



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 17, 2019

FROM: POLICE DEPARTMENT WARDS: ALL

SUBJECT: ISSUANCE OF AN AFTER-THE-FACT PURCHASE ORDER TO SAFARILAND, LLC FOR PURCHASE OF 105 SOFT ARMORED VESTS AND ACCESSORIES FOR POLICE DEPARTMENT'S OFFICERS IN THE AMOUNT OF \$89,788.99

ISSUE:

Authorize the issuance of an after-the-fact purchase order for the purchase of 105 soft armored vests and accessories from Safariland, LLC of Jacksonville, Florida, in the amount of \$89,788.99.

RECOMMENDATION:

That the City Council authorize the issuance of an after-the-fact purchase order for the purchase of 105 soft armored vests and accessories from Safariland, LLC of Jacksonville, Florida, in the amount of \$89,788.99.

BACKGROUND:

In September of 2019, the Riverside Police Department (Department) Administrative Services Division received four (4) invoices from Safariland, LLC for the purchase of 105 soft armored vests and accessories in the amount of \$89,788.99. Upon investigation of the invoices, it was discovered that Department personnel purchased the vests but did not do so in accordance with Purchasing Resolution 23256 and an after the fact purchase order will need to be issued in order to pay the pending invoices.

On October 24, 2019, the Finance Department hosted procurement training for Police Department personnel to reemphasize the importance of Purchasing Resolution 23256 and grant requirements to protect the City and its employees of litigation or issues when acquiring products and services. A total of nine (9) Police Department employees attended, as well as the Department's Buyer, Purchasing Manager and the Assistant Finance Director.

DISCUSSION:

The Department is requesting that the City Council authorize the issuance of an after-the-fact purchase order for the purchase of 105 soft armored vests from Safariland, LLC in the amount of \$89,788.99 in order to pay the outstanding invoices:

Invoice Date	Invoice Number	Amount
8/7/2019	I010-228542	\$40,286.53
8/14/2019	I010-229807	\$36,265.46
8/27/2019	I010-223143	\$12,091.40
8/31/2019	I010-234306	\$1,145.60

FISCAL IMPACT:

The total fiscal impact of the action is \$89,788.99. Sufficient funds are available State COPS Account #9339000102-44021000.

Prepared by: Larry V. Gonzalez, Interim Chief of Police
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Guess, City Attorney