

**MEMORANDUM FROM THE CITY ATTORNEY CONCERNING A CLOSED  
SESSION BEFORE THE CITY COUNCIL OF THE CITY OF RIVERSIDE**

TO: Honorable Mayor and Members of the City Council

FROM: Phaedra A. Norton, City Attorney

SUBJECT: Closed Session – Conference with Legal Counsel - Existing Litigation  
*[Government Code §54956.9(d)(1)]*

Name of Case: Melissa Bartholomew v. City of Riverside  
WCAB Claim No(s): 220102- ADJ16917268

A closed session will be held on December 6, 2022, for the purpose of conferring with and/or receiving advice from your legal counsel concerning litigation which has been formally initiated to which the City of Riverside is a party. *[Government Code §54956.9(d)(1)]*

The City Attorney will provide you with a status report on this particular case.

If the City Council authorizes the City Attorney to defend or seek or refrain from seeking appellate review or relief, the parties and substance of the litigation shall be reported in open session at the public meeting during which the closed session is held.

If the City Council authorizes initiation or intervention, such authorization shall also be reported and the public advised that the action, defendants and other particulars may be disclosed upon request after the action is formally commenced. *[Government Code §54957.1(a)(2)]*

If the City Council accepts a settlement offer signed by the opposing party, the substance of the settlement shall be reported at the public meeting during which the closed session is held. *[Government Code §54957.1(a)(3)(A)]*

Any disclosures shall include the vote or abstention of each member.

Dated: November 23, 2022

Prepared by: Phaedra A. Norton  
City Attorney