



## Polaris Integrated Library System Update - Riverside 2.0 Strategic Plan

Riverside Public Library

Board of Library Trustees  
September 26, 2016

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### The Library ILS

An Integrated Library System (ILS) is a management and planning system used to track the orders of books and other materials, items owned, invoices paid, and customer data and history. The Online Public Access Catalog (OPAC), or public interface, is also part of the ILS.



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## Library ILS Transitions

1. Millennium ILS implemented in FY 2004/05
2. 10 years later, advancements in technology rendered the platform outdated and parent company Innovative Interfaces announced a phase out of the outdated system
3. Library staff engaged the Riverside Public Library Foundation in discussion on a path to secure funds to upgrade the ILS



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## Timeline

1. December 2013 - Riverside Public Library Foundation receives \$40,000 donation contingent on \$35K in matching funds
2. February 2014 - City Council approves a \$35,000 match
3. April 2014 – Innovative Interfaces acquires Polaris Library Systems
4. July 2015 - City Council approves \$133,862 agreement with Innovative with Gift Fund covering remaining balance of \$58,862



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## Polaris Integrated Library System



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## Key Features

1. Robust, user friendly Online Public Access Catalog (OPAC) for customers
2. E-Book Cloud Library Integration
3. Controlled access to reading history lists, and saved search lists
4. Customers can receive SMS and/or e-mail notification and receipts



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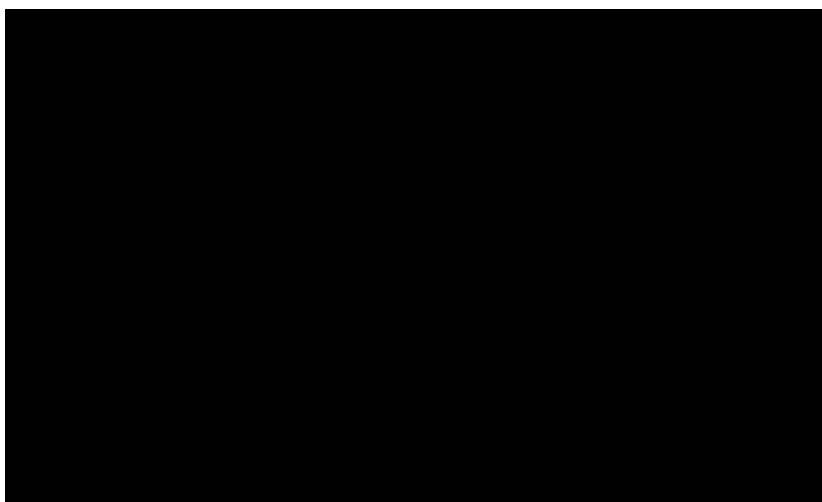
## Polaris Leap



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## Polaris LEAP



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## Online Public Access Catalog (OPAC) read.riversideca.gov



**TESTCARD.3M**

**MY ACCOUNT**

**Online Public Access Catalog (OPAC) - Website: READ.RIVERSIDECA.GOV**

From here you can search for books, movies, CDs, e-books and more.

You can also access your library account by selecting **MY ACCOUNT**, and logging in with your library card and PIN. Clicking on your name listed in the left sidebar gives you access to more account options.

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**MY ACCOUNT**

**Quick Links**

- Library Homepage
- Freegal Music
- Zinio Magazines
- ENR Ebooks

If you are not registered for library services, **click here to register now**.

Please enter your username or barcode, and password.

Username or Barcode: [0001127756309]  
Create Username

Password: [REDACTED]  
Forgot your password?

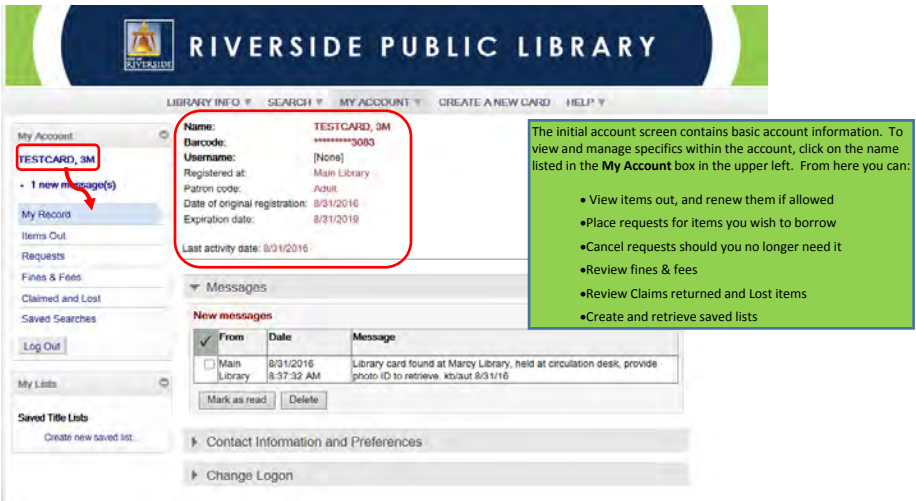
Log In

Don't forget to log out...

To request materials online, customers must log in to their account with their Library card or Username and PIN. If a customer does not have an online account, they must create one by clicking the **register now** link.

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**RIVERSIDE PUBLIC LIBRARY**

LIBRARY INFO SEARCH MY ACCOUNT CREATE A NEW CARD HELP

**My Account:**  
**TESTCARD, 3M**  
 • 1 new message(s)

**My Record**  
 Items Out  
 Requests  
 Fines & Fees  
 Claimed and Lost  
 Saved Searches  
 Log Out

**My Lists**  
 Saved Title Lists  
 Create new saved list...

**Name:** TESTCARD, 3M  
**Barcode:** \*\*\*\*\*3083  
**Username:** [None]  
 Registered at: Main Library  
 Patron code: Adult  
 Date of original registration: 8/31/2016  
 Expiration date: 8/31/2019  
 Last activity date: 8/31/2016

**Messages**  
**New messages**


From	Date	Message
<input checked="" type="checkbox"/> Main Library	8/31/2016 8:37:32 AM	Library card found at Marcy Library, held at circulation desk, provide photo ID to retrieve. kb/out 8/31/16

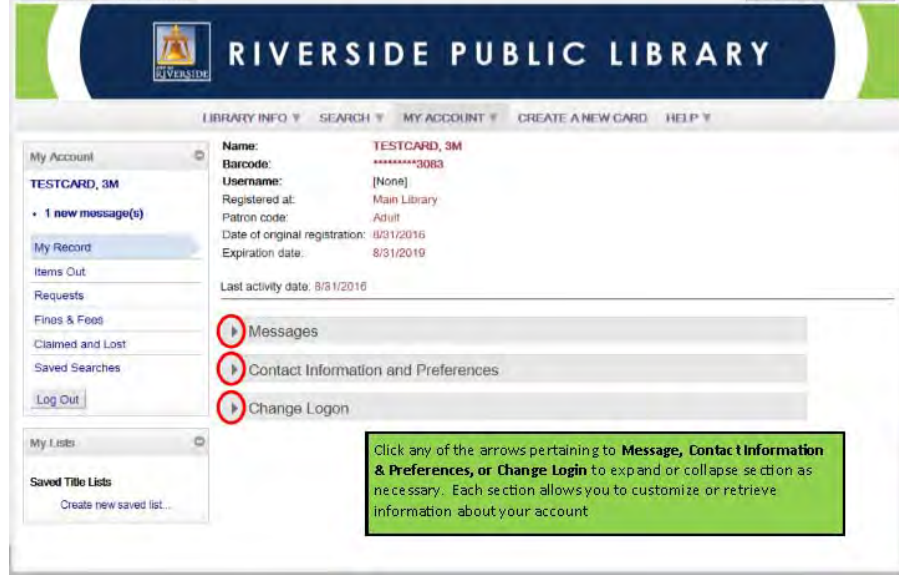
Mark as read Delete

▶ Contact Information and Preferences  
 ▶ Change Logon

The initial account screen contains basic account information. To view and manage specifics within the account, click on the name listed in the **My Account** box in the upper left. From here you can:

- View items out, and renew them if allowed
- Place requests for items you wish to borrow
- Cancel requests should you no longer need it
- Review fines & fees
- Review Claims returned and Lost items
- Create and retrieve saved lists

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 Create new saved list...

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▶ Messages  
 ▶ Contact Information and Preferences  
 ▶ Change Logon

Click any of the arrows pertaining to **Message, Contact Information & Preferences, or Change Login** to expand or collapse section as necessary. Each section allows you to customize or retrieve information about your account

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 Log Out

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**Last activity date:** 8/31/2016


**Messages**  
**New messages:**

From	Date	Message
<input checked="" type="checkbox"/> Main Library	8/31/2016 8:37:32 AM	Library card found at Marcy Library, held at circulation desk, provide photo ID to retrieve. kb/aut 8/31/16

Mark as read Delete


**Contact Information and Preferences**  
**Change Logon**

The **Message** section allows you to receive and acknowledge messages from library staff. You have the option of marking the message read or deleting it once you read it.

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**Barcode:** \*\*\*\*\*3083  
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**Registered at:** Main Library  
**Patron code:** Adult  
**Date of original registration:** 8/31/2016  
**Expiration date:** 8/31/2019  
**Last activity date:** 8/31/2016

**Messages**  
**Contact Information and Preferences**  
 Please verify your contact information.


**Address information**  
 Address Type: ☐ Home ☐ School ☐ Other  
 Street one:   
 City:   
 State/Province:   
 Postal code:   
 Country:

**Contact information**  
 Email address:   
 Phone 1:   
 Phone 2:   
 Phone 3:

**Preferences**  
 Phone number for text messages:   
 E-mail: ☐ Yes ☐ No  
 Text: ☐ Yes ☐ No  
 Send email notices: ☐ Yes ☐ No  
 Send text notices: ☐ Yes ☐ No  
 Send postal notices: ☐ Yes ☐ No

**Submit Change Request**  
 Change Logon

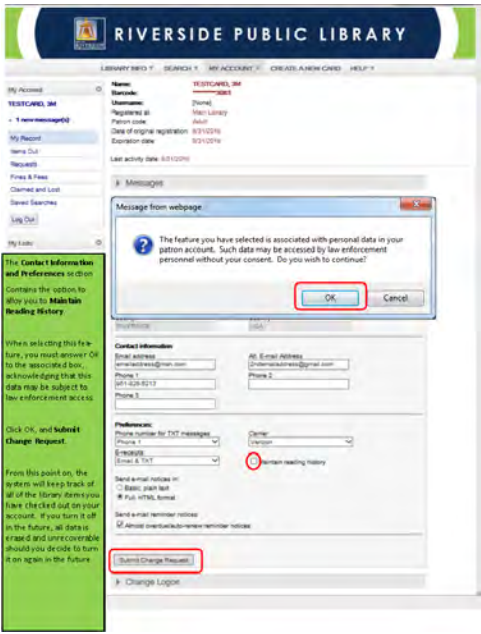
The **Contact Information and Preferences** section allows you to update your email address (s), up to two email addresses, and telephone number(s), up to three phone numbers. You can also choose to receive text messages and e-mail or both for e-receipts. Your cell phone carrier information is required. Additional charges may apply, contact your carrier for details. Clicking the **Submit Change Request** when done to save your changes.

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**RIVERSIDE PUBLIC LIBRARY**

LIBRARY INFO | SEARCH | MY ACCOUNT | CHECK-OUT CARD | HELP

**My Account**

TESTCARD, JM

1 new message(s)

My Record

Items Out

Requests

Fines & Fees

Checked-out List

Saved Searches

Log Out

**My Info**

**Contact Information and Preferences** is on. Contains the option to allow you to **Maintain Reading History**.

When selecting this feature, you must answer OK to the associated box, acknowledging that this data may be subject to law enforcement access.

Click OK, and submit **Change Request**.

From this point on, the system will keep track of all of the library items you have checked out on your account. If you turn it off in the future, all items are erased and unrecoverable should you decide to turn it on again in the future.

**Message from webpage**

The feature you have selected is associated with personal data in your patron account. Such data may be accessed by law enforcement personnel without your consent. Do you wish to continue?

OK Cancel

**Contact Information**

Email Address:

Phone 1:

Phone 2:

Phone 3:

**Preferences**

Phone number for text messages:

Phone 1:

Phone 2:

Phone 3:

Send email notices in:

Send email reminder notices: ☐ Annual overdue/return reminder notices

**Submit Change Request**

Change Logout

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# Questions?



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## Recommendation

That the Board of Library Trustees receive and file this report.



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