

# Proposed 2025 Workplan for Board of Public Utilities

## Public Utilities Department

February 13, 2025

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## BACKGROUND

**In late 2023, City Manager's Office requested each board and commission to develop an Annual Workplan**

1. Workplan to align with:
  - a. City Charter
  - b. Envision Riverside 2025 Strategic Plan
2. Board and Commission Workplans were then taken to the respective Council Standing Committee



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## BOARD OF PUBLIC UTILITIES 2024 WORKPLAN

1. The Board of Public Utilities (BPU) adopted its workplan at its December 11, 2023 Meeting
  - a. The workplan outlined 5 topic areas with 14 detailed items to undertake for Calendar Year 2024
2. On January 11, 2024, the Mobility and Infrastructure Committee approved a BPU Workplan
  - a. Consolidated the BPU topic areas and items into 5 items aligned with the most relevant Strategic Priority from the City's Strategic Plan
  - b. Consolidated items included the detailed items approved by the BPU



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## BOARD OF PUBLIC UTILITIES 2024 WORKPLAN

3. On September 23, 2024, staff provided the Board with a Work Plan mid-year review
4. Staff and Board continue to complete the 5 (five) action items for the 2024 Workplan



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## 2024 ACTION ITEM 1

**Develop an awareness of utility policy and operational matters through reviewing Board duties, administration, and engagement.**

### Standing Rules of the Board

Review of Board Specific Policies A-C

**Pending**

### Ethics Review

Annual item of business

**Completed**

### Board Training

Develop structured practice for Board Education and awareness of utility policy and operational matters.

**Ongoing**



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## 2024 ACTION ITEM 2

**Review and recommend to City Council amendments to utility specific legislative policy; develop recommendations to positions on upcoming bills and actively advocate for grant opportunities.**

### 2024 Legislative Policy Engagement

Review and recommend amendments to utility specific legislative policy platform principles, develop recommendations for City positions on upcoming bills and actively advocate for grant opportunities.

**Pending**



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2024 ACTION ITEM 3

Review and discuss the development of Master Plans including the Annual Water Supply and Demand Assessment, Non-Potable and Recycled Water Master Plan, Water Quality Master Plan, Water and Energy Delivery Infrastructure Master Plan, and Electric Integrated Resource Plan. .

Annual Water Supply & Demand Asmt Report	Non-Potable and Recycled Water Master Plan	Water Quality Master Plan	Water & Energy Delivery Infrastructure Master Plan	Electric Integrated Resource Plan
Review and discuss report prepared by staff including Updates to Water Atlas and policy discussion on water conservation standards	Discuss opportunities to expand utility services	Identify what infrastructure improvements are required to meet new regulations and operational challenges	Development of new 10-year projections	Project energy supply needs and customer demand projections including public outreach for community input
Completed & Pending	Completed	Completed	Pending	Completed


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2024 ACTION ITEM 4

Remain engaged and develop advisory reports related to the Riverside Transmission and Reliability Project (RTRP).

RTRP Engagement

Remain engaged on project's issues to prepare for future actions of the Board, if any, and develop advisory reports to Council if the project encounters further delay past 2024.

Ongoing


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2024 ACTION ITEM 5			
Review and provide recommendations to the Biannual RPU budget, five-year Capital Improvement Plan, and internal services.			
<b>Review &amp; approval of the Biannual RPU budget and Capital Improvement Plan</b>  Review of the Biannual budget, five-year Capital Improvement Plan (CIP), and internal services.  <b>Completed (Disc. Ongoing)</b>	<b>Review of the Customer Benefits Programs</b>  Review of the Business and Residential programs, inclusive of customer engagement and education to accelerate programs that support environmental sustainability, decarbonization and equity goals  <b>Ongoing</b>	<b>Develop long-term utility rate projections in conjunction with the Master Plan development &amp; budget processes</b>  Review of the Biannual budget, the Five-Year Capital Improvement Plan, internal services and project impact of various General Fund Transfer scenarios as developed by the City Council  <b>Ongoing</b>	<b>Reserve and Fiscal Policy Review</b>  As required by each individual Policy  <b>Completed</b>

DISCUSSION
<ol style="list-style-type: none"> <li>1. The Board of Public Utilities is granted specific powers and duties outlined in Section 1202 of the City Charter.</li> <li>2. The Board discussed five consolidated items on January 13, 2025, and approved a final draft of the 2025 Workplan on January 27, 2025</li> </ol>

## 2025 ACTION ITEM 1



### Action Item 1

- Review and update the Board Standing Rules and Board Policy Guide including review of Board duties, administration, and engagement. Key topics will be scheduled in advance and shared on RPU's master calendar.

Specific topics requested by the Board include:

- Review of Board Standing Rules (early in the year)
- Review of the Board Policy Guide
- Review of purchasing policies and Board authority
- Overview of the requirements and impacts of California's Proposition 218
- Development of a structured practice providing educational opportunities for the Board including facility tours and continued opportunities for the Board to engage with RPU staff.



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## 2025 ACTION ITEMS 2-3



### Action Item 2

- Review and recommend to City Council amendments to utility specific legislative policy; develop recommendations to positions on upcoming bills and actively advocate for grant opportunities. Periodic updates will be provided along with an annual summary.



### Action Item 3

- Review, discuss and make recommendations relative to the various water, electric, and operational policy and planning documents prepared by the department as presented throughout the year including the Biennial RPU budget, five-year Capital Improvement Plan and updates from and on key performance indicators for work completed by City internal services. Anticipated dates for future discussion topics, projects and events will be shared.



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## 2025 ACTION ITEMS 4-5



### Action Item 4

- Remain engaged and develop advisory reports, as needed, on major utilities' projects and activities.

Major projects and activities will be identified in the timelines prepared for Action Item 3.



### Action Item 5

- Enhance community engagement and align with the City's Community Engagement Policy.



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## STRATEGIC PLAN ALIGNMENT

### The Board of Public Utilities 2025 Annual Workplan

Aligns with  
all Cross Cutting  
Threads and  
all Strategic  
Priorities



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## RECOMMENDATIONS

That the Mobility and Infrastructure Committee approve the proposed 2025 Workplan for the Board of Public Utilities.



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