

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
3 RIVERSIDE, CALIFORNIA, AMENDING RESOLUTION NO.
4 21052 AND THE MASTER FRINGE BENEFITS AND SALARY
5 PLAN TO APPROVE THE CREATION OF THE NEW
6 CLASSIFICATIONS AND SALARY RANGES FOR THE
7 ASSISTANT CODE ENFORCEMENT MANAGER, EXECUTIVE
8 ASSISTANT TO THE CITY MANAGER, LABORATORY
9 QUALITY ASSURANCE OFFICER, SUPERVISING
10 INTELLIGENCE ANALYST, AND INTELLIGENCE ANALYST;
11 SALARY ALIGNMENT ADJUSTMENTS TO THE EXISTING
12 ARTS & CULTURAL AFFAIRS MANAGER, CITY PLANNER,
13 ECONOMIC DEVELOPMENT MANAGER, HOUSING
14 AUTHORITY MANAGER, AND POLICE ADMINISTRATIVE
15 SPECIALIST CLASSIFICATIONS; ADMINISTRATIVE
16 CORRECTION TO THE MINIMUM SALARY FOR THE
17 PRINCIPAL PROJECT MANAGER CLASSIFICATION;
18 SALARY ADJUSTMENTS TO THE EXISTING PRINCIPAL
19 ACCOUNTANT, ACCOUNTS PAYABLE SUPERVISOR,
20 PAYROLL SUPERVISOR, BUSINESS TAX COLLECTIONS
21 SUPERVISOR, PAYROLL TECHNICIAN II, PAYROLL
22 TECHNICIAN I, ENVIRONMENTAL SERVICES
23 COORDINATOR, RECREATION LEADER,
24 LIFEGUARD/INSTRUCTOR, POOL MANAGER, AND
25 ASSISTANT AQUATICS COORDINATOR CLASSIFICATIONS;
26 BARGAINING UNIT REASSIGNMENT FOR THE
27 ADMINISTRATIVE SERVICES MANAGER CLASSIFICATION;
28 DELETION OF NON-UTILIZED JOB CODE FOR THE URBAN
FORESTER MANAGER CLASSIFICATION; REMOVAL OF
THE NON-CLASSIFIED SALARY RANGE DESIGNATION TO
THE EXISTING URBAN FORESTER MANAGER
CLASSIFICATION; AND DELETION OF NON-UTILIZED
CLASSIFICATIONS FOR THE LABORATORY SUPERVISOR,
SYSTEMS MANAGER, PRINTING SERVICES SUPERVISOR,
AND ENGINEERING/RESOURCES INTERN.

20 WHEREAS, on October 4, 2005, Resolution No. 21052 was adopted by the City Council
21 thereby adopting the Master Fringe Benefits and Salary Plan ("FBSP"); and

22 WHEREAS, the FBSP includes the fringe benefits and salary plans for City employees;
23 and

24 WHEREAS, the FBSP has been amended several times to update the benefits and
25 salaries; and

26 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the creation of
27 the new classifications and salary ranges for the Assistant Code Enforcement Manager,
28

1 Executive Assistant to the City Manager, Laboratory Quality Assurance Officer, Supervising
2 Intelligence Analyst, and Intelligence Analyst; and

3 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the salary
4 alignment adjustments to the existing Arts & Cultural Affairs Manager, City Planner, Economic
5 Development Manager, Housing Authority Manager, and Police Administrative Specialist
6 classifications; and

7 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the
8 administrative correction to the minimum salary for the Principal Project Manager classification;
9 and

10 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the salary
11 adjustments to the existing Principal Accountant, Accounts Payable Supervisor, Payroll
12 Supervisor, Business Tax Collections Supervisor, Payroll Technician II, Payroll Technician I,
13 Environmental Services Coordinator, Recreation Leader, Lifeguard/Instructor, Pool Manager,
14 and Assistant Aquatics Coordinator classifications; and

15 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the bargaining
16 unit reassignment for the Administrative Services Manager classification; and

17 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the deletion of
18 the non-utilized job code for the Urban Forester Manager classification; and

19 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the removal
20 of the non-classified salary range designation to the existing Urban Forester Manager
21 classification; and

22 WHEREAS, the Job Code Table of the FBSP needs to be revised to reflect the deletion of
23 non-utilized classifications for the Laboratory Supervisor, Systems Manager, Printing Services
24 Supervisor, and Engineering/Resources Intern.

25 NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside, as
26 follows:

27 Section 1: Resolution No. 21052 and the Master Fringe Benefits and Salary Plan are
28 hereby amended to 1) approve the creation of the new classification and salary range for the

1 Assistant Code Enforcement Manager, Executive Assistant to the City Manager, Laboratory
2 Quality Assurance Officer, Supervising Intelligence Analyst, and Intelligence Analyst; 2)
3 approve the salary alignment adjustments to the existing Arts & Cultural Affairs Manager, City
4 Planner, Economic Development Manager, Housing Authority Manager, and Police
5 Administrative Specialist classifications; 3) approve the administrative correction to the
6 minimum salary for the Principal Project Manager classification; 4) approve the salary
7 adjustments to the existing Principal Accountant, Accounts Payable Supervisor, Payroll
8 Supervisor, Business Tax Collections Supervisor, Payroll Technician II, Payroll Technician I,
9 Environmental Services Coordinator, Recreation Leader, Lifeguard/Instructor, Pool Manager,
10 and Assistant Aquatics Coordinator classifications; 5) approve the bargaining unit reassignment
11 for the Administrative Services Manager classification; 6) approve the deletion of the non-
12 utilized job code for the Urban Forester Manager classification; 7) approve the removal of the
13 non-classified salary range designation to the existing Urban Forester Manager classification;
14 and 8) approve the deletion of non-utilized classifications for the Laboratory Supervisor,
15 Systems Manager, Printing Services Supervisor, and Engineering/Resources Intern, all as set
16 forth in Exhibit "A" attached hereto and incorporated herein by reference.

17 Section 2: Authorize the City Manager, or designee, to make minor, non-substantive
18 changes to the Master Fringe Benefits and Salary Plan and any related policies, procedures or
19 documents necessary to implement these provisions.

20 Section 3: The provisions of this resolution shall be operative upon adoption.

21 ADOPTED by the City Council this ____ day of _____, 2024.

22
23 _____
24 PATRICIA LOCK DAWSON
Mayor of the City of Riverside

25 Attest:

26 _____
27 DONESIA GAUSE
City Clerk of the City of Riverside
28

1 I, Donesia Gause, City Clerk of the City of Riverside, California, hereby certify that the
2 foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City
3 at its meeting held on the ____ day of _____, 2024, by the following vote, to wit:

4 Ayes:

5 Noes:

6 Absent:

7 Abstain:

8 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of
9 the City of Riverside, California, this ____ day of _____, 2024.

10
11 _____
12 DONESIA GAUSE
13 City Clerk of the City of Riverside
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28 [24-0547] BSM 04/19/24