

# Application Form

## Profile

### Office Use Only:

Ward 1

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Thomas

<u>John</u>	<u>A</u>	<u>Thomas II</u>
First Name	Middle Initial	Last Name

[Redacted] Home Address

[Redacted] Suite or Apt

Riverside  
City

CA  
State

[Redacted] Postal Code

[Redacted] Primary Phone

[Redacted] Alternate Phone

[Redacted] Email Address

<u>Altura Credit Union</u>	<u>Call Center Data Analyst</u>
Employer	Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

8 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

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Yes  No

**Do you have adequate time to serve?**

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Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

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You are welcome to provide a resume and/or letters of endorsement.

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**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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As a resident and overall enthusiast of the City of Riverside; I feel I could be a great asset for the Planning Commission. I'm a person who looks at the whole picture, and in this case the economic, cultural, and historical impacts of Riverside are already significant and can be expanded. There's something really great going on in Riverside and I want to assist in spearheading the city in a positive direction. The city has a great vibe and plenty of opportunities; whether it be at the educational level with excellent universities across the city, the 24th busiest airport in the US, the new California Air Resource Board headquarters, Mission Inn, Fairmont Park, and the list can go on for pages. As a native of Pasadena California, I see Riverside as more than a byproduct of Southern California sprawl or a little brother city to Los Angeles or San Diego. This city has its own rhythm and culture that doesn't seek or work like the other cities nearby. Its identity is copacetic and beautiful. I am an avid researcher and traveler that uses data and history to make sound decisions. Given the recent challenges of the pandemic, increase in homelessness, and inflation in our city there are many ways we can relearn and adjust the way we view space and plan for the future of this melting pot of growth here in Riverside.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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I've studied Urban Planning, City Development, and Psychological Ecosystems for the past few years. I traveled to 5 countries and multiple states including cities like Jerusalem, Athens, New York, Boston, Santa Domingo, and Leon learning more and more about city planning and how it affects so many aspects of our lives even subconsciously. How public transportation, walkability, city squares, and innovation districts better the quality of life and social mobility for its residence, while also increasing the economic assets and financial prospects.

**EDUCATIONAL BACKGROUND:**

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Economics B.A - University of California Riverside

**OCCUPATIONAL EXPERIENCE:**

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Call Center Analyst, Altura Credit Union : Riverside, CA February 2020 - Current Database Marketing Analyst, San Manuel Band of Mission Indians : Highland, CA May 2017 – February 2020 Senior Admin. Assistant IV, City of Pasadena Department of Water & Power : Pasadena, CA April 2016-May 2017 Inventory Agent, Majestic Terminal (Ontario International Airport) : Ontario, CA Aug. 2015-April 2016 Advisory Councilor, UC Riverside : Riverside, CA Sept. 2013-June 2015 Cross Sectional Data Analyst Intern/ Student, UC Riverside : Riverside, CA Sept. 2012- June 2015

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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N/A

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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N/A

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**NOTICE REGARDING INCOMPATIBLE OFFICES**

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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[John\\_Thomas\\_II\\_Resume\\_Updated.pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Web Site

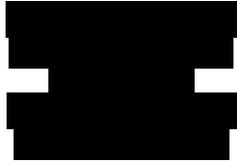
**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

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Yes  No

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# JOHN A. THOMAS II



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## COMPREHENSIVE SKILL SET

Business Operations  
Analytics Consultation

Data Visualization  
Strategic Marketing

Economic Strategy  
Data Entry & Analyzing

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## PROFESSIONAL BACKGROUND

### Call Center Analyst, Altura Credit Union

Riverside, CA February 2020 - Current

- Utilize software programs PowerBI and Symitar to manipulate, visualize, and analyze large datasets.
- Create metrics and datasets consumable in the Call Center environment.
- Execute daily campaign management tasks in order to achieve optimum return and traffic volume.
- Develop test plans for accurate, statistically valid reporting results, and conduct quality assurance tests of tracking links for creative assets used in online initiatives.
- Design, improve, and maintain reports, dashboards, and PowerPoint presentations.
- Make vendor recommendations for decision-making by Board Members and C-suite.

### Database Marketing Analyst, San Manuel Band of Mission Indians

Highland, CA May 2017 – February 2020

- Utilize software programs SAS Enterprise (SQL), Tableau, Google Analytics, and CampaignViz to manipulate, visualize, and analyze large datasets.
- Analyze patron data in order to map customer journey and determine customer segmentation strategies.
- Prepare analysis and tracking of marketplace, technology and consumer demographic trends both within and across multiple industries.
- Learn and perform advanced analyses to identify KPIs and drivers of customer behavior.
- Create marketing campaigns and promotions based on analysis.
- Design, improve, validate, and maintain, reports, dashboards, and PowerPoint presentations.
- Make recommendations for high-level decision-making by Directors, Vice Presidents, and C-suite office.

### Senior Administrative Assistant IV, City of Pasadena Department of Water & Power

Pasadena, CA Oct. 2016-May 2017

- Used software Tyler-Munis to input data, prepared & process requisitions, purchase orders & check requests; verifies the accuracy of receipts and invoices.
- Trained Management Analyst and Office Assistants in various tasks such as staff evaluations, material accounting, and project processes.
- Analyze data; create graphs, pivot tables, and charts to report quarterly and annual information.
- Utilize People soft codes, Chart of Account strings for payroll, and purchase requisition purposes.

### Administrative Assistant III, City of Pasadena Department of Water & Power

Pasadena, CA April 2016-Oct. 2016

- Worked directly under the Assistant General Manager of the Power Department with performance measures, accounting for material utilized throughout the department, evaluations, and scheduling calendar.
- Managed projects by opening & closing, keeping record of billing and financing, and all documentation filing for audit purposes of projects.
- Used software VTI (virtual time initialization) to enter and submit payroll information for over 100 employees in the City's payroll system; calculate and processes overtime and time-off payments; pick up and distributes payroll checks.
- Constant work with software programs Excel, PDF, ADP, Sales Force, Incentives Pro, and Outlook in correspondence with software to track and account payroll, tax, and credit information.

**Inventory Agent, Majestic Terminal (Ontario International Airport)**

Ontario, CA Aug. 2015-April 2016

- Organize international and domestic shipments imported and exported through American Airlines, USPS, and Amazon.
- Attentive detail to flight scheduling, truck scheduling and the paperwork that included maximum terrorist security, tracking, and discretionary shipment detail.

**Advisory Councilor, UC Riverside**

Riverside, CA Sept. 2013-June 2015

- Performed routine administrative duties for local planning, including but not limited to; processing vendors, data entry, coordinate meetings, conferences, calls, maintain files & calendar, stationary ordering, budgeting, data research & analysis, preparing & proofreading documents, and presentations while using all facets of Microsoft Office.
- Processing bi-weekly reconciliation reports and forwarding updates to appropriate departments.
- Visiting other campuses of the UC and CSU system for collaboration and extensive applied solution-based theories and concepts.
- Identified personnel and financial resources for various organizations, processes, and projects for the University of California, Riverside's African Student Programs.

**Cross Sectional Data Analyst Intern/ Student, UC Riverside**

Riverside, CA Sept. 2012- June 2015

- Collected data by observing many subjects (such as individuals, firms, countries, or regions) analyzing and comparing differences.
- Use statistics and Economic theories for business models; example capital-based company versus labor based company trends.
- Utilized software Eviews and Excel (including pivot tables) to extensively review and research samples, populations, and econometrics.
- Assist Costo Hall Directors in developing recruitment strategies and maximizing the efficiency of on and off campus opportunities for students.

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**EDUCATION**

Bachelor of Arts in Economics  
University of California, Riverside

**Significant Coursework:** Women & The Economy, International Finance, Statistical Economics, Microeconomic Theory, Macroeconomic Theory, World Economic History, Labor Economics, International Trade, Econometrics, Public Finance, and Stock Market

**ACCOMPLISHMENTS**

- Created a staffing and efficiency model for Credit Union Branches and Contact Center in 2020
- Authored and published book titled *The Cherry & The Raven* in November 2019
- San Manuel Employee of the Quarter for Q2 of 2018.
- Increase Table Game revenue for San Manuel by 56% YoY, Increase San Manuel Total Profit by 12% YoY 2019.
- Complete Supervisor Training Program.
- Increase Table Game revenue for San Manuel by 37% YoY, Increase San Manuel Total Revenue by 17% YoY 2018.
- Leadership workshops with Angela Davis & Bobby Seale at the University of California, Santa Cruz.
- Economics workshop host for the 12<sup>th</sup> Annual ABC Conference at University of California, Irvine.
- Power chain workshop host for the 25<sup>th</sup> Annual SOCC Conference at University of California, Los Angeles.
- Held and formatted meeting as a representative of 1,500 students with the Chancellor of University of California, Riverside.

# Application Form

## Profile

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Ward 1

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Planning Commission: Submitted

### Ms./Mr.

Dr

Frank

First Name

MacDonald

Middle Initial

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Retired

Employer

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

20+

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

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## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

To assist the city and understand why and what is happening in city

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

Engineer

**EDUCATIONAL BACKGROUND:**

PhD

**OCCUPATIONAL EXPERIENCE:**

Navy representative to Joint coordination groups for logistics support

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

AIAA, ASME

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

None

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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---

Yes  No

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Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 1

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Ms.

Launa

First Name

K.

Middle Initial

Wilson

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Riverside Community College District

Employer

Executive Director, RCCD Foundation

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

10 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

---

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

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## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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I am interested in serving on a City commission in order to deepen my involvement in my community. It is a priority for me to try and be part of discussions on issues that are important to me and my neighbors, and to help make positive changes to improve the overall community while mitigating negative impacts on the most vulnerable in our City.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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I am the Secretary of the Board of Directors for the Fair Housing Council of Riverside County, a California nonprofit corporation. Through my involvement with this organization, I have been privileged to learn about the ongoing need for improved housing practices in our region to ensure that everyone has access to a safe and affordable place to live without worrying about discrimination for any reason. I also serve on the Board of Directors for Wakeland Housing Development Corporation, a California nonprofit corporation. Through my involvement with this organization, I have gained a much deeper understanding of the significant crisis related to housing affordability throughout our region and state, and the types of local government led initiatives that can make positive impacts on the issue.

### **EDUCATIONAL BACKGROUND:**

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Bachelor's Degree in Social Work (BSW) - University of Nevada Las Vegas  
Master's Degree in Social Work (MSW) - University of Nevada Las Vegas

### **OCCUPATIONAL EXPERIENCE:**

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I have been in the nonprofit philanthropy sector for 20 years, primarily supporting institutions of higher education. Prior to this career, I enjoyed a 12 year career in the banking industry. Please see resume for details about my professional experience.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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Member – Association of Fundraising Professionals – Inland Empire (2019-Present)  
Member – Council for Advancement in Support of Education – District VII (2006-Present)

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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Board Member – March Field Air Museum (2021) Board Member – Wakeland Housing & Development Corporation (2021) Board Secretary - Fair Housing Council of Riverside County (2018-Present) Board Member - Civil Rights Institute of Inland Southern California (2018-Present) Leadership Riverside - Greater Riverside Chambers of Commerce (Class of 2018)

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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[Resume -  
\\_Launa K. Wilson\\_ MSW.pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

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# Launa K. Wilson, MSW

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## Summary

Experienced nonprofit management & philanthropy executive with a proven history of leading nonprofits to successful organizational and philanthropic outcomes. Specializing in nonprofit organization leadership, analysis, capacity building, board development, major gift fundraising, and program development, implementation, and evaluation.

## Areas of Expertise

- ≈ Nonprofit Organizational Wellness
- ≈ Board & Volunteer Engagement
- ≈ Process & Outcome Analysis
- ≈ Principal & Major Gift Fundraising
- ≈ Philanthropic Planning & Evaluation
- ≈ Program Development & Evaluation

## Relevant Professional Experience

### ***Executive Director*** **2016 - Present** **Riverside Community College District Foundation**

- ≈ Serving as the chief executive officer for the Riverside Community College District Foundation, I lead an organization whose primary responsibility is to support the work of the District and its three accredited colleges by increasing private financial support for the priority initiatives identified by the Chancellor and college leadership.
- ≈ Fundraising outcomes improvements to date:
  - Increased funds raised for the organization by 125% in three years.
- ≈ Operational & programmatic accomplishments to date:
  - Led a complete overhaul of the organization's internal policies and operations, including a full database migration to a more effective CRM;
  - Directed the creation of the organization's first-ever comprehensive strategic plan in collaboration with the organization's Board of Directors and District leadership;
  - Implemented new financial reporting mechanisms for donor stewardship purposes;
  - Established new donor cultivation and stewardship events that are aligned with the three-college district structure;
  - Built strong working relationships with Foundation staff, colleagues across the district, and the Foundation's 20 member volunteer Board of Directors.

### ***Owner and Principal Consultant*** **2019 - Present** **LW Nonprofit Solutions**

- ≈ Offering outcomes-driven consulting services to small- and mid-sized nonprofit organizations.
- ≈ Specializing in organizational analysis, capacity building, strategic planning and evaluation.

### ***Senior Director of Development*** **2012 – 2016** **College of Humanities, Arts & Social Sciences** **University of California Riverside Foundation**

- ≈ Led the development and fundraising efforts for the largest academic unit on the UC Riverside campus. Conceptualized and implemented fundraising and alumni relations strategies to increase private support for College priorities during the university's "Living the Promise" campaign.

- ≈ Personally managed a portfolio of major and leadership level donors, secured multiple six- and seven-figure gifts, and managed a team that helped to build the College's long-term philanthropic pipeline through annual giving efforts.

***Director of Development*** **2011 - 2012**

***Graduate School of Education***

**University of California Riverside Foundation**

- ≈ Identified and pursued grant opportunities from private philanthropic foundations to meet the School's research and programmatic priorities and created systems for identifying relevant funding opportunities.
- ≈ Managed institutional relationships with key major donors to the School and built the pipeline for philanthropic support through alumni outreach and annual gift solicitations.

***Director of Development*** **2006 - 2011**

***Greenspun College of Urban Affairs***

**University of Nevada Las Vegas Foundation**

- ≈ Developed and implemented a comprehensive fundraising and alumni relations program for UNLV's Greenspun College of Urban Affairs, which houses six academic units and several research centers. Dramatically increased alumni participation, donor identification and cultivation through alumni activities and strategic engagement with the Dean, key faculty members, and campus leadership.
- ≈ Led the establishment of an active alumni association chapter, the creation of a robust annual giving pipeline, and closed multiple major and planned gifts, contributing to the completion of the university's \$500 million "Invent the Future" campaign.

### **Community and Professional Memberships & Service**

<b><i>Board Member</i></b> – March Field Air Museum	<b>2021</b>
<b><i>Board Member</i></b> – Wakeland Housing & Development Corporation	<b>2021</b>
<b><i>Board Secretary</i></b> - Fair Housing Council of Riverside County	<b>2018-Present</b>
<b><i>Board Member</i></b> - Civil Rights Institute of Inland Southern California	<b>2018-Present</b>
<b><i>Member</i></b> – Association of Fundraising Professionals – Inland Empire	<b>2019-Present</b>
<b><i>Member</i></b> – Council for Advancement in Support of Education – District VII	<b>2006-Present</b>
<b><i>Member</i></b> – Alpha Kappa Alpha Sorority, Incorporated	<b>2006-Present</b>

### **Education & Training**

<b><i>Leadership Riverside</i></b> – Greater Riverside Chambers of Commerce	<b>2018</b>
<b><i>Master of Social Work</i></b> – University Nevada Las Vegas	<b>2004</b>
<b><i>Bachelor of Social Work</i></b> – University of Nevada Las Vegas	<b>2003</b>

# Application Form

## Profile

### Office Use Only:

Ward 1

### Which Boards would you like to apply for?

Budget Engagement Commission: Submitted  
 Community Police Review Commission: Submitted  
 Cultural Heritage Board: Submitted  
 Park and Recreation Commission: Submitted  
 Planning Commission: Submitted

### Ms./Mr.

Mr.

Alex \_\_\_\_\_ K. \_\_\_\_\_ Jarvie \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Home Address

Riverside \_\_\_\_\_ CA \_\_\_\_\_  
City State Postal Code

\_\_\_\_\_ Alternate Phone \_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Email Address

Kaiser Permanente \_\_\_\_\_ Technology Solution Manager \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

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Yes  No

**Do you have adequate time to serve?**

---

Yes  No

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**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

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**OCCUPATIONAL EXPERIENCE:**

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**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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AIRPORT COMMISSION \*  
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COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

**Do you have basic computer skills?**

---

Yes  No

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If “Yes”, please state position:**

---

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Jarvie Alex K..pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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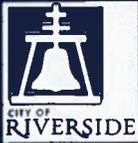
None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



BOARDS

WARD: 1 Voter Registration: yes  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

COMMISSIONS

RECEIVED

NOV 06 2017

City of Riverside  
City Clerk's Office

Date Received. For Official Use Only

**BOARD(S) OR COMMISSION(S) APPLYING FOR:**

Budget Engagement, Community Police Review, Cultural Heritage, Park and Rec, Planning

<input checked="" type="checkbox"/> Mr.	JARVIE	ALEX	K
<input type="checkbox"/> Ms.			
LAST NAME		FIRST NAME	M.I.
[REDACTED]		[REDACTED]	
HOME ADDRESS		ZIP	PHONE
KAISER PERMANENTE		TECHNOLOGY SOLUTION MANAGER	[REDACTED]
EMPLOYER		JOB TITLE	E-MAIL ADDRESS
[REDACTED]		[REDACTED]	[REDACTED]
BUSINESS ADDRESS		ZIP	BUSINESS PHONE

<b>LENGTH OF RESIDENCE IN CITY OF RIVERSIDE</b> <u>11</u> YEARS <u>11</u> MONTHS	<b>*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>DO YOU HAVE ADEQUATE TIME TO SERVE?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	---	--	---

\*Eligibility requirement per City Charter Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (LIMIT 800 CHARACTERS)**

To be part of meaningful change in the city of Riverside. I feel that I could contribute to improving the community and bringing a positive attitude towards change. My experience will lend itself to a variety of boards in the city and I'm certain I bring a perspective that is relevant to people of Riverside, ranging from millennials to our retired citizens

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (LIMIT 800 CHARACTERS)**

I have over 20 years experience in Healthcare that involved partnering with local authorities as well as interacting with members of the community.

**EDUCATIONAL BACKGROUND: (LIMIT 800 CHARACTERS)**

Masters of Science in Organizational Leadership. Bachelors of Science in Information Technology (Specializing in Project Management)

**OCCUPATIONAL EXPERIENCE: (LIMIT 400 CHARACTERS)**

I am currently employed by Southern California Permanente Medical Group in partnership with Kaiser Permanente. I have held various positions at Kaiser Permanente for nearly 18 years, spanning roles from analytic services to business transformation leadership. Within my time at Kaiser Permanente, I've lead programs and projects involving multiple geographic regions and stakeholders

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

PMI (Project Management Institute)

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

None

---

- COMMISSION ON AGING
- AIRPORT COMMISSION\*
- BUDGET ENGAGEMENT COMMISSION
- COMMUNITY POLICE REVIEW COMMISSION
- CULTURAL HERITAGE BOARD\*
- COMMISSION ON DISABILITIES
- BOARD OF ETHICS
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?  Yes  No  
CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: Health, Business

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

Yes  No

Are you a paid representative of an elder service?

Yes  No

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

11/08/2017

**THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.**

How did you learn about the Board and Commission vacancies?  Referred by \_\_\_\_\_

Newspaper  Utility Bill Insert  Web Site  Social Media  Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?  Yes  No

The following information will be detached from your application and used for research and statistical purposes only.

# Application Form

## Profile

### Office Use Only:

Ward 1

### Which Boards would you like to apply for?

- Commission on Aging: Submitted
- Airport Commission: Submitted
- Budget Engagement Commission: Submitted
- Community Police Review Commission: Submitted
- Cultural Heritage Board: Submitted
- Commission on Disabilities: Submitted
- Board of Ethics: Submitted
- Human Relations Commission: Submitted
- Human Resources Board: Submitted
- Board of Library Trustees: Submitted
- Museum of Riverside Board: Submitted
- Park and Recreation Commission: Submitted
- Planning Commission: Submitted
- Board of Public Utilities: Submitted
- Transportation Board: Submitted

### Ms./Mr.

Ms.

Beth \_\_\_\_\_ M. \_\_\_\_\_ Hill-Skinner \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

Riverside Community College \_\_\_\_\_ Adjunct Faculty \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

**Business Phone**

---

**Length of residence in City of Riverside**

---

**Are you a registered voter of the City of Riverside?**

---

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

---

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

Yes  No

Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

Question applies to Commission on Aging

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

**If you answered no to the above question, what year will you turn 55?**

---

Question applies to Commission on Aging

**Are you age 55 or older?**

---

Yes  No

Question applies to Commission on Aging

**Are you a paid representative of an elder service?**

---

Yes  No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If “Yes”, please state position:**

---

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Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Hill-Skinner Beth M..pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

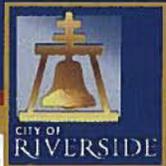
None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



# BOARDS AND COMMISSIONS

WARD: 1 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: 11-05-2015

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

**RECEIVED** (210 Characters Max)

Code of Ethics Review Ad-Hoc Committee  
Community Police Review Commission

OCT 21 2014

City of Riverside  
City Clerk's Office

Mr.

Ms.

Hill-Skinner	Beth	M
LAST NAME	FIRST NAME	M.I.

[REDACTED]	[REDACTED]	[REDACTED]
HOME ADDRESS	ZIP	PHONE

Riverside Community College	Adjunct faculty	Personal: [REDACTED]
EMPLOYER	JOB TITLE	E-MAIL ADDRESS

[REDACTED]	[REDACTED]	[REDACTED]
BUSINESS ADDRESS	ZIP	BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <input type="text" value="30"/> YEARS <input type="text" value="6"/> MONTHS	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--	--	---

\*Eligibility requirements per City Charter Article VIII Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (474 Characters Max)

I believe in community service. If every citizen contributed to their community it would transform the country. I have lived in Riverside for several decades and have considerable knowledge of the culture, the differing wards, and unique aspects of the city. I have previously served on the Human Relations Commission, one year as parliamentarian and during my 8 years with the HRC, my familiarity with importance for community-city-government cooperation expanded in a

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (474 Characters Max)

I have a good deal of study in the domain of ethics from a variety of perspectives. My BA in Religious Studies at UCR included a look at myriad definitions and applications of ethical codes for many cultures and peoples. I hold an MA in Theology and worked in the Catholic Church institution at the Diocesan level for 10 years. In the military I served as a drug & alcohol counselor and a spouse & child abuse counselor during which time I was exposed to many complex matters

EDUCATIONAL BACKGROUND: (474 Characters Max)

I hold the following academic degrees: BA in Religious Studies, UCR; MA in Theology, University of Notre Dame, MA in International Diplomacy with a specialization in Transnational Terrorism, Norwich University; and many other certifications in leadership.

OCCUPATIONAL EXPERIENCE: (474 Characters Max)

As stated above, I am familiar with attending to complex matters with the public. I have been an instructor for RCC nearly a decade in the Humanities and Political Science Depts. As well, I teach at UCRX, where I provide courses that address international topics. I have extensive public speaking experience. My background includes dealing with highly sensitive matters in many of my positions. I believe I am a person of discretion and am able to maintain confidentiality.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

(190 Characters Max)

National Association of Professional Women, Los Angeles Notre Dame Club, Norwich Alumni Club, Riverside International Film Festival Board Member, Human Relations Foundation Board Member,

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Previous Human Relations Commissioner, past Parliamentarian. Member of DANA-Ward1. I also experienced the city on a Friday night in Sprg2014 with a RPD officer during a "ride-a-long" which was illuminating. I felt a different appreciation for the work the RPD officers do each day.

- AIRPORT COMMISSION\*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD\*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

\*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?  Yes  No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**COMMISSION ON DISABILITIES:**

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

### CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

### HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

### MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

Yes

No

Are you a paid representative of an elder service?

Yes

No

### NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

10/23/2014

### THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

Newspaper  Utility Bill Insert  Web site

Other

Email about the Ad-Hoc Ethics Co

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

Yes

No

# Application Form

## Profile

### Office Use Only:

Ward 2

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Mr.

<u>Rick</u>		<u>Dyer</u>
First Name	Middle Initial	Last Name

[Redacted]  
Home Address

[Redacted]  
Suite or Apt

Riverside  
City

CA  
State

[Redacted]  
Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Alternate Phone

[Redacted]  
Email Address

<u>Collins Aerospace</u>	<u>Associate Director Technical Services</u>
Employer	Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

59 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

Being a lifelong resident of Riverside and reaching a point in my life that I have the time available, I am looking for ways that I can give back as well as support positive changes for the future.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

Having recently built my own home in the city, I have had personal interaction with the planning dept, and believe I have a good understanding of the scope of responsibility of the planning commission.

### **EDUCATIONAL BACKGROUND:**

Bachelor Degree in Industrial Technology from Cal Poly SLO

### **OCCUPATIONAL EXPERIENCE:**

35 years in Aerospace with one of Riversides larger employers, with growing levels of responsibility. Experience with planning and executing multifaceted efforts to bring new products to market . Worked in and have led a variety of teams sucessfully.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

National Management Association

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Member of Jaycees. Support various charities and scholarship foundations

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

Yes  No

**If "Yes", please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

---

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

Yes  No

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

Yes  No

**If “Yes”, please state position:**

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[2 - Torres\\_Richard\\_A..pdf](#)

Upload a Resume

Additional document(s)

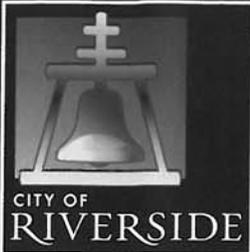
Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

Yes  No



# BOARDS AND COMMISSIONS

WARD: 2 Voter Registration: Yes  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: 11-1-12, 11-4-14

## BOARD(S) OR COMMISSION(S) APPLYING FOR:

Community Police Review Commission  
Planning Commission

RECEIVED

DEC - 2 2011

City of Riverside  
City Clerk's Office

Mr.

Ms.

Torres

RICHARD

A

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

HOME PHONE

PACIFIC RAILWAY ENT.

SIGNAL DESIGNER

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE ____ YEARS ____ MONTHS	ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU AGE 18 OR OLDER? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	--	---	---

Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I AM INTERESTED  
IN GETTING INVOLVED AND LEARNING MORE ABOUT HOW THIS CITY IS RUN.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: NONE

EDUCATIONAL BACKGROUND: GRADUATED FROM JOAN W. NORRIS HIGH SCHOOL  
& TRADE SCHOOL FOR DRAFTING

OCCUPATIONAL EXPERIENCE: NONE

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS: NONE

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS: NONE

HOW DID YOU LEARN ABOUT THE BOARD AND COMMISSION VACANCIES?

NEWSPAPER     UTILITY BILL INSERT     WEB SITE     OTHER \_\_\_\_\_

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?     Yes     No

Applicants may be subject to a Livescan as part of the initial application process.

**COMMISSION ON DISABILITIES:**

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission On Disabilities meet its membership goals?

---

---

---

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return the enclosed Supplemental Application.

**DOWNTOWN PARKING COMMITTEE:**

At least six of its members must be represented by the downtown area including the Downtown Chamber Representative, and one Riverside Downtown Partnership representative. Additionally, one Ward 3 representative, and one Parking, Traffic, and Streets Commission appointee will sit on the Committee.

**HUMAN RELATIONS COMMISSION:**

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

**MAYOR'S COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elderly service. **Answer the following:**

Are you age 55 or older?     Yes     No  
Are you a paid representative of an elderly service?     Yes     No

ANY INFORMATION LISTED ON THIS APPLICATION IS A MATTER OF PUBLIC RECORD AND WILL BE DISCLOSED UPON REQUEST. A STATEMENT OF ECONOMIC INTERESTS SHALL BE REQUIRED OF MEMBERS OF THE FOLLOWING BOARDS AND COMMISSIONS:

- AIRPORT COMMISSION
- CULTURAL HERITAGE BOARD
- DOWNTOWN PARKING COMMITTEE
- BOARD OF LIBRARY TRUSTEES
- PARK AND RECREATION COMMISSION
- PARKING, TRAFFIC, AND STREETS COMMISSION
- PLANNING COMMISSION
- BOARD OF PUBLIC UTILITIES

**NOTICE REGARDING INCOMPATIBLE OFFICES**

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?     Yes     No

If your answer is "Yes", please state position:

---

---

---

Please call the City Clerk's Office at 826-5557 for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_ DATE: 12/2/11

**THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.**

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?     Yes     No



**Length of residence in City of Riverside**

---

**Are you a registered voter of the City of Riverside?**

---

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

---

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

Yes  No

Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

Question applies to Commission on Aging

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

**If you answered no to the above question, what year will you turn 55?**

---

Question applies to Commission on Aging

**Are you age 55 or older?**

---

Yes  No

Question applies to Commission on Aging

**Are you a paid representative of an elder service?**

---

Yes  No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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[2 - Ringrose Gary.pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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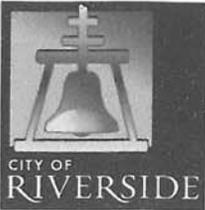
None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



# BOARDS AND COMMIS

WARD: 2 Voter Registration: Yes

Interviewed: \_\_\_\_\_

Term Dates: \_\_\_\_\_

Reactivated: 11-05-15

Board(s) or Commission(s) applying for:

Community Police Review Commission

RECEIVED

DEC 17 2012

City of Riverside  
City Clerk's Office

Mr.

Ms.

All boards and commissions

Ringrose

Last Name

Gary

First Name

A

M.I.

Home Address

Zip

Home Phone

Retired

Employer

Job Title

E-mail Address

Business Address

Zip

Business Phone

Length of Residence in  
the City of Riverside

Years  Months

\*Are You a Registered Voter of  
the City of Riverside?

Yes  No

\*Have you ever been convicted  
of a crime of moral turpitude?

Yes  No

Do You Have Adequate  
Time to Serve?

Yes  No

\*Eligibility requirements per Charter Section 805

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Why you want to serve on a City Board or Commission:

I want to be involved with the workings of the city.

Experience or special knowledge pertaining to area(s) of interest:

I have two adult sons, both in the public safety field.

Educational background:

I have a Bachelor of Science and Master of Science in Business Administration from the University of Redlands.

Occupational experience:

I was an analyst for M&M/Mars for more than 10 years as well as a supervisor in the market division.  
I worked for M&M/Mars for 33 years.

Professional or technical organization memberships:

Civic or community experience, memberships, or previous public service appointments:

Former PTSA President in Moreno Valley.  
Former School Site President in Moreno Valley.

How did you learn about the Board and Commission vacancies?

Newspaper

Utility Bill Insert

Website

Other

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?

Yes

No

Applicants may be subject to a Livescan as part of the initial application process.

**COMMISSION ON DISABILITIES:**

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

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- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission On Disabilities meet its membership goals?

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

**HUMAN RELATIONS COMMISSION:**

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

**MAYOR'S COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service. Answer the following:

Are you age 55 or older?

Yes  No

Are you a paid representative of an elder service?

Yes  No

Any information listed on this application is a matter of public record and will be disclosed upon request. A Statement on Economic Interest shall be required of members of the following Boards and Commissions:

- Airport Commission
- Parking, Traffic, and Streets Commission
- Cultural Heritage Board
- Planning Commission
- Board of Library Trustees
- Board of Public Utilities
- Park and Recreation Commission

**Notice Regarding Incompatible Offices:**

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

Yes  No

If your answer is "Yes," please state position:

Please call the City Clerk's Office at 826-5557 for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th Floor, Riverside, CA 92522

Signature:

Date:

12/14/12

**Thank you for your interest in the City of Riverside.**

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

Yes  No

# Application Form

## Profile

### Office Use Only:

Ward 2

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Mr.

Mohine

First Name

J.

Middle Initial

Hanna

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

JFrancis

Employer

Project Manager

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

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---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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[2 - Hanna\\_Mohine.pdf](#)

Upload a Resume

---

Additional document(s)

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



# BOARDS AND COMMISSIONS

WARD: 2 Voter Registration:  ES  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

# RECEIVED

NOV 14 2017

City of Riverside  
City Clerk's Office

Date Received. For Official Use Only

### BOARD(S) OR COMMISSION(S) APPLYING FOR:

Planning Commission

<input checked="" type="checkbox"/> Mr.	Hanna	Mohine	J
<input type="checkbox"/> Ms.			
LAST NAME	FIRST NAME	M.I.	
HOME ADDRESS	ZIP	PHONE	
EMPLOYER	JOB TITLE	E-MAIL ADDRESS	
BUSINESS ADDRESS	ZIP	BUSINESS PHONE	

<b>LENGTH OF RESIDENCE IN CITY OF RIVERSIDE</b> 19 YEARS 2 MONTHS	<b>*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>DO YOU HAVE ADEQUATE TIME TO SERVE?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--	---

\*Eligibility requirement per City Charter Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

#### WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (LIMIT 800 CHARACTERS)

Firstly I would like to build my political profile on a city-wide level. Also, I would like to give back to the community that shaped the person that I am today. Furthermore, to meet the amazing people that help shape Riverside as a whole.

#### EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (LIMIT 800 CHARACTERS)

I often read blueprints during project management and bids. I become acquainted with laws and regulations of infrastructure for projects that I participate in. I am quite experienced in skills such as: management, leadership, and team building via business operations and project management.

#### EDUCATIONAL BACKGROUND: (LIMIT 800 CHARACTERS)

Riverside Virtual School, Woodcrest Christian High school, Martin Luther King High School Diploma, and I am currently in my 2nd year of college at Riverside Community College.

#### OCCUPATIONAL EXPERIENCE: (LIMIT 400 CHARACTERS)

Two years of professional drafting, two years of construction labor, four months of project management, and six months of business operations.



## COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

Yes

No

Are you a paid representative of an elder service?

Yes

No

## NOTICE REGARDING INCOMPATIBLE OFFICES

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If "Yes", please state position: \_\_\_\_\_

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RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 11/13/2017

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?  Referred by Alex Houry

Newspaper  Utility Bill Insert  Web Site  Social Media  Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?  Yes  No

The following information will be detached from your application and used for research and statistical purposes only.

-----



# Mohine Hanna

[REDACTED]

[REDACTED]

---

## OBJECTIVE

Expand my abilities and experience of all my various careers and aspirations.

---

## EXPERIENCE

### *Acting:*

#### **From ages 11-14:**

- Extra on: over 30 sets
- Direct TV commercial
- HEB commercial
- Lead in pilot of web series

#### **From ages 17-19:**

- Leads on 2 Atlas Empire Productions shorts

### *Construction:*

#### **Project Manager for two years:**

- Los Angeles Football Club stadium
- CalTrans Freeway work
- Fox Studios
- Medical Clinic in San Diego
- Railway in San Jose
- Apprentice Level Four
- Local 36 Roofing and Waterproofing
- (equivalent to four years of experience)
- Digging Holes -Building Fences -Carrying Materials -
- Painting -Caulking -Drilling -Nailing -Hot Applied
- Adhesion -Coating -Waterproofing -Roofing

### *Volunteering:*

- Key Club events
- Several church events

## EDUCATION

Martin Luther King HS Diploma  
Riverside Community College  
-sophomore(still enrolled)

## SKILLS

Leading people  
Avid learner  
Young and determined

## REFERENCES

Kerim Tricic

CEO of Atlas Empire:

[REDACTED]  
Robert Wallace

Construction Coworker:

[REDACTED]



# Application Form

## Profile

### Office Use Only:

Ward 3

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Mr

Alan \_\_\_\_\_ J \_\_\_\_\_ Meyer \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

Retired \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

34

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

I have watched the city grow and mature. It has made some great decisions and some poor ones over the years. I believe that I can offer the city new perspectives. I have a strong technology background and a proven volunteer record with the city.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I contracted to have my own home built and have a good understanding of the planning process. I am able to understand complex issues and convey them in terms that can be understood by a broad audience.

### **EDUCATIONAL BACKGROUND:**

3 1/2 year college Orange Coast University, numerous courses in technology and ran a technology education organization for a major database company.

### **OCCUPATIONAL EXPERIENCE:**

Retired from IBM. Spent 42 years in the technology industry. Have spent the last 9 years as a volunteer chaplain for Riverside Fire Department, Riverside Community Hospital, Parkview Hospital, and Advantage Hospice. I current sit as a board member on the Living Shield Ministries board.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

Memberships include Fire Chaplains Association and Southern California Association of Chaplains.

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

City of Upland Parks and Recreation 1986-1988, Chaplain for Riverside Fire Department

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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#### NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Resume\\_a22.doc](#)

Upload a Resume

Additional document(s)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

Yes  No

---

## Alan J. Meyer



*An innovative executive with over thirty years of managerial, ministry, technical, and marketing experience. Has a reputation for the ability to identify needs and find creative solutions while understanding the needs of those involved.*

### **PROFESSIONAL EXPERIENCE**

November 2013 **Riverside Fire Department**, Riverside, California  
to *City Fire Department*  
Present **Lead Chaplain** – Volunteer Chaplain

- Lead a team of volunteer Chaplains to minister to fire personnel in times of stress and need. Minister to families who lose loved ones, when requested by the community. Perform invocations, and other activities as requested.

June 2021 **Living Shield Ministries**, Riverside, California  
to *College of Chaplaincy*  
Present **Member of The Board**

- Lead, plan, and steer the organization towards a sustainable and growing future by adopting sound, ethical, and legal governance and financial management policies, in addition to developing adequate resources to advance its mission.

Jan 2021 **Advantage Health Systems**, Riverside, California  
to *Hospice Care*  
Present **Volunteer Chaplain**

- Comfort and care for terminally ill patients, attending to their emotional and spiritual needs and their families at the end of life.

December 1997 **IBM**, Riverside, California  
to *The world's largest technology company*  
March 2013 **Manager** – Worldwide Market Management, Global Business Intelligence Solutions

- Lead a marketing team to identify market opportunities, define routes to market, develop offering strategies, and plan marketing programs for Business Intelligence Solutions. Select target markets, create market positioning, image, channel strategies, messages, and sales coverage to targeted customer segments to drive products into the marketplace
- Launched several significant products in the Customer Relationship Marketing and data mining areas with excellent responses from both press and industry analysts.
- Recruited to determine feasibility, strategy, and approach to build a solutions-based alternate channel for business intelligence solutions.
- Drive teams to create offerings, set pricing, establish partner and customer messaging, recruit and train resellers to resell complex decision systems.
- Establish marketing programs, partner qualifications, partner marketing, and sales plans to generate highly qualified leads and a high closure rate.
- Negotiate and close key relationship contracts ensuring a highly profitable, mutually beneficial, working relationship is generated that results in long-term returns and lasting associations.

May 1997 **SecureSoft Inc.**, Redwood Shores, California  
to *A database security startup*  
September 1997 **Director** – Marketing and Services

- Developed messages, met with customers, and built marketing and product plans for a product that uniquely addressed database authorization security.
- Identified required product direction for this startup that resulted in the company turning into a development-only mode, eliminating the need for marketing or services for the following 18 to 24 months

July 1995 **Pyramid Technology**, San Jose, California  
 to *A major manufacturer of UNIX computer systems*  
 May 1997 **Director** - Solutions Marketing

- Created and launched the Smart Warehouse program briefing analysts, press, and customers, generated collateral, presentations, articles, and competitive analysis resulting in the company's most successful program launch. The Yankee Group recognized this program as the best Data Warehouse program in the industry.
- Led all solution and industry programs and campaigns, developing strategies, messages, positioning, differentiation, key partner relationships and target marketplaces.
- Led the worldwide data warehouse effort for Pyramid/SNI, which became one of the company's core competencies, doubling revenue each period.
- Led business development strategies and developed key joint-marketing and system integration relationships.
- Participated as either strategist or architect on many data warehouse projects ranging from gigabyte to terabyte implementations. Actively involved in the sales process of many key data warehouse implementations.
- Developed a consulting methodology for data warehousing, focusing on real business value and increasing the probability for success.
- Recognized as a key industry innovator and thinker on data warehousing, and frequently speak at seminars and industry conferences.

December 1992 **AT&T GIS (NCR/Teradata)**, Rancho Bernardo, California  
 to *A major manufacturer of computer products*  
 July 1995 **Marketing Manager** - Customer Solutions Marketing

September 1991 **Sybase Corporation**, Emeryville, California  
 to *A \$400 million manufacturer of client/server database products*  
 December 1992 **Director** - Education Division

July 1988 **Ashton-Tate Corporation**, Torrance, California  
 to *A \$300 million manufacturer of PC software products*  
 September 1991 **Director** - Consulting and Educational Services

January 1985 **Formula Consultants Incorporated**, Anaheim, California  
 to *Vendor of systems software and consulting for Unisys 1100 Systems*  
 July 1988 **Manager** - Product Research and Development

December 1983 **First Interstate Services Company**, El Segundo, California  
 to *A \$33 billion dollar Bancorp*  
 January 1985 **Systems Architect**

December 1977 **California Federal Savings and Loan**, Los Angeles, California  
 to *\$10 billion savings and loan*  
 February 1983 **Vice President**, Technical Services

May 1975 **Los Angeles Unified School District**, Los Angeles, California  
 To *Second largest school district*  
 December 1977 **Technical Specialist** - Communications

November 1969 **Sperry Univac**, Los Angeles, California

to  
May 1975

*A major mainframe manufacturer*  
**Systems Analyst**

### **PATENTS**

System and Method For Generating Reports From a Computer Database – Patents 5,692,181 and  
5,710,900

### **EDUCATION**

Ordained Chaplain with over 500 hours of training  
BS in Business Management from California Coast University in progress  
Numerous workshops presented by IBM, Sperry, Tandem, Ashton-Tate, Sybase, NCR, AT&T

# Application Form

## Profile

### Office Use Only:

Ward 3

### Which Boards would you like to apply for?

Airport Commission: Submitted  
Planning Commission: Submitted  
Board of Public Utilities: Submitted

### Ms./Mr.

Mr.

Thomas \_\_\_\_\_ H. \_\_\_\_\_ Safford \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

Retired \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

\_\_\_\_\_

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

**EDUCATIONAL BACKGROUND:**

**OCCUPATIONAL EXPERIENCE:**

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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[3 - Safford Thomas H..pdf](#)

Upload a Resume

[Statement of Interest in Planning Commission Service 2021-11-15.pdf](#)

Additional document(s)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

Yes  No

---

**Statement of Interest in Planning Commission Service**  
**Thomas H. Safford**

As a resident of the City of Riverside, I wish to assist in shaping its future by serving on the Planning Commission. With many years as a Registered Civil Engineer in the public works field and my involvement with the Riverside City and County area projects, I am familiar with the issues that are dealt with by this commission. I bring a unique perspective as I have been directly involved with infrastructure projects that directly affect the community.

I have been a project manager, a consultant, and an engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental and cultural impacts of projects. I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am an honorably discharged United States Military Veteran having served as a 1<sup>st</sup> Lieutenant in the U.S. Army Corp of Engineers in the USA and overseas.

Degrees:

Bachelor of Science in Civil Engineering, University of Colorado

Masters of Science in Management Science, University of Southern California

Professional Certificate:

Registered Professional Engineer in Civil Engineering & Surveying, State of California

Work History

1st Lieutenant, Army Corps of Engineers, USA, & Vietnam

Civil Engineer, Bookman & Edmonston Engineering, Glendale, California

Public Works Engineer, Portland Cement Association, Los Angeles, California

Regional Manager, Kennedy/Jenks Engineers, Irvine, California

Principal Engineer, Western Municipal Water District, Riverside, California

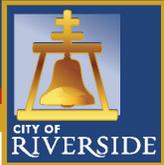
Consulting Registered Civil Engineer in Private Practice, Riverside, California

Professional Associations:

Inland Counties Water Association, American Water Works Association, American

Society of Civil Engineers, Southern California Water Utilities Association

November 15, 2021



# BOARDS AND COMMISSIONS

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

(210 Characters Max)

Planning Commission, Board of Public Utilities, Airport Commission

Mr.

Ms.

Safford LAST NAME	Thomas FIRST NAME	H. M.I.
----------------------	----------------------	------------

[REDACTED] HOME ADDRESS	[REDACTED] ZIP	[REDACTED] PHONE
----------------------------	-------------------	---------------------

Self-Employed Registered Civil Engineer EMPLOYER	Project Manager JOB TITLE	[REDACTED] E-MAIL ADDRESS
---	------------------------------	------------------------------

[REDACTED] BUSINESS ADDRESS	[REDACTED] ZIP	[REDACTED] BUSINESS PHONE
--------------------------------	-------------------	------------------------------

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="text" value="30"/> YEARS <input type="text"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

As a resident of Riverside I wish assist in shaping its future by serving on any of the Boards or Commissions listed above. With many years as a Registered Civil Engineer in the public works field and my involvement with the Riverside City and County area projects, I am familiar with the issues that are dealt with by these commissions. Having been directly involved with infrastructure projects that directly affect the community, I bring a unique perspective.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

I have been a project manager, consultant, and engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental impacts of projects. I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am also a private pilot (currently inactive) and an honorably discharged veteran.

EDUCATIONAL BACKGROUND:

(474 Characters Max)

Bachelor of Science in Civil Engineering, University of Colorado  
Masters of Science in Management Science, University of Southern California  
Registered Professional Engineer in Civil Engineering & Surveying, State of California

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

1st Lieutenant, Army Corps of Engineers, USA & Vietnam  
Civil Engineer, Bookman & Edmonston Engineering, Glendale, California  
Regional Manager, Kennedy/Jenks Engineers, Irvine, California  
Principal Engineer, Western Municipal Water District, Riverside, California

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

Inland Counties Water Association, American Water Works Association, American Society of Civil Engineers, Southern California Water Utilities Association, etc.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Elder & Trustee for Magnolia Presbyterian Church of Riverside, City of Riverside Planning Commission (1992-2000), Officer, Director, or Committee Chair for various professional groups to include So. Calif. Water Association, Inland Counties Water Association, etc.

- AIRPORT COMMISSION\*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD\*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

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Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor?  Yes  No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

[Empty text box for response]

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

### CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

### HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

### MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?  Yes  No

Are you a paid representative of an elder service?  Yes  No

### NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

Newspaper  Utility Bill Insert  Web site

Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?  Yes  No



# BOARDS AND CO

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

WARD: 3 Voter Registration: Yes  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

## RECEIVED

OCT 10 2013 (210 Characters Max)

Planning Commission, Board of Public Utilities, Airport Commission

City of Riverside  
City Clerk's Office

Mr.  
 Ms.

Safford Thomas H.  
LAST NAME FIRST NAME M.I.

██████████ ██████████ ██████████  
HOME ADDRESS ZIP PHONE

Retired as of February 2011 from Western Municipal Water District ██████████  
EMPLOYER JOB TITLE E-MAIL ADDRESS

BUSINESS ADDRESS ZIP BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="checkbox"/> 28 YEARS <input type="checkbox"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

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Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (474 Characters Max)

As a long term resident of Riverside, I wish participate and assist in shaping its future by serving on any of the Boards or Commissions listed above. Because of my many years of employment experience with a local utility and my involvement with the local community, I am familiar with the many issues that are dealt with by these commissions. Having been directly involved with infrastructure projects that directly affect the community, I bring a unique perspective.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (474 Characters Max)

I have been a project manager, consultant, and engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental impacts of projects, I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am also a private pilot (currently inactive) and an honorably discharged veteran.

EDUCATIONAL BACKGROUND: (474 Characters Max)

Bachelor of Science in Civil Engineering, University of Colorado  
Masters of Science in Management Science, University of Southern California  
Registered Professional Engineer in Civil Engineering & Surveying, State of California

OCCUPATIONAL EXPERIENCE: (474 Characters Max)

1st Lieutenant, Army Corps of Engineers, USA & Vietnam  
Civil Engineer, Bookman-Edmonston Engineering, Glendale, California  
Regional Manager, Kennedy/Jenks Engineers, Irvine, California  
Principal Engineer, Western Municipal Water District, Riverside, California

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

(190 Characters Max)

Inland Counties Water Association, American Water Works Association, American Society of Civil Engineers, Southern California Water Utilities Association, etc.

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Elder & Trustee for Magnolia Presbyterian Church of Riverside, City of Riverside Planning Commission (1992-2000), Officer, Director, or Committee Chair for various professional groups

- AIRPORT COMMISSION\*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD\*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

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Have you ever been convicted of a felony or misdemeanor?  Yes  No

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Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**COMMISSION ON DISABILITIES:**

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

### CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

### HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

### MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

Yes

No

Are you a paid representative of an elder service?

Yes

No

### NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position: \_\_\_\_\_

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 10/09/2013

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

Newspaper  Utility Bill Insert  Web site

Other Letter from City Clerks Office

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

Yes  No

March 24, 2011

To Whom It May Concern

**Subject: Thomas H. Safford, P.E.**

I have known Tom Safford for approximately 22 years with 17 of those years at Western Municipal Water District as co-employees. Prior to coming to Western I was a civil engineering consultant and interacted with Tom on development projects needing plan approval within Western's area.

While at Western Tom served in several roles. These ranged from Supervising Engineer, Principal Engineer/Safety Officer, and Project Manager of Special Assignments. Given his education, experience and work ethic, he was able to work on a vast variety of issues. Examples include development of Western's Safety Program, assisting in the transition of Western taking over the water and sewer utilities of March Air Reserve Base, and many capital improvement projects such as pipelines, pumps and tanks.

In my opinion Tom's greatest strength is his cooperative nature and willingness to tackle new assignments. He has a very good nature about himself making it comfortable for co-workers, customers, developers and regulators to work well with him. His people skills have been honed by years of work experience, service on a variety of Boards and Commissions, and active involvement in industry associations. This skill set applied to projects is an asset. He also has the ability to listen and develop positions for decision-making which is a valuable resource to any organization.

Tom has always shown a high level of professionalism, is dedicated to the organization he works for, and has a strong work ethic. In fact it was an odd day that Tom wasn't the first person at work each day.

You don't work at one organization for 27 years without adding value and being committed to what you do. Tom did both.

Tom has a vast amount of experience, excellent people skills, ability to make sound decisions, and can bring value to efforts he is engaged with. He is a quick learner and from my experience with him, would expect that he would quickly become an asset.

Should you have any questions, please feel free to contact me at [REDACTED]

Best Regards,



JEFFREY D. SIMS, P.E.

Assistant General Manager/Chief Operating Officer

WESTERN MUNICIPAL WATER DISTRICT

THOMAS H. SAFFORD

[REDACTED]

[REDACTED]

[REDACTED]

Riverside City Clerk's Office  
Attn: Colleen H. Nicol, MMC  
Riverside City Hall  
3900 Main Street, 7<sup>th</sup> Floor  
Riverside, CA 92522

October 9, 2013  
**RECEIVED**  
OCT 10 2013  
City of Riverside  
City Clerk's Office

Subject: Application Renewal of Thomas H. Safford

Colleen H. Nicol, MMC:

Accompanying this letter is the renewal of application for service on the City of Riverside Planning Commission, Board of Public Utilities, or Airport Commission as requested in your letter of August 20, 2013. My preference would be for appointment to the Planning Commission but feel qualified to serve on any of the three named. I am interested in serving on these panels as a way of contributing to the future of Riverside as well as a return to a City that has served the Safford family very well for many years.

Please note that in addition to university degrees in management and engineering, I have lately retired after working for twenty-seven years as a senior staff engineer/project manager for Western Municipal Water District. I am also a military veteran and a former licensed private pilot. I have worked directly with many of the staff of the City of Riverside to include Mr. Todd Jorgenson, Water Operations Manger and Mr. Ken Gutierrez, former Director of Planning (and current interim Councilperson). Both of these individuals can attest to my professional experience and my working relations with the City of Riverside. More recently, I have worked with Mr. Paul Hamilton, Senior Plans Examiner of your Community Development Department in my role as an Elder and volunteer manager for an ADA Restroom installation project and City mandated Backflow Prevention Device Installations project for Magnolia Presbyterian Church in Riverside.

Thank you for the opportunity to renew my application to serve.

Sincerely,

[REDACTED]

Thomas H. Safford



# BOARDS AND COMMISSIONS

WARD: 3 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

City of Arts & Innovation

## BOARD(S) OR COMMISSION(S) APPLYING FOR:

Planning Commission, Board of Public Utilities, Airport Commission

(210 Characters Max)  
**RECEIVED**

OCT 01 2015

Mr.

Ms.

City of Riverside  
City Clerk's Office

Safford  
LAST NAME

Thomas  
FIRST NAME

H.  
M.I.

████████████████████  
HOME ADDRESS

██████████  
ZIP

██████████  
PHONE

Self-Employed Registered Civil Engineer  
EMPLOYER

Project Manager  
JOB TITLE

████████████████████  
E-MAIL ADDRESS

████████████████████  
BUSINESS ADDRESS

██████████  
ZIP

██████████  
BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="checkbox"/> 30 YEARS <input type="checkbox"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

\*Eligibility requirements per City Charter Article VIII Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

### WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (474 Characters Max)

As a resident of Riverside I wish assist in shaping its future by serving on any of the Boards or Commissions listed above. With many years as a Registered Civil Engineer in the public works field and my involvement with the Riverside City and County area projects, I am familiar with the issues that are dealt with by these commissions. Having been directly involved with infrastructure projects that directly affect the community, I bring a unique perspective.

### EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (474 Characters Max)

I have been a project manager, consultant, and engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental impacts of projects. I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am also a private pilot (currently inactive) and an honorably discharged veteran.

### EDUCATIONAL BACKGROUND: (474 Characters Max)

Bachelor of Science in Civil Engineering, University of Colorado  
 Masters of Science in Management Science, University of Southern California  
 Registered Professional Engineer in Civil Engineering & Surveying, State of California

### OCCUPATIONAL EXPERIENCE: (474 Characters Max)

1st Lieutenant, Army Corps of Engineers, USA & Vietnam; Civil Engineer, Bookman & Edmonston Engineering, Glendale, CA; Regional Manager, Kennedy/Jenks Engineers, Irvine, CA; Principal Engineer, Western Municipal Water District, Riverside, CA; Consulting Registered Civil Engineer in Private Practice, Riverside, CA

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

(190 Characters Max)

Inland Counties Water Association, American Water Works Association, American Society of Civil Engineers, Southern California Water Utilities Association, etc.

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Elder & Trustee for Magnolia Presbyterian Church of Riverside, City of Riverside Planning Commission (1992-2000), Officer, Director, or Committee Chair for various professional groups to include So. Calif. Water Association, Inland Counties Water Association, etc.

- AIRPORT COMMISSION\*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD\*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

\*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?  Yes  No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**COMMISSION ON DISABILITIES:**

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

**HUMAN RELATIONS COMMISSION:**

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission; \_\_\_\_\_

**MAYOR'S COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?  Yes  No

Are you a paid representative of an elder service?  Yes  No

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position: \_\_\_\_\_  
None of the Boards or Commission on which I currently serve are incompatible

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_ DATE: 09/20/2015

**THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.**

How did you learn about the Board and Commission vacancies?

Newspaper  Utility Bill Insert  Web site

Other \_\_\_\_\_  
Letter from City Clerks Office

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?  Yes  No

THOMAS H. SAFFORD

RECEIVED

SEP 30 2015

City of Riverside  
City Clerk's Office

Riverside City Clerk's Office  
Attn: Colleen H. Nicol, MMC  
Riverside City Hall, 3900 Main Street, 7<sup>th</sup> Floor  
Riverside, CA 92522

September 30, 2015

Subject: Boards & Commissions Application of Thomas H. Safford

Ms. Colleen H. Nicol, MMC:

Accompanying this letter is an application for service on the City of Riverside Planning Commission, Board of Public Utilities, or Airport Commission as requested in your email of September 15, 2015. My preference would be for appointment to the Planning Commission but feel uniquely qualified to serve on any of the three named. I am interested in serving on these panels as a way of contributing to the future of Riverside as well as providing a return to a City that has served the Safford family very well for the last thirty years.

Please note that in addition to university degrees in engineering and management, I have worked for many years as a State of California Registered Civil Engineer (P. E.) specializing in the Public Work Field. My recent work experience includes twenty-seven years as a senior staff engineer/project manager for Western Municipal Water District and for the last four years as an independent consultant. I am also a military veteran and a former licensed private pilot. I have worked directly with many of the staff of the City of Riverside to include Mr. Todd Jorgenson, Water Operations Manager and Mr. Ken Gutierrez, former Director of Planning. Both of these individuals can attest to my professional experience and my working relations with the City of Riverside. More recently, I worked with Mr. Paul Hamilton, Senior Plans Examiner of your Community Development Department in my role as an Elder and Project Manager for an ADA Restroom Installation Project and City of Riverside mandated Backflow Prevention Device Installations Project for Magnolia Presbyterian Church in Riverside.

Thank you for the opportunity to renew my application to serve.

Sincerely,

Thomas H. Safford, MSMS, PE

# Application Form

## Profile

### Office Use Only:

Ward 3

### Which Boards would you like to apply for?

- Commission on Aging: Submitted
- Airport Commission: Submitted
- Community Police Review Commission: Submitted
- Cultural Heritage Board: Submitted
- Commission on Disabilities: Submitted
- Human Relations Commission: Submitted
- Human Resources Board: Submitted
- Board of Library Trustees: Submitted
- Museum of Riverside Board: Submitted
- Park and Recreation Commission: Submitted
- Planning Commission: Submitted
- Board of Public Utilities: Submitted
- Transportation Board: Submitted

### Ms./Mr.

Mr.

Robert

First Name

M.

Middle Initial

Righter

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Employer

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

**Length of residence in City of Riverside**

---

**Are you a registered voter of the City of Riverside?**

---

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

---

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

Yes  No

Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

Question applies to Commission on Aging

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

**If you answered no to the above question, what year will you turn 55?**

---

Question applies to Commission on Aging

**Are you age 55 or older?**

---

Yes  No

Question applies to Commission on Aging

**Are you a paid representative of an elder service?**

---

Yes  No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

**NOTICE REGARDING INCOMPATIBLE OFFICES**

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If “Yes”, please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[3 - Righter, Robert M..pdf](#)

Upload a Resume

---

Additional document(s)

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

Interviewed \_\_\_\_\_ Appointed \_\_\_\_\_  
 Term Expiration \_\_\_\_\_  
 WARD 3 Reactivated 11-6-07 11-6-08  
 11-1-13  
 Voter Registration \_\_\_\_\_ 11-6-14

# BOARDS AND COMMISSIONS

RIVERSIDE

BOARD(S) OR COMMISSION(S) APPLYING FOR: ANY CITY WIDE BOARDS

OR ANY OPENINGS FOR AN WARD. (Police Review, Abuse, Planning)

Mr.  Ms. RIGITTER ROBERT M. [REDACTED]  
 LAST NAME FIRST NAME M.I.  
 HOME ADDRESS ZIP HOME PHONE  
 EMPLOYER JOB TITLE E-MAIL ADDRESS  
 BUSINESS ADDRESS ZIP BUSINESS PHONE

RECEIVED  
 NOV 13 2006  
 Clerk's Office

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>10</u> YEARS <u>0</u> MONTHS	ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU AGE 18 OR OLDER? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	---	---	--

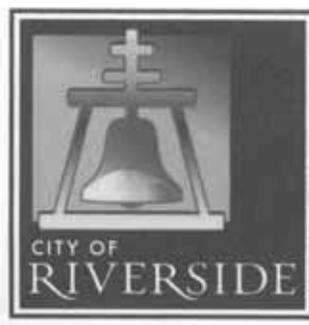
Applications may be screened on the basis of information submitted with this form. You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: RIVERSIDE IS A BEAUTIFUL CITY & DESERVES THE BEST FROM HER BOARDS. I GROW UP HERE, LEFT FOR MANY YEARS, AND UPON COMING BACK REALIZED RIVERSIDE IS ONE OF THE BEST PLACES TO LIVE. FOR THIS I FEEL INDIGED TO AND WOULD LIKE THE OPPORTUNITY TO GIVE BACK.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: MANY YEARS AS A FOUNDING MEMBER OF THE DOWNTOWN MERCHANTS ASSOCIATION IN FRISCO, TX. THE PRIMARY GOALS OF WHICH WERE TO KEEP A FOCUS ON THE "OLD DOWNTOWN" DOWNTOWN AREA DURING EXTREME GROWTH OF THE REST OF FRISCO.

EDUCATIONAL BACKGROUND: POLY HS GRAD, RCC GRAD, 1962 UCR, NUMEROUS COURSES, LECTURES, & SEMINARS ON THE INTERPLAY BETWEEN BUSINESS, EDUCATION AND THEIR INTERDEPENDANCE FOR THE GROWTH OF A QUALITY COMMUNITY.

OCCUPATIONAL EXPERIENCE: BUSINESS MANAGER, SMALL BUSINESS OWNER



PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS: \_\_\_\_\_

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS: MERCHANTS ASSOCIATION FRISCO, TX

HOW DID YOU LEARN ABOUT THE BOARD AND COMMISSION VACANCIES?  
 NEWSPAPER  UTILITY BILL INSERT  WEB SITE  OTHER \_\_\_\_\_

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return the enclosed Supplemental Application.

**DOWNTOWN PARKING COMMITTEE:**

At least six of its members must be represented by the downtown area including the Downtown Chamber Representative, and one Riverside Downtown Partnership representative. Additionally, one Ward 3 representative, and one Parking, Traffic, and Streets Commission appointee will sit on the Committee.

**HUMAN RELATIONS COMMISSION:**

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: BUSINESS, LABOR

**MAYOR'S COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elderly service. Answer the following:

Are you age 55 or older?  Yes  No  
Are you a paid representative of an elderly service?  Yes  No

ANY INFORMATION LISTED ON THIS APPLICATION IS A MATTER OF PUBLIC RECORD AND WILL BE DISCLOSED UPON REQUEST. A STATEMENT OF ECONOMIC INTERESTS SHALL BE REQUIRED OF MEMBERS OF THE FOLLOWING BOARDS AND COMMISSIONS:

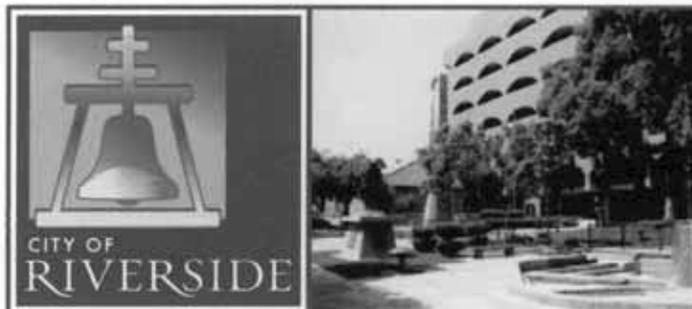
- |                            |  |
|----------------------------|--|
| AIRPORT COMMISSION         | PARK AND RECREATION COMMISSION           |
| CULTURAL HERITAGE BOARD    | PARKING, TRAFFIC, AND STREETS COMMISSION |
| DOWNTOWN PARKING COMMITTEE | PLANNING COMMISSION                      |
| BOARD OF LIBRARY TRUSTEES  | BOARD OF PUBLIC UTILITIES                |

Please call the City Clerk's Office at 926-5557 for more information.  
RETURN TO: \_\_\_\_\_ floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_ DATE: 11/6/06

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?  Yes  No



# Application Form

## Profile

### Office Use Only:

Ward 3

### Which Boards would you like to apply for?

Planning Commission: Submitted  
Charter Review Committee 2021-2022: Submitted

### Ms./Mr.

Mr.

Mark \_\_\_\_\_ D. \_\_\_\_\_ Berg \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

City of Redlands \_\_\_\_\_ Chief Building Official \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

\_\_\_\_\_

### Are you a registered voter of the City of Riverside?

Yes  No

### Have you ever been convicted of a crime of moral turpitude?

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.  
Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

---

**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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Being a Riverside Native is a chance to give something back. I previously served for eight (8) years on the Parks, Recreation and Community Services Commission.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

I have Twenty-eight years working for various cities in the Inland Empire with department management experience. I have prepared and administered contracts for consultants, construction projects and service agencies. Also while working for these various jurisdictions, I have prepared the annual budget for the Department each year, controlling both the revenues and expenditures of the department. During my twenty-eight years, I have communicated with the City Council, public officials and other outside agencies on matters related to the Building and Safety Department programs.

**EDUCATIONAL BACKGROUND:**

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California Baptist University-2003 Bachelor of Science Major: Public Administration Minor: English  
Riverside Community College 1999 A.A.S. in Construction Technology Riverside City College-1983 A.A.  
in Physical Education

**OCCUPATIONAL EXPERIENCE:**

---

I have Twenty-eight years working for various cities in the Inland Empire with department management experience. I have prepared and administered contracts for consultants, construction projects and service agencies. Also while working for these various jurisdictions, I have prepared the annual budget for the Department each year, controlling both the revenues and expenditures of the department. During my twenty-eight years, I have communicated with the City Council, public officials and other outside agencies on matters related to the Building and Safety Department programs.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

International Code Council-ICC California Building Officials Association-CALBO International Association of Plumbing and Mechanical Officials-IAPMO National Fire Protection Association-NFPA

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

I previously served for eight (8) years on the Parks, Recreation and Community Services Commission.  
Past President of the International Code Council Foothill Chapter and Citrus Belt Chapter.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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#### NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

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[3 - Berg Mark D..pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

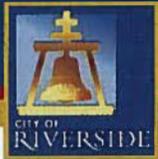
Social Media

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



# BOARDS AND COMMISSIONS

WARD: 3 Voter Registration: yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

## RECEIVED

City of Arts & Innovation  
 BOARD(S) OR COMMISSION(S) APPLYING FOR:

MAR 03 2016 (210 Characters Max)

Commision on Disabilites

City of Riverside  
 City Clerk's Office

Mr.  
 Ms.

BERG LAST NAME	MARK FIRST NAME	D M.I.
[REDACTED]	[REDACTED]	[REDACTED]
HOME ADDRESS	ZIP	PHONE

CITY OF REDLANDS EMPLOYER	CHIEF BUILDING OFFICIAL JOB TITLE	[REDACTED] E-MAIL ADDRESS
[REDACTED] BUSINESS ADDRESS	[REDACTED] ZIP	[REDACTED] BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="text"/> YEARS <input type="text"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

\*Eligibility requirements per City Charter Article VIII Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (474 Characters Max)

To give back to the City of Riverside. I previously served for eight years on the Parks, Recreation and Community Services Commission and enjoyed working with City staff and City Council and looking forward to getting back to that task.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (474 Characters Max)

As the Chief Building Official for the City of Redlands, I am tasked with enforcing the disabled access requirements in the California Building Code. I have over 20 years enforcing these requirements in the Building Codes.

EDUCATIONAL BACKGROUND: (474 Characters Max)

I have a AA degree in Physical Educations, and AAS in Construction Technology and a BS in Public Administration.

OCCUPATIONAL EXPERIENCE: (474 Characters Max)

Currently I am the Chief Building Official for the City of Redlands. Previously, I was the Building Official for the City's of Colton, El Monte, Hawaiian Gardens and Norco. I was the Building Division Manager for the County of Riverside in charge of the Riverside Office.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

(190 Characters Max)

California Building Officials organization, National Fire Protection Association, International Association of Plumbing and Mechanical Organization.

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

8 years as a commissioner on the Parks and Recreation Commission. 6 years as a Reserve Police Officer with the Riverside Police Department.

- AIRPORT COMMISSION\*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD\*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

\*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?  Yes  No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**COMMISSION ON DISABILITIES:**

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

Being the Building Official for both the City of Redlands and the City of Colton, I deal with the disabled requirements fo

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

## HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

Yes

No

Are you a paid representative of an elder service?

Yes

No

## NOTICE REGARDING INCOMPATIBLE OFFICES

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit [RiversideCa.gov/city\\_clerk](http://RiversideCa.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

3/3/14

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

Newspaper  Utility Bill Insert  Web site

Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

Yes  No

**Mark Berg**



## **EXPERIENCE**

- Twenty-three years of inspection and plan checking; department management experience.
- Prepared and administered contracts for consultants, construction projects and service agencies.
- Prepared the annual budget for the Department each year, controlling both the revenues and expenditures of the department.
- Communicated with the City Council, public officials and other outside agencies on matters related to the Building and Safety Department programs.

## **QUALIFICATIONS**

- Strong decision making and supervisory skills.
- Ability to properly conduct an investigation of alleged code violations.
- Ability to establish and maintain cooperative relationships with public officials.
- Ability to read and interpret site and building plans, tax maps, zoning and land use maps.

## **EXPERIENCE**

### **City of Redlands**

8/14-present

#### **Building Official**

- Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements.
- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.
- Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

### **City of Colton**

1/14-8/2014

#### **Building Official**

- Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements.
- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.
- Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

**City of Rancho Cucamonga**  
**Building Inspector Supervisor**

7/11-12/13

**Duties include, but are not limited to:**

- Reviewing new and existing codes and regulations; recommending revision to ordinances, policies, and inspection methods when needed to meet new requirements or improve existing procedures.
- Developing, maintaining, and distributing resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement.
- Overseeing the plan examination process, inspections, documentation activities and the development process.
- Providing customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance.
- Supervising entire inspection staff and reviewing the quality and quantity of work produced.
- Performing the most complex and difficult plan checks for both building and fire life safety.

**JAS Pacific**  
**City of El Monte/ Hawaiian Gardens**  
**Building Official**

5/10-7/11

- Oversaw staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations; recommended revision to current ordinances, policies, and inspection methods to meet new requirements.
- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.

**JAS Pacific**  
**City of Desert Hot Springs**  
**Code Enforcement Manager**

5/09-2/10

- Supervised the day-to-day operations of the Code Compliance Department.
- Monitor Code Compliance staff to make sure they have met and responded to the Department's customer service objectives, standards and goals and follows procedures and policies of the department and division.
- Served as the liaison between the City Departments and the City Attorney's Office regarding code compliance cases requiring legal action.
- Conducted field checks and monitored certain businesses and properties relative to a variety of mitigation measures imposed as part of the discretionary zoning/land use process.
- Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

**City of Norco**  
**Building Official**

9/06-1/09

- Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements.

- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.

**County of Riverside**  
**Building Division Manager**

12/04-9/06

- Handled difficult public relations problems, directs investigations of complaints or problems, and recommends resolutions.
- Assisted in arranging and conducting classroom and on-the-job training sessions for the technical personnel and counter staff.
- Advised the inspectors on alternate methods of construction in specific instances; provided expert advice and recommendations to both the building inspectors and public.
- Supervised the plan examination process, inspections, documentation activities and the development process

**County of Riverside**  
**Principal Building Inspector / Chief Disabled Access Compliance**

12/03-12/04

- Performed the most complex and difficult plan checks for both building and fire life safety.
- Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement.
- Developed and implemented classroom and on-the-job training sessions for technical personnel.
- Reviewed technical documents for completeness; reviewed commercial buildings and all related technical documents; prepared reports and conferred with other professionals in the field of work.

**County of Riverside**  
**Building Inspector Supervisor**

3/01-12/03

- Reviewed new and existing codes and regulations; recommended revision to ordinances, policies, and inspection methods when needed to meet new requirements or improve existing procedures.
- Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement.
- Supervised the plan examination process, inspections, documentation activities and the development process.
- Provided customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance.
- Supervised entire inspection staff and reviewed the quality and quantity of work produced.
- Performed the most complex and difficult plan checks for both building and fire life safety.

**City of Irvine**  
**Building Inspector II**

3/00-3/01

- Inspected residential, commercial, and industrial projects to comply with the UBC, UMC, UPC and the NEC along with the State Energy codes and Disabled Access Regulations.
- Reviewed commercial construction plans and related technical documents for completeness; prepared reports and met with other staff members in the field of work
- Performed the most complex and difficult plan checks for both building and fire life safety.

**City Of Temecula**

2/91-12/00

**Plans Examiner/Sr. Building Inspector**

- Oversee the plan examination process, inspections, documentation activities and the development process.
- Provide customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance.
- Have the ability to review technical documents for completeness, ability to review commercial buildings and all technical documents for them as well, prepare reports and meet with other professionals in the field of work.
- Have the ability to supervise entire staff and review the quality and quantity of work produced.
- Performed the most complex and difficult plan checks for both building and fire life safety.

**EDUCATION****California Baptist University**

2000-2003

Major: Public Administration

Minor: English

**Riverside Community College**

1995-1999

A.A.S. in Construction Technology

**Riverside City College**

1975-1983

A.A. in Physical Education

**Professional Committees/ Organization**

CALBO –Damage Assessment Committee

CACEO

CEC

ICC- Administrative Committee

NFPA

IAPMO

IAEI

City of Riverside Parks, Recreation and Community Services Commission

**Professional Certifications**

Certified Building Official	0859362-CB
Certified Building Code Official	0859362-B6
Certified Fire Code Official	0859362-F6
Building Plans Examiner	0859362-60
Fire Plans Examiner	0859362-F3
Combination Inspector	0859362-50
Building Inspector	0859362-B5
Fire Inspector I	0859362-66
Fire Inspector II	0859362-67

**Work Related References**

Nick Anderson

Director Riverside Co. Building and Safety-Retired

Jim Daniels

Community Development Director – Retired

Jim Barrett

Charles Abbott & Associates



# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Ms

Tina

First Name

Patel

Middle Initial

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

CBWM

Employer

CCO

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

20+

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

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You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

I was born and raised in Riverside. As I have grown older, I continue to have an affinity towards my city and would like to contribute in a more meaningful way.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I have served as a consultant and Chief Compliance Officer in a fiduciary capacity for all my career. I have also worked in real estate and compliance for large institutions across many national geographies. I would like to offer and gain more unique and diversified perspectives to service my community.

### **EDUCATIONAL BACKGROUND:**

UCIrvine - Economics, Epidemiology, Behavioral Sciences and Public Health Policy EMORY - MPH GA  
Tech - MBA - Strategy and Global Business

### **OCCUPATIONAL EXPERIENCE:**

Chief Compliance Officer since 2010. Previously Consultant with PwC, Arthur Andersen etc.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

NSCP, ICI, NCREIF

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

PanCan, AAHOA,

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
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TRANSPORTATION BOARD \*

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Yes  No

**If "Yes", please state position:**

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[TINA B. PATEL MBA CCO.pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

- Referred by
- Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

- Yes
  - No
-

**CHIEF COMPLIANCE OFFICER**

Executive with over 15 years of experience assisting organizations improve business performance by assisting the development & deployment of new strategies, processes, and enabling technology. Proven success in leading time constrained projects, cross-functional teams, and all aspects of compliance management for in-house initiatives and external clients. Trusted advisor to business executives with a reputation for delivering cost effective solutions and enhancing the value of the enterprise. Competencies include:

- Leadership / Program Manager
  - Regulatory / Policies & Procedures
  - Regulatory Exam / Reporting
  - Board Relationship Management
  - Vendor Assessment / Management
  - Training / Education / Team Collaboration
  - General Compliance / Due Diligence / AML
  - Policy Best Practices / Risk Assessment
  - Governance / Conflicts / Privacy / Sanctions Review
  - Audit / Investigations / Corrective Action
  - Marketing Review / Sales Practices / Info Sec
  - Risk Mitigation / Project Management
- 

**PROFESSIONAL EXPERIENCE**

**RISK & COMPLIANCE CONSULTANT** **2020-Present**

**STATES TITLE, INC.** **2019-2020**  
**Deputy Chief Compliance Officer**

- Design, build, and implement scalable efficient and effective compliance risk program & management practices to cross-functional stakeholders. Recommend & support innovative, scalable solutions, systems, processes for complex, multi-disciplinary projects & product roadmap by adhering to regulations and brand standards.
- Influence operational controls & provide guidance to over 1,000 employees across Sales, Marketing, Product, Engineering, Finance, InfoSec, Legal. Compliance to a team of 6 experienced compliance leaders and internal audit direct reports to advocate an enterprise-wide culture of compliance. Lead contact for regulatory inquiries/exams.
- Regularly present and report on companywide compliance KPIs to ELT, Audit & Risk Committee Board of Directors.

**BAILARD INC,** **2015-2019**  
**Deputy Chief Compliance Officer**

- In house compliance advisor to executive leadership team using implementation of adequate controls and compliant processes, identification and prevention of potential compliance problems, & innovative problem solving to support business growth in high-regulated market; resulted in growth of over \$500M+ in client assets and over 200+ clients.
- Prepared and presented annual, mock exam, and routine written reports documenting summaries of review results, material compliance matters for senior management and executive boards.
- Executed all regulatory reporting and tasks including, but not limited to: Form ADVs, Promotional Material Review Compliance Manuals and Policies & Procedures, Company Training(s), Client Investment Management Agreement Review, Third Party Vendor Due Diligence, Form U4s and U5s, 13D,13G, 13F, and Blue Sky Reporting.
- Enforced maintenance of Compliance and Supervisory Policy and Procedures Manuals to adhere to applicable rules including all current federal and self-regulatory organization (“SRO”) laws, rules and regulations.
- Conducted forensic testing related to the adherence of duties in: Email Monitoring, Anti-Money Laundering, Suitability, Proxy Voting, Custody, Disaster Recovery, Soft Dollar, Insider Trading, Code of Ethics, Privacy, Licensing, Valuation, Trade Reconciliation, Best Execution, Client Reporting, expert network compliance, MNPI .

**ANGEL OAK CAPITAL ADVISORS, LLC** **2010-2015**  
**Chief Compliance Officer Assistant Secretary & AML Compliance Officer - Angel Oak Funds Trust**

Co-founding group member tasked with implementing a scalable platform to support a multi-business financial services compliance, legal, operational, HR and IT infrastructure for 300+ employees. Independently manage the development, administration, and oversight of all aspects of compliance, legal, human resource, and corporate governance matters for SEC registered investment advisor.

# TINA B. PATEL

- Developed and maintain Rule 38a-1 and 206(4)-7 compliance programs designed to prevent violations of relevant securities regulations, including sanctions screening for mutual fund.
- Led construction and implementation of Enterprise-wide risk management framework engaging key executives and departments to establish processes and effectively manage all material risks, including conflicts of interest of 5 independent and complex family of financial firms.
- Advised firms to establish controls to mitigate risk of emerging compliance issues that resulted in business development and growth from \$170M to \$4.5B+ in AUM.
- Formed open end SEC registered investment company (1940 act mutual fund). Chaired selection committee and reporting cadence to Board of Trustees for all regulatory matters including valuation, 15(c), marketing and fund performance. Drafted memorandum offering documents including that of a Morningstar #1 and 5-star rated mutual fund in its class.
- Represented firm at industry compliance events and regulatory roundtable meetings that resulted in visibility amongst local colleges that led to firm recognition, enhanced client growth and talent selection opportunities.
- Implemented GIPS performance and verification standards to adhere to institutional due diligence requirements.
- Primary point-of-contact to all external regulatory bodies, including the SEC, FINRA, and the State regulatory agencies.
- Implemented technology system and coded compliance rules into Trade Order Management System (TOMS) for thousands of transactions that led to successful enhanced real time monitoring, trading & reporting of 100% assets.

## **B.M. INVESTMENTS**

**2008-2010**

### **Senior Manager**

- Sourced and developed team of 5 direct reports for private equity firm focused to identify and manage acquisition targets from \$250k to \$10M+.
- Led due diligence and quality assurance reviews to assess potential acquisition of investments and contractual arrangements.
- Worked closely with portfolio company management to implement leading practices and maximize value for a variety of functions.

## **ABBOTT LABORATORIES**

**2007-2008**

### **Manager, Internal Audit - Sales and Marketing Global Compliance**

- Led an effective team of several direct reports to conduct internal and supplier compliance assessments, investigations and audits of the Company's practices related to Sales, Marketing & Promotional Compliance.
- Worked with legal, compliance and senior management at Abbott to manage risk of both routine and critical situations corporate-wide and globally. Drafted recommendations for corrective action.
- Helped implement and revise new international compliance audit plan for international affiliates and numerous global suppliers

## **PRICEWATERHOUSECOOPERS, LLP**

**2003-2007**

### **Senior Consultant, Healthcare Consulting Practice – Pharmaceutical, Biotech & Medical Products Group**

- Managed multiple projects; trained midsize to large staff teams which included individuals ranging from associate to manager level; interacted with, and reported to, client senior management; produced final reports and presentations; and helped to oversee engagement economics/budgets, documentation, and quality.
- Involved in developing new business opportunities, which included drafting and presenting client proposals, preparing budgets, and managing staffing, and in maintaining existing client relationships.
- Developed and helped assess corporate compliance programs, constructed monitoring and auditing programs, managed internal risk assessments/investigations, worked with organization senior management to integrate compliance controls of existing business practices, developed/delivered compliance training. 7 years of experience related to: PhRMA code requirements, OIG guidelines, DOJ, PDMA, and Anti-kickback laws, regulations, and related enforcement actions.
- Recruited, interviewed, and trained associates and senior associates.

## **ARTHUR ANDERSEN LLP**

**2001-2002**

### **EDUCATION**

**MBA**, Georgia Institute of Technology, Atlanta, GA

**MPH**, Emory University, Rollins School of Public Health, Atlanta, GA

**BA**, Economics & Minor: Epidemiology and Public Health Policy, University of California, Irvine, CA

**BACCO**. Certification Candidate - **CIPP** - International Association of Privacy Professionals. **CAMS** Candidate. **Real Estate**.

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Mr.

Jason \_\_\_\_\_ Espinoza \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

UC Riverside \_\_\_\_\_  
Employer

Dir. Emergency Management & Mission Continuity \_\_\_\_\_  
Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

8 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

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Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

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**Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

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As an active community member and an employee of the UC Riverside campus, I am interested in giving back to the City of Riverside. As a public servant, it is my nature to be a useful and productive community member. Serving on the planning commission brings my diverse academic and professional experience to assist in the city's development and growth.

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

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I am a certified construction manager responsible for over \$250 million in capital development in private and public industries. Additionally, I hold several certifications in emergency management which also is a benefit to assessing projects holistically, expanding my construction technology experience.

**EDUCATIONAL BACKGROUND:**

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2021-2024: California Baptist University Doctoral Candidate Organizational Change, Leadership, and Administration (Ed.D) 2019 - California Baptist University Master of Public Administration 2017 - Southern New Hampshire University - B.S. Business Administration

**OCCUPATIONAL EXPERIENCE:**

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UC, Riverside 11/2018 to Present Director Office of Emergency Management (2020-present) Responsible for the daily operations of the Office of Emergency Management. Directs, plans, and administers a comprehensive and evolving emergency management program for the entire UCR campus. In consultation with leadership, act on behalf of the institution with outside agencies for emergency response and serve as a campus expert, guiding the university's response and recovery efforts when responding to campus emergencies. Serve as the highest-level organization subject matter expert and specific organization official. Delegated authority to act for external regulatory agencies to approve/deny activities that impact the organization's core mission. Assignments involve the most complex professional Emergency Management duties. Work with organization policymakers to create new models and enhance and improve existing plans and programs to ensure compliance with the technical program(s). Decision-making is based on interpreting relevant law, regulations, organization policy, professional best practices, applicable science methodology in several disciplinary areas, and necessary senior management approvals. Project Manager II (2018-2020) Managed the programming, design, and construction of new and remodeled major and minor capital projects, with an active project load of over \$67-Million. This position is accountable to the campus to provide assignments on schedule, within budget, high quality, sustainable, cost-effective, and appropriate to the client's needs. The Project Manager organizes, plans, and controls the design and construction effort. Experience selecting professional design staff, coordinating clients, design professionals (architects, engineers, etc.), contractors, inspectors, and others associated with the project; monitoring project progress, cost, and quality; resolving problems that arise. Working with state agency officials to ensure compliance and safety; communicating with project

stakeholders regarding program, budget, schedule, and construction impact; and completing and warranting the project to department and University specifications. Riverside County Office of Education (Operational Support Services) 4/2017 to 11/2018 Senior Project Manager (Management Leadership Team) The senior project manager's function is for the purpose(s) of supervise the construction, development, and coordination of new facilities, modernization, and maintenance of existing facilities. Served as a liaison and supervisor of site construction, performing related duties as assigned. This position coordinates construction within the 7,200 sq. miles of Riverside County, allowing engaging communication opportunities with local city services, clients, and customers, frequently addressing challenges through positive resolution and relationship building. Temporary duties included fulfilling the responsibilities of the Emergency Operations Coordinator. This role was responsible for overseeing all county school operations and interaction with the City and County of Riverside's emergency operations. Membership in Riverside Urban Area Security Initiative (RUASI) FEMA Sid# 0001051578 UC Irvine (Verano Place Student Housing) 4/2011 to 4/2017 Associate Director of Operations (MSOII Sup) This role directly supervised the Sr. Maintenance Supervisor, Grounds Operations, Sr. Maintenance Supervisor of Custodial and Painting Services, Operations Coordinator, front desk operations, and 27 service trade FTE. Responsible for establishing capital improvement projects for completion, including administering \$11.2M annual revenue and expenses; oversight of \$35,000 to \$30M in major maintenance funding, mostly within occupied residential and commercial operational centers; frequent communication was a requirement of this position. Development and oversight of Emergency Management operations and participation in training exercises. Creation of business continuity plans guiding the university's response and recovery efforts when responding to campus emergencies. UCLA Housing and Hospitality Services 10/2006 to 4/2011 Project Coordinator (MSOI) As a direct report to the Director of Room Operations and the Director of Physical Plant Operations, my duties included: renovation, preventive maintenance, major maintenance work orders, and oversight of various Capital Programs projects. Responsible for developing bidding documents and proposals for yearly major maintenance accounts over \$13 to \$16 million annually, totaling \$100 million. Construction design and specification development acted as a liaison for Rooms Division. Established financial tracking procedures and systems. Assisted in the establishment of a new department, On-Campus Housing Project Services. Deferred maintenance budgeting, management, and scheduling. UCLA Housing and Hospitality Services 8/2005 to 10/2006 Residence Hall Manager (DeNeve Plaza, Sproul Hall, and Sunset Village) As a direct report to the East Area Manager, I oversaw all day-to-day operations, a staff of 77 with full-service capabilities. Customer and staff relations (multiple clients and associates). Annual budget development. Established inventorial controls and protocols. Oversight of custodial and maintenance operations. UCLA Housing and Hospitality Services 8/2004 to 8/2005 Asst. Residence Hall Manager (Hedrick Hall, Hitch Suites, Sproul Hall, and Sunset Village) As a direct report to the Residence Hall Manager, responsible for the front desk operation's oversight, an office population of 42 with full-service capabilities. Front desk operations. Summer conference planning and client relations. Brighton Management, LLC. 5/2003 to 4/2005 Director of Operations This firm managed commercial, hotel, and residential properties. Responsibilities included managing all business activities at four franchise hotels and one low-rise apartment complex within Southern California and overseeing marketing and new business activity within the real estate division. As a senior member of the new development committee, advised on major credit and new business decisions. Customer service and training programs. Emergency management operations and planning for commercial, industrial, retail, and residential properties. Oversight of new construction and renovation of hotel and multi-housing facilities, budgets above \$5 to \$25 million. Investment portfolio recommendations. Management of Custodial and Facilities operations. Preventative maintenance protocols.

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#### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

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#### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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Member of the PTA for RUSD. Member of the Riverside Urban Area Security Initiative Member of the Los Angeles Region FBI Infragard Team Member of the Region 9 Joint Regional Intelligence Center

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

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Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[OEM Resume Jason Espinoza 2022.docx](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

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Yes  No

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## **Personal Profile**

Twenty-year professional with extensive emergency management, construction, and facilities management experience within private and public organizations. Defined leadership roles focused on Emergency Continuity/Preparation/ Resilience; Utilities & Sustainability; Environmental Health & Safety measures; Facilities Planning & Capital Projects that positively impacted an organization or divisional team's overall performance. As a husband and father of two, the first in my family to secure higher-education degrees while maintaining my commitment to my community and professional partners as a refined public servant.

## **Key Strengths**

**Communications-** Ability to interact with all levels of management, inclusive of internal and external partners. Capable of utilizing a wide array of communication platforms and highly technical verbal and written experience. Extensive experience to improve customer service operations while streamlining processes such as intake, work routing, and client engagement, as demonstrated in private and public organizations.

**Emergency Management-** Eleven years of experience leading & mentoring teams through challenges to promote life-safety operational preparedness that encourages the development of relevant documents, planning, and training. Experience creating a repeatable framework or playbook for emergency management operations that ensure the missions and divisions operate at the highest functionality possible. Lean into technology solutions to better support critical infrastructure systems and preventive actions that support proactive interventions and solutions.

**Construction and Project Management** - Sixteen years of experience in budget development, design & planning, construction, and commissioning. Oversight of Project Schedules, incorporating dates and times for decisions, availability of design information, procurement of materials and subcontracts, lead times for fabrication, and field installation, is established and maintained. Ensure that the prescribed quality and financial control measures are implemented and maintained throughout the project. Closely align with internal stakeholders and colleagues with the desired outcomes. Experience reviewing schematics, construction drawings, and schedules for projects and will confer with end users, architects, consultants, and contractors. PA well-established positive reputation among industry partnerships with architects, engineers, consultants, and contractors, within the public competitive bidding environment. RFP, RFQ, development experience.

**Facilities and Operations** - Twenty years of experience providing leadership and direction for mechanical systems and developing strategic plans to improve the Facilities Management Department's effectiveness. Management of utilities to campus and commercial buildings. Experience guiding facilities and services planning, budgets, and distribution changes. Creation of information on system capacity, sizing loads, and routes to expand to meet growth or enhancements. Experience the initiation of work scopes for replacement, upgrading, or expansion of the plant, utility distribution systems, and building systems to maintain service

reliability and meet planned growth needs—experience with budgets over \$50,000 to \$40-million.

## **Employment History**

**UC, Riverside  
Present**

**11/2018 to**

### **Director Office of Emergency Management (2020-present)**

Responsible for the daily operations of the Office of Emergency Management. Directs, plans, and administers a comprehensive and evolving emergency management program for the entire UCR campus. In consultation with leadership, act on behalf of the institution with outside agencies for emergency response and serve as a campus expert, guiding the university's response and recovery efforts when responding to campus emergencies. Serve as the highest-level organization subject matter expert and specific organization official. Delegated authority to act for external regulatory agencies to approve/deny activities that impact the organization's core mission. Assignments involve the most complex professional Emergency Management duties. Work with organization policymakers to create new models and enhance and improve existing plans and programs to ensure compliance with the technical program(s). Decision-making is based on interpreting relevant law, regulations, organization policy, professional best practices, applicable science methodology in several disciplinary areas, and necessary senior management approvals.

### **Project Manager II (2018-2020)**

Managed the programming, design, and construction of new and remodeled major and minor capital projects, with an active project load of over \$67-Million. This position is accountable to the campus to provide assignments on schedule, within budget, high quality, sustainable, cost-effective, and appropriate to the client's needs. The Project Manager organizes, plans, and controls the design and construction effort. Experience selecting professional design staff, coordinating clients, design professionals (architects, engineers, etc.), contractors, inspectors, and others associated with the project; monitoring project progress, cost, and quality; resolving problems that arise. Working with state agency officials to ensure compliance and safety; communicating with project stakeholders regarding program, budget, schedule, and construction impact; and completing and warranting the project to department and University specifications.

### **Riverside County Office of Education (Operational Support Services) 4/2017 to 11/2018**

#### **Senior Project Manager (Management Leadership Team)**

The senior project manager's function is for the purpose(s) of supervise the construction, development, and coordination of new facilities, modernization, and maintenance of existing facilities. Served as a liaison and supervisor of site construction, performing related duties as assigned. This position coordinates construction within the 7,200 sq. miles of Riverside County, allowing engaging communication opportunities with local city services, clients, and customers, frequently addressing challenges through positive resolution and relationship building. Temporary duties included fulfilling the responsibilities of the Emergency Operations Coordinator. This role was responsible for overseeing all county school

operations and interaction with the City and County of Riverside's emergency operations. Membership in Riverside Urban Area Security Initiative (RUASI) FEMA Sid# 0001051578

**UC Irvine (Verano Place Student Housing)**  
**4/2017**

**4/2011 to**

**Associate Director of Operations** (MSOII Sup)

This role directly supervised the Sr. Maintenance Supervisor, Grounds Operations, Sr. Maintenance Supervisor of Custodial and Painting Services, Operations Coordinator, front desk operations, and 27 service trade FTE. Responsible for establishing capital improvement projects for completion, including administering \$11.2M annual revenue and expenses; oversight of \$35,000 to \$30M in major maintenance funding, mostly within occupied residential and commercial operational centers; frequent communication was a requirement of this position. Development and oversight of Emergency Management operations and participation in training exercises. Creation of business continuity plans guiding the university's response and recovery efforts when responding to campus emergencies.

**UCLA Housing and Hospitality Services**  
**4/2011**

**10/2006 to**

**Project Coordinator** (MSOI)

As a direct report to the Director of Room Operations and the Director of Physical Plant Operations, my duties included: renovation, preventive maintenance, major maintenance work orders, and oversight of various Capital Programs projects. Responsible for developing bidding documents and proposals for yearly major maintenance accounts over \$13 to \$16 million annually, totaling \$100 million. Construction design and specification development acted as a liaison for Rooms Division. Established financial tracking procedures and systems. Assisted in the establishment of a new department, On-Campus Housing Project Services. Deferred maintenance budgeting, management, and scheduling.

**UCLA Housing and Hospitality Services**  
**10/2006**

**8/2005 to**

**Residence Hall Manager** (DeNeve Plaza, Sproul Hall, and Sunset Village)

As a direct report to the East Area Manager, I oversaw all day-to-day operations, a staff of 77 with full-service capabilities. Customer and staff relations (multiple clients and associates). Annual budget development. Established inventorial controls and protocols. Oversight of custodial and maintenance operations.

**UCLA Housing and Hospitality Services**  
**8/2005**

**8/2004 to**

**Asst. Residence Hall Manager** (Hedrick Hall, Hitch Suites, Sproul Hall, and Sunset Village)

As a direct report to the Residence Hall Manager, responsible for the front desk operation's oversight, an office population of 42 with full-service capabilities. Front desk operations. Summer conference planning and client relations.

**Brighton Management, LLC.**  
**4/2005**

**5/2003 to**

**Director of Operations**

This firm managed commercial, hotel, and residential properties. Responsibilities included managing all business activities at four franchise hotels and one low-rise apartment complex within Southern California and overseeing marketing and new business activity within the real estate division. As a senior member of the new development committee, advised on major credit and new business decisions. Customer service and training programs. Emergency management operations and

planning for commercial, industrial, retail, and residential properties. Oversight of new construction and renovation of hotel and multi-housing facilities, budgets above \$5 to \$25 million. Investment portfolio recommendations. Management of Custodial and Facilities operations. Preventative maintenance protocols.

### **Academic Background**

**1995:** Damien High School, La Verne, CA- Academic diploma.

**2017:** Southern New Hampshire University: Bachelors of Science in Business Administration with a concentration in Organizational Leadership.

**2019:** California Baptist University: Master in Public Administration.

**2024:** California Baptist University: Doctor of Education Candidate.

### **Certifications**

**2020:** Six Sigma Green Belt Certified - UC LMS (LinkedIn)

**2020:** SEMS, DSW, IS-100, IS-200, IS-700 (NIMS) - Riverside Emergency Management Department

**2021:** Cal-OES Emergency Management Specialist Certification #686

**2022:** Joint Regional Intelligence Center - Terrorism Liason Officer Certification

### **Memberships**

FEMA Student Identification (SID) Number: 0001051578.

Riverside Urban Security Initiative (RUSAI).

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Ms.

Leanne

First Name

Austin

Last Name

Middle Initial

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Box Properties

Employer

Co Owner

Job Title

## Business Address

[Redacted]

## Business Phone

[Redacted]

## Length of residence in City of Riverside

50 years

## Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

Want to give back to my city. Hopefully being able to share my knowledge and time with other committee members for the benefit of the community at large.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I have a strong background in home improvement, construction and landscape design. I provide my knowledge and expertise to my clients regularly to assist them in their buying and selling process.

### **EDUCATIONAL BACKGROUND:**

Attended RCC while still in high school. My credits went toward an early graduation.

### **OCCUPATIONAL EXPERIENCE:**

I've been in the construction and real estate industry all of my adult life. Last 18 years spent as a local real estate agent assisting with buying and selling homes. I also flip homes periodically all with the mind set of contribution to the neighborhood and city.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

NAR, CAR, IVAR

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

I'm a UCR master gardener and have spent several years on the board of Victoria Avenue Forever.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[LeanneResume2021.pdf](#)

Upload a Resume

Additional document(s)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

Yes  No

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# Leanne Austin

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## Professional Experience

### **Box Properties – Founder/Co Owner – Riverside, CA**

**November 2018 – present**

Residential Sales Associate working with Sellers, Buyers and Investors, worked Asset Managers providing Broker Price Opinions. New home sale program. Veteran program, First Responder program and Business program. Concentration in working with seniors in transition and probate and trust sales.

### **Triskele, Inc. – Vice President / CFO – Riverside, CA**

**November 2017 – present**

Responsible for Accounts Receivable and Accounts Payable. **Management of profit/loss reports and human resources.**

### **Move Home Realty – Sales Associate - Riverside, CA**

**May 2015 to 2018**

Residential Sales Associate working with Sellers, Buyers and Investors, worked Asset Managers providing Broker Price Opinions. New home sale program. Veteran program, First Responder program and Business program. Concentration in working with seniors in transition and probate and trust sales.

### **Keller Williams Realty – Sales Associate - Riverside, CA**

**May 2010 to April 2015**

Provide exceptional service through all phases of the buying and selling process. Working with buyers, sellers, and investors in all aspects of real estate in residential, commercial, and investment markets. Assist clients in loan qualifications and provide real estate counseling. Training and Education of newly licensed and veteran agents. Member of Keller Williams Agent Leadership Counsel.

### **Realty Executives – Sales Associate - Riverside, CA**

**2004 to 2010**

Provide exceptional service through all phases of the buying and selling process. Working with buyers, sellers, and investors in all aspects of real estate in residential, commercial, and investment markets. Assist clients in loan qualifications and provide real estate counseling.

### **Floor Firm Inc. – Bookkeeper/Manager - Riverside, CA**

**1988 to 1990**

Bookkeeper and Office Manager of large commercial flooring contractor. Provide bookkeeping services and financial accounting. Managed staff and labor and developed processes for sales and installation protocol.

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## **Professional History & Accomplishments**

- Licensed Realtor of over 19 years
- PSC Designation (Pre-Foreclosure Specialist Certified) HAFA & HAMP Certified
- Member of California Association of Realtors
- Member of National Association of Realtors
- Equator Certified
- Member of Inland Valley Association of Realtors
- E-Pro Certified
- Graduate of the Real Estate Institute, GRI
- Certified Listing Specialist
- Certified Distressed Property Specialist

## **Community Involvement**

Victoria Avenue Forever – Member and managed computer data entry 1992-2012  
UCR Extension – Master Gardener, Docent tours 1990-present

**References Available Upon Request**

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Human Relations Commission: Submitted  
Park and Recreation Commission: Submitted  
Planning Commission: Submitted

### Ms./Mr.

Mrs.

Monica

First Name

Hunter

Middle Initial

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

MH Consulting

Employer

Owner

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

38 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

Board service allows me to bring my full self to the cause I serve. My connection to the work, my commitment to the overall sector, my life experiences, my skills, and level-headedness. I want to sow into the lives of others that cannot pay me back.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

See Resume

### **EDUCATIONAL BACKGROUND:**

See Resume

### **OCCUPATIONAL EXPERIENCE:**

See Resume

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

See Resume

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

See Resume

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

Education, Business, Industry

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

Yes  No

**If “Yes”, please state position:**

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[Monica\\_s\\_Resume\\_2.pdf](#)

Upload a Resume

Additional document(s)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

Yes  No

### **Objective**

To obtain a challenging position within an organization that will allow me to use my leadership, management and customer service skills to help grow the organization and programs.

### **Notable Achievements**

- Significant experience with diverse families and communities in the western Riverside County region reflecting the whole range of demographics from the highest of the middle class to the lowest of fully subsidized families.
- Provide training, development, and guidance to staff by teaching and enhancing their careers and developing their interpersonal skills, to include strong communication and self-expression at all organizational echelon.
- Extensive experience in teaching, team building, and conflict negotiation in and outside of the organization. Able to motivate and move both staff and community toward positive common goals.

### **Employment History**

2017 – Current MHConsulting  
Consultant/Owner

Responsible for creating and training Early Care and Education programs and their employees aligning to contracted goals. Use creative and interesting techniques to teach the information, helping workers to gain a solid understanding of the his or her expected outcomes. Adapts teaching strategy according to the audience, knowing the best ways to reach specific groups of people. Teaching materials taught intimately, allowing me to effectively respond to employee questions. Develops and teaches a program to introduce new workers to the company's policies and procedures and help them get acquainted with the organization. In addition, search for conferences and external training events that would benefit individual or small groups of employees and recommend these programs to their managers. Assist the training and development manager vendor selection, choosing materials with content that best fits the company mission.

2014- Current Pacific Oaks College  
Adjunct Professor

Teach courses at college level in addition to evaluating students.

- Create, distributes, and reviews the course syllabus.
- Utilizes a variety of instructional strategies to engage students, including cooperative and experiential learning.
- Meet with academic department chair to develop courseware and curriculum.
- Presents prepared materials and supervises organized activities.
- Evaluates student performance promptly and accurately based on departmental rubrics.
- Coordinates with the college or university bookstore to ensure class material availability.
- Maintains records of student attendance, involvement, and progress.

- Teaches assigned class material in accordance with learning objectives that are developed by the department.
- Communicates with students outside of class to provide supplementary instruction, when necessary.
- Participates in faculty meetings involving departmental updates.
- Serves on faculty panels.
- Makes copies of supplementary materials for distribution in class.
- Surveys students to obtain information about their wants and needs in certain courses.

2008 – 2017 Corona-Norco Family YMCA Corona, CA

**Child Development Administrator**

Planning and fiscal management and budgeting for Child Development Programs. State Funded Toddler from ages 18 months to 36 months, State Funded Preschool 36 months to 4 Years, State Funded School Age 5-12 years, including fee based preschool and school age programs. Grant writing for continued funding and expansion of child development programs such as California Department of Education, First 5 Riverside, Tuition based, and City & County grant funded programs. Supervise, train and monitor the enrollment and screening process to determine eligibility for families. In addition, coordinates the recertification of families in continued program participation. Ensuring Title 5 state guidelines, Title 22 regulations, First 5 Riverside, City Block Grant, County Block Grant, and YMCA policy and procedures are followed. Preparation of required reports due by the California Department of Education, First 5 Riverside and community agencies; including continued funding applications and new grant proposals. Responsible for licensing and opening new childcare centers. Responsible for over 450 families in preschool and school age programs. Responsible for all personnel matters, including human resource in addition to, hiring, training, and ensuring the certifications are maintained current for all staff. In addition, motivating a staff of 52 employees, including five credentialed supervisors. Responsible for all parent and staff education within the organization and involvement of the Parent Advisory Committee. Development of a diverse staff team; building volunteer leaders; strong verbal and written communication and engaged in the community.

2002 - 2008 Riverside YMCA Riverside, CA

**Program Director**

Implemented, continuously evaluated and improved program design, curriculum, and standards. Accountable for financial controls, processes and management. Responsible for following registration procedures for youth. Supervised participants directly or indirectly at multiple sites and act as a liaison to schools and partners. Participated in the selection, orientation, coaching, supervision, training and evaluation of staff and volunteers. Modeled the Y values while working with collaborative partners, which include staff, volunteers, school personnel, parents, businesses and community members. Responsible for development and management of operating budget, project leadership and overall project supervision. Participated in Association Wide training and events. Supported fund raising activities and other events. Marketed and promoted programs. Ensured compliance to established procedures, policies, safety standards and housekeeping standards and performed other duties as assigned; For example, running a YMCA school age classroom for 2 years and a YMCA preschool classroom for 4 years.

1995 – 2002 Hunter Family Childcare Riverside, CA

**Owner**

Owned and operated a licensed in-home childcare

## **Education**

### **Doctor of Philosophy in Organizational Development and Leadership**

University of the Rockies, Colorado Springs, Colorado

Expected completion date 2019

### **Masters of Science in Human Services, December 2010**

Springfield College, Springfield, Massachusetts

Graduated with a GPA of 3.88 on a 4.0 scale

Courses taken included:

Leadership

Program Evaluation

Multicultural Community

Staff Supervision

Advocacy/Policy

Legal & Ethical Aspects of Nonprofit Management

Conflict in the Work Place

Strategic Planning

Economic and Social Change

Organizational Change and Development

Ethical Competence

Fiscal Management

### **Bachelor of Science in Business Management, January 2009**

University of Phoenix, Ontario, CA

Graduated with a GPA of 3.60 on a 4.0 scale

### **Associate of Science in Early Childhood Studies, 2009**

Riverside Community College

- **Certificates and Awards**: Certificate of Recognition from Senator John J. Benoit, Staff Recognition Award from Corona-Norco Family YMCA, Staff Recognition Award from Corona Mayor Eugene Montanez, Staff Recognition Award from Congressman Ken Calvert, Staff Recognition Award from Assembly Member Jeff Miller, and Staff Recognition Award from Second District Supervisor John Tavaglione, California Teacher Credentialing Site Supervisor Permit, California Teacher Credentialing Childcare Program Director Permit

### **Professional Affiliations**

- Rialto Rotary (Current)
- The Fruit Of Our Hands Ministries Board Member (Current Secretary)
- Women's Club Of Rialto (Current), Women's Improvement Club of Corona (Past)
- California Child Development Administrators Association (CCDAA) (Past)
- Corona Riverside Navy League ( Past Board Secretary)
- West County Child Care Council (Past Board Member)
- Greater Hispanic Chamber of Corona Member (Past)
- California Association for the Education of Young Children Board Member (Past)

### **References**

Upon Request

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Human Relations Commission: Submitted  
Park and Recreation Commission: Submitted  
Planning Commission: Submitted

### Ms./Mr.

Mr.

Brian \_\_\_\_\_ Hunter \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

Strickland Barbeque and Catering \_\_\_\_\_ Owner \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

53 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

Board service at its best allows me to bring my full self to the cause I serve - my emotional connection to the work, my commitment to the overall sector and scope of work, my life experience, my skills, and level-headedness. I want to be involved in the process of serving other that cannot pay me back.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

Years of running my business.

### **EDUCATIONAL BACKGROUND:**

Some College

### **OCCUPATIONAL EXPERIENCE:**

Strickland Barbeque and Catering Owner worked in the past for the Young Men's Christian Association (YMCA) of Riverside and Corona

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

Rialto Rotary, The Fruit Of Our Hands Ministries Board Member

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

N/A

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

Business/Industry

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Yes  No

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Upload a Resume

Additional document(s)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

Yes  No

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Planning Commission: Submitted  
Board of Public Utilities: Submitted

### Ms./Mr.

Mr

Mark \_\_\_\_\_ Swartz \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

Retired \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

55 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

I feel it is my civic duty to serve my city government. I have lived in the City of Riverside my whole life and I want to make it an even better place to live, grow, and retire. By being a member of a Board or Commission, I can reach these values and goals!

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I have been a customer of public utilities most of my life. I believe the City should invest in green energy and develop more efficient water resources.

### **EDUCATIONAL BACKGROUND:**

I graduate from high school. I have a Bachelor and Master degrees.

### **OCCUPATIONAL EXPERIENCE:**

I worked 21 years in local government agency. I have eight years working in the education system. I have 26 years in the security field.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

CSEA, former member RSA.AARP

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Member school site council, Little League, Attendance Review Board member for RUSD

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

N/A

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Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 4

### Which Boards would you like to apply for?

Airport Commission: Submitted  
 Budget Engagement Commission: Submitted  
 Community Police Review Commission: Submitted  
 Board of Ethics: Submitted  
 Human Resources Board: Submitted  
 Planning Commission: Submitted  
 Board of Public Utilities: Submitted

### Ms./Mr.

Mr.

Dustin \_\_\_\_\_ J \_\_\_\_\_ Blair \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

Tokio Marine HCC \_\_\_\_\_ Desktop Support Supervisor \_\_\_\_\_  
Employer Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

3 years and 9 months

**Are you a registered voter of the City of Riverside?**

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

The city of Riverside is a central hub to local neighboring counties, with vast untapped resources. I envision the city's continual growth will require many individuals like myself to mitigate the rough patches of change.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I am an Eagle Scout, veteran of the US Coast Guard, and I have held a supervisory position seventeen years.

### **EDUCATIONAL BACKGROUND:**

Bachelor Science in Mathematics, Southern Connecticut State University Master Business Administration, Pepperdine University

### **OCCUPATIONAL EXPERIENCE:**

Lead a small two-person team charged with providing day-to-day operational support for IT operations (software, hardware, networking, and telephony) across 17 remote offices; includes responsibility for talent identification/recruitment, managing performance expectations, appraising performance, delegating tasks, mentoring, directing career development, and enforcing policies and procedures. • Spearheaded two nationwide telephony upgrade projects. • Partner with senior business managers to understand technical challenges, mitigate risk, and identify opportunities to improve technical infrastructure. • Establish and strengthen vendor partnerships through contract negotiation, purchasing, and invoicing of new hardware and software services; reduced monthly printing and copying costs by \$5K through evaluation and negotiation of a new copier vendor lease and MSA for networked printing devices; reduced annual telecom costs by \$300K

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

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Treasurer for HOA

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

**COMMUNITY POLICE REVIEW COMMISSION**

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

**Do you have basic computer skills?**

---

Yes  No

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---

Yes  No

**If “Yes”, please state position:**

---

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[Resume\\_20210601.docx](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Web Site

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# DUSTIN BLAIR

## SUMMARY OF QUALIFICATIONS

Engaging, resourceful, and efficiency-minded Information Technology Professional with a proven history of leveraging strengths in technology, leadership, and relationship management to understand and proactively address technology needs across headquarter and remote office locations. Respected ability to build, motivate, develop, and manage high-performing technical teams. Refined communicator with a passion for forging strong partnerships with senior leadership, business owners, vendors, and external clients. Master of Business Administration with a concentration in Digital Innovation and Information Systems from Pepperdine University.

### Leadership

- Staff Development
- Executive Communication
- Relationship Management

### Management

- Project Management / Coordination
- Vendor Negotiation / Oversight
- Remote / Satellite Operations

### Technology

- Optimization
- Evaluation / Innovation
- Helpdesk Management

## EXPERIENCE

Tokio Marine HCC - Surety Group, Los Angeles, CA

2011—PRESENT

### ***Desktop Support Supervisor***

Lead a small two-person team charged with providing day-to-day operational support for IT operations (software, hardware, networking, and telephony) across 17 remote offices; includes responsibility for talent identification/recruitment, managing performance expectations, appraising performance, delegating tasks, mentoring, directing career development, and enforcing policies and procedures.

- Spearheaded two nationwide telephony upgrade projects.
- Partner with senior business managers to understand technical challenges, mitigate risk, and identify opportunities to improve technical infrastructure.
- Establish and strengthen vendor partnerships through contract negotiation, purchasing, and invoicing of new hardware and software services; reduced monthly printing and copying costs by \$5K through evaluation and negotiation of a new copier vendor lease and MSA for networked printing devices; reduced annual telecom costs by \$300K.
- Manage IMAC (installation/move/add/change) activity in coordinating branch office moves; includes responsibility for project management in partnership with external vendors and temporary resources.
- Oversee IT helpdesk for application software and IT infrastructure support for software and hardware installations, maintenance, upgrades, troubleshooting, telephony management and support, and user account administration.
- Provide ad-hoc project management on upgrade, refresh, and optimization projects; includes successful coordination of the local Windows 7/10 Refresh Projects in partnership with project managers in Houston and UK.
- Maintain security of all data and implement disaster recovery and back-up procedures for all computer systems and test to ensure reliability in case of a system failure or disaster
- Coordinate and manage the deployment of several new Windows 2008 production servers (virtual and physical) as well as upgrades (for example Windows 2003 servers to Windows 2008 R2).

**EXPERIENCE***(Continued)*

MANATT, PHELPS &amp; PHILLIPS, LLP, Los Angeles, CA

2006—2011

***Supervisor of Desktop Services Southern California (2007-2011)******Desktop Contractor (2006)***

Supervised a staff of 7 desktop support technicians charged with providing system support for a two-office Microsoft system with 700+ users; included responsibility for overseeing support operations, personnel management, scheduling, trouble ticket delegation, as well as ad- project management.

Established strong professional relationships with regionally-distributed attorneys and staff distributed across multiple groups (accounting, marketing, practice support and IT) sufficient to understand needs and provide 24x7 solutions spanning software and hardware installations, maintenance, upgrades, troubleshooting, and user account administration.

- Managed remote team; included responsibility for hiring/training, performance reviews, scheduling, professional development/training, as well as facilitation of weekly support meetings via video conference.
- Spearheaded quality improvement and cost-reduction projects including a reduction in overtime expenditures by \$80,000 as well as shifting after-hour support from national staff to local team.
- Collaborated with business users and administration in designing Manatt's inventory process and customer care center.

**ADDITIONAL EXPERIENCE**

IBM GLOBAL SERVICES, Los Angeles, CA

***Desktop Support***

2002—2006

ONMONEY.COM, Purchase, NY

***Release Manager / QA Test Engineer II***

2000—2002

IWON.COM, Irvington, NY

***Site Monitor***

2000

EASTMAN KODAK, New Haven, CT

***QA Software Engineering Co-Op***

1999—2000

**EDUCATION & PROFESSIONAL DEVELOPMENT**

PEPPERDINE UNIVERSITY - GRAZIADIO SCHOOL, Los Angeles, CA

***MBA - Digital Innovation and Information Systems (DIIS), 2016***

SOUTHERN CONNECTICUT STATE UNIVERSITY, New Haven, CT

***Bachelor of Science in Mathematics, 2000***

AMERICAN MANAGEMENT ASSOCIATION (CEU)

***Making the Transition from Staff Member to Supervisor******Management Skills for New Supervisors******Leadership Skills for Supervisors***

TECHNICAL CERTIFICATIONS

***MCP, MCDST, MCSA (trained), HDI CSR, ITIL v3 Foundations, ITIL Service Operation (pending)*****MERITS*****1999 Cross Country All-American***

***Eagle Scout***

# Application Form

## Profile

### Office Use Only:

Ward 5

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Mr

<u>Robin</u>	<u>C</u>	<u>Treen</u>
First Name	Middle Initial	Last Name

[Redacted] Home Address

[Redacted] Suite or Apt

Riverside  
City

CA  
State

[Redacted] Postal Code

[Redacted] Primary Phone

[Redacted] Alternate Phone

[Redacted] Email Address

<u>AIP Commercial Brokerage</u>	<u>President</u>
Employer	Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

54 years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

I am a very engaged citizen, anybody else I worked and lived in the city of Riverside most of my adult life. I have lots of life experience and wish to help my city be what it is, the best city in the Inland Empire.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

Real estate broker for 30 years. Special Olympics volunteer, Kiwanis Club of Riverside past president, past president of Mount Rubidoux Manor, past president Chamber of Commerce Hunter Park/La Sierra Divisions, city of Riverside Commission on Disabilities, Riverside Tamale festival board member, president of California commerce center

### **EDUCATIONAL BACKGROUND:**

RCC, California real estate brokers license, CNA,

### **OCCUPATIONAL EXPERIENCE:**

32 years in Commercial real estate

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

ICSC, AIR, IVAR,

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Special Olympics volunteer, Kiwanis Club of Riverside past president, past president of Mount Rubidoux Manor, past president Chamber of Commerce Hunter Park/La Sierra Divisions, city of Riverside Commission on Disabilities, Riverside Tamale festival board member

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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#### NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

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Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 5

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Ms.

Marcelle

First Name

Williams

Middle Initial

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Commercial RE Sales - NAI  
Capital, Inc.

Employer

Agent

Job Title

### Business Address

[Redacted]

### Business Phone

[Redacted]

### Length of residence in City of Riverside

12

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

The understanding and appreciation of the highest and best use of a limited resource (land) is very important. To find the balance of responsible planning for business, private and public use.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I have been a licensed Commercial RE agent since 2001. Assisting businesses and developers since 2001. I understand that cities have requirements from the State to meet certain requirements, such as affordable housing.

### **EDUCATIONAL BACKGROUND:**

Brea-Olinda High School Fullerton Community College Cal Poly Pomona Licensed California Real Estate Certified Commercial Investment Member - CCIM designation 2002

### **OCCUPATIONAL EXPERIENCE:**

Commercial RE since 2001

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

Licensed with the Department of California Real Estate

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If "Yes", please state position:**

---

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---

Upload a Resume

---

Additional document(s)

---

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Other

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 5

### Which Boards would you like to apply for?

Planning Commission: Submitted

### Ms./Mr.

Mrs.

Elisabeth

First Name

L.

Middle Initial

Smittipatana

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Keveli Real Estate Holdings

Employer

Owner/Broker

Job Title

## Business Address

[Redacted]

## Business Phone

[Redacted]

## Length of residence in City of Riverside

Riverside

## Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

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You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

We moved to Riverside 4 years ago and have fallen in love with the City. Our house is situated on historic Victoria and we've seen the work our city has done to preserving the beauty of our historic past while making improvements to updating us into the future. I'm a proud resident and I want to serve my community. This is why I'm applying to volunteer for the Board.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

I became a Real Estate Broker in June of 2011. Prior to becoming a Broker, I was a Vice President in the Real Estate industry. I'm passionate about city planning, zoning and as a resident and business owner I try to stay involved to educate myself and my clients. I care about the community I serve and I'm thoughtful about the practicality of budgets, human resources, public officials and the future implications of economic and social policies on the community. As a mother, wife, business owner, resident and landlord (I own a rental in Riverside and looking at investing more in Riverside) I can lend my knowledge and support to the Mayor and the Board.

### **EDUCATIONAL BACKGROUND:**

I have a Bachelors of Art in Psychology. I'm a licensed Real Estate Broker in the state of California.

### **OCCUPATIONAL EXPERIENCE:**

Vice President of Human Resources and Operations - Team Post OP, Inc. Vice President of Human Resources - The Credit Exchange Owner/President - Ellie Smitt and Company Owner/Broker - ELS Real Estate, Keveli Real Estate Holdings

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

I'm a member of the Orange County Realtor Association and the National Realtor Association.

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

I'm a School Site Board member at Harrison Elementary School. My daughter Emily is a first grader there. I also volunteer at Harrison Elementary School.

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

Yes  No

**If "Yes", please state position:**

I'm a School Site Board Member for Harrison Elementary School.

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Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

Utility Bill Insert

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---

# Application Form

## Profile

### Office Use Only:

Ward 5

### Which Boards would you like to apply for?

- Commission on Aging: Submitted
- Airport Commission: Submitted
- Budget Engagement Commission: Submitted
- Community Police Review Commission: Submitted
- Cultural Heritage Board: Submitted
- Commission on Disabilities: Submitted
- Board of Ethics: Submitted
- Human Relations Commission: Submitted
- Human Resources Board: Submitted
- Board of Library Trustees: Submitted
- Museum of Riverside Board: Submitted
- Park and Recreation Commission: Submitted
- Planning Commission: Submitted
- Board of Public Utilities: Submitted
- Transportation Board: Submitted

### Ms./Mr.

Ms.

Sandy

First Name

R.

Middle Initial

Tarmo

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Riverside

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

[Redacted]

Email Address

Employer

Job Title

### Business Address

[Redacted]

**Business Phone**

---

**Length of residence in City of Riverside**

---

**Are you a registered voter of the City of Riverside?**

---

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

---

Yes  No

**Do you have adequate time to serve?**

---

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

**WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

---

**EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

---

**EDUCATIONAL BACKGROUND:**

---

**OCCUPATIONAL EXPERIENCE:**

---

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

---

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

---

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

#### COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

**Have you ever been convicted of a felony or misdemeanor?**

---

Yes  No

Question applies to Community Police Review Commission

**Do you have basic computer skills?**

---

Yes  No

Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

---

Question applies to Commission on Aging

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

**If you answered no to the above question, what year will you turn 55?**

---

Question applies to Commission on Aging

**Are you age 55 or older?**

---

Yes  No

Question applies to Commission on Aging

**Are you a paid representative of an elder service?**

---

Yes  No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

**NOTICE REGARDING INCOMPATIBLE OFFICES**

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**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If “Yes”, please state position:**

---

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[5 - Tarmo Sandra.pdf](#)

Upload a Resume

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Additional document(s)

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Additional document(s)

**How did you learn about the Board and Commission vacancies?**

---

None Selected

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

---



# BOARDS AND COMMISSIONS

WARD: 5 Voter Registration: yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

## RECEIVED

NOV 20 2017

City of Riverside  
City Clerk's Office

Date Received, For Official Use Only

### BOARD(S) OR COMMISSION(S) APPLYING FOR:

Police Commission, Cultural Heritage - *All Boards & Comm.s*

<input type="checkbox"/> Mr.	Tarmo	Sandy	R
<input checked="" type="checkbox"/> Ms.			
LAST NAME	FIRST NAME	M.I.	
[REDACTED]	[REDACTED]	[REDACTED]	
HOME ADDRESS	ZIP	PHONE	
n/a	n/a	[REDACTED]	
EMPLOYER	JOB TITLE	E-MAIL ADDRESS	
n/a	n/a		
BUSINESS ADDRESS	ZIP	BUSINESS PHONE	

<b>LENGTH OF RESIDENCE IN CITY OF RIVERSIDE</b> <u>41</u> YEARS <u> </u> MONTHS	<b>*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>DO YOU HAVE ADEQUATE TIME TO SERVE?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--	---

\*Eligibility requirement per City Charter Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

### WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I have been a commissioner on the Commission of Aging for 7 years and feel that I have contributed to the quality of life for our senior population. I have enjoyed my tenure as a commissioner and as the chair of the commission.

### EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I have worked with the Police Department in establishing Neighborhood Watch in the city. I am also the director of the Riverside Mission Belles and the Raincross Master Chorale. Both groups perform within the city. I work well with people and I am open to working on other commissions.

### EDUCATIONAL BACKGROUND:

BA in Music Education and a Lifetime California Teaching Credential k-12. I have taken classes in ECE education at UCR and classes in management at UCR. I also studied at U. of Colorado.

### OCCUPATIONAL EXPERIENCE:

Substitute teacher

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Raincross Chorale

---

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Commission on Aging

---

- COMMISSION ON AGING
- AIRPORT COMMISSION\*
- BUDGET ENGAGEMENT COMMISSION
- COMMUNITY POLICE REVIEW COMMISSION
- CULTURAL HERITAGE BOARD\*
- COMMISSION ON DISABILITIES
- BOARD OF ETHICS
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES\*
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION\*
- PLANNING COMMISSION\*
- BOARD OF PUBLIC UTILITIES\*
- TRANSPORTATION BOARD\*

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**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor?  Yes  No  
CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: education, health and welfare,

**COMMISSION ON AGING:**

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

Yes

No

Are you a paid representative of an elder service?

Yes

No

**NOTICE REGARDING INCOMPATIBLE OFFICES**

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?  Yes  No

If "Yes", please state position: commissioner Ward 5 Commission on Aging

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE:



DATE: 11/7/2017

**THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.**

How did you learn about the Board and Commission vacancies?  Referred by \_\_\_\_\_

Newspaper  Utility Bill Insert  Web Site  Social Media  Other word of mouth

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?  Yes  No

The following information will be detached from your application and used for research and statistical purposes only.

-----

# Application Form

## Profile

### Office Use Only:

Ward 7

### Which Boards would you like to apply for?

Budget Engagement Commission: Submitted  
Human Relations Commission: Submitted  
Planning Commission: Submitted

### Ms./Mr.

Mr.

Isaac \_\_\_\_\_ P \_\_\_\_\_ Loera \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

Riverside \_\_\_\_\_  
City

CA \_\_\_\_\_  
State Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Email Address

California Correctional Health  
Care Services \_\_\_\_\_  
Employer

Chief Quality Officer \_\_\_\_\_  
Job Title

### Business Address

\_\_\_\_\_

### Business Phone

\_\_\_\_\_

### Length of residence in City of Riverside

3 Years

### Are you a registered voter of the City of Riverside?

Yes  No

**Have you ever been convicted of a crime of moral turpitude?**

Yes  No

**Do you have adequate time to serve?**

Yes  No

\*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

---

## **Interests & Experiences**

### **WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:**

I want to contribute to shaping the success of the Riverside Community. I recently purchased a home in the city and have three children whose future community is in the hands of today's city leaders. If I have the honor of serving on the Commission, I will bring passion, leadership, and a strong work ethic that will assist in creating a sustainable, resilient, and livable Riverside.

### **EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:**

Vast experience with reviewing organizational strategic plans and providing consultation to governing bodies and organizational leadership. For more than 10 years, I have been part of an executive leadership team; as such, I have had the privilege of working collaborative with multiple disciplines as well as various culture backgrounds to establish initiatives and accomplish goals.

### **EDUCATIONAL BACKGROUND:**

Master of Business Administration (MBA) from the University of La Verne. The MBA fine-tuned my skills in order to successfully coach, train, and motivate a wide variety of people. Moreover, the MBA helped me apply my innovative nature to handle real-life business dilemmas.

### **OCCUPATIONAL EXPERIENCE:**

Currently the Chief Quality Officer and Chief Risk Officer at an organization serving approximately 1,000 people and with a \$100 million dollar budget. I work closely with the Chief Executive Officer in developing short term and long-term goals, as well as establishing systems to assess performance with goals, numerous performance metrics, as well as adherence to policies, laws, court orders, and mandates.

### **PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

American College of Health Care Executives National Association for Healthcare Quality

### **CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Previous member of the Relay for Life Committee for the City of Corona, which was responsible for planning the annual Relay for Life for the city. Assisted the Corona City Senior Center in facilitating Bingo for seniors Participated in an Earth Day Clean Up at the California Citrus State Historic Park

COMMISSION ON AGING  
AIRPORT COMMISSION \*  
BUDGET ENGAGEMENT COMMISSION  
COMMUNITY POLICE REVIEW COMMISSION  
CULTURAL HERITAGE BOARD \*  
COMMISSION ON DISABILITIES  
BOARD OF ETHICS  
HUMAN RELATIONS COMMISSION  
HUMAN RESOURCES BOARD  
BOARD OF LIBRARY TRUSTEES \*  
MUSEUM OF RIVERSIDE BOARD  
PARK AND RECREATION COMMISSION \*  
PLANNING COMMISSION \*  
BOARD OF PUBLIC UTILITIES \*  
TRANSPORTATION BOARD \*

\*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Human Relations Commission

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

**Please state your field of endeavor as it applies to the Human Relations Commission:**

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Business, health care

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

**Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?**

---

Yes  No

**If “Yes”, please state position:**

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Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Resume\\_Isaac\\_Loera\\_10-27-2022.docx](#)

Upload a Resume

[Budget\\_Engagement\\_Commission\\_Application\\_Isaac\\_Loera.pdf](#)

Additional document(s)

Additional document(s)

**How did you learn about the Board and Commission vacancies?**

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Utility Bill Insert

**Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?**

---

Yes  No

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# BUDGET ENGAGEMENT COMMISSION SUPPLEMENTAL APPLICATION

Date Received,  
For Official Use Only

Loera

LAST NAME

Isaac

FIRST NAME

P

MIDDLE INITIAL

Thank you for your interest in serving on the City's Budget Engagement Commission. This supplemental application is mandatory, and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

## STATEMENT OF INTEREST

1. Why do you wish to serve on the Budget Engagement Commission?

I want to contribute in shaping the success of the Riverside Community. I recently purchased a home in the city and have three children whose future community is in the hands of today's city leaders. If I have the honor of serving on the Planning Commission, I will bring passion, leadership, and a strong work ethic that will assist in creating a sustainable, resilient, and livable Riverside.

## APPOINTMENT CATEGORY

1. Do you currently own, operate or serve in a management capacity in a Riverside-based for-profit or non-profit business? Check all that apply.

- I currently **own** a Riverside-based for-profit or non-profit business (specify name, type, address, number of employees and ownership percentage):

- I currently **operate** a Riverside-based for-profit or non-profit business (specify name, type, address, number of employees and your position):

- I currently **serve in a management capacity** in a Riverside-based for-profit or non-profit business (specify name, type, address, number of employees and your position):

- I DO NOT currently **own, operate or serve in a management capacity** in a Riverside-based business.

## RELEVANT EDUCATION AND/OR EXPERIENCE

1. Do you have formal college, graduate or post-graduate degree in Finance, Accounting, Public Administration, Public Policy, Business Administration or related field?

- Yes (provide details below):**

**Bachelor's Degree:**

College or University University of La Verne  
Field of Study Business Administration  
Year of Graduation 2011

**Master's Degree:**

College or University University of La Verne  
Field of Study Master of Business Administration  
Year of Graduation 2018

**Post-Graduate Degree (e.g. PhD):**

College or University \_\_\_\_\_  
Field of Study \_\_\_\_\_  
Year of Graduation \_\_\_\_\_

- No**

2. Describe your experience with or knowledge of local government finance:  
(Attach additional pages as needed.)

Currently the Chief Quality Officer and Chief Risk Officer at a health care organization serving approximately 1,000 people and with a \$100 million dollar budget. My MBA degree, and an undergraduate degree in business, gave me the competence of reviewing and assessing financial statements. Moreover, I am part of the executive leadership team and governing body which has the responsibility of all operations at the organization, to include financial performance.

As part of the business degree, I completed the following courses: Financial and Managerial Accounting; Business Finance; Accounting Information for Decision-Making; Financial Management

# ISAAC P. LOERA

Experienced Manager with a passion for leadership and employee engagement. Skilled in program evaluation & quality management, labor relations, and leadership. Strong program and project management professional with a Master of Business Administration (M.B.A.) and over 15 years of work experience in correctional facilities.

## CONTACT



[Redacted]



[Redacted]

[Redacted]

## EDUCATION

University of

La Verne

June 2018

Master of Business Administration, with an emphasis in Health Services Management

University of

La Verne

May 2011

Bachelor of Arts, Business Administration  
Cum Laude GPA 3.69

## EXPERIENCE

Chief Quality Officer

California Institution for Women

August 2017-Current

Coordinates and promotes interdisciplinary collaboration across various disciplines and services to ensure continuity and appropriateness in the delivery of health care services

Facilitates the establishment of an annual strategic performance improvement plan for the prioritization of multidisciplinary quality improvement activities

Establishes ongoing measurement and evaluation processes to assess progress towards annual performance objectives and Strategic Plan as well as to monitor compliance with policies, procedures, state and federal laws and regulations, and court orders

Responsible for maintaining California State licensure under Title 22 as well as Accreditation by The Joint Commission for the following programs: Ambulatory Care, Behavioral Health, and Nursing Care Center. Moreover, serve as lead in coordinating readiness assessments for audits/tours/surveys by various internal and external stakeholders

Serves as a member of the Local Governing Body and the operational policy advisor which has oversight of the formulation and development of local program policies and procedures

Responsible for implementing an effective performance management program and processes at the institution to include change initiatives

Serve as a member of various health care committees, task forces, and work groups at various levels (local and statewide) regarding organization culture and comprehensive patient care

Mentors and coaches administrative and analytical staff regarding quality management and leadership. Moreover, mentor and coach other Health Program Managers in their development as leaders and ensuring organization goals are known as well as acted upon

Health Program Specialist II (A), Region IV Quality Management

April 2016-April 2017

Independently facilitated health care improvement projects at institutions