



CITY OF RIVERSIDE

COUNCILMEMBERS

January 25, 1994

WARDS

M O O R E	D E F E N B A U G H	K A N E	C L I F F O R D	T H O M P S O N	P E A R S O N
1	2	3	4	5	6

PROPOSED TRAFFIC SIGNAL AT DUFFERIN AND VAN BUREN

A written report was submitted from the City Manager and the Public Works Director, concurred in by the Assistant City Manager-Development, recommending that the City Council (1) authorize staff to pursue an agreement with the State to provide 50 percent of the funding for a traffic signal at the intersection of Van Buren Boulevard and Dufferin Avenue; and (2) delay construction of the traffic signal until the State commits its share of the funding. The Public Works Director reviewed this matter and answered questions from the City Council. Following discussion, the recommendations were approved as presented; and the City Council requested a report relative to State funding of the traffic signal at its first meeting in July.

Motion
Second
All Ayes

X
X

PARKING RESTRICTION, MAGNOLIA AND TAFT - ORDINANCE INTRODUCED
A written report was submitted from the City Manager and the Public Works Director, concurred in by the Assistant City Manager-Development, recommending that the City Council introduce an ordinance amending Municipal Code Section 10.76.140 to establish a thirty-minute parking restriction on Magnolia Avenue, north side, from Taft Street to 200 feet westerly; and on Taft Street, west side, from Magnolia Avenue to 200 feet northerly. The recommendation was approved with the understanding that the Traffic Division of the Police Department will be requested to enforce this parking restriction as soon as the signs are installed; and an ordinance entitled, "An Ordinance of the City of Riverside, California, Amending Title 10 of the Riverside Municipal Code by Amending Section 10.76.140 to Establish a Thirty Minute Parking Limit Between the Hours of 9:00 A.M. and 6:00 P.M., Except Sundays and Holidays, on Portions of Magnolia Avenue and Taft Street," was presented and introduced.

Motion
Second
All Ayes

X
X
X

Councilmember Thompson returned at this time.

YOUTH COUNCIL FORMATION

A written report was submitted from the City Manager and the Acting Assistant to City Manager-Community Relations, concurred in by Chairman Friedlander of the Human Relations Commission and Chairperson Pearson of the City Council Governmental Affairs Committee, recommending that the City Council (1) approve the formation of the Youth Council for the City of Riverside as discussed in the report; and (2) approve the expenditure of \$1,000 for Youth in Government Day funds to come from Mayor's Alliance for Youth Account 101-101000-450140. Mark Friedlander, Chairman of the Human Relations Commission, reviewed the proposal, answered questions from the City Council, and introduced three students from Notre Dame High School who worked on this proposal. Following additional discussion with staff members, the recommendations were approved; however, the City Council requested staff to delete the phrase "in-



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MOORE	DEFENBAUGH	KANE	CLIFFORD	THOMPSON	PEARSON	
1	2	3	4	5	6	7

cluding an alternate" on Page 2 of the Standing Rules of the City of Riverside Youth Council (Revised), Article 4 A.1, relative to membership.

Motion
Second
All Ayes

X
X

RENEWAL OF AIRPORT LIABILITY INSURANCE

A written report was submitted from the City Manager and the Finance Director, concurred in by the Assistant City Manager, recommending that the City Council approve the quotation submitted by Goldware & Taylor for airport liability insurance from Southern Marine and Aviation, Inc., for an annual premium of \$20,069.68. This matter was considered by the City Council Finance Committee on January 24, 1994, and the Committee recommended approval of the recommendation. Following discussion, the recommendation was approved as presented.

Motion
Second
All Ayes

X
X

RENEWAL OF AIRCRAFT INSURANCE

A written report was submitted from the City Manager and the Finance Director, concurred in by the Assistant City Manager, recommending that the City Council approve the quotation submitted by Goldware & Taylor for aircraft liability and hull insurance from Southern Marine Aviation, Inc., for an annual premium of \$83,516.22. This matter was considered by the City Council Finance Committee on January 24, 1994, and the Committee recommended approval of the recommendation. Following discussion, the recommendation was approved as presented.

Motion
Second
All Ayes

X
X

RENEWAL OF EXCESS WORKERS' COMPENSATION INSURANCE

A written report was submitted from the City Manager and the Finance Director, concurred in by the Assistant City Manager, recommending that the City Council approve the renewal quotation submitted by Goldware & Taylor for excess workers' compensation insurance from AIG Reinsurance for an annual premium rate of \$.0677 per \$100 of covered payroll, with a minimum deposit premium of \$63,307. This matter was considered by the City Council Finance Committee on January 24, 1994, and the Committee recommended approval of the recommendation. Following discussion, the recommendation was approved as presented.

Motion
Second
All Ayes

X
X

Mayor Loveridge recognized the presence in the audience of members of Boy Scout Troop 106 from the Arlington area.

CREATION OF MICRO-LOAN PROGRAM - FUND TRANSFER

A written report was submitted from the City Manager and the Assistant Director for Community Development, concurred in by Chairperson Kane of the City Council Finance Committee, recommending that the City Council approve (1) establishing the City of Riverside Micro-Loan Program as a revolving loan program; (2) reprogramming of \$100,000 from Economic Development Assistance Program Account 220-528200-453050 to Micro-Loan Program Account 220-528200-453100; (3) execution of the Community Development Block Grant (CDBG) Agreement with the Small Business Development Center in an amount not to exceed \$5,000 for technical assistance to applicants for participation in the Micro-Loan Program; (4) the transfer of \$5,000 from Micro-

CITY COUNCIL MEMORANDUM



TO: HONORABLE MAYOR AND CITY COUNCIL

DATE: January 25, 1994
ITEM NO. : 19

SUBJECT: YOUTH COUNCIL FORMATION

BACKGROUND

In April of 1992 William Marin of Norte Dame High School sent a proposal to Mayor Terry Frizzel regarding the formation of a Youth Council for the City of Riverside. After the riots in Los Angeles the Mayor's Alliance for Youth Committee recommended the formation of a Youth Council to address the concerns of youth and to provide a vehicle for youth voices. A Youth Council Support Committee was formed by Human Relations Commission to draft by-laws, conduct public hearings, gather support, research other youth councils and develop a model for Council approval. The Governmental Affairs Committee approved the Youth Council formation on November 17, 1993.

FISCAL IMPACT

SHORT TERM: The Youth Council will need one thousand dollars to be used for a special event titled "Youth In Government Day", and outreach to the community. Staffing (management and clerical) will be provided by the Office of Community Relations.

LONG TERM: A budget proposal will be submitted to Council by the Youth Council for fiscal year 94-95 for programs and activities. An additional staff person will be needed to provide supervision and guidance for the members of the Youth Council.

ALTERNATIVES

Do nothing at this point.

RECOMMENDATIONS

That the City Council:

1. Approve the formation of the Youth Council for the City of Riverside.
2. Approve the expenditure of \$1,000.00 for "Youth in Government Day", funds to come from the Mayor's Alliance for Youth Account #101-101000-450140.

Prepared by:

Marvin A. Lea

Marvin A. Lea
Acting Assistant to the City Manager

Concurs with,

Mark Friedlander

Mark Friedlander, Chair
Human Relations Commission

Concurs with,

Laura J. Pearson

Laura J. Pearson, Chair
Governmental Affairs Committee

Approved by,

John E. Holmes

John E. Holmes
City Manager

STANDING RULES
CITY OF RIVERSIDE
YOUTH COUNCIL
(Revised)

ARTICLE I

Name

The name of this organization shall be the City of Riverside Youth Council.

ARTICLE II

Objectives

- A. To represent the viewpoints of youth in Riverside.
- B. To establish and promote projects which involve youth in the community life of greater Riverside.
- C. To provide a forum that is responsive to social and political concerns.
- D. To interest youth more in city government.
- E. To serve as a resource in the resolution of youth concerns.
- F. To better acquaint youth with the issues and challenges facing Riverside.
- G. To help alleviate problems associated with youth.
- H. To foster mutual respect and understanding between youth and law enforcement.
- I. To encourage responsible citizenship.
- J. To cultivate tolerance and acceptance among youth of differing racial, ethnic and religious groups.

- K. Be responsible for the marketing of youth-related events.

ARTICLE III

Powers, Duties and Functions

- A. The powers, duties and functions of the Youth Council shall include, but not be limited to, the following:
 - 1. To advise the City Council on all local youth-related issues.
 - 2. To sponsor activities which serve to benefit youth.
 - 3. To promote events which involve youth in improving the greater Riverside community.
 - 4. To inform youth of topical issues and current events through a variety of media.
 - 5. To study, and recommend solutions to, youth-related concerns.
 - 6. To prepare and submit an annual report to the City Council.

ARTICLE IV

Members

- A. Number:
 - 1. The Youth Council shall consist of no more than fifteen (15) members, including an alternate, in accordance with the City Charter.
- B. Composition:
 - 1. Participation in the Youth Council of all qualified residents, ages 13-19, without regard to race, color, religion, sex, national origin, ethnicity, disability, sexual orientation, or student status is encouraged and welcome.
- C. Appointment:

1. The members shall be appointed by the Mayor and City Council from eligible residents of the city, none of whom shall hold any paid office or employment in the city government thru application.

D. Removal:

1. The Youth Council may recommend removal of a member to the City Council.
2. Members shall be subject to removal by the Mayor and City Council.

E. Terms:

1. No member shall serve more than two full two-year terms plus any previous unexpired term.

F. Resignations:

1. Anyone may resign by submitting a formal letter of resignation to the Mayor and City Council, as well as to the Youth Council Chair.

G. Compensation:

1. The members of Boards and Commissions shall serve without compensation for their service as such, but may receive reimbursement for necessary traveling and other expenses incurred on official duty when such expenditures have received authorization by the City Council.
2. The Youth Council may recommend to the City Council that it present a commemorative plaque to a member who has served two full two-year terms or longer.

H. Vacancies:

1. Any vacancies, from whatever cause arising, shall be filled by appointment by the Mayor and City Council. Upon a vacancy occurring, leaving an unexpired portion of a term, any appointment to fill such a vacancy shall be for the unexpired portion of such a term. If a member ceases to be a qualified resident, their office shall become vacant and shall be so declared by the City Council.

ARTICLE V

Officers

- A. The officers of the Youth Council shall be the Chair, Vice-Chair and Parliamentarian. These officers shall perform the duties prescribed by these standing rules and by the parliamentary authority of the Youth Council which shall be found in Robert's Rules of Order.
- B. No officer shall be eligible to serve more than two consecutive terms in the same office.
- C. The Chair, Vice-Chair and Parliamentarian shall be elected by the Youth Council, to serve for one year or until their successors are appointed. Their terms of office shall begin immediately upon election.
- D. In the event of a vacancy occurring in the office of the Chair, the Vice-Chair or Parliamentarian shall succeed immediately to the office for the remainder of the Chair's unexpired term.
- E. In the event of a vacancy occurring in the office of the Vice-Chair or Parliamentarian, the office shall be filled by election from the Youth Council.
- F. In the absence of the Chair and Vice-Chair, the meeting will be called to order by the Parliamentarian, who shall then serve as Chair pro-tem and shall terminate their office at the end of the meeting.
- G. Except as may be otherwise provided in these Standing Rules, the City Manager shall designate a secretary for the recording of minutes for each of such Boards and Commissions who shall keep a record of its proceedings and transactions.

ARTICLE VI

Meetings

- A. Each Board or Commission shall hold regular meeting at least once each month and such special meetings as such Board or Commission may require. All proceedings shall be open to the public.
- B. The Youth Council, unless otherwise ordered, shall hold regular meetings at least once each month, on a date to be designated, with the exception of December.

- C. A special meeting may be called by the Chair or Vice-Chair. Notice of a special meeting stating the time, place and purpose shall be served in writing to each member and/or by telephone within 48 hours of the scheduled meeting time.
- D. A quorum shall be a majority of the members of the Youth Council. If a quorum is not present for two consecutive regularly scheduled meetings, a special meeting shall be called (as in c., above) and a majority of those members attending the special meeting may establish a new quorum.

ARTICLE VII

Meeting Attendance

- A. Excused absences will be granted to all who notify the Chair or a staff member prior to the date of a regularly scheduled monthly Youth Council meeting.
- B. After four absences within a term, the Chair shall send a written notice informing him/her that a recommendation for removal will be made to the City Council if a fifth absence occurs.
- C. An approved leave of absence will be granted, due to illness, for a period of two (2) to six (6) months.
- D. Attendance shall be monitored by the Chair and the Executive Committee. The Chair may recommend removal for excessive absences to the City Council.

ARTICLE VIII

Appropriations

- A. The City Council shall include in its annual budget such appropriation of funds as in its opinion shall be sufficient for the efficient and proper functioning of Boards and Commissions.

ARTICLE IX

Committees

- A. The Chair shall appoint the standing committees, as well as other project or ad-hoc committees, or task forces.
- B. Committee meetings may be held as needed at the time and place designated by the committee.
- C. Committees do not have the authority to act for the Youth Council without specific instructions. Business applicable to a certain committee shall be referred to it by the Chair.
- D. All members shall participate in at least one standing committee, project or ad-hoc committee or task force.

ARTICLE X

Parliamentary Authority

- A. The rules contained in the newly revised edition of Robert's Rules of Order shall govern the Youth Council in all cases to which they are applicable, unless they are not consistent with these standing rules or any special rules of order the Youth Council may adopt, or any rules set forth in the City Municipal Code as amended, or in any city ordinance as amended. The Parliamentarian shall make all necessary rulings.

ARTICLE XI

Amendment of Standing Rules

- A. These rules can be amended at any regular meeting of the Youth Council with a two-thirds vote of those present, provided that the amendment has been submitted in writing at the previous regular meeting and has been reviewed by a standing committee.

ATTENTION ALL YOUTH FOR IMMEDIATE RELEASE

The City of Riverside is proud to announce the formation of the City of Riverside Youth Council. In January, 1994, the Riverside City Council enthusiastically approved the formation of a responsive forum that would address youth issues and concerns.

OBJECTIVES:

- A. To represent the viewpoint of youth in the City of Riverside.
- B. To serve as a resource in the resolution of youth concerns.
- C. To better acquaint youth with the challenges facing Riverside.
- D. To establish and promote projects which involve youth in the community life of Riverside.

FUNCTIONS:

- A. To advise the City Council on all youth related issues.
- B. To sponsor projects and activities which benefit youth.
- C. To sponsor projects and activities that involve youth in improving the Riverside community.
- D. To inform youth of topical issues and current events.
- E. To study and recommend solutions to youth related concerns.

The Youth Council is equal in importance to all other City Boards and Commissions. Youth Council projects are funded through appropriated City funds.

APPLICATIONS:

The Youth Council is looking for applicants to fill fifteen positions. The members are interviewed and appointed by the City Council. The City Council is looking for a broad representation of youth, not necessarily those who are on top academically, but someone who will provide the dedication and creativeness needed to make the Youth Council a success. All interested youth within the City of Riverside boundaries are encouraged to apply. Youth must be between the ages of 13 and 19. Student status is not considered. This will a new, unique and exciting opportunity of represent and serve all youth in our community.

For additional information and an application contact your high school counselor, club advisor, or the Office of Community Relations at 782-5316.