



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: AUGUST 26, 2019

ITEM NO: 6

SUBJECT: FIRST AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH DESIGN SERVICES, INC. DBA BENYA BURNETT CONSULTANCY FOR CITYWIDE STREETLIGHT LIGHT-EMITTING DIODE CONVERSION PROGRAM (PHASE ONE – DESIGN) TO EXTEND TERM FOR TWO YEARS ENDING SEPTEMBER 9, 2021 WITH NO INCREASE IN COMPENSATION

ISSUE:

Approve the First Amendment to Professional Consultant Services Agreement with Design Services, Inc., dba Benya Burnett Consultancy, of Davis, California, for Citywide Streetlight Light-Emitting Diode Conversion Program (Phase One - Design) to extend the term for two years ending September 9, 2021 with no increase in compensation.

RECOMMENDATIONS:

That the Board of Public Utilities:

1. Approve First Amendment to Professional Consultant Services Agreement with Design Services, Inc., dba Benya Burnett Consultancy, of Davis, California, for Citywide Streetlight Light-Emitting Diode Conversion Program (Phase One - Design) to extend the term for two years ending September 9, 2021 with no increase in compensation; and
2. Authorize the City Manager, or designee, to execute the First Amendment for Professional Consultant Service Agreement with Design Services, Inc., dba Benya Burnett Consultancy, including making minor and non-substantive changes.

BACKGROUND:

On July 25, 2016, the Board of Public Utilities, with six members present, unanimously voted to recommend that City Council approve Work Order No. 1611216 for a total capital expenditure of \$1,150,000 and a Professional Consultant Services Agreement with Design Services, Inc. dba Benya Burnett Consultancy in the amount of \$855,290 for design services for the Citywide Streetlight Light-Emitting Diode (LED) Conversion Program.

On September 6, 2016, the City Council unanimously voted to approve Work Order No. 1611216 for a total capital expenditure of \$1,150,000 and a Professional Consultant Services Agreement with Design Services Inc. dba Benya Burnett Consultancy in the amount of \$855,290 for design services for the Citywide Streetlight LED Conversion Program.

DISCUSSION:

The Agreement with Benya Burnett Consultancy (Consultant) became effective on September 9, 2016 for a term of three (3) years. The Consultant has requested a contract extension of two (2) additional years in order to complete the remaining scope of work not completed due to project delays as a result of changes in lighting technology. Riverside Public Utilities (RPU) staff evaluated the Consultants request and is agreeable to the two-year term extension.

The project schedule delay allowed the City to obtain a higher energy efficient product that is more dark-sky friendly than the products that were available on the market during the original project timeline. The improved product also has the ability to produce better quality light of a more desirable color temperature, which benefits the community, especially in the City’s Historic and Preservation Districts.

The Work Order breakdown for Work Order No. 1611216, approved by City Council on September 6, 2016, is as follows:

Description	Amount	Percent of Total
RPU Engineering, Coordination, and Contract Administration	\$210,000	18%
Consultant Contract	\$855,290	82%
Consultant Contract Contingency (9.9%)	\$84,710	
Total	\$1,150,000	100%

The Consultants engineering services, per the scope of work, are 73% complete, for a total service fee of \$688,000. The remaining scope of work to be completed is 27% for a contract service fee balance of \$252,000, which is sufficient to complete the project through the Agreement extension of September 9, 2021, with no increase in compensation.

FISCAL IMPACT:

There is no new Fiscal Impact associated with the approval of the First Amendment to Professional Consultant Services Agreement for the Citywide Streetlight Light-Emitting Diode Conversion Program (Phase One - Design).

The Fiscal Impact of the project, approved by Board on July 25, 2016 and City Council on September 6, 2016, is \$1,150,000. Sufficient funds are budgeted in Public Utilities Major Street Light Projects Account No. 6130200-470637.

Prepared by: George R. Hanson, Utilities Assistant General Manager/Energy Delivery
Approved by: Todd M. Corbin, Utilities General Manager
Approved by: Al Zelinka, FAICP, City Manager
Approved as to form: Gary G. Geuss, City Attorney

Certifies availability of funds: Brian Seinturier, Utilities Fiscal Manager

Attachments:

1. First Amendment to Professional Consultant Services Agreement with Design Services, Inc., dba Benya Burnett Consultancy
2. Professional Consultant Services Agreement with Design Services, Inc., dba Benya Burnett Consultancy