



# Human Relations Commission Memorandum

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: DECEMBER 17, 2025**

**FROM: CITY MANAGER'S OFFICE**  
**HUMAN RELATIONS COMMISSION CHAIR** **WARDS: ALL**

**SUBJECT: UPDATE ON IMPLEMENTATION OF CITY COUNCIL RESOLUTION NO. 24310  
RELATED TO FEDERAL IMMIGRATION ENFORCEMENT**

**ISSUE:**

Provide the Human Relations Commission with an update on the implementation of City Council Resolution No. 24310 related to transparency, public information, and community education regarding federal immigration enforcement activity in the City of Riverside.

**RECOMMENDATIONS:**

That the Human Relations Commission receive and file an update on the implementation of Resolution No. 24310.

**BACKGROUND:**

On August 28, 2025, the Human Relations Commission (HRC) reviewed and recommended approval of a proposed resolution intended to strengthen community trust, ensure clear identification of federal personnel conducting immigration-related operations, and improve transparency and reporting practices. The draft version reviewed by the Commission included provisions regarding civil rights protections, the Riverside Police Department's response protocols, community notification, and the development of public-facing education materials.

On October 14, 2025, the City Council considered the proposed resolution recommended by the HRC and approved the adoption of Resolution No. 24310. The final adopted version – attached for reference – includes several refinements and clarifications compared to the draft reviewed by the HRC. These include:

- Broader references to federal law enforcement agencies involved in immigration enforcement.
- Expanded expectations that federal personnel conducting immigration-related operations within the City clearly identify themselves.
- Clarified responsibilities for the Riverside Police Department to monitor, document, and report observed immigration-related activity.

- Strengthened privacy protections related to the collection and use of information submitted through the community reporting portal.
- A directive requiring the City Manager's Office to implement a public education and awareness campaign including Know Your Rights materials and community resources.
- Consolidated requirements that monthly updates be provided to both the City Council and the HRC.

The City Council received its first monthly update from the City Manager's Office on December 9, 2025, which included a summary of recent immigration-related activity and progress on the public education components of the Resolution.

## **DISCUSSION:**

Resolution No. 24310 directs the City Manager's Office, in coordination with the Riverside Police Department, to document any immigration-related activity voluntarily reported to the City and to provide monthly updates to both the HRC and the City Council. In addition, the Resolution directs the City Manager's Office to implement a public education campaign, including Know Your Rights materials and online resources, and to explore additional outreach methods such as workshops and printed materials.

## **IMMIGRATION ENFORCEMENT ACTIVITY UPDATE**

Since late October, the City Manager's Office has been coordinating with the Riverside Police Department to receive weekly notifications of any immigration-related activity occurring within the City.

- **October 2025:** Six notifications from federal law enforcement agencies involved in immigration enforcement.
- **November 2025:** Three notifications from federal law enforcement agencies involved in immigration enforcement.
- Since launching on October 23, the City's "Report ICE Activity" 311 form has not received any community submissions.

As noted in the data disclaimer on the City's website, this information reflects only incidents voluntarily reported to the Riverside Police Department or submitted by the community.

## **PUBLIC EDUCATION AND AWARENESS CAMPAIGN UPDATE**

On October 23, 2025, the City launched the Immigration Information & Resources webpage ([RiversideCA.gov/KnowYourRights](https://RiversideCA.gov/KnowYourRights)), which centralizes Know Your Rights information, employer guidance, monthly activity updates, links to community resources, frequently asked questions, and the online 311 reporting portal. A homepage web slider and updates to the City's 311 app have also been completed to increase visibility and accessibility of these materials.

In addition, the City Manager's Office has worked with the Marketing and Communications team to develop public education materials. Completed or in-progress items include:

1. Wallet-sized Know Your Rights cards (English and Spanish) – English finalized/Spanish in final production
2. Social media graphics, table tents, signage, and homepage web slider – finalized

3. One-page Know Your Rights toolkits for individuals and employers – in final production
4. Promotion of the webpage and printed materials at community centers, public counters, and on City social media – underway

Staff have also been communicating with the Greater Riverside Chambers of Commerce to support an employer education focused education effort. The Chambers have confirmed their partnership and will host an employer education workshop. Planning for the workshop will continue into early 2026.

Going forward, staff will continue to provide the Human Relations Commission and the City Council with verbal updates regarding federal immigration enforcement activity monthly during the staff updates portion of the agenda.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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### **Attachments:**

1. Resolution No. 24310
2. Presentation