



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 9, 2025

FROM: POLICE DEPARTMENT WARD: 3

SUBJECT: AWARD BID NO. 8204 FOR THE INSTALLATION OF AN ABOVEGROUND FUEL STORAGE TANK AT POLICE AVIATION AT THE RIVERSIDE MUNICIPAL AIRPORT TO RE CHAFFEE CONSTRUCTION, INC., OF WRIGHTWOOD, CALIFORNIA, IN THE TOTAL AMOUNT OF \$717,999, PLUS 20% CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$143,600, FOR A TOTAL PROJECT AMOUNT OF \$861,599

ISSUE:

Award Bid No. 8204 for Installation of an Aboveground Fuel Storage Tank at Police Aviation, located at 7020 Central Avenue at the Riverside Municipal Airport, to RE Chaffee Construction, Inc., of Wrightwood, California in the total amount of \$717,999, plus 20% construction contingency in the amount of \$143,600, for a total project amount of \$861,599.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 8204 for Installation of an Aboveground Fuel Storage Tank at Police Aviation, located at 7020 Central Avenue at the Riverside Municipal Airport, to RE Chaffee Construction, Inc., of Wrightwood, California, in the total amount of \$717,999;
2. Authorize 20% construction contingency in the amount of \$143,600 for unforeseen conditions; and
3. Authorize the City Manager, or designee, to execute a construction contract with RE Chaffee Construction, Inc., including making minor and non-substantive changes.

BACKGROUND:

Police Aviation is located at 7020 Central Avenue at the Riverside Municipal Airport. Currently there is an underground fuel storage tank located on the property used to store fuel for Police Department aircraft. The existing underground tank is difficult to fill and there have been several spills associated with filling the tank. The monitoring and fuel delivery systems are out of date and require replacement. The installation of an aboveground fuel storage tank will address all current

fueling issues as well as reduce environmental liability. The installation will be in compliance with all federal, state, and local regulations.

DISCUSSION:

On August 6, 2025, Bid No. 8204 for the Installation of an Aboveground Fuel Storage Tank at Police Aviation was published on the City’s online bidding platform, PlanetBids. The proposed project includes all labor, materials, and equipment necessary to install a fully operational aboveground fuel storage tank including all site improvements, electrical connections, fuel monitoring, and fuel delivery equipment. Project construction is expected to begin upon bid award and execution of the contract documents. The existing fuel storage tank will be emptied and taken out of service as part of this project, and removed and disposed of in a future project.

The notification for Bid 8204 is summarized in the following table:

Action	Number of Vendors
City of Riverside Vendors Notified	735
External Vendors Notified	500
Vendors Who Downloaded Bid No. 8204	42
Questions and Answers Received	24
Addenda Submitted	4
Proposals Received	7

A non-mandatory pre-bid meeting was held on August 13, 2025, with six vendors in attendance. The bidding period officially closed on September 23, 2025, and a total of seven bids were received for the construction of the Project. Two bids were found to be nonresponsive due to not meeting minimum bid requirements, and five bids were found to be responsive. The lowest responsive bid was from RE Chaffee Construction, Inc., in the amount of \$717,999.

Bid results in the following table:

Rank	Bidder	City	Bid Amount
1	RE Chaffee Construction, Inc.	Wrightwood	\$717,999.00
2	Developers General Contracting, Inc.	Irvine	\$787,477.00
3	Metrocell Construction, Inc.	Chino	\$930,035.00
4	Fleming Environmental, Inc.	Fullerton	\$976,886.00
5	GEMS Environmental Management Services, Inc.	Concord	\$1,173,120.12
6	* CornerstoneCC	Victorville	\$829,548.00
7	* Air & Lube Systems, Inc.	San Dimas	\$1,291,424.59

* Non-responsive Bidders

Purchasing Resolution 24101, Article Five, Section 508 states, “Contracts procured through Formal Procurement shall be awarded by the Awarding Entity to the Lowest Responsive and Responsible Bidder.”

The Purchasing Manager concurs that the recommended actions comply with Purchasing Resolution 24101, Section 508.

The General Services Director concurs with the recommended actions.

FISCAL IMPACT:

The total fiscal impact of this action is \$717,999 for a construction contract with 20% contingency in the amount of \$143,600, for a total project cost up to \$861,599. Sufficient funds are available in Measure Z Fund, City Buildings Annual Deferred Maintenance Account 9901909903-46205000.

Prepared by:	Brandi Becker, Police Administrator
Approved by:	Larry V. Gonzalez, Chief of Police
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Mike Futrell, City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

Attachment:	Bid Award Recommendation
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