

City of Arts & Innovation

## CULTURAL HERITAGE BOARD MINUTES

WEDNESDAY, June 18, 2025, 3:30 P.M.  
PUBLIC COMMENT IN PERSON/TELEPHONE  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET

### COMMISSIONERS

PRESENT: J. Brown, J. Sisson (Virtual), J. Gamble, S. Herrera, A. Hudson, C. McDoniel  
ABSENT: K. Castellanos  
STAFF: S. Watson, T. Torres, M. Tinio, I. De Honor

Chair McDoniel called the meeting to order at 3:30 p.m.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the audience.

### CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of the meeting of May 21, 2025 were approved as presented.

Motion by Board Member Brown and Seconded by Board Member Gamble, to approve the Consent Calendar as presented.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Sisson, Gamble, Herrera, Hudson, McDoniel

NOES: NONE

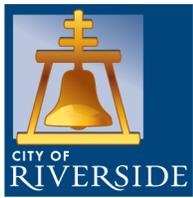
ABSENT: Castellanos

ABSTENTION: NONE

### PUBLIC HEARINGS

PLANNING CASE DP-2025-00469 – HISTORIC DESIGNATION – 3900 MAIN ST, WARD 1

Proposal by Jen Mermilliod of JMRC on behalf of Council Member Falcone to consider a Historic Designation. Scott Watson, Historic Preservation Officer, presented the staff report. There were no Public Comments. Vice-Chair Sisson recommended a revision to the findings; listing that the raw, unfinished nature of the masonry, whether exterior or interior, is identified as a character defining feature that should be protected, maintained, and unaltered. Chair McDoniel inquired about the originality of the Raincross embossed pavers around the building and recommended their inclusion if found to be original. Following discussion it was moved by Board Member Gamble and seconded by



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Board Member Hudson to recommend that the City Council: 1) Determine that Planning Case DP-2025-00469 for the designation of Riverside City Hall as a City Landmark is categorically exempt from the California Environmental Quality Act (CEQA) and 2) Approve Planning Case DP-2025-00469, based on the findings outlined in the staff report, including Vice-Chair Sisson and Chair McDoniel's revisions to the findings, and subject to the recommended conditions. Chair McDoniel advised of the appeal period.

A City Council public hearing is required for final approval.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Sisson, Gamble, Herrera, Hudson, McDoniel

NOES: NONE

ABSENT: Castellanos

ABSTENTION: NONE

### DISCUSSION CALENDAR

PLANNING CASE DP-2025-00269 – CERTIFICATE OF APPROPRIATENESS – 4472 ORANGE ST, WARD 1

Proposal by Belen Bobadilla on behalf of the Riverside County Office of Education (RCOE) to consider a Certificate of Appropriateness to demolish an existing fire damaged residential office structure, within the Prospect Place Historic District and designates as a Structure of Merit #313. Scott Watson, Historic Preservation Officer, presented the staff report. Dr. Scott S. Price, Associate Superintendent of RCOE, along with his team presented the applicant's presentation. Dr. Price stated they were in agreement with the recommended conditions of approval. There were 5 Public Comments. Prior to discussion, Board Members disclosed any outside communication. Following discussion, it was moved by Vice Chair Sisson and seconded by Board Member Herrera to continue Planning Case DP-2025-00269 for 90 days, with the direction that the applicant provide information including options for a replacement project, feasibility of a restoration consistent with the California Historic Building Code, and salvage opportunities. The applicant agreed to a continuance to a future date.

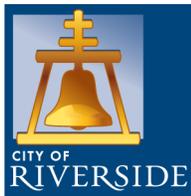
Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Sisson, Gamble, Herrera, Hudson, McDoniel

NOES: NONE

ABSENT: Castellanos

ABSTENTION: NONE



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### REVIEW OF CULTURAL HERITAGE BOARD MEMBERSHIP STRUCTURE, ROLE, POTENTIAL CONSOLIDATION OPPORTUNITY, AND DEVELOPMENT OF CITYWIDE GOVERNANCE RESOLUTION

The Board discussed the membership structure, role, potential consolidation opportunity, and development of citywide governance resolution. It was discussed that the membership structure should remain at 9 seats with possible flexibility with vacancies, so long as each Ward is represented. It was also discussed that there is no need for consolidation of the Cultural Heritage Board. The Board also suggested a more structured and consistent onboarding for new Board Members.

### COMMUNICATIONS

#### ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Maribeth Tinio, City Planner, briefed the board on future agenda items for the July 16, 2025 agenda, as well as the Boyd Residence and removal of the CBU tree will be going to City Council on July 15<sup>th</sup>.

Ms. Tinio also informed the Board of the updated to the Sunshine ordinance. Cultural Heritage Board agendas will now be published no later than 3 business days before the meeting.

Mr. Watson provided an update on the Mills Act applications and announced the Fairmount Park master plan community meeting on June 26 and that staff is anticipating the community meeting for the Women's Context Statement will take place in August.

### ADJOURNMENT

The meeting was adjourned at 5:44 p.m. to the meeting of July 16, 2025 at 3:30 p.m.

*Approved as presented at the July 16, 2025 meeting.*