$ 2,425	\$ 2,585	94%	-	-	-	100%	\$ 2,585	-	-	-		
191	40001-45000	Fee	-	\$ 2,461	\$ 2,620	94%	-	-	-	100%	\$ 2,620	-	-	-		
192	45001-50000	Fee	-	\$ 2,496	\$ 2,655	94%	-	-	-	100%	\$ 2,655	-	-	-		
193	50001-60000	Fee	-	\$ 2,559	\$ 2,713	94%	-	-	-	100%	\$ 2,713	-	-	-		
194	60001-70000	Fee	-	\$ 2,621	\$ 2,772	95%	-	-	-	100%	\$ 2,772	-	-	-		
195	70001-80000	Fee	5	\$ 2,684	\$ 2,830	95%	\$ 14,151	\$ 13,419	\$ 731	100%	\$ 2,830	\$ 14,151	\$ 731	-		
196	80001-90000	Fee	-	\$ 2,746	\$ 2,889	95%	-	-	-	100%	\$ 2,889	-	-	-		
197	90001-100000	Fee	-	\$ 2,809	\$ 2,924	96%	-	-	-	100%	\$ 2,924	-	-	-		
198	100001-110000	Fee	-	\$ 2,848	\$ 2,959	96%	-	-	-	100%	\$ 2,959	-	-	-		
199	110001-120000	Fee	-	\$ 2,887	\$ 2,994	96%	-	-	-	100%	\$ 2,994	-	-	-		
200	120001-130000	Fee	-	\$ 2,926	\$ 3,041	96%	-	-	-	100%	\$ 3,041	-	-	-		
201	130001-140000	Fee	-	\$ 2,966	\$ 3,076	96%	-	-	-	100%	\$ 3,076	-	-	-		
202	140001-150000	Fee	-	\$ 3,005	\$ 3,111	97%	-	-	-	100%	\$ 3,111	-	-	-		
203	150001-160000	Fee	-	\$ 3,044	\$ 3,146	97%	-	-	-	100%	\$ 3,146	-	-	-		
204	160001-170000	Fee	2	\$ 3,083	\$ 3,181	97%	\$ 6,362	\$ 6,167	\$ 195	100%	\$ 3,181	\$ 6,362	\$ 195	-		
205	170001-180000	Fee	-	\$ 3,123	\$ 3,228	97%	-	-	-	100%	\$ 3,228	-	-	-		
206	180001-190000	Fee	-	\$ 3,162	\$ 3,263	97%	-	-	-	100%	\$ 3,263	-	-	-		
207	190001-200000	Fee	-	\$ 3,201	\$ 3,298	97%	-	-	-	100%	\$ 3,298	-	-	-		
208	200001-210000	Fee	-	\$ 3,240	\$ 3,333	97%	-	-	-	100%	\$ 3,333	-	-	-		
209	210001-220000	Fee	-	\$ 3,279	\$ 3,368	97%	-	-	-	100%	\$ 3,368	-	-	-		
210	220001-230000	Fee	-	\$ 3,319	\$ 3,415	97%	-	-	-	100%	\$ 3,415	-	-	-		
211	230001-240000	Fee	-	\$ 3,358	\$ 3,450	97%	-	-	-	100%	\$ 3,450	-	-	-		
212	240001-250000	Fee	5	\$ 3,397	\$ 3,485	97%	\$ 17,425	\$ 16,985	\$ 440	100%	\$ 3,485	\$ 17,425	\$ 440	-		
213	250001-260000	Fee	-	\$ 3,436	\$ 3,520	98%	-	-	-	100%	\$ 3,520	-	-	-		
214	260001-270000	Fee	-	\$ 3,476	\$ 3,555	98%	-	-	-	100%	\$ 3,555	-	-	-		
215	270001-280000	Fee	-	\$ 3,515	\$ 3,602	98%	-	-	-	100%	\$ 3,602	-	-	-		
216	280001-290000	Fee	2	\$ 3,554	\$ 3,637	98%	\$ 7,274	\$ 7,108	\$ 166	100%	\$ 3,637	\$ 7,274	\$ 166	-		
217	290001-300000	Fee	-	\$ 3,593	\$ 3,672	98%	-	-	-	100%	\$ 3,672	-	-	-		
218	300001-310000	Fee	-	\$ 3,632	\$ 3,707	98%	-	-	-	100%	\$ 3,707	-	-	-		
219	310001-320000	Fee	-	\$ 3,672	\$ 3,742	98%	-	-	-	100%	\$ 3,742	-	-	-		
220	320001-330000	Fee	2	\$ 3,711	\$ 3,789	98%	\$ 7,578	\$ 7,422	\$ 157	100%	\$ 3,789	\$ 7,578	\$ 157	-		
221	330001-340000	Fee	-	\$ 3,750	\$ 3,824	98%	-	-	-	100%	\$ 3,824	-	-	-		
222	340001-350000	Fee	-	\$ 3,789	\$ 3,859	98%	-	-	-	100%	\$ 3,859	-	-	-		

Agency: **City of Riverside**
 Department: **Public Works**
 Fiscal Year: **FY 2024-2025**

Ord	Service Name	Fee Description	Annual Volun	Current							Recommendations			
				Per Unit			Annual				Per Unit		Annual	
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	Recommended Subsidy
223	350001-360000	Fee	-	\$ 3,828	\$ 3,894	98%	\$ -	\$ -	\$ -	100%	\$ 3,894	\$ -	\$ -	\$ -
224	360001-370000	Fee	-	\$ 3,868	\$ 3,929	98%	\$ -	\$ -	\$ -	100%	\$ 3,929	\$ -	\$ -	\$ -
225	370001-380000	Fee	-	\$ 3,907	\$ 3,976	98%	\$ -	\$ -	\$ -	100%	\$ 3,976	\$ -	\$ -	\$ -
226	380001-390000	Fee	-	\$ 3,946	\$ 4,011	98%	\$ -	\$ -	\$ -	100%	\$ 4,011	\$ -	\$ -	\$ -
227	390001-400000	Fee	-	\$ 3,985	\$ 4,046	98%	\$ -	\$ -	\$ -	100%	\$ 4,046	\$ -	\$ -	\$ -
228	400001+	Fee	4	\$ 4,025	\$ 4,081	99%	\$ 16,326	\$ 16,098	\$ 228	100%	\$ 4,081	\$ 16,326	\$ 228	\$ -
229	Additional 10,000 cubic yards or fraction thereof	Addtl CY	-	\$ 35	\$ 35	101%	\$ -	\$ -	\$ -	100%	\$ 35	\$ -	\$ -	\$ -
230 PERMIT REVIEW* (cubic yards)														
231	0-500	Fee	20	\$ 1,064	\$ 1,221	87%	\$ 24,417	\$ 21,275	\$ 3,142	100%	\$ 1,221	\$ 24,417	\$ 3,142	\$ -
232	501-1000	Fee	-	\$ 1,184	\$ 1,355	87%	\$ -	\$ -	\$ -	100%	\$ 1,355	\$ -	\$ -	\$ -
233	1001-1500	Fee	-	\$ 1,304	\$ 1,489	88%	\$ -	\$ -	\$ -	100%	\$ 1,489	\$ -	\$ -	\$ -
234	1501-2000	Fee	10	\$ 1,424	\$ 1,623	88%	\$ 16,230	\$ 14,240	\$ 1,990	100%	\$ 1,623	\$ 16,230	\$ 1,990	\$ -
235	2001-2500	Fee	-	\$ 1,544	\$ 1,757	88%	\$ -	\$ -	\$ -	100%	\$ 1,757	\$ -	\$ -	\$ -
236	2501-3000	Fee	-	\$ 1,664	\$ 1,891	88%	\$ -	\$ -	\$ -	100%	\$ 1,891	\$ -	\$ -	\$ -
237	3001-3500	Fee	-	\$ 1,784	\$ 2,025	88%	\$ -	\$ -	\$ -	100%	\$ 2,025	\$ -	\$ -	\$ -
238	3501-4000	Fee	-	\$ 1,904	\$ 2,159	88%	\$ -	\$ -	\$ -	100%	\$ 2,159	\$ -	\$ -	\$ -
239	4001-4500	Fee	10	\$ 2,025	\$ 2,293	88%	\$ 22,933	\$ 20,245	\$ 2,688	100%	\$ 2,293	\$ 22,933	\$ 2,688	\$ -
240	4501-5000	Fee	-	\$ 2,145	\$ 2,427	88%	\$ -	\$ -	\$ -	100%	\$ 2,427	\$ -	\$ -	\$ -
241	5001-10000	Fee	-	\$ 2,265	\$ 2,561	88%	\$ -	\$ -	\$ -	100%	\$ 2,561	\$ -	\$ -	\$ -
242	10001-15000	Fee	-	\$ 2,385	\$ 2,695	88%	\$ -	\$ -	\$ -	100%	\$ 2,695	\$ -	\$ -	\$ -
243	15001-20000	Fee	5	\$ 2,505	\$ 2,830	89%	\$ 14,148	\$ 12,525	\$ 1,623	100%	\$ 2,830	\$ 14,148	\$ 1,623	\$ -
244	20001-25000	Fee	-	\$ 2,625	\$ 2,964	89%	\$ -	\$ -	\$ -	100%	\$ 2,964	\$ -	\$ -	\$ -
245	25001-30000	Fee	-	\$ 2,745	\$ 3,098	89%	\$ -	\$ -	\$ -	100%	\$ 3,098	\$ -	\$ -	\$ -
246	30001-35000	Fee	5	\$ 2,865	\$ 3,232	89%	\$ 16,159	\$ 14,326	\$ 1,833	100%	\$ 3,232	\$ 16,159	\$ 1,833	\$ -
247	35001-40000	Fee	-	\$ 2,985	\$ 3,366	89%	\$ -	\$ -	\$ -	100%	\$ 3,366	\$ -	\$ -	\$ -
248	40001-45000	Fee	-	\$ 3,105	\$ 3,500	89%	\$ -	\$ -	\$ -	100%	\$ 3,500	\$ -	\$ -	\$ -
249	45001-50000	Fee	-	\$ 3,226	\$ 3,634	89%	\$ -	\$ -	\$ -	100%	\$ 3,634	\$ -	\$ -	\$ -
250	50001-60000	Fee	-	\$ 3,385	\$ 3,813	89%	\$ -	\$ -	\$ -	100%	\$ 3,813	\$ -	\$ -	\$ -
251	60001-70000	Fee	-	\$ 3,544	\$ 3,991	89%	\$ -	\$ -	\$ -	100%	\$ 3,991	\$ -	\$ -	\$ -
252	70001-80000	Fee	5	\$ 3,703	\$ 4,170	89%	\$ 20,851	\$ 18,517	\$ 2,333	100%	\$ 4,170	\$ 20,851	\$ 2,333	\$ -
253	80001-90000	Fee	-	\$ 3,863	\$ 4,349	89%	\$ -	\$ -	\$ -	100%	\$ 4,349	\$ -	\$ -	\$ -
254	90001-100000	Fee	-	\$ 4,022	\$ 4,528	89%	\$ -	\$ -	\$ -	100%	\$ 4,528	\$ -	\$ -	\$ -
255	100001-110000	Fee	-	\$ 4,042	\$ 4,557	89%	\$ -	\$ -	\$ -	100%	\$ 4,557	\$ -	\$ -	\$ -
256	110001-120000	Fee	-	\$ 4,061	\$ 4,572	89%	\$ -	\$ -	\$ -	100%	\$ 4,572	\$ -	\$ -	\$ -
257	120001-130000	Fee	-	\$ 4,081	\$ 4,602	89%	\$ -	\$ -	\$ -	100%	\$ 4,602	\$ -	\$ -	\$ -
258	130001-140000	Fee	-	\$ 4,101	\$ 4,617	89%	\$ -	\$ -	\$ -	100%	\$ 4,617	\$ -	\$ -	\$ -
259	140001-150000	Fee	-	\$ 4,120	\$ 4,647	89%	\$ -	\$ -	\$ -	100%	\$ 4,647	\$ -	\$ -	\$ -
260	150001-160000	Fee	-	\$ 4,140	\$ 4,662	89%	\$ -	\$ -	\$ -	100%	\$ 4,662	\$ -	\$ -	\$ -
261	160001-170000	Fee	2	\$ 4,159	\$ 4,691	89%	\$ 9,383	\$ 8,319	\$ 1,064	100%	\$ 4,691	\$ 9,383	\$ 1,064	\$ -
262	170001-180000	Fee	-	\$ 4,179	\$ 4,706	89%	\$ -	\$ -	\$ -	100%	\$ 4,706	\$ -	\$ -	\$ -
263	180001-190000	Fee	-	\$ 4,199	\$ 4,736	89%	\$ -	\$ -	\$ -	100%	\$ 4,736	\$ -	\$ -	\$ -
264	190001-200000	Fee	-	\$ 4,218	\$ 4,751	89%	\$ -	\$ -	\$ -	100%	\$ 4,751	\$ -	\$ -	\$ -
265	200001-210000	Fee	-	\$ 4,232	\$ 4,766	89%	\$ -	\$ -	\$ -	100%	\$ 4,766	\$ -	\$ -	\$ -
266	210001-220000	Fee	-	\$ 4,245	\$ 4,781	89%	\$ -	\$ -	\$ -	100%	\$ 4,781	\$ -	\$ -	\$ -
267	220001-230000	Fee	-	\$ 4,259	\$ 4,796	89%	\$ -	\$ -	\$ -	100%	\$ 4,796	\$ -	\$ -	\$ -
268	230001-240000	Fee	-	\$ 4,272	\$ 4,811	89%	\$ -	\$ -	\$ -	100%	\$ 4,811	\$ -	\$ -	\$ -
269	240001-250000	Fee	5	\$ 4,286	\$ 4,826	89%	\$ 24,128	\$ 21,428	\$ 2,700	100%	\$ 4,826	\$ 24,128	\$ 2,700	\$ -
270	250001-260000	Fee	-	\$ 4,299	\$ 4,840	89%	\$ -	\$ -	\$ -	100%	\$ 4,840	\$ -	\$ -	\$ -
271	260001-270000	Fee	-	\$ 4,313	\$ 4,855	89%	\$ -	\$ -	\$ -	100%	\$ 4,855	\$ -	\$ -	\$ -

Agency: **City of Riverside**
 Department: **Public Works**
 Fiscal Year: **FY 2024-2025**

Ord	Service Name	Fee Description	Annual Volun	Current						Recommendations						
				Per Unit		Annual		Per Unit		Annual		Recovery Level	Fee @ Policy	Annual Revenue	Annual Increased Revenue	Annual Recommended Subsidy
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy							
272	270001-280000	Fee	-	\$ 4,326	\$ 4,870	89%	\$ -	\$ -	-	100%	\$ 4,870	\$ -	\$ -	\$ -		
273	280001-290000	Fee	2	\$ 4,339	\$ 4,885	89%	\$ 9,770	\$ 8,679	\$ 1,091	100%	\$ 4,885	\$ 9,770	\$ 1,091	\$ -		
274	290001-300000	Fee	-	\$ 4,353	\$ 4,900	89%	\$ -	\$ -	-	100%	\$ 4,900	\$ -	\$ -	\$ -		
275	300001-310000	Fee	-	\$ 4,366	\$ 4,915	89%	\$ -	\$ -	-	100%	\$ 4,915	\$ -	\$ -	\$ -		
276	310001-320000	Fee	-	\$ 4,380	\$ 4,930	89%	\$ -	\$ -	-	100%	\$ 4,930	\$ -	\$ -	\$ -		
277	320001-330000	Fee	2	\$ 4,393	\$ 4,945	89%	\$ 9,889	\$ 8,787	\$ 1,103	100%	\$ 4,945	\$ 9,889	\$ 1,103	\$ -		
278	330001-340000	Fee	-	\$ 4,407	\$ 4,960	89%	\$ -	\$ -	-	100%	\$ 4,960	\$ -	\$ -	\$ -		
279	340001-350000	Fee	-	\$ 4,420	\$ 4,974	89%	\$ -	\$ -	-	100%	\$ 4,974	\$ -	\$ -	\$ -		
280	350001-360000	Fee	-	\$ 4,434	\$ 4,989	89%	\$ -	\$ -	-	100%	\$ 4,989	\$ -	\$ -	\$ -		
281	360001-370000	Fee	-	\$ 4,447	\$ 5,004	89%	\$ -	\$ -	-	100%	\$ 5,004	\$ -	\$ -	\$ -		
282	370001-380000	Fee	-	\$ 4,461	\$ 5,019	89%	\$ -	\$ -	-	100%	\$ 5,019	\$ -	\$ -	\$ -		
283	380001-390000	Fee	-	\$ 4,474	\$ 5,034	89%	\$ -	\$ -	-	100%	\$ 5,034	\$ -	\$ -	\$ -		
284	390001-400000	Fee	-	\$ 4,488	\$ 5,049	89%	\$ -	\$ -	-	100%	\$ 5,049	\$ -	\$ -	\$ -		
285	400001-410000	Fee	-	\$ 4,501	\$ 5,064	89%	\$ -	\$ -	-	100%	\$ 5,064	\$ -	\$ -	\$ -		
286	410001-420000	Fee	2	\$ 4,515	\$ 5,079	89%	\$ 10,158	\$ 9,029	\$ 1,128	100%	\$ 5,079	\$ 10,158	\$ 1,128	\$ -		
287	420001-430000	Fee	-	\$ 4,528	\$ 5,094	89%	\$ -	\$ -	-	100%	\$ 5,094	\$ -	\$ -	\$ -		
288	430001-440000	Fee	-	\$ 4,542	\$ 5,109	89%	\$ -	\$ -	-	100%	\$ 5,109	\$ -	\$ -	\$ -		
289	440001-450000	Fee	-	\$ 4,555	\$ 5,123	89%	\$ -	\$ -	-	100%	\$ 5,123	\$ -	\$ -	\$ -		
290	450001-460000	Fee	-	\$ 4,569	\$ 5,138	89%	\$ -	\$ -	-	100%	\$ 5,138	\$ -	\$ -	\$ -		
291	460001-470000	Fee	-	\$ 4,582	\$ 5,153	89%	\$ -	\$ -	-	100%	\$ 5,153	\$ -	\$ -	\$ -		
292	470001-480000	Fee	-	\$ 4,596	\$ 5,168	89%	\$ -	\$ -	-	100%	\$ 5,168	\$ -	\$ -	\$ -		
293	480001-490000	Fee	-	\$ 4,609	\$ 5,183	89%	\$ -	\$ -	-	100%	\$ 5,183	\$ -	\$ -	\$ -		
294	490001-500000	Fee	-	\$ 4,623	\$ 5,198	89%	\$ -	\$ -	-	100%	\$ 5,198	\$ -	\$ -	\$ -		
295	500001+	Fee	2	\$ 4,623	\$ 5,213	89%	\$ 10,426	\$ 9,245	\$ 1,180	100%	\$ 5,213	\$ 10,426	\$ 1,180	\$ -		
296	Additional 10,000 cubic yards or fraction thereof	Attl CY	-	\$ 8	\$ 15	56%	\$ -	\$ -	-	100%	\$ 15	\$ -	\$ -	\$ -		
297	REMEDIAL GRADING															
298	Calculation is estimated to involve 20% of the total proposed earthwork volume for soil stabilization, establishing proper surface drainage and preparation for re-vegetation; Fee formula: CY x 20% x \$4.00 or \$250.00 minimum	See description	-	\$ -												
299	Minimum fee for smaller jobs (for equipment move-in and minimum hourly charges)	Per Hour	-	\$ 269	\$ -	0%	\$ -	\$ -	-	100%	\$ -	\$ -	\$ -	\$ -		
300	RE-VEGETATION															
301	Calculation is based on a fee of \$0.05 per foot is estimated for placement of hydro	See description		\$ -												
302	WATER QUALITY MANAGEMENT PROGRAM (WQMP; per permit)															
303	Preliminary project specific review	Flat Fee	34	\$ 1,792	\$ 2,681	67%	\$ 91,160	\$ 60,917	\$ 30,243	100%	\$ 2,681	\$ 91,160	\$ 30,243	\$ -		
304	Final Review	Flat Fee	31	\$ 1,596	\$ 2,383	67%	\$ 73,881	\$ 49,464	\$ 24,418	100%	\$ 2,383	\$ 73,881	\$ 24,418	\$ -		
305	HYDROLOGY STUDY REVIEW	NEW FEE	-	\$ -	\$ -	0%	\$ -	\$ -	-	100%	\$ -	\$ -	\$ -	\$ -		
306	Preliminary project specific review	NEW FEE	20	\$ -	\$ 2,681	0%	\$ 53,624	\$ -	\$ 53,624	100%	\$ 2,681	\$ 53,624	\$ 53,624	\$ -		
307	Final Review	NEW FEE	20	\$ -	\$ 2,681	0%	\$ 53,624	\$ -	\$ 53,624	100%	\$ 2,681	\$ 53,624	\$ 53,624	\$ -		
308	HOURLY RATE FOR ENGINEERING STAFF TO CHARGE AS NEEDED FOR EXCESSIVE PLAN C	NEW FEE	-	\$ -	\$ 149	0%	\$ -	\$ -	-	100%	\$ 149	\$ -	\$ -	\$ -		
309	WATER QUALITY MANAGEMENT PLAN ADDENDUM	NEW FEE	20	\$ -	\$ 1,091	0%	\$ 21,822	\$ -	\$ 21,822	100%	\$ 1,091	\$ 21,822	\$ 21,822	\$ -		

Agency: City of Riverside
 Department: Public Works
 Fiscal Year: FY 2024-2025

Ord	Service Name	Fee Description	Annual Volun	Current						Recommendations							
				Current Fee	Per Unit		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Annual		Recommended Subsidy		
					Full Cost	Current Recovery							Increased Revenue	Subsidy			
310	MAINTENANCE																
311	GENERAL UTILITY STREET USAGE/ FRANCHISE FEE	Contract	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
312	HAZARDOUS MATERIAL CLEAN-UP																
313	Full hourly and burden rate of responding PW personnel	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
314	RIGHT-OF-WAY CLEAN-UP																
315	Full hourly and burden rate of responding PW personnel	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
316	WIDE, OVERWEIGHT, AND LONG LOAD PERMIT REVIEW (per permit)																
317	Single Trip Permit	Flat Fee	812	\$ 16	\$ 29	55%	\$ 23,714	\$ 12,992	\$ 10,722	100%	\$ 29	\$ 23,714	\$ 10,722	\$ -	\$ -	\$ -	\$ -
318	Annual Permit	Flat Fee	203	\$ 90	\$ 117	77%	\$ 23,714	\$ 18,270	\$ 5,444	100%	\$ 117	\$ 23,714	\$ 5,444	\$ -	\$ -	\$ -	\$ -
319	BANNER PERMITS (horizontal banners; per location, per week)	Flat Fee	13	\$ 54	\$ 234	23%	\$ 3,037	\$ 699	\$ 2,339	100%	\$ 234	\$ 3,037	\$ 2,339	\$ -	\$ -	\$ -	\$ -
320	SUPPORT TO PLANNING APPLICATION REVIEW																
321	AIRPORT LAND USE COMMISSION (ALUC) APPEAL	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
322	AMENDMENT TO ZONING TEXT	No Charge	-	\$ -	\$ 3,443	0%	\$ -	\$ -	\$ -	100%	\$ 3,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
323	ANNEXATION PROCESSING^	Flat Fee	-	\$ 13,177	\$ 25,936	51%	\$ -	\$ -	\$ -	100%	\$ 25,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
324	CONDITIONAL USE PERMIT (CUP) - Alcohol, Entertainment, and Housing	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
325	CONDITIONAL USE PERMIT REVIEW^	Flat Fee	-	\$ 467	\$ 918	51%	\$ -	\$ -	\$ -	100%	\$ 918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
326	CONDOMINIUM CONVERSION	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
327	DEVELOPMENT AGREEMENT^	Flat Fee	-	\$ 467	\$ 918	51%	\$ -	\$ -	\$ -	100%	\$ 918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
328	ENVIRONMENTAL IMPACT REPORT^	Flat Fee	-	\$ 1,400	\$ 2,754	51%	\$ -	\$ -	\$ -	100%	\$ 2,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
329	GENERAL PLAN AMENDMENT REVIEW^	Flat Fee	-	\$ 233	\$ 689	34%	\$ -	\$ -	\$ -	100%	\$ 689	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
330	INITIAL ENVIRONMENTAL STUDY	No Charge	-	\$ -	\$ 459	0%	\$ -	\$ -	\$ -	100%	\$ 459	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
331	MILLS ACT PRESERVATION REVIEW	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
332	MODIFICATION OF CONDITIONS REVIEW	No Charge	-	\$ -	\$ 230	0%	\$ -	\$ -	\$ -	100%	\$ 230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
333	PARCEL MAP OR WAIVER REVIEW	Flat Fee	-	\$ 1,031	\$ 597	173%	\$ -	\$ -	\$ -	100%	\$ 597	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
334	PLANNED RESIDENTIAL DEVELOPMENT PERMIT REVIEW^	Flat Fee	-	\$ 582	\$ 1,148	51%	\$ -	\$ -	\$ -	100%	\$ 1,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
335	PLANNING APPEAL	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
336	RE-ZONING REQUEST REVIEW^	Flat Fee	-	\$ 262	\$ 447	59%	\$ -	\$ -	\$ -	100%	\$ 447	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
337	RE-ZONING REQUEST TIME EXTENSION WITH HEARING	No Charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
338	SITE PLAN REVIEW^	Flat Fee	-	\$ 466	\$ 918	51%	\$ -	\$ -	\$ -	100%	\$ 918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
339	SPECIFIC PLAN REVIEW^	Flat Fee	-	\$ 1,866	\$ 3,672	51%	\$ -	\$ -	\$ -	100%	\$ 3,672	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340	STREET / ALLEY VACATION AND TRAFFIC PATTERN MODIFICATION REVIEW^	Flat Fee	-	\$ 4,773	\$ 2,983	160%	\$ -	\$ -	\$ -	100%	\$ 2,983	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
341	STREET NAME CHANGE	No Charge	-	\$ -	\$ 149	0%	\$ -	\$ -	\$ -	100%	\$ 149	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
342	TENTATIVE TRACT / REVERSION TO ACREAGE MAP REVIEW^	Flat Fee	-	\$ 1,031	\$ 149	691%	\$ -	\$ -	\$ -	100%	\$ 149	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
343	VESTING MAP REVIEW^	Flat Fee	-	\$ 1,031	\$ 746	138%	\$ -	\$ -	\$ -	100%	\$ 746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total User Fees									\$3,144,986	\$2,401,368	\$743,618		\$3,144,986	\$743,618	\$0		
% of Full Cost										76%	24%		100%	31%	0%		

Public Parking User Fee Summary Sheet

Agency: City of Riverside
 Department: Parking
 Fiscal Year: FY 2024 - 2025

Ord	Service Name	Fee Description	Annual Volun	Current						Recommendations				
				Per Unit		Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy	Annual Revenue	Increased Revenue	Recommended Subsidy
	RESIDENTIAL PARKING PERMIT - between 10th Street, 5th Street, Brockton 1 Avenue, and Lime Street (per month)	Per Month	12	\$ 42	\$ 64	65%	\$ 770	\$ 504	\$ 266	100%	\$ 64	\$ 770	\$ 266	\$ -
2	PREFERENTIAL PARKING PERMIT APPLICATION (RMC 10.52.140)	Flat Fee	416	\$ 42	\$ 64	65%	\$ 26,699	\$ 17,472	\$ 9,227	100%	\$ 64	\$ 26,699	\$ 9,227	\$ -
3	TEMPORARY NO PARKING APPLICATION (ENCROACHMENT)	Flat Fee	12	\$ -	\$ 15	0%	\$ 177	\$ -	\$ 177	100%	\$ 15	\$ 177	\$ 177	\$ -
4	PREFERENTIAL PARKING PERMIT REPLACEMENT FEE	Flat Fee	32	\$ 19	\$ 52	37%	\$ 1,651	\$ 608	\$ 1,043	100%	\$ 52	\$ 1,651	\$ 1,043	\$ -
	Total User Fees						\$29,297	\$18,584	\$10,713			\$29,297	\$10,713	\$0
	% of Full Cost							63%	37%			100%	58%	0%

Animal Services User Fee Summary Sheet

City of Riverside
 Public Works - Animal & Pet Licensing
 2024 - 2025

Ord. #	Service Name	Fee Description	Annual Volum	Volume Billed	Current					Recommendations					
					Per Unit		Current Recovery	Annual		Per Unit		Annual		Recommended Subsidy	
					Current Fee	Full Cost		Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue		
1	Recoupment of Enforcement Costs (hourly)	Actual Cost	-	-	\$ 57	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
2	Commercial Kennel/Cattery License	Fixed Fee	-	-	\$ 532	\$ 541	98%	\$ -	\$ -	\$ -	100%	\$ 541	\$ -	\$ -	\$ -
3	Residential Kennel/Cattery License	Fixed Fee	-	-	\$ 108	\$ 346	31%	\$ -	\$ -	\$ -	35%	\$ 121	\$ -	\$ -	\$ -
3.1	Kennel/Cattery License Late Fee	New fee - Penalty	-	-	\$ -	\$ -						\$ 50			
4	Altered Dog License - 1 year	Fixed Fee	10,139	10,139	\$ 17	\$ 53	32%	\$ 540,145	\$ 172,363	\$ 367,782	50%	\$ 27	\$ 270,072	\$ 97,709	\$ 270,072
5	Altered Dog License - 2 year	Fixed Fee	2,260	2,260	\$ 27	\$ 95	28%	\$ 215,147	\$ 60,455	\$ 154,692	40%	\$ 38	\$ 86,059	\$ 25,604	\$ 129,088
6	Altered Dog License - 3 year	Fixed Fee	4,500	4,500	\$ 38	\$ 137	27%	\$ 617,048	\$ 168,750	\$ 448,298	34%	\$ 46	\$ 206,711	\$ 37,961	\$ 410,337
7	Senior Citizen Altered Dog License - 1 year	Fixed Fee	2,711	2,711	\$ 11	\$ 53	20%	\$ 144,426	\$ 29,143	\$ 115,282	30%	\$ 16	\$ 43,328	\$ 14,184	\$ 101,098
8	Senior Citizen Altered Dog License - 2 year	Fixed Fee	700	700	\$ 16	\$ 95	17%	\$ 66,639	\$ 11,200	\$ 55,439	20%	\$ 19	\$ 13,300	\$ 2,100	\$ 53,339
9	Senior Citizen Altered Dog License - 3 year	Fixed Fee	2,300	2,300	\$ 22	\$ 137	16%	\$ 315,380	\$ 49,450	\$ 265,930	17%	\$ 23	\$ 52,900	\$ 3,450	\$ 262,480
10	Unaltered Dog License - 1 year	Fixed Fee plus penalty	2,274	2,274	\$ 100	\$ 53	188%	\$ 121,145	\$ 227,400	\$ (106,255)	235%	\$ 125	\$ 284,250	\$ 56,850	\$ (163,105)
11	Unaltered Dog License - 2 year	Fixed Fee plus penalty	139	139	\$ 200	\$ 95	210%	\$ 13,233	\$ 27,800	\$ (14,567)	210%	\$ 200	\$ 27,800	\$ -	\$ (14,567)
12	Unaltered Dog License - 3 year	Fixed Fee plus penalty	97	97	\$ 300	\$ 137	219%	\$ 13,301	\$ 29,100	\$ (15,799)	219%	\$ 300	\$ 29,100	\$ -	\$ (15,799)
13	Cat License	Fixed Fee	30	30	\$ 3	\$ 53	6%	\$ 1,598	\$ 90	\$ 1,508	0%	\$ -	\$ -	\$ (90)	\$ 1,598
14	Dangerous or Vicious Animal License	Fixed Fee	-	-	\$ 134	\$ 185	73%	\$ -	\$ -	\$ -	100%	\$ 184	\$ -	\$ -	\$ -
15	Potbelly Pig License	Fixed Fee	9	9	\$ 8	\$ 53	15%	\$ 479	\$ 72	\$ 407	50%	\$ 27	\$ 240	\$ 168	\$ 240
16	License Late Fee	Penalty	-	-	\$ 25	\$ -						\$ 25			
17	Senior Citizen License Late Fee	Penalty	-	-	\$ 16	\$ -						\$ 15			
18	Replacement Dog License Tag	Fixed Fee	-	-	\$ 6	\$ 27	23%	\$ -	\$ -	\$ -	32%	\$ 9	\$ -	\$ -	\$ -
19	Transfer of Ownership Fee	Fixed Fee	-	-	\$ 6	\$ 21	30%	\$ -	\$ -	\$ -	32%	\$ 7	\$ -	\$ -	\$ -
Total User Fees								\$2,048,540	\$775,823	\$1,272,717		\$1,013,760	\$237,937	\$1,034,781	
% of Full Cost									38%	62%		49%	31%	51%	

Footnotes

- Fee #1 - Change from hourly to actual cost.
- Fees #2, 3 - License to operate a Kennel
- Fee #3.1 - Fines and penalties can be set at City discretion to encourage compliance.
- Fees #7, 8, 9, 17 - Department recommends a discount on fees for Senior Citizens. Charging the full cost may present disproportionate impact on fixed or low-income seniors. **Steering Committee feedback:** Keep department's recommended recovery level, but consider incremental increases to achieve a 50% recovery level. Also, point to the penalties from Unaltered Dog Licenses as the source of subsidies for Senior Citizen fees. Perhaps we target a recovery level where these break even, so that general tax dollars are not subsidizing the Senior fees.
- Fees #10, 11, 12, 16 - Fines and penalties can be set at City discretion to encourage compliance. RMC mandates dogs be spayed or neutered.

Public Works Engineering Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Street Opening Permit/Inspection - Utility Blanket Permit	\$116	\$146	\$591	N/A	N/R	N/R	\$87 per month	Inspection Fee for pavement work for utility or public improvement permits - \$563.81
Water Quality Management Program - Preliminary project specific review	\$1,792	\$2,681	\$3,090	\$3,337	N/R	Study Review & Consultation: Charge the fully allocated hourly rate for all personnel involved plus any outside costs.	3 Reviews (Consultant and Admin) - \$3,353	N/A
Grading Plan Check and Inspections - Base Fee - 0-500 Cubic Yards (CY)	\$933	\$1,421	Single Family (\$7,000 minimum) \$1,000/ LOT Multi-Family (\$7,000 minimum) \$500/ UNIT	\$753 - Inspection	N/R	75% of Grading Permit Fee / Plan Check	\$675 + \$126 per additional 100 CY over 100 CY	Grading over 100 up to 500 CY - \$5,578
Traffic Impact Analysis Review - Project over 100 Vehicles	\$2,519	\$3,822	<100 Peak Trips \$2,500 100 - 250 Peak Trips \$4,500 >250 Peak Trips \$7,500	Site Specific - \$3,085 Regional - \$6,680	N/R	Study Review & Consultation: Charge the fully allocated hourly rate for all personnel involved plus any outside costs.	Minor: \$1,177 Major: \$3,118	Transportation Impact Analysis \$4,000 Deposit
Map Checking Fees - Base Fee	\$4,489	\$5,366	Tract/Parcel Maps \$8,000	Parcel Map: \$3,264 + Deposit; Tract Map: \$5,162 + Deposit (Plus Scanning Fee, Per Sheet \$27)	N/R	Tract Maps: < 20 Lots/Units - \$8,680 per map Tract Maps: > 21 Lots/Units - \$8,245 per map + \$58 for each Lot/Unit over 20	Residential - \$4,771 Non-Residential - \$5,108	Tentative Parcel Map - \$5,316
Map Checking Fees - Per number and lettered lot	\$54	\$45	N/R	N/A	N/R	\$58 for each Lot/Unit over 20	\$43 per lot - Residential and Nonresidential	\$216 per each Land and/or Air Parcel
Specific Plan Review (Note: P/W Engineering doesn't charge for this fee. The provide this service as cross support to Building.)	\$1,866	\$3,672	\$1,000	N/R	N/R	N/R	Development Agreement Annual Review - \$1,000 Deposit Actual charge is fully burdened rate charge.	Planned Development Plan Yearly Review - \$1,346 Master Development Plan Agreement 5-Year Review - \$4,145

Parking Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Parking Citation Fee	\$41 Metered Parking	N/A	N/R	\$45 no-permit parking	\$53	\$69	\$41	No Parking Anytime/Expired Meter - \$59

Police

Most of the Police department fees are charged on a flat (or fixed) fee basis – the fee is the same, regardless of size or complexity, and based on the time required to provide the service applied to the fully burdened hourly rate. Exceptions are copy fees, which are charged on a per page basis, along with several fees such as DUI accident response investigation that are charged at actual cost and billed in arrears. The reason for setting fees at “actual cost” instead of a fixed amount is that the time spent can vary greatly. In addition, false alarm fines and penalties, which escalate with each additional occurrence, are not limited to cost. The department also has other fines on their fee schedule that were not part of this study.

Police records and permit services benefit those individuals or businesses specifically requesting or utilizing the services and are therefore eligible for cost recovery. The City’s policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities.

Current fees recover 44% of total costs to provide the services for which fees are charged. Department staff recommend that fees be increased by 16% overall. Most police records and permit fees have recommended fees set at 100% of cost. Some fees will remain subsidized due to State law which caps the fee that can be charged.

The department has 14 fees which will need to decrease since the full cost is less than the current fee, in order to remain compliant with California laws regarding user fees.

Two fees are recommended for removal from the City’s Master Fee Schedule because the services are no longer being provided. Each proposed fee removal is noted with a **Remove** notation in the Fee Description column on the **User Fee Study Summary Sheet** following this narrative.

Assuming no loss in demand, fee adjustments will result in an increase of \$434,478 in revenue next year, recovering 84% of total cost.

Comparative Data

The survey showing a selected group of the Police department’s fees in comparison to neighboring agencies can be found following this narrative. Overall, the department fees are within the range of their peers.

Disproportionate Impact

The department did not identify any fees that may have a disproportionate impact on the community.

Police User Fee Summary Sheet

City of Riverside

Police

2024-2025

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1	Bingo Permits - New Application	Flat Fee	-	\$ 48	\$ 100	48%	\$ -	\$ -	\$ -	100%	\$ 100	\$ -	\$ -	\$ -
2	Bingo Permits - Renewal	Flat Fee	-	\$ 48	\$ 69	69%	\$ -	\$ -	\$ -	100%	\$ 69	\$ -	\$ -	\$ -
3	Concealed Weapon Permit - Initial Application	Set by State	16	\$ 100	\$ 279	36%	\$ 4,465	\$ 1,600	\$ 2,865	36%	\$ 100	\$ 1,600	\$ -	\$ 2,865
4	Concealed Weapon Permit - Renewal	Set by State	19	\$ 25	\$ 45	55%	\$ 863	\$ 475	\$ 388	55%	\$ 25	\$ 475	\$ -	\$ 388
5	Concealed Weapon Permit - Amended License	Set by State	-	\$ 10	\$ 30	33%	\$ -	\$ -	\$ -	33%	\$ 10	\$ -	\$ -	\$ -
6	Concealed Weapon Permit - Psychological Testing (max \$150)	Actual Cost	2	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
7	Adult Oriented Business Permit - New Application	Flat Fee	-	\$ 919	\$ 561	164%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
8	Adult Oriented Business Permit - Renewal	Flat Fee	-	\$ 584	\$ 561	104%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
9	Fortune Telling / Occult Arts Permit - New Application	Flat Fee	-	\$ 500	\$ 561	89%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
10	Fortune Telling / Occult Arts Permit - Renewal	Flat Fee	5	\$ 250	\$ 449	56%	\$ 2,244	\$ 1,250	\$ 994	100%	\$ 449	\$ 2,244	\$ 994	\$ -
11	License to Sell Weapons - New Application	Flat Fee	6	\$ 583	\$ 561	104%	\$ 3,363	\$ 3,498	\$ (135)	100%	\$ 561	\$ 3,363	\$ (135)	\$ -
12	License to Sell Weapons - Renewal	Flat Fee	19	\$ 108	\$ 561	19%	\$ 10,650	\$ 2,052	\$ 8,598	100%	\$ 561	\$ 10,650	\$ 8,598	\$ -
13	Entertainment Permit - New Application	Flat Fee	-	\$ 1,225	\$ 561	218%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
14	Entertainment Permit - Renewal	Flat Fee	-	\$ 649	\$ 561	116%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
15	Live Performance Permit - New Application	Flat Fee	-	\$ 294	\$ 561	52%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
16	Live Performance Permit - Renewal	Flat Fee	-	\$ 294	\$ 449	66%	\$ -	\$ -	\$ -	100%	\$ 449	\$ -	\$ -	\$ -
17	Massage Establishments Permit - New Application	Flat Fee	8	\$ 919	\$ 561	164%	\$ 4,484	\$ 7,352	\$ (2,868)	100%	\$ 561	\$ 4,484	\$ (2,868)	\$ -
18	Massage Establishments Permit - Renewal	Flat Fee	29	\$ 584	\$ 561	104%	\$ 16,256	\$ 16,936	\$ (680)	100%	\$ 561	\$ 16,256	\$ (680)	\$ -
19	Massage Therapists Permit - New Application	Remove	-	\$ 217			<i>Staff recommends removing this fee from the fee schedule.</i>							
20	Massage Therapists Permit - Renewal	Remove	-	\$ 118			<i>Staff recommends removing this fee from the fee schedule.</i>							
21	Poolroom Permit - New Application	Flat Fee	-	\$ 877	\$ 561	156%	\$ -	\$ -	\$ -	100%	\$ 561	\$ -	\$ -	\$ -
22	Poolroom Permit - Renewal	Flat Fee	2	\$ 580	\$ 561	103%	\$ 1,121	\$ 1,160	\$ (39)	100%	\$ 561	\$ 1,121	\$ (39)	\$ -
23	Second Hand Dealer Permit - New Application	Flat Fee	3	\$ 871	\$ 561	155%	\$ 1,682	\$ 2,613	\$ (931)	100%	\$ 561	\$ 1,682	\$ (931)	\$ -
24	Second Hand Dealer Permit - Renewal	Flat Fee	9	\$ 759	\$ 561	135%	\$ 5,045	\$ 6,831	\$ (1,786)	100%	\$ 561	\$ 5,045	\$ (1,786)	\$ -
25	Taxicab or Ambulance Operators Permit - New Application	Flat Fee	5	\$ 288	\$ 561	51%	\$ 2,803	\$ 1,440	\$ 1,363	100%	\$ 561	\$ 2,803	\$ 1,363	\$ -
26	Taxicab or Ambulance Operators Permit - Renewal	Flat Fee	1	\$ 189	\$ 561	34%	\$ 561	\$ 189	\$ 372	100%	\$ 561	\$ 561	\$ 372	\$ -
27	Tobacco Retail Establishment Permit - New Application	Flat Fee	73	\$ 211	\$ 561	38%	\$ 40,920	\$ 15,403	\$ 25,517	100%	\$ 561	\$ 40,920	\$ 25,517	\$ -
28	Tobacco Retail Establishment Permit - Renewal	Flat Fee	-	\$ 211	\$ 560	38%	\$ -	\$ -	\$ -	100%	\$ 560	\$ -	\$ -	\$ -
29	Security Alarm Regulation/Permit	Annual	34	\$ 16	\$ 91	18%	\$ 3,103	\$ 544	\$ 2,559	100%	\$ 91	\$ 3,103	\$ 2,559	\$ -
30	Background Investigation	Set by State	355	\$ 25	\$ 128	19%	\$ 45,536	\$ 8,875	\$ 36,661	19%	\$ 25	\$ 8,875	\$ -	\$ 36,661
31	Expired Registration - base fine	Fine	-	\$ 116										
32	Expired Registration - delinquent fine	Fine	-	\$ 25										
33	License Plate missing - base fine	Fine	-	\$ 66										
34	License Plate missing - delinquent fine	Fine	-	\$ 25										
35	License Plate month/year tabs - base fine	Fine	-	\$ 76										
36	License Plate month/year tabs - delinquent fine	Fine	-	\$ 50										
37	Proof of correction for above fines	Fine	-	\$ 20										
38	DUI Accident Response Investigation/Reporting	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost			
39	False Alarm Response Penalty - Permitted - 1st & 2nd Response	No Charge	13,171	\$ -										
40	False Alarm Response Penalty - Permitted - 3rd Response	Penalty	-	\$ 100										
41	False Alarm Response Penalty - Permitted - 4th Response	Penalty	-	\$ 150										
42	False Alarm Response Penalty - Permitted - 5th Response	Penalty	-	\$ 200										

City of Riverside

Police

2024-2025

Ord.	Service Name	Fee Description	Annual Volume	Current						Recommendations							
				Per Unit			Annual			Per Unit		Annual					
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy			
	Special Events when security determined necessary by Chief of																
79	Police	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost						
80	Duplication of 911 Audio Recordings - per call	Flat Fee	150	\$ 8.49	\$ 36	24%	\$ 5,388	\$ 1,274	\$ 4,115	100%	\$ 36	\$ 5,388	\$ 4,115	\$ -			
81	Officer Belt Recorder Audio - per tape	Flat Fee	100	\$ 28	\$ 18	158%	\$ 1,773	\$ 2,800	\$ (1,027)	100%	\$ 18	\$ 1,773	\$ (1,027)	\$ -			
82	Patrol Unit Video	Flat Fee	200	\$ 50	\$ 49	101%	\$ 9,875	\$ 10,000	\$ (125)	100%	\$ 49	\$ 9,875	\$ (125)	\$ -			
83	Repossessed Vehicle Processing	Set by State	1,041	\$ 15	\$ 22	70%	\$ 22,441	\$ 15,615	\$ 6,826	70%	\$ 15	\$ 15,615	\$ -	\$ 6,826			
	Reproduction of Crime Scene Photos - PRA request - Photo negative -																
84	1st print	Flat Fee	10	\$ 7	\$ 23	31%	\$ 225	\$ 70	\$ 155	0%	\$ -	\$ -	\$ (70)	\$ 225			
	Reproduction of Crime Scene Photos - PRA request - Photo negative -																
85	additional print	Per print	-	\$ 0.48	\$ 8	6%	\$ -	\$ -	\$ -	6%	\$ 0.48	\$ -	\$ -	\$ -			
	Reproduction of Crime Scene Photos - PRA request - Digital photo																
86	print - 1st print	Flat Fee	-	\$ 4.46	\$ 23	20%	\$ -	\$ -	\$ -	100%	\$ 23	\$ -	\$ -	\$ -			
	Reproduction of Crime Scene Photos - PRA request - Digital photo																
87	print - additional prints	Per print	-	\$ 0.11	\$ 3	4%	\$ -	\$ -	\$ -	100%	\$ 3	\$ -	\$ -	\$ -			
	Reproduction of Crime Scene Photos - PRA request - CD with images																
88	from film negatives	Flat Fee	5	\$ 34.13	\$ 79	43%	\$ 395	\$ 171	\$ 224	100%	\$ 79	\$ 395	\$ 224	\$ -			
	Reproduction of Crime Scene Photos - PRA request - CD with images																
89	from digital source	Flat Fee	50	\$ 13.38	\$ 6	235%	\$ 284	\$ 669	\$ (385)	100%	\$ 6	\$ 284	\$ (385)	\$ -			
	Reproduction of Crime Scene Photos - Subpoena request - Photo																
90	negative - 1st print	Flat Fee	10	\$ 8.39	\$ 51	16%	\$ 509	\$ 84	\$ 425	100%	\$ 51	\$ 509	\$ 425	\$ -			
	Reproduction of Crime Scene Photos - Subpoena request - Photo																
91	negative - additional prints	Per print	-	\$ 0.38	\$ 8	5%	\$ -	\$ -	\$ -	100%	\$ 8	\$ -	\$ -	\$ -			
	Reproduction of Crime Scene Photos - Subpoena request - Digital																
92	photo print - 1st print	Flat Fee	-	\$ 5.81	\$ 18	33%	\$ -	\$ -	\$ -	100%	\$ 18	\$ -	\$ -	\$ -			
	Reproduction of Crime Scene Photos - Subpoena request - Digital																
93	photo print - additional prints	Per print	-	\$ 0.13	\$ 3	4%	\$ -	\$ -	\$ -	100%	\$ 3	\$ -	\$ -	\$ -			
	Reproduction of Crime Scene Photos - Subpoena request - CD with																
94	images from film negatives	Flat Fee	20	\$ 29.35	\$ 44	67%	\$ 874	\$ 587	\$ 287	100%	\$ 44	\$ 874	\$ 287	\$ -			
	Reproduction of Crime Scene Photos - Subpoena request - CD with																
95	images from digital source	Flat Fee	340	\$ 14.67	\$ 18	82%	\$ 6,071	\$ 4,988	\$ 1,083	100%	\$ 18	\$ 6,071	\$ 1,083	\$ -			
	Special Computer Print-out Service	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost						
96	Special Computer Print-out Service	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost						
97	Towing Referral Services - Per Vehicle	Flat Fee	4,262	\$ 70	\$ 70	100%	\$ 298,635	\$ 298,340	\$ 295	100%	\$ 70	\$ 298,635	\$ 295	\$ -			
98	Towing Referral Services - low value vehicle	No Charge	530	\$ -	\$ 70	0%	\$ 37,031	\$ -	\$ 37,031	100%	\$ 70	\$ 37,031	\$ 37,031	\$ -			
	Towing Referral Services - result of prior request by vehicle																
99	owner/driver	No Charge	1,460	\$ -	\$ 70	0%	\$ 102,009	\$ -	\$ 102,009	100%	\$ 70	\$ 102,009	\$ 102,009	\$ -			
	Towing Referral Services - result of request of AAA member to																
	official RPD towing company previously contracted by AAA to																
100	provide service	No Charge	-	\$ -	\$ 70	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -			
101	Vehicle Citation Correction Inspection	Flat Fee	363	\$ 16	\$ 21	78%	\$ 7,462	\$ 5,855	\$ 1,607	78%	\$ 16	\$ 5,855	\$ -	\$ 1,607			
102	Vehicle Release - Safe Streets Act Tows	Penalty	194	\$ 372													
103	Vehicle Release - all other tows	Flat Fee	2,394	\$ 20	\$ 119	17%	\$ 285,863	\$ 47,880	\$ 237,983	100%	\$ 119	\$ 285,863	\$ 237,983	\$ -			
	Total User Fees						\$1,081,158	\$478,866	\$602,292			\$913,344	\$434,478	\$167,814			
	% of Full Cost							44%	56%			84%	91%	16%			

City of Riverside

Police

2024-2025

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy

Footnotes

- 1 Fees #3, 4, 5, 30, 83 - These fees are set by the State.
- 2 Fees #19, 20 - Department recommends removing these fees. Massage Therapist permits are issued by the State at a lower cost.
- 3 Fee #74 - Department recommends increasing fee from \$13 to \$20, which is in line with neighboring jurisdictions.

Police Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley (Riverside County Sheriff)	Pasadena
Entertainment Permit - New	\$1,225	\$561	N/R	\$304	N/R	\$783	N/A	N/R
Entertainment Permit - Renewal	\$649	\$561	N/R	\$339	N/A	\$391	N/A	N/R
Second Hand Dealer Permit - New	\$871	\$561	N/R	\$83	N/A	\$233	N/A	N/A
Second Hand Dealer Permit - Renewal	\$759	\$561	N/R	\$83	N/R	\$233	N/A	N/A
Patrol Unit Video - per 10 minute recording	\$50	\$49	Body Cam - \$33 for walk in request	\$42	N/R	N/A	N/A	\$79

Fire

The user fee/cost analysis for this department follows the basic structure of City's fee schedule and was developed at the department level. All divisions within the department are included in the cost analysis.

Fees are charged in either of the following ways:

- ◆ Flat (or fixed) fees – the fee is always the same, regardless of size or complexity.
- ◆ Hourly or Actual Cost – city staff track time and materials expense, and fees are calculated to recover actual costs.

The Fire fee schedule includes rentals and fines which were not included in this study.

Fire prevention and other miscellaneous fire services benefit those individuals or businesses specifically requesting or utilizing the services and are therefore eligible for cost recovery. The City's policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities.

Current fees are recovering 76% of total costs to provide the services for which fees are charged. The department's recommended recovery level is 100% for all fees. Assuming no loss in demand, proposed fee adjustments will result in an increase of \$544,095 in revenue.

Nine fees are recommended for deletion since they were redundant or duplicates of other fees. Details can be found in the User Fee Study Summary Sheet following this narrative.

21 new fee proposals are included in this analysis:

- ◆ Alternative Means and Method Review
- ◆ Rocket Launch
- ◆ Burn Permit
- ◆ Blasting Permit
- ◆ Fire Alarm Control Panel/Communicator - change out only
- ◆ Fire and Life Safety Self-Certification Inspection
- ◆ Parking Structures: 500 square feet
- ◆ Parking Structures: 5,000 square feet
- ◆ Parking Structures: 10,000 square feet
- ◆ Parking Structures: 100,000+ square feet
- ◆ Residential Remodels and Additions
- ◆ Single Family Dwellings and Duplexes
- ◆ Accessory Dwelling Unit

Comparative Data

The survey showing the Fire department's fees in comparison to neighboring agencies can be found following this narrative. Overall, the department's fees are within the range of their peers.

Disproportionate Impact

The Fire department's fees are primarily charged to developers and business owners. The department did not identify any fees that may present a disproportionate impact on low-income or other sectors of the community.

Fire User Fee Summary Sheet

City of Riverside

Fire

2024-2025

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Current Fee	Per Unit		Current Recovery	Annual		Recovery Level	Per Unit		Increased Revenue	Recommended Subsidy
					Full Cost	Annual Revenue		Annual Subsidy	Fee @ Policy Level		Annual Revenue			
1	Ambulance Franchise Application	Fixed Fee	-	\$ 1,997	\$ 4,711	42%	\$ -	\$ -	\$ -	100%	\$ 4,711	\$ -	\$ -	\$ -
2	FIRE FACILITY RENTALS													
3	Training Classroom - Large	Rental	-	\$ 134										-- Facility Rental --
4	Training Classroom - Small	Rental	-	\$ 65										-- Facility Rental --
5	Drill Ground Props - Auto Extrication	Rental	-	\$ 54										-- Facility Rental --
6	Drill Ground Props - Class A	Rental	-	\$ 108										-- Facility Rental --
7	Drill Ground Props - Confined Space	Rental	-	\$ 161										-- Facility Rental --
8	Drill Ground Props - Drafting Pit	Rental	-	\$ 108										-- Facility Rental --
9	Drill Ground Props - Drill Tower	Rental	-	\$ 161										-- Facility Rental --
10	Drill Ground Props - Flashover	Rental	-	\$ 108										-- Facility Rental --
11	Drill Ground Props - Forcible Entry	Rental	-	\$ 54										-- Facility Rental --
12	Drill Ground Props - Hazmat	Rental	-	\$ 161										-- Facility Rental --
13	Drill Ground Props - LARRO	Rental	-	\$ 108										-- Facility Rental --
14	Drill Ground Props - Rescue Systems I	Rental	-	\$ 161										-- Facility Rental --
15	Drill Ground Props - Trench Rescue	Rental	-	\$ 161										-- Facility Rental --
16	Drill Ground Props - Vehicle Fire Area	Rental	-	\$ 108										-- Facility Rental --
17	Drill Ground Props - Vent Over Fire	Rental	-	\$ 108										-- Facility Rental --
18	Drill Ground Props - Ventilation-Roof	Rental	-	\$ 134										-- Facility Rental --
19	ADMINISTRATIVE CITATIONS													
20	Administrative Citation - Warning	No Charge	-	\$ -										-- Penalty/Fine --
21	Administrative Citation - 1st citation	Fine	-	\$ 100										-- Penalty/Fine --
22	Administrative Citation - 2nd citation	Fine	-	\$ 200										-- Penalty/Fine --
23	Administrative Citation - 3rd citation	Fine	-	\$ 500										-- Penalty/Fine --
24	Administrative Citation - subsequent citations	Fine	-	\$ 500										-- Penalty/Fine --
25	Administrative Citation with Significant Risk - 1st citation	Fine	-	\$ 500										-- Penalty/Fine --
26	Administrative Citation with Significant Risk - subsequent citations	Fine	-	\$ 500										-- Penalty/Fine --
27	Administrative Civil Penalty	Fine	-	\$ 1,075										-- Penalty/Fine --
28	Hazmat Administrative Citation - Warning	No Charge	-	\$ -										-- Penalty/Fine --
29	Hazmat Administrative Citation - 1st citation	Fine	-	\$ 100										-- Penalty/Fine --
30	Hazmat Administrative Citation - 2nd citation	Fine	-	\$ 200										-- Penalty/Fine --
31	Hazmat Administrative Citation - 3rd citation	Fine	-	\$ 500										-- Penalty/Fine --
32	Hazmat Administrative Citation - subsequent citations	Fine	-	\$ 500										-- Penalty/Fine --
33	Hazmat Administrative Citation with Significant Risk - 1st citation	Fine	-	\$ 500										-- Penalty/Fine --
34	Hazmat Administrative Citation with Significant Risk - subsequent citation	Fine	-	\$ 500										-- Penalty/Fine --
35	Illegal Firework Administrative Citation - 1st citation	Fine	-	\$ 1,000										-- Penalty/Fine --
36	Illegal Firework Administrative Citation - subsequent citations	Fine	-	\$ 1,000										-- Penalty/Fine --
37	Hearing Officer	Actual Cost												-- Actual Cost --

City of Riverside

Fire

2024-2025

Ord	Service Name	Fee Description	Annual Volum	Current					Recommendations					
				Per Unit		Current Recovery	Annual		Per Unit		Annual			
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
38 EMERGENCY RESPONSE COST RECOVERY														
39	Electrical Hazard Response	Actual Cost											-- Actual Cost --	
40	Hazardous Material Response	Actual Cost											-- Actual Cost --	
41	Illegal Burn Response	Actual Cost											-- Actual Cost --	
42	Medical Aid Response	Negotiated Contract											-- Actual Cost --	
43	DUI Accident Response	Actual Cost											-- Actual Cost --	
44	Emergency Response from Criminal or Negligent Activities	Actual Cost											-- Actual Cost --	
45 INVESTIGATIONS														
46	Hazardous Materials Investigations	Actual Cost											-- Actual Cost --	
47	Requested Fire Investigation	Actual Cost											-- Actual Cost --	
48 PLAN CHECK & INSPECTION FEES														
49	Above Ground Fuel Tank Installation/Removal - single tank	Fixed Fee	2	\$ 507	\$ 537	94%	\$ 1,074	\$ 1,014	\$ 60	100%	\$ 537	\$ 1,074	\$ 60	\$ -
50	Above Ground Fuel Tank Installation/Removal - each additional tank	Fixed Fee	-	\$ 211	\$ 157	134%	\$ -	\$ -	\$ -	100%	\$ 157	\$ -	\$ -	\$ -
51	Underground Fuel Tank Installation/Removal - single tank	Fixed Fee	6	\$ 1,182	\$ 748	158%	\$ 4,485	\$ 7,092	\$ (2,607)	100%	\$ 748	\$ 4,485	\$ (2,607)	\$ -
52	Underground Fuel Tank Installation/Removal - each additional tank	Fixed Fee	-	\$ 380	\$ 175	217%	\$ -	\$ -	\$ -	100%	\$ 175	\$ -	\$ -	\$ -
53	After Hours Plan Check - per hour, 1 hour minimum	Hourly	40	\$ 136	\$ 121	112%	\$ 4,856	\$ 5,456	\$ (601)	100%	\$ 121	\$ 4,856	\$ (601)	\$ -
54	After Hours Inspection - per hour, 1 hour minimum	Hourly	40	\$ 107	\$ 153	70%	\$ 6,107	\$ 4,283	\$ 1,824	100%	\$ 153	\$ 6,107	\$ 1,824	\$ -
55	California Fire Code (CFC) - without inspection	Fixed Fee	29	\$ 91	\$ 173	53%	\$ 5,015	\$ 2,646	\$ 2,368	100%	\$ 173	\$ 5,015	\$ 2,368	\$ -
56	Third and Subsequent Plan Review Submittal	New Fee - Hourly	-	\$ -	\$ 153	0%	\$ -	\$ -	\$ -	100%	\$ 153	\$ -	\$ -	\$ -
57	Final As-Built (Revision) Plan Check	New Fee - Hourly	-	\$ -	\$ 153	0%	\$ -	\$ -	\$ -	100%	\$ 153	\$ -	\$ -	\$ -
58	Third and Subsequent Inspections	Actual Cost											-- Actual Cost --	
59	CFC Inspection/Permit - Special Event (small): issuance of permit with field insp	Fixed Fee	112	\$ 363	\$ 506	72%	\$ 56,632	\$ 40,684	\$ 15,948	100%	\$ 506	\$ 56,632	\$ 15,948	\$ -
60	CFC Inspection/Permit - Special Event (large): issuance of permit with field inspection	Fixed Fee	10	\$ 635	\$ 813	78%	\$ 8,128	\$ 6,353	\$ 1,775	100%	\$ 813	\$ 8,128	\$ 1,775	\$ -
61	Additional stand-by time (if necessary)	Actual Cost											-- Actual Cost --	
62	Fire Alarm System Plan Check - 1-10 devices	Fixed Fee	46	\$ 473	\$ 380	125%	\$ 17,471	\$ 21,758	\$ (4,287)	100%	\$ 380	\$ 17,471	\$ (4,287)	\$ -
63	Fire Alarm System Plan Check - 11+ devices (per 10 devices)	Fixed Fee	126	\$ 244	\$ 262	93%	\$ 32,979	\$ 30,744	\$ 2,235	100%	\$ 262	\$ 32,979	\$ 2,235	\$ -
64	Requested Fire Inspection Service - per inspection	Fixed Fee	50	\$ 211	\$ -	0%	\$ -	\$ 10,550	\$ (10,550)	100%	\$ -	\$ -	\$ (10,550)	\$ -
65	Fire Protection Plan (FPP) Review	New Fee	3	\$ -	\$ 602	0%	\$ 1,806	\$ -	\$ 1,806	100%	\$ 602	\$ 1,806	\$ 1,806	\$ -
66	Hazardous Material Analysis Report	New Fee	5	\$ -	\$ 740	0%	\$ 3,699	\$ -	\$ 3,699	100%	\$ 740	\$ 3,699	\$ 3,699	\$ -
67	High Pile - 0-20,000 square feet	New Fee	3	\$ -	\$ 329	0%	\$ 986	\$ -	\$ 986	100%	\$ 329	\$ 986	\$ 986	\$ -
68	High Pile - 20,000+ square feet	New Fee	29	\$ -	\$ 667	0%	\$ 19,347	\$ -	\$ 19,347	100%	\$ 667	\$ 19,347	\$ 19,347	\$ -
69	Defensible Space Review/Inspection	New Fee	-	\$ -	\$ 167	0%	\$ -	\$ -	\$ -	100%	\$ 167	\$ -	\$ -	\$ -
70	Performance Based Review	New Fee	3	\$ -	\$ 637	0%	\$ 1,912	\$ -	\$ 1,912	100%	\$ 637	\$ 1,912	\$ 1,912	\$ -
71	Alternative Means and Method Review	New Fee	30	\$ -	\$ 661	0%	\$ 19,821	\$ -	\$ 19,821	100%	\$ 661	\$ 19,821	\$ 19,821	\$ -
72	Rocket Launch	New Fee	1	\$ -	\$ 77	0%	\$ 77	\$ -	\$ 77	100%	\$ 77	\$ 77	\$ 77	\$ -
73	Burn Permit	New Fee	2	\$ -	\$ 148	0%	\$ 295	\$ -	\$ 295	100%	\$ 148	\$ 295	\$ 295	\$ -
74	Blasting Permit	New Fee	3	\$ -	\$ 415	0%	\$ 1,245	\$ -	\$ 1,245	100%	\$ 415	\$ 1,245	\$ 1,245	\$ -

City of Riverside

Fire

2024-2025

Ord	Service Name	Fee Description	Annual Volume	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
75	Fire Alarm Control Panel/Communicator - change out only	New Fee	40	\$ -	\$ 236	0%	\$ 9,446	\$ -	\$ 9,446	100%	\$ 236	\$ 9,446	\$ 9,446	\$ -	
76	Fire Sprinkler System Plan Check/Inspection - New Installation, residential and commercial - 1-99 sprinklers	Fixed Fee	158	\$ 445	\$ 655	68%	\$ 103,506	\$ 70,310	\$ 33,196	100%	\$ 655	\$ 103,506	\$ 33,196	\$ -	
77	Fire Sprinkler System Plan Check/Inspection - New Installation, residential and commercial - 100-199 sprinklers	Remove	-	\$ 827	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
78	Fire Sprinkler System Plan Check/Inspection - New Installation, residential and commercial - 200+ sprinklers (per 100 sprinklers)	Fixed Fee	21	\$ 382	\$ 352	108%	\$ 7,394	\$ 8,012	\$ (618)	100%	\$ 352	\$ 7,394	\$ (618)	\$ -	
79	residential and commercial - 1-99 sprinklers	Fixed Fee	61	\$ 255	\$ 368	69%	\$ 22,434	\$ 15,540	\$ 6,895	100%	\$ 368	\$ 22,434	\$ 6,895	\$ -	
80	Fire Sprinkler System Plan Check/Inspection - Tenant Improvements, residential and commercial - 100-199 sprinklers	Remove	-	\$ 508	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
81	Fire Sprinkler System Plan Check/Inspection - Tenant Improvements, residential and commercial - 200+ sprinklers (per 100 sprinklers)	Fixed Fee	-	\$ 382	\$ 352	108%	\$ -	\$ -	\$ -	100%	\$ 352	\$ -	\$ -	\$ -	
82	Fire Sprinkler System Plan Check/Inspection - Tenant Improvements, residential and commercial - 5-Year Certification	Fixed Fee	-	\$ 190	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
83	Fixed Extinguishing Systems Plan Check - Hood Systems - New System	Fixed Fee	18	\$ 414	\$ 419	99%	\$ 7,541	\$ 7,452	\$ 89	100%	\$ 419	\$ 7,541	\$ 89	\$ -	
84	Fixed Extinguishing Systems Plan Check - Hood Systems - Tenant Improvements	Fixed Fee	-	\$ 355	\$ 250	142%	\$ -	\$ -	\$ -	100%	\$ 250	\$ -	\$ -	\$ -	
85	Fixed Extinguishing Systems Plan Check - Clean Agent Systems - New System	Fixed Fee	-	\$ 499	\$ 537	93%	\$ -	\$ -	\$ -	100%	\$ 537	\$ -	\$ -	\$ -	
86	Fixed Extinguishing Systems Plan Check - Clean Agent Systems - Tenant Improvements	Fixed Fee	9	\$ 355	\$ 368	97%	\$ 3,310	\$ 3,195	\$ 115	100%	\$ 368	\$ 3,310	\$ 115	\$ -	
87	Fire Protection Underground System Plan Check - Small	Fixed Fee	26	\$ 499	\$ 537	93%	\$ 13,963	\$ 12,974	\$ 989	100%	\$ 537	\$ 13,963	\$ 989	\$ -	
88	Fire Protection Underground System Plan Check - Large	Fixed Fee	11	\$ 946	\$ 1,009	94%	\$ 11,102	\$ 10,406	\$ 696	100%	\$ 1,009	\$ 11,102	\$ 696	\$ -	
89	Fire Safety Inspection Group A: A-1 Theaters, Concert Halls	Fixed Fee	6	\$ 204	\$ 250	82%	\$ 1,500	\$ 1,226	\$ 274	100%	\$ 250	\$ 1,500	\$ 274	\$ -	
90	Fire Safety Inspection Group A: A-2 Banquet Halls, Bars	Fixed Fee	120	\$ 97	\$ 199	49%	\$ 23,849	\$ 11,610	\$ 12,239	100%	\$ 199	\$ 23,849	\$ 12,239	\$ -	
91	Fire Safety Inspection Group A: A-3 Arcades, Churches, Bowling	Fixed Fee	136	\$ 97	\$ 199	49%	\$ 27,029	\$ 13,158	\$ 13,871	100%	\$ 199	\$ 27,029	\$ 13,871	\$ -	
92	Fire Safety Inspection Group A: A-4 Indoor Sporting, Skating Rink	Fixed Fee	1	\$ 114	\$ 301	38%	\$ 301	\$ 114	\$ 187	100%	\$ 301	\$ 301	\$ 187	\$ -	
93	Fire Safety Inspection Group A: A-5 Outdoor Amusement Park	Fixed Fee	1	\$ 324	\$ 352	92%	\$ 352	\$ 324	\$ 28	100%	\$ 352	\$ 352	\$ 28	\$ -	
94	Fire Safety Inspection Group B: Multi-Story (per floor)	Fixed Fee	-	\$ 54	\$ 51	105%	\$ -	\$ -	\$ -	100%	\$ 51	\$ -	\$ -	\$ -	
95	Fire Safety Inspection Group B: Office Type: 0-299 square feet	Fixed Fee	2,100	\$ 58	\$ 96	60%	\$ 202,361	\$ 121,905	\$ 80,456	100%	\$ 96	\$ 202,361	\$ 80,456	\$ -	
96	Fire Safety Inspection Group B: Office Type: 300-9,999 square feet	Fixed Fee	14	\$ 97	\$ 199	49%	\$ 2,782	\$ 1,355	\$ 1,428	100%	\$ 199	\$ 2,782	\$ 1,428	\$ -	
97	Fire Safety Inspection Group B: Office Type: 10,000+ square feet	Fixed Fee	5	\$ 173	\$ 301	57%	\$ 1,506	\$ 865	\$ 640	100%	\$ 301	\$ 1,506	\$ 640	\$ -	
98	Fire Safety Inspection Group E: 1-100 students	Fixed Fee	133	\$ 114	\$ 148	77%	\$ 19,624	\$ 15,155	\$ 4,469	100%	\$ 148	\$ 19,624	\$ 4,469	\$ -	
99	Fire Safety Inspection Group E: 101-500 students	Fixed Fee	14	\$ 204	\$ 250	82%	\$ 3,499	\$ 2,860	\$ 639	100%	\$ 250	\$ 3,499	\$ 639	\$ -	
100	Fire Safety Inspection Group E: 500-1,500 students	Fixed Fee	12	\$ 371	\$ 403	92%	\$ 4,842	\$ 4,452	\$ 390	100%	\$ 403	\$ 4,842	\$ 390	\$ -	
101	Fire Safety Inspection Group E: 1,500+ students	Fixed Fee	4	\$ 528	\$ 557	95%	\$ 2,228	\$ 2,112	\$ 116	100%	\$ 557	\$ 2,228	\$ 116	\$ -	
102	Fire Safety Inspection Group F: Factory and Manufacturing	Fixed Fee	168	\$ 173	\$ 301	57%	\$ 50,588	\$ 29,077	\$ 21,511	100%	\$ 301	\$ 50,588	\$ 21,511	\$ -	
103	Fire Safety Inspection Group H: Hazardous	Fixed Fee	3	\$ 204	\$ 352	58%	\$ 1,057	\$ 613	\$ 444	100%	\$ 352	\$ 1,057	\$ 444	\$ -	
104	Fire Safety Inspection Group I: Institutional Jails	Fixed Fee	5	\$ 295	\$ 455	65%	\$ 2,273	\$ 1,473	\$ 801	100%	\$ 455	\$ 2,273	\$ 801	\$ -	

City of Riverside

Fire

2024-2025

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit		Current Recovery	Annual			Per Unit		Annual		
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
105	Fire Safety Inspection Group M: Retail Sales: 0-9,999 square feet	Fixed Fee	433	\$ 97	\$ 250	39%	\$ 108,219	\$ 41,893	\$ 66,326	100%	\$ 250	\$ 108,219	\$ 66,326	\$ -
106	Fire Safety Inspection Group M: Retail Sales: 10,000+ square feet	Fixed Fee	-	\$ 173	\$ 455	38%	\$ -	\$ -	\$ -	100%	\$ 455	\$ -	\$ -	\$ -
107	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 3-4 rooms	Fixed Fee	10	\$ 58	\$ 96	60%	\$ 964	\$ 581	\$ 383	100%	\$ 96	\$ 964	\$ 383	\$ -
108	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 5-10 rooms	Fixed Fee	59	\$ 77	\$ 96	80%	\$ 5,685	\$ 4,567	\$ 1,119	100%	\$ 96	\$ 5,685	\$ 1,119	\$ -
109	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 11-20 rooms	Fixed Fee	18	\$ 97	\$ 148	66%	\$ 2,656	\$ 1,742	\$ 914	100%	\$ 148	\$ 2,656	\$ 914	\$ -
110	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 21-30 rooms	Fixed Fee	168	\$ 134	\$ 199	68%	\$ 33,388	\$ 22,575	\$ 10,813	100%	\$ 199	\$ 33,388	\$ 10,813	\$ -
111	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 31-50 rooms	Fixed Fee	1,250	\$ 173	\$ 250	69%	\$ 312,410	\$ 216,344	\$ 96,066	100%	\$ 250	\$ 312,410	\$ 96,066	\$ -
112	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 51-100 rooms	Fixed Fee	-	\$ 250	\$ 352	71%	\$ -	\$ -	\$ -	100%	\$ 352	\$ -	\$ -	\$ -
113	Fire Safety Inspection Group R: Apartments, Condominiums, Hotels & Motels: 100+ rooms	Fixed Fee	-	\$ 327	\$ 455	72%	\$ -	\$ -	\$ -	100%	\$ 455	\$ -	\$ -	\$ -
114	Fire Safety Inspection Group R-3: Residential Licensed Facility: 1-6 persons	No charge	-	\$ -	\$ 173	0%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -
115	Fire Safety Inspection Group R-3: Residential Licensed Facility: 7-30 persons	Fixed Fee	25	\$ 204	\$ 250	82%	\$ 6,248	\$ 5,106	\$ 1,142	100%	\$ 250	\$ 6,248	\$ 1,142	\$ -
116	Fire Safety Inspection Group R-3: Residential Licensed Facility: 31+ persons	Fixed Fee	-	\$ 295	\$ 352	84%	\$ -	\$ -	\$ -	100%	\$ 352	\$ -	\$ -	\$ -
117	Fire Safety Inspection Group S: Storage Facilities	Fixed Fee	286	\$ 173	\$ 250	69%	\$ 71,479	\$ 49,499	\$ 21,980	100%	\$ 250	\$ 71,479	\$ 21,980	\$ -
118	Fire Safety Inspection Group U: Garages and Miscellaneous Bldgs: 0-300 square feet	Fixed Fee	50	\$ 58	\$ 96	60%	\$ 4,818	\$ 2,903	\$ 1,916	100%	\$ 96	\$ 4,818	\$ 1,916	\$ -
119	Fire Safety Inspection Group U: Garages and Miscellaneous Bldgs: 301-10,000 square feet	Fixed Fee	50	\$ 97	\$ 148	66%	\$ 7,378	\$ 4,838	\$ 2,540	100%	\$ 148	\$ 7,378	\$ 2,540	\$ -
120	Fire Safety Inspection Group U: Garages and Miscellaneous Bldgs: 10,001+ square feet	Fixed Fee	-	\$ 134	\$ 301	45%	\$ -	\$ -	\$ -	100%	\$ 301	\$ -	\$ -	\$ -
121	Fire Safety Certifications (Maintenance Records- sprinkler, fire alarm, etc)	Fixed Fee	-	\$ 45	\$ 71	64%	\$ -	\$ -	\$ -	100%	\$ 71	\$ -	\$ -	\$ -
122	Fire and Life Safety Self-Certification Inspection	New Fee	-	\$ -	\$ 64	0%	\$ -	\$ -	\$ -	100%	\$ 64	\$ -	\$ -	\$ -
123	Fireworks Display Inspection/Permit - small display (0-4 hours)	Fixed Fee	4	\$ 592	\$ 569	104%	\$ 2,275	\$ 2,368	\$ (93)	100%	\$ 569	\$ 2,275	\$ (93)	\$ -
124	Fireworks Display Inspection/Permit - large display (4-8 hours)	Fixed Fee	2	\$ 1,064	\$ 978	109%	\$ 1,957	\$ 2,128	\$ (171)	100%	\$ 978	\$ 1,957	\$ (171)	\$ -
125	Fireworks Display Inspection/Permit - extra large display (8+ hours)	Fixed Fee	2	\$ 1,892	\$ 1,797	105%	\$ 3,595	\$ 3,784	\$ (189)	100%	\$ 1,797	\$ 3,595	\$ (189)	\$ -
126	Fireworks Display Inspection/Permit - full hourly and burden rate of RFD personnel on stand-by	Actual Cost									-- Actual Cost --			
127	Hazmat Usage/Permit (Business Plan) - Category 1	Fixed Fee	459	\$ 532	\$ 578	92%	\$ 265,122	\$ 244,188	\$ 20,934	100%	\$ 578	\$ 265,122	\$ 20,934	\$ -

City of Riverside

Fire

2024-2025

Ord	Service Name	Fee Description	Annual Volume	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
128	Hazmat Usage/Permit (Business Plan) - Category 2	Fixed Fee	269	\$ 610	\$ 668	91%	\$ 179,647	\$ 164,090	\$ 15,557	100%	\$ 668	\$ 179,647	\$ 15,557	\$ -	
129	Hazmat Usage/Permit (Business Plan) - Category 3	Fixed Fee	147	\$ 727	\$ 803	91%	\$ 118,067	\$ 106,869	\$ 11,198	100%	\$ 803	\$ 118,067	\$ 11,198	\$ -	
130	Hazmat Usage/Permit (Business Plan) - Category 4	Fixed Fee	42	\$ 1,078	\$ 1,209	89%	\$ 50,786	\$ 45,276	\$ 5,510	100%	\$ 1,209	\$ 50,786	\$ 5,510	\$ -	
131	Hazmat Usage/Permit (Business Plan) - Category 5	Fixed Fee	253	\$ 1,195	\$ 1,345	89%	\$ 340,167	\$ 302,335	\$ 37,832	100%	\$ 1,345	\$ 340,167	\$ 37,832	\$ -	
132	Hazmat Usage/Permit - APSA - Tier I	Fixed Fee	73	\$ 649	\$ 713	91%	\$ 52,045	\$ 47,377	\$ 4,668	100%	\$ 713	\$ 52,045	\$ 4,668	\$ -	
133	Hazmat Usage/Permit - APSA - Tier II	Fixed Fee	20	\$ 805	\$ 893	90%	\$ 17,868	\$ 16,100	\$ 1,768	100%	\$ 893	\$ 17,868	\$ 1,768	\$ -	
134	Hazmat Usage/Permit - APSA - Tier III	Fixed Fee	2	\$ 961	\$ 1,074	89%	\$ 2,148	\$ 1,922	\$ 226	100%	\$ 1,074	\$ 2,148	\$ 226	\$ -	
135 NEW CONSTRUCTION PLAN CHECK, INSPECTION, AND RE-INSPECTION															
136	Apartments: 500 square feet	Fixed Fee	-	\$ 255	\$ 301	85%	\$ -	\$ -	\$ -	100%	\$ 301	\$ -	\$ -	\$ -	
137	Apartments: 5,000 square feet	Fixed Fee	-	\$ 414	\$ 352	118%	\$ -	\$ -	\$ -	100%	\$ 352	\$ -	\$ -	\$ -	
138	Apartments: 10,000 square feet	Fixed Fee	-	\$ 650	\$ 671	97%	\$ -	\$ -	\$ -	100%	\$ 671	\$ -	\$ -	\$ -	
139	Apartments: 100,000+ square feet	Fixed Fee	-	\$ 1,359	\$ 1,214	112%	\$ -	\$ -	\$ -	100%	\$ 1,214	\$ -	\$ -	\$ -	
140	Commercial: 500 square feet	Fixed Fee	-	\$ 190	\$ 301	63%	\$ -	\$ -	\$ -	100%	\$ 301	\$ -	\$ -	\$ -	
141	Commercial: 5,000 square feet	Fixed Fee	-	\$ 382	\$ 419	91%	\$ -	\$ -	\$ -	100%	\$ 419	\$ -	\$ -	\$ -	
142	Commercial: 10,000 square feet	Fixed Fee	-	\$ 627	\$ 671	93%	\$ -	\$ -	\$ -	100%	\$ 671	\$ -	\$ -	\$ -	
143	Commercial: 100,000+ square feet	Fixed Fee	-	\$ 1,301	\$ 1,112	117%	\$ -	\$ -	\$ -	100%	\$ 1,112	\$ -	\$ -	\$ -	
144	Commercial Tenant Improvements: 500 square feet	Fixed Fee	-	\$ 190	\$ 250	76%	\$ -	\$ -	\$ -	100%	\$ 250	\$ -	\$ -	\$ -	
145	Commercial Tenant Improvements: 5,000 square feet	Fixed Fee	-	\$ 355	\$ 368	97%	\$ -	\$ -	\$ -	100%	\$ 368	\$ -	\$ -	\$ -	
146	Commercial Tenant Improvements: 10,000 square feet	Fixed Fee	-	\$ 601	\$ 645	93%	\$ -	\$ -	\$ -	100%	\$ 645	\$ -	\$ -	\$ -	
147	Commercial Tenant Improvements: 100,000+ square feet	Fixed Fee	-	\$ 1,301	\$ 1,009	129%	\$ -	\$ -	\$ -	100%	\$ 1,009	\$ -	\$ -	\$ -	
148	Hotels and Motels: 500 square feet	Fixed Fee	-	\$ 190	\$ 301	63%	\$ -	\$ -	\$ -	100%	\$ 301	\$ -	\$ -	\$ -	
149	Hotels and Motels: 5,000 square feet	Fixed Fee	-	\$ 382	\$ 419	91%	\$ -	\$ -	\$ -	100%	\$ 419	\$ -	\$ -	\$ -	
150	Hotels and Motels: 10,000 square feet	Fixed Fee	-	\$ 624	\$ 671	93%	\$ -	\$ -	\$ -	100%	\$ 671	\$ -	\$ -	\$ -	
151	Hotels and Motels: 100,000+ square feet	Fixed Fee	-	\$ 1,537	\$ 1,214	127%	\$ -	\$ -	\$ -	100%	\$ 1,214	\$ -	\$ -	\$ -	
152	Hotel and Motel Tenant Improvements: 500 square feet	Fixed Fee	-	\$ 190	\$ 301	63%	\$ -	\$ -	\$ -	100%	\$ 301	\$ -	\$ -	\$ -	
153	Hotel and Motel Tenant Improvements: 5,000 square feet	Fixed Fee	-	\$ 382	\$ 419	91%	\$ -	\$ -	\$ -	100%	\$ 419	\$ -	\$ -	\$ -	
154	Hotel and Motel Tenant Improvements: 10,000 square feet	Fixed Fee	-	\$ 624	\$ 671	93%	\$ -	\$ -	\$ -	100%	\$ 671	\$ -	\$ -	\$ -	
155	Hotel and Motel Tenant Improvements: 100,000+ square feet	Fixed Fee	-	\$ 1,301	\$ 1,009	129%	\$ -	\$ -	\$ -	100%	\$ 1,009	\$ -	\$ -	\$ -	
156	Industrial: 500 square feet	Remove	-	\$ 190	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
157	Industrial: 5,000 square feet	Remove	-	\$ 382	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
158	Industrial: 10,000 square feet	Remove	-	\$ 592	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
159	Industrial: 100,000+ square feet	Remove	-	\$ 1,301	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
160	Low and Moderate Hazard Storage: 500 square feet	Fixed Fee	-	\$ 317	\$ 368	86%	\$ -	\$ -	\$ -	100%	\$ 368	\$ -	\$ -	\$ -	
161	Low and Moderate Hazard Storage: 5,000 square feet	Fixed Fee	-	\$ 592	\$ 537	110%	\$ -	\$ -	\$ -	100%	\$ 537	\$ -	\$ -	\$ -	
162	Low and Moderate Hazard Storage: 10,000 square feet	Fixed Fee	-	\$ 1,005	\$ 824	122%	\$ -	\$ -	\$ -	100%	\$ 824	\$ -	\$ -	\$ -	
163	Low and Moderate Hazard Storage: 100,000+ square feet	Fixed Fee	-	\$ 1,596	\$ 1,214	131%	\$ -	\$ -	\$ -	100%	\$ 1,214	\$ -	\$ -	\$ -	
164	Parking Structures: 500 square feet	New Fee	-	\$ -	\$ 144	0%	\$ -	\$ -	\$ -	100%	\$ 144	\$ -	\$ -	\$ -	
165	Parking Structures: 5,000 square feet	New Fee	-	\$ -	\$ 211	0%	\$ -	\$ -	\$ -	100%	\$ 211	\$ -	\$ -	\$ -	
166	Parking Structures: 10,000 square feet	New Fee	-	\$ -	\$ 329	0%	\$ -	\$ -	\$ -	100%	\$ 329	\$ -	\$ -	\$ -	
167	Parking Structures: 100,000+ square feet	New Fee	-	\$ -	\$ 514	0%	\$ -	\$ -	\$ -	100%	\$ 514	\$ -	\$ -	\$ -	

City of Riverside

Fire

2024-2025

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit		Current Recovery	Annual Cost	Annual		Per Unit		Annual		Recommended Subsidy
				Current Fee	Full Cost			Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	
168	Residential Remodels and Additions	New Fee	-	\$ -	\$ 228	0%	\$ -	\$ -	\$ -	100%	\$ 228	\$ -	\$ -	\$ -
169	Single Family Dwellings and Duplexes	New Fee	-	\$ -	\$ 177	0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -
170	Accessory Dwelling Unit	New Fee	-	\$ -	\$ 144	0%	\$ -	\$ -	\$ -	100%	\$ 144	\$ -	\$ -	\$ -
171	Shell Bldgs for All Commercial Uses: 500 square feet	Fixed Fee	-	\$ 255	\$ 199	128%	\$ -	\$ -	\$ -	100%	\$ 199	\$ -	\$ -	\$ -
172	Shell Bldgs for All Commercial Uses: 5,000 square feet	Fixed Fee	-	\$ 508	\$ 265	192%	\$ -	\$ -	\$ -	100%	\$ 265	\$ -	\$ -	\$ -
173	Shell Bldgs for All Commercial Uses: 10,000 square feet	Fixed Fee	-	\$ 762	\$ 466	164%	\$ -	\$ -	\$ -	100%	\$ 466	\$ -	\$ -	\$ -
174	Shell Bldgs for All Commercial Uses: 100,000+ square feet	Fixed Fee	-	\$ 1,335	\$ 600	223%	\$ -	\$ -	\$ -	100%	\$ 600	\$ -	\$ -	\$ -
175	Petroleum Tank Inspection - Above Ground (APSA): less than 10,000 gallons	Remove	-	\$ 114	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -
176	Petroleum Tank Inspection - Above Ground (APSA): 10,000-100,000 gallons	Remove	-	\$ 182	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -
177	Petroleum Tank Inspection - Above Ground (APSA): 100,000+ gallons	Remove	-	\$ 318	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -
178	Planning Application Review - all application types	Fixed Fee	-	\$ 148	\$ 134	111%	\$ -	\$ -	\$ -	100%	\$ 134	\$ -	\$ -	\$ -
179	Planning Application Review - Initial Environmental Study	Fixed Fee	-	\$ 382	\$ 942	40%	\$ -	\$ -	\$ -	100%	\$ 942	\$ -	\$ -	\$ -
180	Planning Application Review - Environmental Impact Report	Fixed Fee	-	\$ 636	\$ 1,099	58%	\$ -	\$ -	\$ -	100%	\$ 1,099	\$ -	\$ -	\$ -
181 OTHER FEES														
182	Copy fees - 1st page	First page	-	\$ 0.65	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
183	Copy fees - each additional page	per page	-	\$ 0.10	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
184	False Alarm Response Penalties (12 mos period) - 1st Response	No charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
185	False Alarm Response Penalties (12 mos period) - 2nd Response	No charge	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
186	False Alarm Response Penalties (12 mos period) - 3rd Response	Fixed Fee	-	\$ 376	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
187	False Alarm Response Penalties (12 mos period) - 4th Response	Fixed Fee	-	\$ 430	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
195	False Alarm Response Penalties (12 mos period) - 5th Response	Fixed Fee	-	\$ 559	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
196	False Alarm Response Penalties (12 mos period) - Subsequent Response	Fixed Fee	-	\$ 935	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
197	Hazardous Materials Records Search (per hour)	Fixed Fee	-	\$ 182	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
198	Incident Report Copy Fee	Fixed Fee	-	\$ 5	\$ 39	14%	\$ -	\$ -	\$ -	100%	\$ 39	\$ -	\$ -	\$ -
199	In-House BEP Submittal Support - electronic	Hourly	-	\$ 127	\$ 90	141%	\$ -	\$ -	\$ -	100%	\$ 90	\$ -	\$ -	\$ -
Total User Fees							\$2,295,343	\$1,751,248	\$544,095		\$2,295,343	\$544,095	\$0	
% of Full Cost								76%	24%		100%	31%	0%	

Footnotes

- 1 Fee #64 - Change from flat fee to actual cost.
- 2 Fee #77, 80 - Remove this fee. Category is redundant.
- 3 Remove this category - redundant since it's the same as Commercial category.
- 4 Fees #156-157 - Remove Industrial category. Redundant since it's the same as Commercial category.
- 5 Fees #174-176 - Remove. Same as Fee #49.
- 6 Fees #178-180 - Remove. Planning Department collects these fees.
- 7 Fee #199 - Changed from flat fee to hourly.

Fire Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Fire Alarm System Plan Check - 1-10 Devices	\$473	\$380	0-10 devices \$88 - 3/4 hour	\$611	\$627 deposit - includes 3 reviews	\$790.00	\$525 plan check \$7 per device inspection	Fire Alarm 0 to 25 Devices \$565
Fire Alarm System Plan Check - 11+ Devices (per 10 devices)	\$244	\$262	11-100 - \$116 - 1 hour 101-400 devices \$232 - 2 hours 401+ devices \$348 - 3 hours	\$617 + \$6 per device	\$627 deposit - includes 3 reviews	11 to 50 devices: \$900; 51-200 Devices: \$1,575; 201-500 Devices: \$2,250; 501+ \$3,600	\$525 plan check \$7 per device inspection	Fire Alarm 26 to 100 Devices \$1,016
Fire Alarm Control Panel/Communicator - change out only	New	\$236	N/A	N/A	N/A	N/A	N/A	N/A
Fire Sprinkler Plan Check/Inspections - 1-99 sprinklers (new residential or commercial)	\$445	\$655	0-50 sprinklers \$58 per 1/2 hour 51-100 sprinklers: \$87 per 3/4 hour	1-100 Heads: \$395	\$614 deposit (Residential & TI)	1-50 Heads Plan Check: \$790; 51 - 250 Heads Plan Check: \$1,350; 1-50 Heads Inspection/Permit: \$780; 51-250 Heads Inspection/Permit: \$1,175	\$525 plan check \$7 per device inspection	Sprinkler System New Commercial - 1 to 25 heads \$265 26 to 50 heads \$355 51 to 100 heads \$717
New Construction Plan Check/Inspection: Commercial: 100,000+ Square Feet	\$1,335	\$600	Plan checks: \$116/hour Inspections: \$220/hour	N/A	Building - \$1,056 deposit	Based on valuation. \$1M+: \$3,285 + \$1.64 per each add'l \$1,000	Plan Check: \$600 Inspection: \$600	N/A
New Construction Plan Check/Inspection: Single Family Dwellings and Duplexes	New	\$177	Plan checks: \$116/hour Inspections: \$220/hour	N/A	Building - \$1,056 deposit	Based on valuation. \$1M+: \$3,285 + \$1.64 per each add'l \$1,000	Based on square footage. 2000-4,999 sf: \$187 plan check, \$187 inspection	N/A

Parks, Recreation and Community Services

The user fee/cost analysis for Parks, Recreation, and Community Services was developed for two divisions that provide fee-for-service activities:

- ◆ Recreation (520500)
- ◆ Administration (520000) – Plan Check Fees

Fees are charged in a variety of ways including:

- ◆ Per participant/team/use or entry for recreation programs
- ◆ Per entry for community events
- ◆ Hourly facility rentals
- ◆ Flat fees for various permit fees
- ◆ Sliding scale fees based on size of event, or user-type (resident vs. non-resident, commercial vs. non-profit, etc.)

MGT created two separate models for analyzing both existing and prospective fees for the department. The analysis in the Recreation model included typical parks and recreation fees like youth camps, adult sports, and rentals. The department also requested MGT calculate a full cost of potential fees related to plan reviews for construction and development related projects. The list of the plan check fees is displayed in the Administration User Fee Summary Sheet following the Recreation User Fee Summary Sheet. Both summaries are on the pages following this narrative.

It should also be noted that not all the fees' full costs are calculated at the individual level. In the table below some fees were grouped into "programs", comparing annual program costs to annual revenues collected. The decision to analyze some of the fees this way is that it is often easier to conceptualize time spent by staff and costs associated with these fees on an annual scale rather than break down the information by the different fees charged within the program. As a brief example, a fee may have a resident and a non-resident charge, but the time and costs associated with each would be the same at the individual level. However, the revenues, and therefore, the cost recovery level, for each could be much different. The fees are grouped to show the full cost and revenues for the program to display a more accurate picture of cost recovery.

The User Fee Summary sheets on the following pages illustrate the department's proposed fee adjustments by fee or program area and provide overall cost/revenue comparisons. If adopted, the increase in revenue to the City by adding the plan check fees will be \$107,969 assuming no change in demand. The adjustments to the other parks and recreation fees will result in an additional \$70,655 for the City if demand for these services remains constant.

Comparative Data

The survey showing Recreation's fees in comparison to neighboring agencies can be found following this narrative. Overall, the department's fees are within the range of their peers.

Disproportionate Impact

A major tenet of any parks and recreation department is to provide activities and services that promote an active, healthy lifestyle to as many community members as possible. Getting outdoors, exercising, and participating in group or team activities not only positively affect our physical health and wellbeing but our mental health as well. As such, pricing that results in a decrease in participation is rarely advised. In aggregate, parks and recreation programs typically do not recover costs, nor should they.

Using this as a background, the department and MGT team have decided to make only modest increases to select fees (see full listing in table). In fees and programs that primarily benefit youth and senior programs, the cost recovery recommendation remains low; often recovering 20% or lower of the full cost of providing the program. Additionally, programs such as an ESL class, that primarily serves lower income populations, are recommended to recover only 15% of the program costs. Higher recovery levels are primarily seen in programs such as facility rentals, that may be viewed as less essential, and adult programs, who often have more means to pay for the programs.

Recreation User Fee Summary Sheet

City of Riverside

Parks, Recreation, & Community Services - Recreation

2024-2025

Service Name	Annual Volume	Current						Recommendations				
		Per Unit			Annual			Per Unit		Annual		
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1 Day Holiday Camp	40	\$ 15	\$ 57	26%	\$ 2,265	\$ 600	\$ 1,665	51%	\$ 29	\$ 1,162	\$ 562	\$ 1,103
3 Day Holiday Camps	100	\$ 60	\$ 136	44%	\$ 13,553	\$ 6,000	\$ 7,553	53%	\$ 72	\$ 7,224	\$ 1,224	\$ 6,329
4 Day Holiday Camps	150	\$ 80	\$ 171	47%	\$ 25,575	\$ 12,000	\$ 13,575	50%	\$ 85	\$ 12,794	\$ 794	\$ 12,781
5 day Holiday Camps	375	\$ 100	\$ 203	49%	\$ 76,185	\$ 37,500	\$ 38,685	50%	\$ 102	\$ 38,093	\$ 593	\$ 38,093
Summer Day Camp (5 day)	600	\$ 99	\$ 338	29%	\$ 202,881	\$ 59,400	\$ 143,481	30%	\$ 101	\$ 60,864	\$ 1,464	\$ 142,017
Teen Venture Camp	150	\$ 80	\$ 295	27%	\$ 44,319	\$ 12,000	\$ 32,319	30%	\$ 89	\$ 13,296	\$ 1,296	\$ 31,023
Splash Day Camp	1,120	\$ 118	\$ 300	39%	\$ 336,366	\$ 132,160	\$ 204,206	40%	\$ 120	\$ 134,546	\$ 2,386	\$ 201,819
AFTER-SCHOOL	750	\$ 50	\$ 327	15%	\$ 245,263	\$ 37,500	\$ 207,763	18%	\$ 59	\$ 44,147	\$ 6,647	\$ 201,115
After School Program (Extended Care)	400	\$ 10	\$ 30	34%	\$ 11,898	\$ 4,000	\$ 7,898	40%	\$ 12	\$ 4,759	\$ 759	\$ 7,139
After School Program - Late Pick-Up Charge	-	\$ 5	\$ 13	38%	\$ -	\$ -	\$ -	38%	\$ 5	\$ -	\$ -	\$ -
Cheer Program	420	\$ 45	\$ 205	22%	\$ 86,001	\$ 18,900	\$ 67,101	24%	\$ 49	\$ 20,640	\$ 1,740	\$ 65,361
Dance Program	300	\$ 45	\$ 205	22%	\$ 61,429	\$ 13,500	\$ 47,929	24%	\$ 49	\$ 14,743	\$ 1,243	\$ 46,686
Youth & Adult Boxing Club	815	\$ 17	\$ 175	9%	\$ 142,601	\$ 13,448	\$ 129,153	10%	\$ 17	\$ 14,260	\$ 813	\$ 128,341
Teen Dance	-	\$ 3	\$ 12	25%	\$ -	\$ -	\$ -	25%	\$ 3	\$ -	\$ -	\$ -
Youth Flag Football	400	\$ 60	\$ 585	10%	\$ 234,043	\$ 24,000	\$ 210,043	11%	\$ 64	\$ 25,745	\$ 1,745	\$ 208,298
Youth Basketball	600	\$ 60	\$ 660	9%	\$ 396,145	\$ 36,000	\$ 360,145	10%	\$ 66	\$ 39,614	\$ 3,614	\$ 356,530
Pee Wee Flag Football	300	\$ 55	\$ 486	11%	\$ 145,682	\$ 16,500	\$ 129,182	12%	\$ 58	\$ 17,482	\$ 982	\$ 128,200
Pee Wee Basketball	450	\$ 55	\$ 477	12%	\$ 214,431	\$ 24,750	\$ 189,681	12%	\$ 57	\$ 25,732	\$ 982	\$ 188,699
Pee Wee Soccer	720	\$ 55	\$ 485	11%	\$ 349,178	\$ 39,600	\$ 309,578	13%	\$ 63	\$ 45,393	\$ 5,793	\$ 303,785
Teen Basketball	80	\$ 70	\$ 913	8%	\$ 73,040	\$ 5,600	\$ 67,440	10%	\$ 91	\$ 7,304	\$ 1,704	\$ 65,736
Sports for Tots	55	\$ 35	\$ 333	11%	\$ 18,318	\$ 1,925	\$ 16,393	11%	\$ 37	\$ 2,015	\$ 90	\$ 16,303
Adult Basketball	120	\$ 300	\$ 697	43%	\$ 83,655	\$ 36,000	\$ 47,655	45%	\$ 314	\$ 37,645	\$ 1,645	\$ 46,010
Fitness Center Daily Rate	25	\$ 3	\$ 10	30%	\$ 252	\$ 75	\$ 177	30%	\$ 3	\$ 75	\$ 0	\$ 176
Pay and Play Basketball Daily Rate	1,250	\$ 3	\$ 10	30%	\$ 12,583	\$ 3,750	\$ 8,833	30%	\$ 3	\$ 3,775	\$ 25	\$ 8,808
Pay and Play Volleyball Daily Rate	200	\$ 3	\$ 10	30%	\$ 2,013	\$ 600	\$ 1,413	30%	\$ 3	\$ 604	\$ 4	\$ 1,409
Fitness Center 1 Month Membership	100	\$ 15	\$ 40	37%	\$ 4,009	\$ 1,500	\$ 2,509	37%	\$ 15	\$ 1,500	\$ -	\$ 2,509
Winter Wonderland	900	\$ 12	\$ 52	23%	\$ 47,142	\$ 10,800	\$ 36,342	24%	\$ 13	\$ 11,314	\$ 514	\$ 35,828
Spring Egg Hunt	2,000	\$ 7	\$ 15	48%	\$ 29,464	\$ 14,000	\$ 15,464	59%	\$ 9	\$ 17,394	\$ 3,394	\$ 12,071

City of Riverside
Parks, Recreation, & Community Services - Recreation
2024-2025

Service Name	Annual Volume	Current						Recommendations					
		Per Unit			Annual			Per Unit		Annual			
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
Lifeguard & Tittle 22 Training	55	\$ 65	\$ 223	29%	\$ 12,288	\$ 3,575	\$ 8,713	35%	\$ 78	\$ 4,301	\$ 726	\$ 7,987	
Water Safety Instructor Course	10	\$ 140	\$ 436	32%	\$ 4,364	\$ 1,400	\$ 2,964	33%	\$ 144	\$ 1,440	\$ 40	\$ 2,924	
First Aid/CPR/AED Course	15	\$ 30	\$ 77	39%	\$ 1,162	\$ 450	\$ 712	59%	\$ 46	\$ 687	\$ 237	\$ 474	
Jr. Lifeguard	35	\$ 80	\$ 223	36%	\$ 7,817	\$ 2,800	\$ 5,017	38%	\$ 85	\$ 2,971	\$ 171	\$ 4,847	
Swim Lessons	1,500	\$ 50	\$ 67	75%	\$ 100,357	\$ 75,000	\$ 25,357	77%	\$ 52	\$ 77,275	\$ 2,275	\$ 23,082	
Time 4 Tots (5 days)	170	\$ 90	\$ 404	22%	\$ 68,729	\$ 15,300	\$ 53,429	24%	\$ 97	\$ 16,495	\$ 1,195	\$ 52,234	
Time 4 Tots (4 days)	210	\$ 72	\$ 351	21%	\$ 73,756	\$ 15,120	\$ 58,636	23%	\$ 81	\$ 16,964	\$ 1,844	\$ 56,792	
Little Totters Summer Day Camp	35	\$ 54	\$ 58	93%	\$ 2,043	\$ 1,890	\$ 153	93%	\$ 54	\$ 1,900	\$ 10	\$ 143	
Special Events (Seniors) - Minor	650	\$ 3	\$ 45	7%	\$ 29,167	\$ 1,950	\$ 27,217	10%	\$ 4	\$ 2,917	\$ 967	\$ 26,250	
Mariachi Festival	1,500	\$ 13	\$ 112	12%	\$ 168,652	\$ 19,500	\$ 149,152	15%	\$ 17	\$ 25,298	\$ 5,798	\$ 143,355	
Mariachi Art and Salsa Contest	30	\$ 15	\$ 330	5%	\$ 9,899	\$ 450	\$ 9,449	8%	\$ 26	\$ 792	\$ 342	\$ 9,107	
Mariachi Dance	25	\$ 40	\$ 554	7%	\$ 13,844	\$ 1,000	\$ 12,844	10%	\$ 55	\$ 1,384	\$ 384	\$ 12,460	
Senior Computer Class	12	\$ 15	\$ 157	10%	\$ 1,884	\$ 180	\$ 1,704	66%	\$ 104	\$ 1,242	\$ 1,062	\$ 641	
Senior ESL Class	240	\$ 15	\$ 163	9%	\$ 39,156	\$ 3,600	\$ 35,556	10%	\$ 16	\$ 3,916	\$ 316	\$ 35,241	
Senior Ballroom Social	450	\$ 3	\$ 43	7%	\$ 19,436	\$ 1,350	\$ 18,086	8%	\$ 3	\$ 1,555	\$ 205	\$ 17,881	
Senior Holiday Luncheons	1,440	\$ 3	\$ 44	7%	\$ 63,519	\$ 4,320	\$ 59,199	8%	\$ 4	\$ 5,082	\$ 762	\$ 58,437	
Senior Excursions	500	\$ 60	\$ 92	65%	\$ 45,959	\$ 30,000	\$ 15,959	66%	\$ 61	\$ 30,333	\$ 333	\$ 15,626	
Senior Special Events - Major	500	\$ 10	\$ 103	10%	\$ 51,658	\$ 5,000	\$ 46,658	12%	\$ 12	\$ 6,199	\$ 1,199	\$ 45,459	
Senior Art Program	135	\$ 1	\$ 31	3%	\$ 4,206	\$ 135	\$ 4,071	5%	\$ 2	\$ 210	\$ 75	\$ 3,995	
Breakfast Club	720	\$ 2	\$ 36	6%	\$ 25,904	\$ 1,440	\$ 24,464	8%	\$ 3	\$ 2,072	\$ 632	\$ 23,832	
Friendly Stars	175	\$ 60	\$ 309	19%	\$ 54,136	\$ 10,500	\$ 43,636	20%	\$ 62	\$ 10,827	\$ 327	\$ 43,309	
RAP Dance	135	\$ 70	\$ 153	46%	\$ 20,710	\$ 9,450	\$ 11,260	46%	\$ 71	\$ 9,527	\$ 77	\$ 11,183	
RAP Music	135	\$ 70	\$ 184	38%	\$ 24,860	\$ 9,450	\$ 15,410	39%	\$ 72	\$ 9,695	\$ 245	\$ 15,164	
RAP Art	180	\$ 70	\$ 355	20%	\$ 63,843	\$ 12,600	\$ 51,243	20%	\$ 71	\$ 12,769	\$ 169	\$ 51,075	
RENTALS													
Boathouse Boat Rentals	1	\$ 10,000	\$ 103,278	10%	\$ 103,278	\$ 10,000	\$ 93,278	12%	\$ 12,393	\$ 12,393	\$ 2,393	\$ 90,885	
Non-Motorized Boats Permit Fee - Valid from date of issuance	1	\$ 429	\$ 2,886	15%	\$ 2,886	\$ 429	\$ 2,457	15%	\$ 433	\$ 433	\$ 4	\$ 2,453	
Tier 1 Facilities Rentals - Large Rooms	1	\$ 328,164	\$ 361,742	91%	\$ 361,742	\$ 328,164	\$ 33,578	92%	\$ 332,803	\$ 332,803	\$ 4,638	\$ 28,939	
Tier 1 Facilities Rentals - Small Rooms	1	\$ 35,816	\$ 77,648	46%	\$ 77,648	\$ 35,816	\$ 41,832	47%	\$ 36,495	\$ 36,495	\$ 678	\$ 41,154	
Tier 1 Facilities Rentals - gazebo, courtyard, rose garden rentals	1	\$ 5,518	\$ 15,910	35%	\$ 15,910	\$ 5,518	\$ 10,392	35%	\$ 5,518	\$ 5,518	\$ -	\$ 10,392	
Tier 2 Facilities Rentals - Large Rooms	1	\$ 163,839	\$ 201,567	81%	\$ 201,567	\$ 163,839	\$ 37,727	81%	\$ 163,839	\$ 163,839	\$ -	\$ 37,727	
Tier 2 Facilities Rentals - Small Rooms	1	\$ 21,763	\$ 67,964	32%	\$ 67,964	\$ 21,763	\$ 46,202	32%	\$ 21,763	\$ 21,763	\$ -	\$ 46,202	
Tier 2 Facilities Rentals - gazebo, courtyard, rose garden rentals	1	\$ 5,285	\$ 11,051	48%	\$ 11,051	\$ 5,285	\$ 5,766	48%	\$ 5,285	\$ 5,285	\$ -	\$ 5,766	
Tier 3 Facilities Rentals - Large Rooms	1	\$ 43,297	\$ 111,292	39%	\$ 111,292	\$ 43,297	\$ 67,995	39%	\$ 43,297	\$ 43,297	\$ -	\$ 67,995	
Tier 3 Facilities Rentals - Small Rooms	1	\$ 29,274	\$ 47,484	62%	\$ 47,484	\$ 29,274	\$ 18,210	62%	\$ 29,274	\$ 29,274	\$ -	\$ 18,210	
Tier 3 Facilities Rentals - gazebo, courtyard, rose garden rentals	1	\$ -	\$ -	0%	\$ -	\$ -	\$ -	20%	\$ -	\$ -	\$ -	\$ -	

City of Riverside
Parks, Recreation, & Community Services - Recreation
2024-2025

Service Name	Annual Volun	Current						Recommendations					
		Per Unit			Annual			Per Unit		Annual			
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
Tier 4 Facilities Rentals - Large Rooms	1	\$ 15,294	\$ 52,880	29%	\$ 52,880	\$ 15,294	\$ 37,586	30%	\$ 15,864	\$ 15,864	\$ 570	\$ 37,016	
Tier 4 Facilities Rentals - Small Rooms	1	\$ 10,200	\$ 49,060	21%	\$ 49,060	\$ 10,200	\$ 38,860	25%	\$ 12,265	\$ 12,265	\$ 2,065	\$ 36,795	
Tier 4 Facilities Rentals - gazebo, courtyard, rose garden rentals	1	\$ -	\$ -	0%	\$ -	\$ -	\$ -	50%	\$ -	\$ -	\$ -	\$ -	
Mobile Stage Rentals	1	\$ 7,921	\$ 35,841	22%	\$ 35,841	\$ 7,921	\$ 27,920	23%	\$ 8,243	\$ 8,243	\$ 322	\$ 27,598	
Picnic Facility Rentals	1	\$ 41,751	\$ 83,802	50%	\$ 83,802	\$ 41,751	\$ 42,050	50%	\$ 41,751	\$ 41,751	\$ -	\$ 42,050	
Pool Rentals	1	\$ 41,313	\$ 63,770	65%	\$ 63,770	\$ 41,313	\$ 22,458	65%	\$ 41,313	\$ 41,313	\$ -	\$ 22,458	
Adult Group Field Lighting	1	\$ 358	\$ 10,965	3%	\$ 10,965	\$ 358	\$ 10,607	5%	\$ 548	\$ 548	\$ 190	\$ 10,417	
Private Youth Group Field Lighting	1	\$ 256,280	\$ 281,463	91%	\$ 281,463	\$ 256,280	\$ 25,182	92%	\$ 258,946	\$ 258,946	\$ 2,665	\$ 22,517	
Private Youth Group Field Usage	1	\$ 74,987	\$ 107,589	70%	\$ 107,589	\$ 74,987	\$ 32,602	72%	\$ 77,464	\$ 77,464	\$ 2,477	\$ 30,125	
Use of Other Department Facilities	1	\$ 4,423	\$ 6,392	69%	\$ 6,392	\$ 4,423	\$ 1,969	70%	\$ 4,474	\$ 4,474	\$ 51	\$ 1,918	
Open Space Event Facilities	1	\$ 28,880	\$ 163,878	18%	\$ 163,878	\$ 28,880	\$ 134,999	20%	\$ 32,776	\$ 32,776	\$ 3,896	\$ 131,103	
Fenced Parks - White Park, Arlington Heights Sports Park, and North Park	1	\$ 28,880	\$ 70,090	41%	\$ 70,090	\$ 28,880	\$ 41,211	42%	\$ 29,438	\$ 29,438	\$ 558	\$ 40,652	
BFYC Membership Fees	1	\$ 2,250	\$ 8,931	25%	\$ 8,931	\$ 2,250	\$ 6,681	30%	\$ 2,679	\$ 2,679	\$ 429	\$ 6,251	
NEW FEES													
Experiment Tuesday's	30	\$ 25	\$ 1,308	2%	\$ 39,231	\$ 750	\$ 38,481	2%	\$ 25	\$ 750	\$ -	\$ 38,481	
Intro to Tinkercad	20	\$ 45	\$ 2,074	2%	\$ 41,472	\$ 900	\$ 40,572	2%	\$ 45	\$ 900	\$ -	\$ 40,572	
Chemistry for Kids	30	\$ 40	\$ 1,278	3%	\$ 38,342	\$ 1,200	\$ 37,142	3%	\$ 40	\$ 1,200	\$ -	\$ 37,142	
Space Club	30	\$ 40	\$ 750	5%	\$ 22,507	\$ 1,200	\$ 21,307	5%	\$ 40	\$ 1,200	\$ -	\$ 21,307	
STEAM Club	30	\$ 40	\$ 750	5%	\$ 22,507	\$ 1,200	\$ 21,307	5%	\$ 40	\$ 1,200	\$ -	\$ 21,307	
Homeschool Adventures	30	\$ 65	\$ 927	7%	\$ 27,817	\$ 1,950	\$ 25,867	7%	\$ 65	\$ 1,950	\$ -	\$ 25,867	
Intro to Sewing	30	\$ 40	\$ 750	5%	\$ 22,507	\$ 1,200	\$ 21,307	5%	\$ 40	\$ 1,200	\$ -	\$ 21,307	
Robotics for Kids	30	\$ 40	\$ 750	5%	\$ 22,507	\$ 1,200	\$ 21,307	5%	\$ 40	\$ 1,200	\$ -	\$ 21,307	
Beginning Music Production	30	\$ 40	\$ 750	5%	\$ 22,507	\$ 1,200	\$ 21,307	5%	\$ 40	\$ 1,200	\$ -	\$ 21,307	
Intro to Open Broadcast	30	\$ 45	\$ 750	6%	\$ 22,507	\$ 1,350	\$ 21,157	6%	\$ 45	\$ 1,350	\$ -	\$ 21,157	
Web Design	30	\$ 25	\$ 750	3%	\$ 22,507	\$ 750	\$ 21,757	3%	\$ 25	\$ 750	\$ -	\$ 21,757	
Film Studio Time	10	\$ 75	\$ 123	61%	\$ 1,232	\$ 750	\$ 482	61%	\$ 75	\$ 750	\$ -	\$ 482	
Sound Studio Time	8	\$ 65	\$ 123	53%	\$ 985	\$ 520	\$ 465	53%	\$ 65	\$ 520	\$ -	\$ 465	
SmartHub	20	\$ 125	\$ 577	22%	\$ 11,543	\$ 2,500	\$ 9,043	22%	\$ 125	\$ 2,500	\$ -	\$ 9,043	
Multi-Media Package use of studios	35	\$ 800	\$ 1,010	79%	\$ 35,352	\$ 28,000	\$ 7,352	79%	\$ 800	\$ 28,000	\$ -	\$ 7,352	
Amphitheatre/Patio	30	\$ 125	\$ 866	14%	\$ 25,973	\$ 3,750	\$ 22,223	14%	\$ 125	\$ 3,750	\$ -	\$ 22,223	
Makerspace Time	20	\$ 125	\$ 577	22%	\$ 11,543	\$ 2,500	\$ 9,043	22%	\$ 125	\$ 2,500	\$ -	\$ 9,043	
CONTRACT SERVICES													
Adult Contract Classes	1	\$ 125,000	\$ 115,314	108%	\$ 115,314	\$ 125,000	\$ (9,686)	100%	\$ 115,314	\$ 115,314	\$ (9,686)	\$ -	
Youth Contract Classes	1	\$ 700,000	\$ 793,241	88%	\$ 793,241	\$ 700,000	\$ 93,241	88%	\$ 700,000	\$ 700,000	\$ -	\$ 93,241	
Rec Swim Program	1	\$ 35,000	\$ 608,024	6%	\$ 608,024	\$ 35,000	\$ 573,024	6%	\$ 35,000	\$ 35,000	\$ -	\$ 573,024	
Non Fee Related Activities	1	\$ -	\$ 1,244,537	0%	\$ 1,244,537	\$ -	\$ 1,244,537	100%	\$ 1,244,537	\$ 1,244,537	\$ 1,244,537	\$ -	
Total User Fees					\$7,608,737	\$2,855,409	\$4,753,328			\$2,926,064	\$70,655	\$4,682,673	
% of Full Cost						38%	62%			38%	2%	62%	

Recreation Administration User Fee Summary Sheet

Agency: City of Riverside
 Department: Parks, Recreation, & Community Services - Administration (520000)
 Fiscal Y: 2024-2025

Ord	Service Name	Fee Description	Annual Volume	Volume Billed	Current						Recommendations				
					Per Unit			Annual			Per Unit		Annual		
					Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
Planning Case Review (DRC)															
1	All Cases Except Park and Trail Related	New Fee	190	190	\$ -	\$ 94	0%	\$ 17,909	\$ -	\$ 17,909	100%	\$ 94	\$ 17,909	\$ 17,909	\$ -
3	Public Park Improvement	New Fee	3	3	\$ -	\$ 2,091	0%	\$ 6,274	\$ -	\$ 6,274	100%	\$ 2,091	\$ 6,274	\$ 6,274	\$ -
4	Public Trail Improvement	New Fee	3	3	\$ -	\$ 1,695	0%	\$ 5,086	\$ -	\$ 5,086	100%	\$ 1,695	\$ 5,086	\$ 5,086	\$ -
Public Works Case Plan Check Review															
6	All Cases Except Park and Trail Related	New Fee	98	98	\$ -	\$ 40	0%	\$ 3,949	\$ -	\$ 3,949	100%	\$ 40	\$ 3,949	\$ 3,949	\$ -
7	Trail Improvement	New Fee	3	3	\$ -	\$ 941	0%	\$ 2,824	\$ -	\$ 2,824	100%	\$ 941	\$ 2,824	\$ 2,824	\$ -
8	Park Improvements	New Fee	2	2	\$ -	\$ 1,076	0%	\$ 2,153	\$ -	\$ 2,153	100%	\$ 1,076	\$ 2,153	\$ 2,153	\$ -
9	Inspection Fee - Park Land	New Hourly Fee	38	38	\$ -	\$ 74	0%	\$ 2,803	\$ -	\$ 2,803	100%	\$ 74	\$ 2,803	\$ 2,803	\$ -
10	Inspection Fee- Trail	New Hourly Fee	12	12	\$ -	\$ 108	0%	\$ 1,295	\$ -	\$ 1,295	100%	\$ 108	\$ 1,295	\$ 1,295	\$ -
Building Permit Plan Check															
12	All Permits except park and trail related	New Fee	402	402	\$ -	\$ 76	0%	\$ 30,440	\$ -	\$ 30,440	100%	\$ 76	\$ 30,440	\$ 30,440	\$ -
13	Trail Improvement	New Fee	3	3	\$ -	\$ 4,655	0%	\$ 13,965	\$ -	\$ 13,965	100%	\$ 4,655	\$ 13,965	\$ 13,965	\$ -
14	Park Improvements	New Fee	3	3	\$ -	\$ 4,805	0%	\$ 14,416	\$ -	\$ 14,416	100%	\$ 4,805	\$ 14,416	\$ 14,416	\$ -
15	Inspection fee each permit: Trail Inspection	New Hourly Fee	24	24	\$ -	\$ 94	0%	\$ 2,262	\$ -	\$ 2,262	100%	\$ 94	\$ 2,262	\$ 2,262	\$ -
16	Inspection fee each permit: Park Improvement	New Hourly Fee	52	52	\$ -	\$ 87	0%	\$ 4,519	\$ -	\$ 4,519	100%	\$ 87	\$ 4,519	\$ 4,519	\$ -
Total User Fees								\$107,895	\$0	\$107,895		\$107,895	\$107,895	\$2,224,298	
% of Full Cost								0%	100%		100%	0%	2062%		

Parks and Recreation Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Transit Fee for Special Transportation	N/A	N/A	N/A	\$4 for General Public \$2 for Seniors, Persons with Disabilities, and Medicare	N/A	\$3	\$3	\$0.75 for eligible passengers \$0.35 for Senior or Disabled Fare
Youth Sports Fees (Registration)	\$60	Youth Flag Football \$64 Youth Basketball \$66	Basketball Clinic: \$40 Basketball League: \$82	Resident Fee: \$83 - Non- Resident: \$124	N/R	Ages 13-17:: \$50 - \$100	Resident: \$61 - \$126.75 Non-Resident \$79.30 - \$164.78	\$0 to \$125 Resident \$0 to \$250 Non-Resident
Golf Course Greens Fees	Fairmont Golf Course: Resident/Non-Resident 1st Round (9 Holes) - \$15/\$16 Resident/Non-Resident 2nd Round (18 Holes) - \$23/\$25	Fairmont Golf Course: Resident/Non-Resident 1st Round (9 Holes) - \$15/\$16 Resident/Non-Resident 2nd Round (18 Holes) - \$23/\$25	Dad Miller Golf Course: \$65 per day/session Anaheim Hill: \$90 per day/session	N/A	N/R	Adult 18 Holes - \$17 Adult 9 Holes - \$9	Adult 9 Holes - \$10.25 (Weekday) \$12.50 (Weekend)	N/A
Open Space Fee	N/A	N/A	Non-Resident: \$20/hr Resident: \$16/hr	N/A	N/R	\$175	Park Area (Resident): \$27.25 Park Area (Non- Resident): \$38.75 Special Event Area (Resident): \$61 Special Event (Non- Resident): \$79.25	Multi-Use & Open Fields (Sports) Nonprofit Group \$64 Resident/\$98 Non- Resident Private Individual \$64 Resident/\$130 Non- Resident Commercial Group \$130 Resident/\$196 Non- Resident
Swim Lessons	\$50	\$52	Pearson Park Pool: \$42 - \$79	Weekday Residents (8 Sessions): \$ 140 Weekday Non-Resident (8 Sessions): \$150 Weekend Residents (4 Sessions): \$70 Weekend Non-Resident (4 Sessions): \$75	N/R	Private Lesson: \$185/Session Semi Private Lesson: \$124/Session	N/A	Private Youth and Adult: \$35 Resident / \$50 Non- Resident

City Clerk

The user fee/cost analysis for this department follows the basic structure of City's fee schedule and was developed as a whole for the department. Most fees are charged at a flat fee basis with the exception of copy fees which are charged per page.

City Clerk fees benefit those individuals or businesses specifically requesting or utilizing the services and are therefore eligible for cost recovery. The City's policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities.

Four of the City Clerk's nine fees are set by the state and cannot be changed. Only one of the fees, passport photos, had activity in the preceding year so revenue numbers and projections are based on that one fee.

The passport photo fee was shown to be recovering 136% of the cost to provide the service. The current fee is \$8.00 and the total cost to provide the service is \$6.00. As mentioned elsewhere in this report, California law states that a city cannot charge a customer more than it costs to provide the service; therefore, the department is recommending the fee be lowered to \$6.00.

Assuming no change in demand, fee adjustments will result in a net loss of \$12,645 in revenue.

Three fees were shown to be recovering less than full cost:

- ◆ Document Certification
- ◆ Electronic Data Records Request – CDs and DVDs
- ◆ Electronic Data Records Request – Flash Drive
- ◆ Document Duplication – per page

All three fees are being recommended to increase to full cost. As there was no activity reported for those fees in the preceding year, no revenue projections were able to be made.

Two fees are marked for removal from the City's fee schedule:

Comparative Data

City Clerk fees were not included in the comparison survey.

Disproportionate Impact

The City Clerk did not identify any fees potentially presenting a disproportionate impact.

City Clerk User Fee Summary Sheet

Agency: City of Riverside

Department: City Clerk

Fiscal Year: 2024-2025

Ord.	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1	1 Candidate Nomination Filing - City Council	Set by State	-	25.00	\$ -	0%	\$ -	\$ -	\$ -	-- Fee set by State. No cost analysis done. --				
2	2 Candidate Nomination Filing - Mayor	Set by State	-	25.00	\$ -	0%	\$ -	\$ -	\$ -	-- Fee set by State. No cost analysis done. --				
3	3 Document Certification (each)	Fixed Fee	-	9.50	\$ 10	94%	\$ -	\$ -	\$ -	100%	\$ 10	\$ -	\$ -	\$ -
4	4 Document Duplication	Per page	-	0.10	\$ 0.11	91%	\$ -	\$ -	\$ -	100%	\$ 0.11	\$ -	\$ -	\$ -
5	5 Electronic Data Records Request - per CD	per CD/DVD	-	0.43	\$ 1	32%	\$ -	\$ -	\$ -	100%	\$ 1	\$ -	\$ -	\$ -
6	6 Electronic Data Records Request - per Flash Drive	per flash drive	-	0.48	\$ 3	16%	\$ -	\$ -	\$ -	100%	\$ 3	\$ -	\$ -	\$ -
7	7 Passport Application Execution Fee (per applicant)	Set by State	-	35.00	\$ -	0%	\$ -	\$ -	\$ -	-- Fee set by State. No cost analysis done. --				
10	8 Passport Photo (per person)	Fixed Fee	6,000	8.00	\$ 6	136%	\$ 35,355	\$ 48,000	\$ (12,645)	100%	\$ 6	\$ 35,355	\$ (12,645)	\$ -
11	9 Political Report Act Late Filing (per day, maximum \$100)	Set by State	-	10.00	\$ -	0%	\$ -	\$ -	\$ -	-- Fee set by State. No cost analysis done. --				
Total User Fees							\$35,355	\$48,000	-\$12,645			\$35,355	-\$12,645	\$0
% of Full Cost								136%	-36%			100%	-26%	0%

Finance

The Finance department's user fees are primarily provided by the Business Tax and Accounts Receivable units. Their fees cover a variety of services including set up of collections payment plans, processing returned checks, processing tax-free certificates, and issuing street vendor and transit permits.

Highlights of this division's analysis are as follows:

- ◆ **Fee Increases** – Four fees were found to be under-recovering. Three of those are being recommended to increase slightly while still remaining under full cost, while one fee, Refund Processing Charge to cover administrative cost, is being recommended to stay at the current fee.
- ◆ **Fee Decreases** – Seven fees were found to be over-recovering; that is, the full cost was less than the current fee. These fees are being recommended to decrease to full cost, so as to be in compliance with California user fee law.

Assuming no loss in demand, fee adjustments result in a revenue loss of \$555. Details on each fee can be found in the User Fee Summary Sheet on the following pages.

Comparative Data

The survey showing a selected group of the Finance department's fees in comparison to neighboring agencies can be found on the following pages. Overall, the department's proposed fees are within the range of their peers.

One item of note:

- ◆ **Credit card processing fees** – Section 6159 of the State of California Government Code grants cities the authority to assess a fee, termed a "convenience fee", for the use of a credit or debit card, not to exceed the transactional costs incurred by the City to customers paying by credit or debit card. The City's expenditures related to credit and debit card payments were approximately \$2.3 million. Currently, the Parks and Recreation department charges a convenience fee to customers to offset transactional costs. The City will be implementing a convenience fee of 2.41% to account for the transactional cost incurred in facilitating credit or debit card payments. Although these transactional costs vary according to vendor and other factors, all convenience fees are established at or below the City's actual costs. To mitigate any financial burden that may result from transferring debit/credit card transaction fees to the customer, no convenience fee will be imposed for payments made via electronic check (ACH). Details can be found in the survey.

Disproportionate Impact

The department did not identify any fees potentially presenting a disproportionate impact on residents.

Finance User Fee Summary Sheet

City of Riverside

Finance

2024-2025

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	Close-Out Sale Permit Fee - 1st 10 days	Flat Fee	-	\$ 24.50	\$ -	0%	\$ -	\$ -	\$ -	-	-	-	-- No cost analysis done. See footnote. --		
2	Close-Out Sale Permit Fee - each additional day	Flat Fee	-	\$ 7.50	\$ -	0%	\$ -	\$ -	\$ -	-	-	-	-- No cost analysis done. See footnote. --		
3	Close-Out Sale Permit Extension Fee	Flat Fee	-	\$ 7.50	\$ -	0%	\$ -	\$ -	\$ -	-	-	-	-- No cost analysis done. See footnote. --		
4	Close-Out Sale Permit Fee - each additional day past extension	Flat Fee	-	\$ 7.50	\$ -	0%	\$ -	\$ -	\$ -	-	-	-	-- No cost analysis done. See footnote. --		
5	Returned Check (NSF) Processing - initial returned check	Flat Fee	146	\$ 27.00	\$ 49	55%	\$ 7,118	\$ 3,942	\$ 3,176	62%	\$ 30.00	\$ 4,380	\$ 438	\$ 2,738	
6	Returned Check (NSF) Processing - each subsequent returned check	Flat Fee	14	\$ 37.50	\$ 73	51%	\$ 1,026	\$ 525	\$ 501	61%	\$ 45.00	\$ 630	\$ 105	\$ 396	
7	Taxicab Franchise Application - initial application	Flat Fee	-	\$ 543.00	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 543.00	\$ -	\$ -	\$ -	
8	Taxicab Franchise Application - renewal application	Flat Fee	-	\$ 543.00	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 543.00	\$ -	\$ -	\$ -	
9	Transit Permit - new application	Flat Fee	24	\$ 95.00	\$ 83	114%	\$ 1,992	\$ 2,280	\$ (288)	100%	\$ 83.00	\$ 1,992	\$ (288)	\$ -	
10	Transit Permit - renewal (valid for 3 years)	Every 3 years	14	\$ 81.50	\$ 41.50	196%	\$ 581	\$ 1,141	\$ (560)	100%	\$ 41.50	\$ 581	\$ (560)	\$ -	
11	Duplicate Business Tax Registration Notice and/or certificate	Flat Fee	200	\$ 14.00	\$ 12.75	110%	\$ 2,550	\$ 2,800	\$ (250)	100%	\$ 12.75	\$ 2,550	\$ (250)	\$ -	
12	Refund Processing Charge to cover administrative cost	Flat Fee	30	\$ 31.00	\$ 55	56%	\$ 1,658	\$ 930	\$ 728	56%	\$ 31.00	\$ 930	\$ -	\$ 728	
13	Street Vendor Permit - new applicant/business (1 cart per year)	Flat Fee	5	\$ 37.25	\$ 30	124%	\$ 150	\$ 186	\$ (36)	100%	\$ 30.00	\$ 150	\$ (36)	\$ -	
14	Street Vendor Permit - new applicant/business - each additional cart (per year)	Flat Fee	-	\$ 9.00	\$ 7.50	120%	\$ -	\$ -	\$ -	100%	\$ 7.50	\$ -	\$ -	\$ -	
15	Street Vendor Permit - renewal applicant/business (1 cart per year)	Flat Fee	17	\$ 32.50	\$ 28.75	113%	\$ 489	\$ 553	\$ (64)	100%	\$ 28.75	\$ 489	\$ (64)	\$ -	
16	Street Vendor Permit - renewal applicant/business - each additional cart (per year)	Flat Fee	-	\$ 9.00	\$ 7.50	120%	\$ -	\$ -	\$ -	100%	\$ 7.50	\$ -	\$ -	\$ -	
17	Tax-Free Certificate Processing Fee	Flat Fee	600	\$ 12.00	\$ 44	27%	\$ 26,550	\$ 7,200	\$ 19,350	56%	\$ 25.00	\$ 15,000	\$ 7,800	\$ 11,550	
Total User Fees							\$13,266	\$10,688	\$2,578		\$10,133	-\$555	\$3,133		
% of Full Cost								81%	19%		76%	-5%	24%		

Footnotes

- 1 Fees #1, 2, 3, 4, 7 & 8 - These fees have not been charged in recent years so no time estimates were available for cost analysis. Department recommends leaving on fee schedule at current fee and including in comparison survey.
- 2 Fees #5 & 6 - Government Code Section 6157(b) permits the city to collect a reasonable charge for the returned check, not to exceed the actual costs incurred by the city, to recover the city's processing and collection costs.

Finance Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Returned Check (NSF) Processing - initial returned check	\$26.75	\$30.00	\$25	\$22	Assessor-County Clerk-Recorder: \$32	\$35	\$34 Each	\$25 for first check; \$35 for each subsequent check
Street Vendor Permit - new applicant/business (1 cart per year)	\$37.00	\$30.00	Peddler/Solicitor Permit Fee: \$36.00	"Solicitors/Peddlers" - \$251 - New/Renewal	Sidewalk Vending Permit: \$79	\$393	\$29.75 - \$363 per booth	Food Vendor Registration Fee \$133
Taxicab fees	\$543.00	\$543.00	Quarterly Franchise Fee: \$100; Taxi Driver Permit Fee: \$100	N/A	\$50	\$163 Biennial Permit	Annual Application - \$159 Taxicab driver permit (Annual) \$11 - Taxicab permit \$11	N/R
Convenience Fees	<p><u>Parks & Recreation Online Payments:</u> 4.5% for amounts \$0-\$149 3.5% for amounts \$150 - \$4,499</p> <p><u>Parks & Recreation In-Person:</u> 3.25% for credit card payments</p> <p><u>Parks & Recreation Online Payments:</u> 4.5% for amounts \$0-\$149 3.5% for amounts \$150 - \$4,499</p> <p><u>Parks & Recreation In-Person:</u> 3.25% for credit card payments</p>	<p><u>Parks & Recreation Online Payments:</u> 4.5% for amounts \$0-\$149 3.5% for amounts \$150 - \$4,499</p> <p><u>Parks & Recreation In-Person:</u> 3.25% for credit card payments</p> <p><u>Riverside Public Utilities Payments:</u></p> <ul style="list-style-type: none"> - Residential Customers - Convenience fee would be \$2.75 - Max Payment would be \$1,000 - Payments in excess of \$1,000 would incur a fee of \$2.75 for each increment of \$1,000 - Commercial Customers - Convenience fee would be \$19.99 - Max Payment would be \$5,000 - Payments in excess of \$5,000 would incur a fee of \$19.99 for each increment of \$5,000 <p><u>All Other City Payments:</u> 2.41% of payment amt for debit/credit ACH Transactions are free</p>	No credit card fees.	No credit card fees.	<p><u>Treasurer-Tax Collector:</u> \$3.95 flat fee for debit cards 2.28% fee for credit cards</p> <p><u>Superior Court:</u> Traffic citations: \$5.95 for full/initial payment, \$2.96 for all subsequent partial payments (3rd party vendor)</p> <p><u>Child Support Services:</u> 1.9% of payment amt for debit/credit</p> <p><u>Building:</u> 2.28% of payment amt for credit card</p>	\$1.59 convenience fee charged by Kubra. City does not receive the fee.	No credit card fees.	No credit card fees.

Library

The Riverside Public Library's fee schedule has fees for service as well as room rentals and fines. Meeting room rentals, as with all parks/facility/property use fees, need not be tied to cost-of-service and may be set at market rates; therefore, were not analyzed in this study. The Library currently collects fines for lost or damaged items. (In keeping with nationwide trends, the Library no longer charges fines for overdue items, so as to encourage use of Library services among all residents.) As with other penalty fees described in this study, these fees do not need to be tied to cost-of-service and were not analyzed in this study. Copy fees also have no recommendations for adjustments and were not included in this study as the Library copy machines are self-service and no staff time is involved.

The following existing fee-for-service activities were analyzed:

- ◆ **Inter-Library Book Retrieval** – This fee is recommended to remain at \$2.00.
- ◆ **Reservation Processing Fee: Main Library** – This fee is recommended to increase to \$27.00
- ◆ **Reservation Processing Fee: Branches** – This fee is recommended to increase to \$25.00.
- ◆ **Meeting Room Cleaning Fee** – This fee is recommended to increase from \$21.00 to \$28.00.
- ◆ **Replacement of Lost Cards** – This fee is recommended to remain at no charge.
- ◆ **Replacement of Lost Library Items – Processing** – This fee is recommended to remain at \$10.75.
- ◆ **Replacement of Lost Library Items – Collection fee** – This fee is recommended to remain at \$10.00.
- ◆ **3D Printing Fee** – this fee is recommended to remain at \$1.80 per gram/filament.

Implementing the recommended fee adjustments will increase the Library's user fee cost recovery rate from 14% to 15% and assuming no loss in demand, will generate an additional \$401 in revenue on an annual basis.

Comparative Data

The survey showing a selected group of Library fees in comparison to neighboring agencies can be found following this narrative. Overall, the department's fees are within the range of their peers.

Disproportionate Impact

As mentioned above, the Library has eliminated collecting fines for overdue materials, citing a nationwide movement to eliminate public library late fines; not only because the cost of staff time to process and collect the fines may exceed the revenue received, but also because there are concerns and recognition among jurisdictions that assessing fines on patrons for their missing an arbitrary due date when returning books may prevent lower income residents and children from benefitting from library services.

Library User Fee Summary Sheet

City of Riverside

Library

2024-2025

Ord.	Service Name	Fee Description	Annual Volum	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	Damaged Material Repairs	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost				
2	Historic Photograph Request	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost				
3	Inter-Library Book Retrieval (per book)	Fixed Fee	39	\$ 2	\$ 69	3%	\$ 2,700	\$ 78	\$ 2,622	3%	\$ 2	\$ 78	\$ -	\$ 2,622	
4 ROOM RENTALS															
5 Main Library															
6	Reservation Processing Fee (non-refundable)	Fixed Fee	16	\$ 25	\$ 27	92%	\$ 435	\$ 400	\$ 35	100%	\$ 27	\$ 435	\$ 35	\$ -	
7	PA System (flat rate)	Rental	7	\$ 50							-- Equipment Rental --				
8	Podium (flat rate)	Rental	2	\$ 50							-- Equipment Rental --				
9	Projector and Screen (flat rate)	Rental	7	\$ 50							-- Equipment Rental --				
10	TV and DVD (flat rate)	Rental	2	\$ 75							-- Equipment Rental --				
11	After Hours Staff Fee (per employee, minimum 2)	Hourly	37	\$ 40							-- Room Rental --				
12	Alcohol Service (ABC license required)	Rental	-	\$ 125							-- Room Rental --				
13 Community Room and Covered Arcade															
14	Deposit	Deposit	-	\$ 500							-- Deposit --				
15	Group 1 - Nonprofit within City limits and Riverside public schools	Rental	-	\$ 200							-- Room Rental --				
16	Group 2 - City residents, for profit organizations within city, non-profits outside city	Rental	-	\$ 250							-- Room Rental --				
17	Group 3 - Non-resident and for-profit organizations outside city	Rental	-	\$ 350							-- Room Rental --				
18 Main Community Room															
19	Deposit	Deposit	12	\$ 500							-- Deposit --				
20	Group 1 - Nonprofit within City limits and Riverside public schools	Rental	5	\$ 105							-- Room Rental --				
21	Group 2 - City residents, for profit organizations within city, non-profits outside city	Rental	4	\$ 130							-- Room Rental --				
22	Group 3 - Non-resident and for-profit organizations outside city	Rental	2	\$ 180							-- Room Rental --				
23 Main Covered Arcade															
24	Deposit	Deposit	-	\$ 500							-- Deposit --				
25	Group 1 - Nonprofit within City limits and Riverside public schools	Rental	-	\$ 160							-- Room Rental --				
26	Group 2 - City residents, for profit organizations within city, non-profits outside city	Rental	-	\$ 200							-- Room Rental --				
27	Group 3 - Non-resident and for-profit organizations outside city	Rental	-	\$ 280							-- Room Rental --				
28 Multi-Purpose Room/Event Terrace															
29	Deposit	Deposit	1	\$ 500							-- Deposit --				
30	Group 1 - Nonprofit within City limits and Riverside public schools	Rental	-	\$ 105							-- Room Rental --				
31	Group 2 - City residents, for profit organizations within city, non-profits outside city	Rental	1	\$ 130							-- Room Rental --				
32	Group 3 - Non-resident and for-profit organizations outside city	Rental	-	\$ 180							-- Room Rental --				

Library Fees Comparison

Activity	Riverside Current Fee	Riverside Proposed Fee	Anaheim	Corona	County of Riverside	Long Beach	Moreno Valley	Pasadena
Cleaning Fee - required if refreshments are served and/or use of craft materials	\$21.50	\$28	N/R	N/R	N/R	N/A	N/A	N/R
Overdue Collection Fine	Fine eliminated	Fine eliminated	\$0.20 per day	No fines for overdue materials	Adults: \$0.25 per day Children: \$0.20 per day DVDs: \$0.25 per day	No fines for overdue materials	No fines for overdue materials	No fines for overdue materials
Overdue Materials Processing Fines (per item, per day): Books (Maximum \$5 Value)	Fine eliminated	Fine eliminated	\$0.20 per day	No fines for overdue materials		No fines for overdue materials	No fines for overdue materials	No fines for overdue materials
Overdue Materials Processing Fines (per item, per day): Juvenile Hardbacks, Paperbacks, and all audio (Maximum \$3 Value)	Fine eliminated	Fine eliminated	\$0.20 per day	No fines for overdue materials		No fines for overdue materials	No fines for overdue materials	No fines for overdue materials
Overdue Materials Processing Fines (per item, per day): Adult/Young Adult Paperbacks	Fine eliminated	Fine eliminated	\$0.20 per day	No fines for overdue materials		No fines for overdue materials	No fines for overdue materials	No fines for overdue materials

Riverside Public Utilities

The Riverside Public Utilities (RPU) department provides electric and water service to the city's residents. In addition to charging rates, which are governed by the public utility commission, the Electric and Water divisions also provide fees for service, such as turning service on and off, meter installation, and development-related services. MGT did not analyze electric or water rates but did analyze the full cost of the fees for service provided by the Electric and Water divisions.

Electric

The user fee/cost analysis for the RPU Electric division follows the basic structure of City's fee schedule and was developed at the department level, meaning costs from all three divisions, Administration, Electric, and Water were included when developing fully burdened hourly rates. The indirect costs of the Electric division mirrors that of the Water division; both include administrative cost from the Administration division.

Fees are charged in either of the following ways:

- ◆ Flat (or fixed) fees – the fee is always the same, regardless of size or complexity.
- ◆ Hourly or Actual Cost – city staff track time and materials expense, and fees are calculated to recover actual costs.

The fees for service provided by the Electric division benefit those individuals or businesses specifically requesting or utilizing the services and are therefore eligible for cost recovery. The City's policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities.

Current fees are recovering 40% of total costs to provide the services for which fees are charged. The department's recommended recovery level is 100% for all fees. Assuming no loss in demand, proposed fee adjustments will result in an increase of \$1,710,189 in revenue.

Three fees are recommended for deletion since those services are no longer provided.

Five (5) new fee proposals are included in this analysis:

- ◆ Service Turn-on Charge for Customers with AMI
- ◆ Service Reconnection for Customers with AMI
- ◆ Meter Spot Initial Inspection
- ◆ Cancellation Fee
- ◆ Temporary Meter Removal for Main Breaker Repair

Comparative Data

Electric fees were not included in the comparison survey.

Disproportionate Impact

The Electric division's fees are primarily charged to developers and business owners. The division did not identify any fees that may present a disproportionate impact on low-income or other sectors of the community.

Water

The user fee/cost analysis for the RPU Water division follows the basic structure of City's fee schedule and was developed at the department level, meaning costs from all three divisions, Administration, Electric, and Water were included when developing fully burdened hourly rates. The indirect costs of the Water division mirrors those of the Electric division; both include indirect cost from the Administration division.

Fees are charged in either of the following ways:

- ◆ Flat (or fixed) fees – the fee is always the same, regardless of size or complexity.
- ◆ Hourly or Actual Cost – city staff track time and materials expense, and fees are calculated to recover actual costs.

The fees for service provided by the Water division benefit those individuals or businesses specifically requesting or utilizing the services and are therefore eligible for cost recovery. The City's policy is to generally - but with some exceptions - set fees to recover 100% of all costs associated with providing fee-for-service activities.

Current fees are recovering 51% of total costs to provide the services for which fees are charged. The department's recommended recovery level is 100% for all fees. Assuming no loss in demand, proposed fee adjustments will result in an increase of \$2,791,628 in revenue.

Seven (7) fees are recommended for deletion since those services are no longer provided.

Four (4) new fee proposals are included in this analysis:

- ◆ Water Service Connection Charges – ¾ inch meter (non-residential/4-lane street)
- ◆ Water Service Connection Charges – 1-inch meter (non-residential/4-lane street)
- ◆ Water Supply Assessment
- ◆ Fire Flow Test

Additionally, the division is recommending changing two fees from the current flat rate to actual cost based on estimated cost of installation:

- ◆ Water Service Connection Charges – 1 ½ inch meter
- ◆ Water Service Connection Charges – 2-inch meter

This change is recommended because these meters are generally for commercial applications and the cost of installation can vary greatly depending on time and materials.

Comparative Data

Water fees were not included in the comparison survey.

Disproportionate Impact

The Water division did not identify any fees that may present a disproportionate impact on low-income or other sectors of the community.

City of Riverside
 Public Utilities Electric
 2024-2025

Ord. #	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Current Fee	Per Unit		Annual Cost	Annual		Per Unit		Annual		
					Full Cost	Current Recovery		Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1	Minimum Deposit/Residential	Deposit	23,666	\$ 100	\$ -	0%	\$ -	\$ 2,366,600	\$ (2,366,600)	\$ 200				
2	Minimum Deposit/All other classes	Deposit	536	\$ 100	\$ -	0%	\$ -	\$ 53,600	\$ (53,600)	\$ 200				
3	Minimum Deposit/Reconnection/All Classes of Service	Deposit	4,095	\$ 100	\$ -	0%	\$ -	\$ 409,500	\$ (409,500)	\$ 200				
4	Service Turn-On Charge - next day	Flat Fee	4,095	\$ 22	\$ 49	44%	\$ 198,954	\$ 88,043	\$ 110,912	100%	\$ 49	\$ 198,954	\$ 110,912	\$ -
5	Service Turn-On Charge - same day	Flat Fee	4,095	\$ 38	\$ 63	60%	\$ 257,069	\$ 153,563	\$ 103,506	100%	\$ 63	\$ 257,069	\$ 103,506	\$ -
6	Service Turn-On Charge - after hours	Flat Fee	4,095	\$ 54	\$ 77	70%	\$ 315,183	\$ 220,106	\$ 95,077	100%	\$ 77	\$ 315,183	\$ 95,077	\$ -
6.1	Service Turn-On Charge for Customers with AMI	New Flat Fee	-	\$ -	\$ 6	0%	\$ -	\$ -	\$ -	100%	\$ 6	\$ -	\$ -	\$ -
	Special Appointment Turn-on Charge added to applicable fee													
7	(Does not apply to the normal 4-hour window appointment)	Remove	-	\$ 11										
8	Non-Sufficient Funds (NSF) Fee	Citywide fee	717	\$ 25	\$ -	0%	\$ -	\$ 17,925	\$ (17,925)	100%	\$ -	\$ -	\$ (17,925)	\$ -
	Subsequent Return Check Charge - in accordance with City													
9	Ordinance	Flat Fee	-	\$ 30	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
10	Meter Test/Second Request Within One Year Period	If error is found, fee will be refunded	1,140	\$ 108	\$ 364	30%	\$ 414,603	\$ 122,550	\$ 292,053	100%	\$ 364	\$ 414,603	\$ 292,053	\$ -
11	Re-Read/Second Request Within Six Months	If error is found, fee will be refunded	717	\$ 27	\$ 49	55%	\$ 34,835	\$ 19,180	\$ 15,655	100%	\$ 49	\$ 34,835	\$ 15,655	\$ -
	48-hour Field Notification (Master Metered Accounts received													
12	Multi-Unit notification)	Flat Fee	-	\$ 22	\$ 32	68%	\$ -	\$ -	\$ -	100%	\$ 32	\$ -	\$ -	\$ -
	48-hour Field Notification (Master Metered Accounts received													
13	Multi-Unit notification) - each additional notice per account	Flat Fee	5	\$ 1	\$ 6	16%	\$ 32	\$ 5	\$ 27	100%	\$ 6	\$ 32	\$ 27	\$ -
14	Fund Verification Fee	Remove	-	\$ 5										
15	Trip charge for additional field visit (cut-off for non pay, etc)	Flat Fee	-	\$ 16	\$ 34	47%	\$ -	\$ -	\$ -	100%	\$ 34	\$ -	\$ -	\$ -
16	Service Reconnection Charge - next day	Flat Fee	-	\$ 43	\$ 49	89%	\$ -	\$ -	\$ -	100%	\$ 49	\$ -	\$ -	\$ -
17	Service Reconnection Charge - same day	Flat Fee	-	\$ 65	\$ 63	103%	\$ -	\$ -	\$ -	100%	\$ 63	\$ -	\$ -	\$ -
17.1	Service Reconnection Charge - same day (low income)	New Flat Fee	-	\$ -	\$ 63	0%	\$ -	\$ -	\$ -	86%	\$ 54	\$ -	\$ -	\$ -
17.2	Service Reconnection Charge - after hours	Flat Fee	-	\$ 80	\$ 77	103%	\$ -	\$ -	\$ -	100%	\$ 77	\$ -	\$ -	\$ -
18	Service Reconnection for Customers with AMI	New Flat Fee	-	\$ -	\$ 6	0%	\$ -	\$ -	\$ -	100%	\$ 6	\$ -	\$ -	\$ -
	Service Reconnection - additional fee if customer has self-													
19	restored	Actual cost	92	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
	Reconnection Charge/additional overhead service terminated by													
20	electrical crew	Flat Fee	3	\$ 323	\$ 460	70%	\$ 1,379	\$ 968	\$ 412	100%	\$ 460	\$ 1,379	\$ 412	\$ -
	Reconnection Charge/additional underground Service terminated													
21	by electrical crew	Flat Fee	5	\$ 430	\$ 902	48%	\$ 4,509	\$ 2,150	\$ 2,359	100%	\$ 902	\$ 4,509	\$ 2,359	\$ -
	Reconnection Charge/Additional - overhead service drop removed													
22	by electrical crew	Flat Fee	6	\$ 484	\$ 460	105%	\$ 2,759	\$ 2,903	\$ (144)	100%	\$ 460	\$ 2,759	\$ (144)	\$ -
	Reconnection Charge/Additional - underground service cable													
23	removed by electrical crew	Flat Fee	1	\$ 677	\$ 902	75%	\$ 902	\$ 677	\$ 225	100%	\$ 902	\$ 902	\$ 225	\$ -
24	Temporary Overhead Electric Service	Flat Fee	15	\$ 398	\$ 955	42%	\$ 14,322	\$ 5,966	\$ 8,356	100%	\$ 955	\$ 14,322	\$ 8,356	\$ -
	Temporary Overhead Electric Service/Additional - Transformer													
25	Required	Flat Fee	5	\$ 1,183	\$ 1,309	90%	\$ 6,545	\$ 5,913	\$ 633	100%	\$ 1,309	\$ 6,545	\$ 633	\$ -
26	Temporary Underground Electric Service	Flat Fee	3	\$ 1,011	\$ 1,199	84%	\$ 3,598	\$ 3,032	\$ 566	100%	\$ 1,199	\$ 3,598	\$ 566	\$ -
	Temporary Underground Electric Service/Additional - Temporary													
27	Padmounted Transformer Required	Actual cost	3	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
28	Temporary Service Larger than 200 amps	Actual cost	4	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
29	Line Extensions for new or increased loads - deposit	Deposit - per lot	16	\$ 500	\$ -	0%	\$ -	\$ 8,000	\$ (8,000)	\$ 500				
30	Line Extensions for new or increased loads	Actual cost	5	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -

City of Riverside
Public Utilities Electric
2024-2025

Ord. #	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit		Current Recovery	Annual		Per Unit		Annual			
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
31	Design Deposit - Multi-family Residential (100 units or less)	Deposit	7	\$ 2,688	\$ 4,065	66%	\$ 28,454	\$ 18,813	\$ 9,642	100%	\$ 4,065	\$ 28,454	\$ 9,642	\$ -
32	Design Deposit - Multi-family Residential (101 units or more)	Deposit	4	\$ 5,375	\$ 6,780	79%	\$ 27,122	\$ 21,500	\$ 5,622	100%	\$ 6,780	\$ 27,122	\$ 5,622	\$ -
33	Design Deposit - Commercial (0-200A)	Deposit	99	\$ 538	\$ 748	72%	\$ 74,012	\$ 53,213	\$ 20,799	100%	\$ 748	\$ 74,012	\$ 20,799	\$ -
34	Design Deposit - Commercial and Industrial (400A-800A)	Deposit	37	\$ 1,075	\$ 1,814	59%	\$ 67,124	\$ 39,775	\$ 27,349	100%	\$ 1,814	\$ 67,124	\$ 27,349	\$ -
35	Design Deposit - Commercial and Industrial (1000A-3000A)	Deposit	22	\$ 2,688	\$ 2,685	100%	\$ 59,067	\$ 59,125	\$ (58)	100%	\$ 2,685	\$ 59,067	\$ (58)	\$ -
36	Design Deposit - Commercial and Industrial (4000A and above)	Deposit	2	\$ 5,375	\$ 7,891	68%	\$ 15,782	\$ 10,750	\$ 5,032	100%	\$ 7,891	\$ 15,782	\$ 5,032	\$ -
37	Appointment based meter reads	Flat Fee	-	\$ 27	\$ 28	94%	\$ -	\$ -	\$ -	100%	\$ 28	\$ -	\$ -	\$ -
38	Monthly rental of Remote Metering to resolve access issue	Remove	-	\$ 3	Staff has recommended removing this fee from the fee schedule.									
39	Temporary Turn On or Turn Off of Electric Service for Repair (normal working hours) - first aggregate hour is free	Per hour or fraction thereof	-	\$ 102	\$ 162	63%	\$ -	\$ -	\$ -	100%	\$ 162	\$ -	\$ -	\$ -
40	Temporary Turn On or Turn off Electric Service for Repair (after normal working hours) Minimum of \$130.00 for first hour	Per hour or fraction thereof	-	\$ 140	\$ 182	77%	\$ -	\$ -	\$ -	100%	\$ 182	\$ -	\$ -	\$ -
41	Street Lighting - Unit of Benefit Charge - Residential Streets	Flat Fee	1	\$ 3,416	\$ 19,695	17%	\$ 19,695	\$ 3,416	\$ 16,279	100%	\$ 19,695	\$ 19,695	\$ 16,279	\$ -
42	Street Lighting - Unit of Benefit Charge - Arterial Streets	Flat Fee	3	\$ 3,726	\$ 22,435	17%	\$ 67,304	\$ 11,177	\$ 56,127	100%	\$ 22,435	\$ 67,304	\$ 56,127	\$ -
43	Cost to Investigate Energy Diversion - higher of \$161.25 plus material or time and material	Flat fee plus time and material	8	\$ 161	\$ 571	28%	\$ 4,569	\$ 1,290	\$ 3,279	100%	\$ 571	\$ 4,569	\$ 3,279	\$ -
44	Distributed Generation application and processing fee - Net Energy Metering - Initial Review - Residential	Flat Fee	600	\$ 242	\$ 259	93%	\$ 155,678	\$ 145,050	\$ 10,628	100%	\$ 259	\$ 155,678	\$ 10,628	\$ -
45	Distributed Generation application and processing fee - Net Energy Metering - Initial Review - Commercial - Flat and Demand	Flat Fee	57	\$ 387	\$ 721	54%	\$ 41,121	\$ 22,059	\$ 19,062	100%	\$ 721	\$ 41,121	\$ 19,062	\$ -
46	Distributed Generation application and processing fee - Net Energy Metering - Initial Review - Commercial - Time of Use (TOU)	Flat Fee	6	\$ 930	\$ 721	129%	\$ 4,329	\$ 5,579	\$ (1,250)	100%	\$ 721	\$ 4,329	\$ (1,250)	\$ -
47	Distributed Generation application and processing fee - Initial Review	Flat Fee	16	\$ 860	\$ 721	119%	\$ 11,543	\$ 13,760	\$ (2,217)	100%	\$ 721	\$ 11,543	\$ (2,217)	\$ -
48	Distributed Generation application and processing fee - Supplemental Review	Flat Fee	3	\$ 645	\$ 721	89%	\$ 2,164	\$ 1,935	\$ 229	100%	\$ 721	\$ 2,164	\$ 229	\$ -
51	Distributed Generation application and processing fee - Full System Study	Actual cost	1	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
53	Meter Spot Disconnect/Reconnect	Flat Fee	850	\$ 215	\$ 1,132	19%	\$ 962,445	\$ 182,750	\$ 779,695	100%	\$ 1,132	\$ 962,445	\$ 779,695	\$ -
59	Meter Spot Midspan	Flat Fee	150	\$ 484	\$ 1,132	43%	\$ 169,843	\$ 72,563	\$ 97,281	100%	\$ 1,132	\$ 169,843	\$ 97,281	\$ -
59.1	Meter Spot Initial Inspection	New Flat Fee	1,000	\$ -	\$ 93	0%	\$ 92,767	\$ -	\$ 92,767	100%	\$ 93	\$ 92,767	\$ 92,767	\$ -
60	Plan checking for Building and Public Works	cross support	1,400	\$ -	\$ 519	0%	\$ 726,496	\$ -	\$ 726,496	100%	\$ 519	\$ 726,496	\$ 726,496	\$ -
61	Cancellation Fee	New Flat Fee	-	\$ -	\$ 819	0%	\$ -	\$ -	\$ -	100%	\$ 819	\$ -	\$ -	\$ -
62	EV Meter Adapter Permit - existing 240v outlet	Flat Fee	-	\$ 108	\$ 214	50%	\$ -	\$ -	\$ -	100%	\$ 214	\$ -	\$ -	\$ -
63	EV Meter Adapter Permit - new 240v outlet	Flat Fee	15	\$ 137	\$ 214	64%	\$ 3,211	\$ 2,048	\$ 1,164	100%	\$ 214	\$ 3,211	\$ 1,164	\$ -
64	EV Meter Adapter Permit	Flat Fee	15	\$ 726	\$ 903	80%	\$ 13,546	\$ 10,883	\$ 2,663	100%	\$ 903	\$ 13,546	\$ 2,663	\$ -
67	Temporary meter removal for main breaker repair	New Flat Fee	100	\$ -	\$ 177	0%	\$ 17,738	\$ -	\$ 17,738	100%	\$ 177	\$ 17,738	\$ 17,738	\$ -
Total User Fees							\$2,836,426	\$1,126,237	\$1,710,189		\$2,836,426	\$1,710,189	\$0	
% of Full Cost								40%	60%		100%	152%	0%	

City of Riverside
Public Utilities Water
2024-2025

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
38	2" service inspection (each)	Flat Fee	12	\$ 54	\$ 51	106%	\$ 611	\$ 645	\$ (34)	100%	\$ 51	\$ 611	\$ (34)	\$ -
39	4" or larger service inspection (each)	Flat Fee	7	\$ 495	\$ 407	121%	\$ 2,851	\$ 3,462	\$ (610)	100%	\$ 407	\$ 2,851	\$ (610)	\$ -
40	Initial Pressure Test (for each)	Flat Fee	6	\$ 215	\$ 1,324	16%	\$ 7,942	\$ 1,290	\$ 6,652	100%	\$ 1,324	\$ 7,942	\$ 6,652	\$ -
41	Pressure Test (for each after initial) (re-test)	Flat Fee	-	\$ 156	\$ 311	50%	\$ -	\$ -	\$ -	100%	\$ 311	\$ -	\$ -	\$ -
42	Extended Construction	Per lineal foot	-	\$ 1	\$ 3	39%	\$ -	\$ -	\$ -	100%	\$ 3	\$ -	\$ -	\$ -
43	Additional Inspection Visits	Per hour	-	\$ 72	\$ 102	71%	\$ -	\$ -	\$ -	100%	\$ 102	\$ -	\$ -	\$ -
44	For each wet tap witnessed by Water Utility Inspectors Water Service Connections for Individual Premises of 4" or larger, Cash Refundable Bond(per Connection) to guarantee final completion by private contractor	Flat Fee	-	\$ 215	\$ 407	53%	\$ -	\$ -	\$ -	100%	\$ 407	\$ -	\$ -	\$ -
45		Deposit	-	\$ 500	\$ -	0%	\$ -	\$ -	\$ -	-- Deposit --				
46	Water Meter Charges - 3/4 inch Meter	Flat Fee	22	\$ 82	\$ 98	84%	\$ 2,147	\$ 1,793	\$ 354	100%	\$ 98	\$ 2,147	\$ 354	\$ -
47	Water Meter Charges - 1 inch Meter	Flat Fee	160	\$ 95	\$ 109	86%	\$ 17,510	\$ 15,120	\$ 2,390	100%	\$ 109	\$ 17,510	\$ 2,390	\$ -
48	Water Meter Charges - 1 1/2 inch Meter	Flat Fee	6	\$ 218	\$ 276	79%	\$ 1,658	\$ 1,308	\$ 350	100%	\$ 276	\$ 1,658	\$ 350	\$ -
49	Water Meter Charges - 2 inch Meter	Flat Fee	23	\$ 264	\$ 322	82%	\$ 7,408	\$ 6,078	\$ 1,330	100%	\$ 322	\$ 7,408	\$ 1,330	\$ -
50	Water Meter Charges - 3 inch Meter or larger Water Main Oversizing Reimbursement - 8-inch Standard - 12-inch Oversized	Actual Cost - Estimated cost of installation	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
51	Water Main Oversizing Reimbursement - 12-inch Standard - 16-inch Oversized	Per lineal foot	-	\$ (16)	\$ (24)	67%	\$ -	\$ -	\$ -	100%	\$ (24)	\$ -	\$ -	\$ -
52	Bacteriological Testing for Water Meters 2-inch and Larger Flushing Testing Charge	Per lineal foot	-	\$ (24)	\$ (193)	12%	\$ -	\$ -	\$ -	100%	\$ (193)	\$ -	\$ -	\$ -
53	Request for larger meter upon lateral replacement - 5/8 inch to 3/4 inch (in addition to any other applicable charges)	Flat Fee	-	\$ 215	\$ 438	49%	\$ -	\$ -	\$ -	100%	\$ 438	\$ -	\$ -	\$ -
54	Request for larger meter upon lateral replacement - 3/4 inch to 1 inch (in addition to any other applicable charges)	Remove	-	\$ 22	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
55	Request for larger meter. No lateral replacement (in addition to any other applicable charges)	Flat Fee	-	\$ 16	\$ 74	22%	\$ -	\$ -	\$ -	100%	\$ 74	\$ -	\$ -	\$ -
56	Relocation of fire hydrants	Flat Fee	-	\$ 34	\$ 62	55%	\$ -	\$ -	\$ -	100%	\$ 61.82	\$ -	\$ -	\$ -
57	Repair of Water Facilities	Actual Cost - Time & Materials Plus time and materials	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost	\$ -	\$ -	\$ -
58	Water Service Connection Charges - 3/4 inch meter (residential 2 lane street)	Flat Fee	8	\$ 1,403	\$ 8,077	17%	\$ 64,613	\$ 11,222	\$ 53,391	100%	\$ 8,077	\$ 64,613	\$ 53,391	\$ -
59	Water Service Connection Charges - 3/4 inch meter (non-residential/4 lane street)	New flat fee	-	\$ -	\$ 10,065	0%	\$ -	\$ -	\$ -	100%	\$ 10,065	\$ -	\$ -	\$ -
60	Water Service Connection Charges - 1 inch meter (residential 2 lane street)	Flat Fee	35	\$ 1,419	\$ 8,088	18%	\$ 283,097	\$ 49,665	\$ 233,432	100%	\$ 8,088	\$ 283,097	\$ 233,432	\$ -
61	Water Service Connection Charges - 1 inch meter (non-residential/4 lane street)	New flat fee	-	\$ -	\$ 10,077	0%	\$ -	\$ -	\$ -	100%	\$ 10,077	\$ -	\$ -	\$ -
62	Water Service Connection Charges - 1 1/2 inch meter	Actual Cost - Estimated cost of installation	7	\$ 2,423	\$ -	0%	\$ -	\$ 16,961	\$ (16,961)	100%	\$ -	\$ -	\$ (16,961)	\$ -
63	Water Service Connection Charges - 2 inch meter	Actual Cost - Estimated cost of installation	18	\$ 2,466	\$ -	0%	\$ -	\$ 44,388	\$ (44,388)	100%	\$ -	\$ -	\$ (44,388)	\$ -
64	Water Service Connection Charges - 3 inch meter	Actual Cost - Estimated cost of installation	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost	\$ -	\$ -	\$ -
65	Fire Service Connection above ground (2 inch and larger)	Actual Cost - Estimated cost of installation	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Actual Cost	\$ -	\$ -	\$ -
66	Test/Repair of Backflow Assembly	Penalty plus time and material	199	\$ 538	\$ -	0%	\$ -	\$ 106,963	\$ (106,963)	-- Penalty --				

City of Riverside
 Public Utilities Water
 2024-2025

Ord.	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
68	Turn-On and Turn-off Water Service for Repair by Customer - Monday through Friday: 6:00 pm to 10:00 pm	Flat Fee	62	\$ 48	\$ 67	72%	\$ 4,168	\$ 2,992	\$ 1,177	100%	\$ 67	\$ 4,168	\$ 1,177	\$ -
69	Turn-On and Turn-off Water Service for Repair by Customer - Monday through Friday: 10:00 pm to 7:30 am	Flat Fee	18	\$ 91	\$ 128	71%	\$ 2,312	\$ 1,643	\$ 670	100%	\$ 128	\$ 2,312	\$ 670	\$ -
70	Turn-On and Turn-off Water Service for Repair by Customer - Weekends and Holidays: 3:30 pm to 7:30 pm	Flat Fee	53	\$ 48	\$ 67	72%	\$ 3,563	\$ 2,557	\$ 1,006	100%	\$ 67	\$ 3,563	\$ 1,006	\$ -
71	Turn-On and Turn-off Water Service for Repair by Customer - Weekends and Holidays: 7:30 pm to 7:30 am	Flat Fee	21	\$ 91	\$ 67	136%	\$ 1,412	\$ 1,916	\$ (504)	100%	\$ 67	\$ 1,412	\$ (504)	\$ -
72	Gage Canal Company (Contracts Only)	Flat Fee	-	\$ 108	\$ 169	64%	\$ -	\$ -	\$ -	100%	\$ 169	\$ -	\$ -	\$ -
73	Cost to investigate Water Diversion	Penalty plus time and material	-	\$ 54	\$ -	0%	\$ -	\$ -	\$ -	-- Penalty --				
74	Appointment based meter reads	Flat Fee	-	\$ 27	\$ 28	94%	\$ -	\$ -	\$ -	100%	\$ 28	\$ -	\$ -	\$ -
75	Monthly rental of Remote Metering to resolve access issues	Rental	-	\$ 3	\$ 35	7%	\$ -	\$ -	\$ -	100%	\$ 35	\$ -	\$ -	\$ -
76	Fire Protection Service maintenance of below ground detector assembly - 4" - inside city	Flat fee - monthly	1,272	\$ 53	\$ 212	25%	\$ 269,732	\$ 67,416	\$ 202,316	100%	\$ 212	\$ 269,732	\$ 202,316	\$ -
77	Fire Protection Service maintenance of below ground detector assembly - 4" - outside city	Flat fee - monthly	48	\$ 80	\$ 224	36%	\$ 10,734	\$ 3,816	\$ 6,918	100%	\$ 224	\$ 10,734	\$ 6,918	\$ -
78	Fire Protection Service maintenance of below ground detector assembly - 6" - inside city	Flat fee - monthly	2,544	\$ 79	\$ 242	33%	\$ 615,828	\$ 201,612	\$ 414,216	100%	\$ 242	\$ 615,828	\$ 414,216	\$ -
79	Fire Protection Service maintenance of below ground detector assembly - 6" - outside city	Flat fee - monthly	120	\$ 119	\$ 254	47%	\$ 30,438	\$ 14,280	\$ 16,158	100%	\$ 254	\$ 30,438	\$ 16,158	\$ -
80	Fire Protection Service maintenance of below ground detector assembly - 8" - inside city	Flat fee - monthly	2,040	\$ 106	\$ 272	39%	\$ 555,061	\$ 216,240	\$ 338,821	100%	\$ 272	\$ 555,061	\$ 338,821	\$ -
81	Fire Protection Service maintenance of below ground detector assembly - 8" - outside city	Flat fee - monthly	156	\$ 159	\$ 284	56%	\$ 44,252	\$ 24,804	\$ 19,448	100%	\$ 284	\$ 44,252	\$ 19,448	\$ -
82	Fire Protection Service maintenance of below ground detector assembly - 10" - inside city	Flat fee - monthly	336	\$ 133	\$ 302	44%	\$ 101,508	\$ 44,520	\$ 56,988	100%	\$ 302	\$ 101,508	\$ 56,988	\$ -
83	Fire Protection Service maintenance of below ground detector assembly - 10" - outside city	Flat fee - monthly	12	\$ 199	\$ 314	63%	\$ 3,764	\$ 2,382	\$ 1,382	100%	\$ 314	\$ 3,764	\$ 1,382	\$ -
84	Fire Protection Service maintenance of below ground detector assembly - 12" - inside city	Flat fee - monthly	12	\$ 159	\$ 332	48%	\$ 3,985	\$ 1,908	\$ 2,077	100%	\$ 332	\$ 3,985	\$ 2,077	\$ -
85	Fire Protection Service maintenance of below ground detector assembly - 12" - outside city	Flat fee - monthly	12	\$ 239	\$ 251	95%	\$ 3,013	\$ 2,862	\$ 151	100%	\$ 251	\$ 3,013	\$ 151	\$ -
86	Water Supply Assessment	New flat fee	1	\$ -	\$ 5,670	0%	\$ 5,670	\$ -	\$ 5,670	100%	\$ 5,670	\$ 5,670	\$ 5,670	\$ -
87	Fire Flow Test	New flat fee	121	\$ -	\$ 191	0%	\$ 23,056	\$ -	\$ 23,056	100%	\$ 191	\$ 23,056	\$ 23,056	\$ -
Total User Fees							\$5,446,349	\$2,761,006	\$2,685,343		\$5,445,672	\$2,791,628	\$677	
% of Full Cost								51%	49%		100%	101%	0%	