



City of Arts & Innovation

City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 22, 2021**

FROM: GENERAL SERVICES DEPARTMENT **WARDS: ALL**

SUBJECT: AWARD BID NO. 7839 TO FRITTS FORD OF RIVERSIDE, CALIFORNIA FOR THE PURCHASE OF ONE REPLACEMENT UTILITY VEHICLE FOR RIVERSIDE PUBLIC UTILITIES, ENERGY DELIVERY DIVISION, ELECTRIC OPERATIONS SECTION IN THE TOTAL AMOUNT OF \$70,280.72.

ISSUE:

Award Bid No. 7839 to Fritts Ford of Riverside, California for the purchase of one replacement utility vehicle for Riverside Public Utilities, Energy Delivery Division, Electric Operations Section in the total amount of \$70,280.72.

RECOMMENDATIONS:

That the City Council Award Bid No. 7839 to Fritts Ford of Riverside, California for the purchase of one replacement utility vehicle for Riverside Public Utilities, Energy Delivery Division, Electric Operations Section in the total amount of \$70,280.72.

BACKGROUND:

Riverside Public Utilities, Energy Delivery Division, Electric Operations Section is responsible for maintaining the fourteen electrical substations located throughout the City. The field staff meet operational needs through the use of utility vehicles. One utility vehicle has been removed from service and retired due to engine failure and a history of high maintenance and repair costs. With a high volume of infrastructure repairs and maintenance in the substations, the recommended replacement vehicle is necessary to meet operational needs.

On April 2, 2021 the Purchasing Division, in cooperation with the General Services Department Fleet Division, solicited Bid No. 7839 for the purchase of one utility vehicle. On April 19, 2021 the City received three responses for the purchase of one current model Ford F450 utility vehicle. The bid response from Fritts Ford of Riverside was deemed the lowest responsive bidder in the total amount of \$70,280.72.

Year Make Model	Quantity	Unit Price	Sales Tax (8.75%)	Tire and CVR Fees	Total Price
2021 Ford F450 Super Cab	1	\$64,607.56	\$5,653.16	\$20.00	\$70,280.72

DISCUSSION:

The Fleet Division evaluates all vehicle replacement criteria to ensure efficient management and replacement of vehicles. The retired utility vehicle has exceeded the expected service life and there are no existing vehicles that meet the replacement requirements.

Asset No.	Year Make Model	In-Service Date	Mileage	Replacement Reason
C1065	2007 Ford F550	03/21/2007	81,829	14 years of age with excessive life to date maintenance and repair cost of \$35,000 and an additional \$10,000 to restore the vehicle to serviceable condition.

The vehicle proposed for purchase meets the requirements of South Coast Air Quality Management District (SCAQMD) Rule 1191 (clean on-road light and medium-duty public fleet vehicles).

The Purchasing Manager concurs that the recommendation to award is in compliance with Purchasing Resolution No. 23256.

The Riverside Public Utilities General Manager concurs with the recommendation.

FISCAL IMPACT:

The total fiscal impact of the recommendation is \$70,280.72. Funds are available in the FY 2020/21 Central Garage Fund, General Services Motor Pool Automotive Equipment Account No. 2215200-462100 (\$62,071.43) and in the Electric Fund, Electric Operations Equipment Rental Account No. 6100000-423100 (\$8,209.29) for the purchase and delivery of one replacement utility vehicle to be assigned to the Public Utilities Department, Electric Operations Division.

Prepared by: Carl Carey, General Services Director

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer

Approved by: Moises Lopez, Deputy City Manager

Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Bid Recommendation