



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: OCTOBER 28, 2025**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **WARD: 6**

SUBJECT: SECOND AMENDMENT TO THE LEASE AGREEMENT WITH COUNTY OF RIVERSIDE AT THE ARLANZA YOUTH AND FAMILY RESOURCE CENTER, LOCATED AT BRYANT PARK, FOR RIVERSIDE UNIVERSITY HEALTH SYSTEM'S – WOMEN, INFANTS AND CHILDREN (WIC) NUTRITION SERVICES PROGRAMS IN THE AMOUNT OF \$6,836.35 PER MONTH FOR THE TERM OF SEPTEMBER 1, 2025, THROUGH AUGUST 31, 2026

ISSUE:

Approve the Second Amendment to the Lease Agreement with County of Riverside at the Arlanza Youth and Family Resource Center, located at Bryant Park, for Riverside University Health System's (RUHS) Public Health – Women, Infants and Children (WIC) to be used for Nutrition Services Programs, for rent of \$6,836.35 per month for the term of September 1, 2025, through August 31, 2026.

RECOMMENDATIONS:

That the City Council:

1. Approve the Second Amendment to the Lease Agreement with the County of Riverside for rent of \$6,836.35 per month, for the term of September 1, 2025, through August 31, 2026, with two one-year options to extend; and
2. Authorize the City Manager, or designee, to execute the Second Amendment to the Lease Agreement with the County of Riverside, including making minor and non-substantive changes.

BACKGROUND:

On October 19, 2023, City Council approved the Lease Agreement for the term of September 1, 2023 through August 31, 2024, with the County of Riverside, for the Arlanza Youth and Family Resource Center at 7801 Gramercy Pl., Suite C.

The County of Riverside has requested to extend the agreement for an additional year per the terms of their original lease agreement.

DISCUSSION:

The RUHS Public Health – Women, Infants and Children (WIC) offers various nutrition service programs at this facility, located at Bryant Park. On average, 4,574 families are served monthly in the WIC program. Services provided include childcare, free screenings for vision, dental, and hearing, parenting classes, and nutrition services.

The lease consists of 3,136 square feet of office space.

The City uses this property for office space from which various non-profit corporations or associations operate programs that benefit the citizens of Riverside. Agencies enhance equity by providing educational and social services for members of the community. For example, this center is currently providing office space for the John Muir Charter School and Family Service Association. The City and County of Riverside, RUHS Public Health – Women, Infants and Children (WIC) mutually wish to execute the extension to the Lease Agreement commencing September 1, 2025, through August 31, 2026.

FISCAL IMPACT:

The total fiscal impact of this one-year agreement is revenue in the amount of \$82,036.20. The funds will be deposited into the General Fund, Arlanza Resource Center Operations revenue account 9776310-373100.

The table below outlines historical, current, and potential future revenue based on this agreement:

	Term	Monthly Rate	Annual Revenue
Historical	September 1, 2023 - August 31, 2024	\$6,381.81	\$76,581.72
	September 1, 2024 - August 31, 2025	\$6,605.17	\$79,262.04
Current	September 1, 2025 - August 31, 2026	\$6,836.35	\$82,036.20
Potential Future Extension	September 1, 2026 - August 30, 2027	\$7,075.62	\$84,907.44
	September 1, 2027 - August 30, 2028	\$7,323.27	\$87,879.24

Prepared by: Anthony Zamora, Deputy Director
 Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director
 Certified as to availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
 Approved by: Kris Martinez, Assistant City Manager
 Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney

Attachments:

1. Second Amendment to Agreement
2. Presentation