



Human Relations Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: JUNE 23, 2022**

FROM: CITY CLERK'S OFFICE **WARDS: ALL**

SUBJECT: CONSIDER WHETHER ABSENCES OF COMMISSIONERS WRIGHT, SCOGGINS, IMAKU, HARMOUSH, AND SHIRLEY FROM MAY 26, 2022, MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED ABSENCES

ISSUE:

Determine whether the absences of Commissioners Wright, Scoggins, Imaku, Harmoush, and Shirley on May 26, 2022, meeting should be recorded as excused or unexcused absences.

RECOMMENDATION:

That the Human Relations Commission:

1. Determine the absence of Commissioner Wright from the Human Relations Commission meeting on May 26, 2022, be excused;
2. Determine the absence of Commissioner Scoggins from the Human Relations Commission meeting on May 26, 2022, be excused;
3. Determine the absence of Commissioner Imaku from the Human Relations Commission meeting on May 26, 2022, be excused;
4. Determine the absence of Commissioner Harmoush from the Human Relations Commission meeting on May 26, 2022, be excused; and
5. Determine the absence of Commissioner Shirley from the Human Relations Commission meeting on May 26, 2022, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

During the regular Human Relations Commission (HRC) meeting on May 26, 2022, five (5) Commissioners were present five (5) Commissioners were absent. The HRC has fifteen (15) members, and eight (8) members must be present to call the meeting to order. As a result, a quorum was not established, and the meeting was cancelled.

Staff was advised in advanced that Commissioner Shirley was unable to attend due personal reasons.

Commissioners Wright and Harmoush experienced technical difficulties and were not able to virtually join the meeting.

Commissioners Scoggins and Imaku did not attend for reasons unknown to staff.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Diana Alegria, Deputy City Clerk