



# City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 12, 2017  
FROM: LIBRARY DEPARTMENT      WARDS: ALL  
SUBJECT: ACCEPT \$3,180 DONATION FROM RIVERSIDE PUBLIC LIBRARY  
FOUNDATION FOR STAFF TO ATTEND CALIFORNIA LIBRARY ASSOCIATION  
CONFERENCE – SUPPLEMENTAL APPROPRIATION

## **ISSUE:**

Accept \$3,180 donation from Riverside Public Library Foundation for Library staff to attend California Library Association conference November 2-4, 2017.

## **RECOMMENDATIONS:**

That the City Council:

1. Authorize acceptance of \$3,180 from Riverside Public Library Foundation;
2. Authorize an increase in account 0000722-225405 in the amount of \$3,180 and appropriate expenditures in the same amount in Library Gift Fund Account No. 5145000-450201 with an offset to General Fund revenues to pay for Library staff registration fees in order to attend California Library Association conference.

## **BACKGROUND:**

The City Charter requires all City funds, including private donations, be deposited into the City Treasury. All Gift Fund expenditures are paid from a General Fund expenditure account after the City Council considers the necessary appropriation. Gift Fund Donations are held in a Library Minor Gift Fund pending appropriation to the General Fund.

## **DISCUSSION:**

The Riverside Public Library has donated gift funds to the Riverside Public Library for Library staff to attend the California Library Association conference in November 2-4, 2017. For the first time in its history, the California Library Association will hold its annual conference in the City of Riverside. The theme of the conference: “When patterns are broken New Worlds Emerge.” Library staff attending will have access to programs, exhibits, and speakers. Three city staff members are among this year’s program presenters.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$3,180. Donated funds in the amount of \$3,180 currently reside in account 0000722-225405 and will be transferred to a General Fund revenue account to be expended from Library Gift Fund Account No. 5145000-450201. All appropriated funds will be expended on registration fees for Library staff to attend the California Library Association conference.

Prepared by: Tonya Kennon, Library Director  
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availability of funds: Adam Raymond, Chief Financial Officer /City Treasurer  
Approved by: Alexander T. Nguyen, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney