



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: AUGUST 6, 2019**
FROM: MUSEUM DEPARTMENT **WARDS: ALL**
SUBJECT: COMMUNITY FOUNDATION CLARK FUND ANNUAL CONTRIBUTION—
SUPPLEMENTAL APPROPRIATION

ISSUE:

Approve the acceptance of the 2019 contribution from The Community Foundation’s Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,067.00.

RECOMMENDATIONS:

That the City Council:

1. Approve the acceptance of the 2019 annual contribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,067.00; and
2. Authorize a supplemental appropriation from the Clark Fund Deposit account and increase donation revenue in the amount of \$8,067.00 in the General Fund Museum Department Revenue Account and appropriate expenditures in the same to the General Fund Museum Department Special Programs expenditure account for the Clark Fund Botany Gallery

BOARD RECOMMENDATION:

On June 12, 2019, the Metropolitan Museum Board (MMB), with eight (8) members present, unanimously voted to recommend that City Council:

1. Approve acceptance of the 2019 annual contribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,067.00; and
2. Increase donation revenues of \$8,067.00 in Account No. 5305000-374220 and appropriate expenditures of the same amount to the Clark Fund Botany Gallery (Account No. 5305000-450011).

BACKGROUND:

Dr. Charles Clark, a Riverside resident and scientist with the United States Department of Agriculture, established a Museum fund for botanical purposes. Dr. Clark died in 1949 and the Clark Fund was established in 1950. The Community Foundation administers the endowed Charles F. and Wilhelmina E. Clark Fund. Each year, the interest on this account is contributed to the Museum of Riverside to be used for the development and maintenance of a botanical section in the Museum. For 2019, the annual contribution is \$8,067.00.

DISCUSSION:

The Charles F. and Wilhelmina E. Clark Botanical Fund at The Community Foundation, Strengthening Inland Southern California through Philanthropy, has disbursed the annual funds to the Museum of Riverside in the amount of \$8,067.00. Council approval is required to accept the donation of funds and approve the supplemental appropriation.

FISCAL IMPACT:

There is no negative fiscal impact to the General Fund associated with this report. Upon approval by the City Council, funds currently held in the Clark Fund deposit account 0000721-225240 will be transferred to revenue account 5305000-374220 and appropriated into the Clark Fund expenditure account 5305000-450011.

Prepared by: Robyn G. Peterson, Ph.D., Museum Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. 2019 Clark Fund letter
2. Meeting Minutes, Metropolitan Museum Board, June 12, 2019