



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 27, 2018

FROM: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT WARDS: ALL

SUBJECT: ACCEPTANCE OF THE UNITED STATES DEPARTMENT OF AGRICULTURE - SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EDUCATION FUNDING FROM THE RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH FOR CARRY-IN GRANT FUNDS IN THE AMOUNT \$39,017 FOR FEDERAL FISCAL YEAR 2016-17 AND \$69,023 FOR FEDERAL FISCAL YEAR 2017-18 AND SUB-GRANTING A PORTION OF THE FEDERAL FISCAL YEAR 2017-18 FUNDS TO RIVERSIDE UNIFIED SCHOOL DISTRICT IN THE AMOUNT OF \$104,000 AND THE PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT IN THE AMOUNT OF \$101,000 - SUPPLEMENTAL APPROPRIATIONS

## **ISSUES:**

Accept the additional carry-in grant funds from the United States Department of Agriculture – Supplemental Nutrition Assistance Program Education Nutrition Education and Obesity Prevention grant as sub-granted through the Riverside University Health System-Public Health in an amount of \$39,107 for the federal fiscal year of 2016-17 and \$69,023 for federal fiscal year 2017-18; authorize standard sub-grant agreements for a portion of the federal fiscal year 2017-18 funds with Riverside Unified School District in the amount of \$104,000 and the City of Riverside Parks, Recreation and Community Services Department in the amount of \$101,000.

## **RECOMMENDATIONS:**

That the City Council:

1. Accept the additional carry-in grant funds from the United States Department of Agriculture – Supplemental Nutrition Assistance Program Education Nutrition Education and Obesity Prevention grant as sub-granted through the Riverside University Health System-Public Health in an amount of \$39,107 for the federal fiscal year 2016-2017;
2. Authorize an increase in estimated revenues in the amount of \$39,107 to Nutritional Education & Obesity Prevention account number 9150310571-33110000 and appropriate expenditures in the same amount to Nutritional Education & Obesity Prevention Grant Professional Services account number 9150310571-42100000;
3. Accept the carry-in grant funds from the United States Department of Agriculture – Supplemental Nutrition Assistance Program Education Nutrition Education and Obesity

Prevention grant as sub-granted through the Riverside University Health System-Public Health in an amount of \$69,023 for the federal fiscal year 2017-2018;

4. Authorize an increase in estimated revenues in the amount of \$69,023 to Nutritional Education & Obesity Prevention account number 9150320571-33110000 and appropriate expenditures in the same amount to Nutritional Education & Obesity Prevention Grant Professional Services account number 9150320571-42100000;
5. Authorize the City Manager, or his designee, to execute the Memorandum of Understanding with Riverside Unified School District, including making minor and non-substantive changes, sub-granting Supplemental Nutrition Assistance Program Education funds in the amount of \$104,000 for federal fiscal year 2017-18; and
6. Authorize the City Manager, or his designee, to execute the Memorandum of Understanding with the Parks, Recreation, and Community Services Department of the City of Riverside, including making minor and non-substantive changes, sub-granting Supplemental Nutrition Assistance Program Education funds in the amount of \$101,000 for federal fiscal year 2017-2018.

### **BACKGROUND:**

Since 2014, the Mayor's Office and the Community and Economic Development Department have jointly managed the United States Department of Agriculture Supplemental Nutrition Assistance Program Education (SNAP-Ed) Nutrition Education Obesity Prevention (NEOP) sub-grant to the City of Riverside from Riverside University Health System- Department of Public Health (RUHS-PH). The NEOP mission is to create innovative partnerships that empower low-income Californians to increase fruit and vegetable consumption, physical activity, and food security with the goal of preventing obesity and other diet related chronic diseases.

On September 27, 2016, City Council accepted the SNAP-Ed grant in an amount of \$1,396,652.01 for the federal fiscal years of 2017 through 2019 approved sub grant agreements with Alvord Unified School District; Riverside Unified School District; and the City of Riverside Parks, Recreation and Community Services Department for federal fiscal year 2016-2017

### **DISCUSSION:**

The total three-year award to the City of Riverside for federal fiscal years 2017 through 2019 is \$1,396,652.01. In addition, the City has received performance based augmentation funds during federal fiscal year 2016/17 in the amount of \$39,017 (Attachment 1) and \$69,023 (Attachment 2) for the federal fiscal year 2017-2018 to support the expansion of the scope of work.

Federal Fiscal Year	Grant Amount	Carry-In Funds	Total
2016-17	\$520,231.49	\$39,017.00	\$559,248.49
2017-18	\$460,152.07	\$69,023.00	\$529,175.07
2018-19	\$416,268.45	unknown	unknown
<b>Total</b>	<b>\$1,396,652.01</b>	<b>\$108,040.00</b>	<b>\$1,504,692.01</b>

The Community and Economic Development Department and the Mayor's Office propose to continue the successful partnership with the Riverside Unified School District and the Parks, Recreation, and Community Services Department to administer and implement NEOP activities with SNAP-Ed eligible residents throughout the City of Riverside.

Grant allocation is to be used for the provision of NEOP Program activities to the SNAP eligible and low income population in the City of Riverside. The Memorandum of Understanding with Riverside Unified School District (Attachment 3), sub-granting SNAP-Ed funds is for the amount of \$104,000 for federal fiscal year 2017-18. The Memorandum of Understanding with the Parks, Recreation, and Community Services Department of the City of Riverside (Attachment 4), sub-granting SNAP-Ed funds is for the amount of \$101,000 for federal fiscal year 2017-2018.

### **FISCAL IMPACT:**

There is no fiscal impact to the General Fund. The funding source is the SNAP-Ed grant, sub-granted to the City of Riverside by RUHS-PH.

This grant period runs from October 1, 2017 to September 30, 2018. The grant award amount to the City of Riverside for federal fiscal year 2017-2018 was \$460,152 plus additional performance based carry in funds of \$69,023 totaling \$529,175 which covers 100% of the project's total cost.

Prepared by: Rafael Guzman, Community & Economic Development Director  
Certified as to  
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer  
Approved by: Al Zelinka, FAICP, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

### **Attachments:**

1. Amendment No.1 to the Agreement
2. Letter from RUHS-PH regarding FFY 18 Budget with Carry-In Funds
3. Memorandum of Understanding between City of Riverside and RUSD
4. Memorandum of Understanding between City of Riverside and PRCSD