

# City Council Memorandum

*City of Arts & Innovation*

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**TO: HONORABLE MAYOR AND CITY COUNCIL DATE: NOVEMBER 10, 2015**  
**FROM: CITY CLERK'S OFFICE WARDS: ALL**  
**SUBJECT: CULTURAL HERITAGE BOARD RESIGNATION**

**ISSUE:**

The item for City Council consideration is acceptance of the resignation of Rosemary Heru from the Cultural Heritage Board.

**RECOMMENDATIONS:**

That the City Council:

1. Accept the resignation of Rosemary Heru (Ward 6) from the Cultural Heritage Board, effective immediately;
2. Request the City Clerk to process the vacancy; and
3. Request that the Mayor send a letter thanking Ms. Heru for the time invested serving on the Cultural Heritage Board.

**BACKGROUND:**

On October 13, 2015, the City Clerk's Office received a resignation from Rosemary Heru of the Cultural Heritage Board, effective immediately. Her term on the Board expires on March 1, 2017. Ms. Heru holds the Ward 6 seat on the Board.

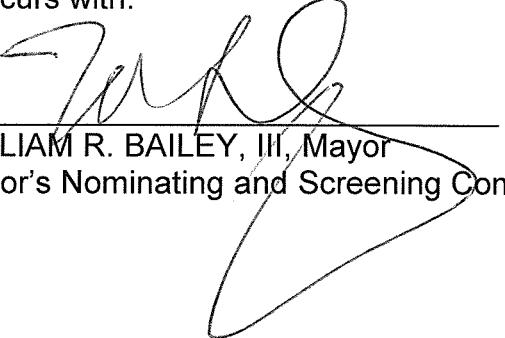
Pursuant to Charter Section 802, each board and commission must have at least one representative from each of the Council Wards. The vacancy created by the resignation of Ms. Heru will be filled by a qualified elector from Ward 6 in compliance with the Charter requirement.

**FISCAL IMPACT:**

Recruitment and appointment costs are included annually in the existing City Clerk's Office budget.

Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Gary G. Geuss, City Attorney

Concurs with:

  
WILLIAM R. BAILEY, III, Mayor  
Mayor's Nominating and Screening Committee Chair