



## **BOARD MINUTES**

*Regular Board Meeting*

**August 28, 2024**

Art Pick Council Chambers, 3900 Main Street, Riverside, CA 92522

### **Board Members Present**

Richard Cardullo, Vice Chair  
Peggy Barnhart  
Julie Bjork  
Mary Sue Berkley  
Luz Maria Negrón Bermo (arrived 3:03 p.m.)  
Lovelyn Razzouk  
Cynthia Zdilor

### **Museum Staff Present**

Robyn Peterson, Museum Director  
Ann Lovell, Manager of Operations  
Toni Kinsman, Sr. Office Specialist  
Jennifer Dickerson, Curatorial Svcs. Mgr.  
Chantal Downing, Inst. Adv. Coord.

### **Board Members Absent**

Sharon Tennell, Chair  
Rich Gardner

### **CALL TO ORDER**

The meeting was called to order at 3:01 p.m. by Board Vice-Chair Richard Cardullo.

### **PUBLIC COMMENT**

1. This is the portion of the meeting specifically set aside to invite your comments regarding any matter within the Museum of Riverside Board's jurisdiction. Individual audience participation is limited to 3 minutes. If you are in person, please complete and submit a speaker card to Museum staff.

To comment via Telephone, call (951)826-8688. Press \*9 to be placed in the queue to speak. Individuals in the queue will be prompted to unmute by pressing \*6 when you are ready to speak.

To comment via Zoom, use the following link: <https://zoom.us/j/92696991265>, select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.

You can also comment using the eComments feature at [www.riversideca.gov/meeting](http://www.riversideca.gov/meeting) until 1:00 p.m. on the meeting day.

No public eComments or comment cards received in Chambers.

No callers or Zoom speaker requests.

### **CONSENT CALENDAR**

#### **2. Minutes – June 26, 2024**

The minutes were received and filed without corrections.

3. Record Museum of Riverside Board member absence as excused for the June 26, 2024, regular meeting

The absence of Board Chair Sharon Tennell was excused due to a personal injury.

Motion for Consent Items 2 and 3

Motion: Board Member Barnhart

Second: Board Member Razzouk

Ayes: Unanimous

## **PRESENTATIONS**

### **4. Receive and file a presentation from the Museum of Riverside's Institutional Advancement Coordinator**

Chantal Downing gave a presentation on her role as the Museum of Riverside's Institutional Advancement Coordinator and brief biography.

### **5. Receive and file a presentation from the Museum of Riverside's Museum Director providing an update on major projects**

Director Peterson gave a presentation regarding the main museum, Harada House and its Interpretive Center, re-opening exhibitions, 100<sup>th</sup> Anniversary, collections, publishing/digital programs, accreditation, and continued improvements at Heritage House.

## **COMMUNICATIONS**

### **6. Director's Update regarding the main museum renovation, historic houses, collections, exhibitions and programs, budget, staffing, advisory teams, volunteer and support opportunities, marketing, and communications, and fundraising.**

In addition to the published report and major projects presentation, Director Peterson reported the correct date for the 1920s Charleston dance instruction is September 28<sup>th</sup> at Heritage House (21<sup>st</sup> was published). Bikes racks have been installed at Heritage House and the carriage house kitchen update is underway.

### **7. Riverside Museum Associates (RMA) – quarterly report**

Chuck Wilson gave an update that the RMA is in a time of transition with a new Board of Directors elected in July 2024. An updated set of bylaws is being created. The RMA is supporting the Movies on the Lawn programming at Heritage House with staffing and inventory for the Snack Shack.

### **8. Harada House Foundation (HHF) – quarterly report**

No report at this time.

### **9. Board Chair/ Vice-Chair update** – Board Vice Chair Cardullo congratulated staff on the *Dear Riverside* exhibition, visiting it over two hours with his wife Amy.

### **10. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members**

Board Member Negrón attended the Museum's *Dear Riverside* opening reception in addition the Dorthy Ramon Learning Center Dragonfly Gala and other community events. She suggested that the Board be active and participate or attend the upcoming Moon

Festival (September 17<sup>th</sup> at Heritage House) and Long Night of Arts & Innovation (October 17<sup>th</sup> in downtown Riverside).

Vice Chair Cardullo attended 9 museums during his recent work trip/ vacation to Ireland and Iceland and the amazing transition and opportunities for the new Museum of Riverside post renovation.

**11. Items for future Museum of Riverside Board consideration as requested by members of the Board. Only items that fall within the powers and duties of the Museum of Riverside as set forth in the City Charter and/or the Riverside Municipal Code will be agendized for future discussion.**

No agenda items requested.

The meeting was adjourned at 3:36 p.m.

The upcoming September 25, 2024, Museum of Riverside Board meeting has been cancelled.

The next regular Museum of Riverside Board meeting will be held  
Wednesday, October 23, 2024, at 3:00 p.m.