



# City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: NOVEMBER 19, 2019

FROM: FINANCE DEPARTMENT WARDS: ALL

SUBJECT: PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR RFP 1954  
TRANSPORTATION AND REMOVAL OF HAZARDOUS MATERIALS TO  
ENVIRONMENTAL LOGISTICS, INC. FOR A TERM ENDING JUNE 30, 2023 FOR  
A TOTAL AMOUNT NOT TO EXCEED \$250,000

## ISSUE:

Approve a Professional Consultant Services Agreement for Request for Proposal 1954 with Environmental Logistics, Inc. for a term ending June 30, 2023, for a total amount not-to-exceed \$250,000, for the transportation and removal of hazardous waste.

## RECOMMENDATIONS:

That the City Council:

1. Approve a Professional Consultant Services Agreement for Request for Proposal 1954 with Environmental Logistics, Inc. for a term ending June 30, 2023 for a total amount not-to-exceed \$250,000, for the transportation and disposal of hazardous waste materials through June 30, 2023; and
2. Authorize the City Manager, or designee, to execute the Professional Consultant Services Agreement with Environmental Logistics, INC., including making minor and non-substantive changes.

## BACKGROUND:

The City generates a constant and predictable amount of hazardous waste through everyday operations. Such waste includes but is not limited to motor oil, paints, pesticides and other materials typical to the City's operations. Additionally, hazardous waste is collected through response by the City's Fire and Police Department's which may include sharps, paraphilia, biohazards, fuel spills from vehicle accidents and other materials that are flammable, explosive or pose an immediate health or environmental hazard.

The Public Works Department also makes roadside collections of illegally dumped waste materials in accordance with a mandate from the County of Riverside. Occasionally, the City receives 311 calls from residents notifying the City of unknown substances on public property. The amounts and types of such materials are unpredictable.

**DISCUSSION:**

On May 13, 2014 the City Council awarded a contract for the transportation and disposal of hazardous waste materials which expired on June 30, 2019. On August 30, 2019, the City utilized the County of Riverside's procurement contract for the removal and transportation of hazardous waste and issued a purchase order to Industrial Waste Utilization (IWU) and Environmental Logistics, Inc. which expired on October 30, 2019.

The City posted Request for Proposal (RFP) 1954 for Emergency Hazardous Waste Disposal Services on August 30, 2019. Three (3) firms responded to RFP 1954 by the September 18, 2019 deadline. A cross-functional review panel was selected to evaluate the responsive proposals, including representatives from Public Works, Human Resources-Safety, and Risk Management.

The Purchasing Manager concurs that the recommendation to award RFP 1954 to Environmental Logistics Inc. complies with Purchasing Resolution 23256.

Designated haulers will be responsible for servicing the following locations:

<b>Permanent EPA ID No's.</b>		
CAD040502114	Corp Yard - GS Fleet	8095 Lincoln Ave, 92504
CAL000125170	Wastewater Plant	5950 Acorn St, 92504
CAL000129031	RPD - Aviation Unit	7020 Central Ave, 92504
CAL000173294	RPD - Lincoln	8181 Lincoln Ave, 92504
CAL000263583	RPU - Electric Division	2221 East ridge Ave, 92507
CAL000305521	Energy Resource Center	5901 Payton St, 92504
CAL000307528	Riverside Airport	6951 Flight Road, 92504
CAL000351710	Clearwater Cogen	1700 Railroad St, 92880
CAL000356241	RPD - Magnolia	10540 Magnolia Ave, 92505
CAL000385899	RPU - Adams	2911 Adams St, 92504
CAL000443921	Risk Management	3900 Main St, 92522

**FISCAL IMPACT:**

The total fiscal impact of the action is \$250,000. Sufficient funds are available in the Special Programs-Hazardous Materials Clean-Up account no. 2320000-450337. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by: Marie Ricci, Assistant Chief Financial Officer  
 Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
 Approved by: Carlie Myers, Deputy City Manager  
 Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Environmental Logistics, Inc. RFP 1954 Award Recommendation
2. Professional Consultant Services Agreement