

# **Budget Engagement Commission**

## **Meeting Minutes**

Thursday, September 12, 2019 at 5:00 pm  
Art Pick Council Chamber

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**Vice-Chair Fine called the meeting to order at 5:01 pm.**

**Present:** Vice-Chairperson Fine, Commissioners Fierro, St. Pierre, Arballo, Burns, Scarano, Pelzer, Kyles, Walcker, Segura, Hart, Mendez, and Mathis; Chairperson Lyell arrived at 5:04 pm; Commissioner Plascencia arrived at 5:22 pm; Commissioner Fierro left at 5:56 pm.

**Absent:** Commissioners Mayes and Tavaglione

**Staff Present:** Edward Enriquez, Lauren Sanchez, Angel Guo, Kristie Thomas, Marie Ricci, and others

### **Public Comments**

No public speaker cards were submitted.

### **Approval of Consent Calendar**

A motion was made by Commissioner Hart and seconded by Commissioner Arballo to approve the Budget Engagement Commission Consent Calendar. The following items were approved by one motion firming the actions appropriate to each item:

- Approval of Minutes from August 15, 2019
- Excusal of Commissioner Absences from August 15, 2019
- Quarterly Performance Report on Department Accomplishments, Strategic Goals and Performance Measures – Fourth Quarter of Fiscal Year 2018/2019

Ayes: 14

Noes: 0

Abstentions: 0

## **Review Measure Z Five year Spending Plan Committee and Expenditures in Context of the CalPERS Challenge**

Edward Enriquez, Chief Financial Officer, verbally reviewed all current Measure Z spending items. The following staff members were present to address questions asked by Commissioners:

- Al Zelinka, City Manager
- Carlie Myers, Deputy City Manager
- Shari Call, Deputy Director of General Services
- Ed Lara, Principal Engineer (Public Works)
- Gabriella Garcia, Senior Management Analyst (Parks, Recreation, and Community Services)
- Michael Moore, Fire Chief

Following discussion, a motion was made by Commissioner St. Pierre and seconded by Commissioner Pelzer to ask staff to return to the next Budget Engagement Commission meeting on October 10, 2019 to discuss the following Measure Z Funding Items:

- #20 – Homeless Services
- #25 – New Police Headquarters
- #26 – Museum Expansion and Rehabilitation
- #27 – Downtown Parking Garage
- #29 – Maximize Road / Streets (Pavement Condition Index)
- #31 – Ward Action Team – Deputy City Attorney II
- #32 – Ward Action Team – City Manager's Office
- #33 – Technology Improvements
- #39 – Public Safety and Engagement Team Program

Ayes: 14

Noes: 0

Abstentions: 0

## **Ad Hoc Committee Update**

Commissioner Mendez briefed the Budget Engagement Commission on the activities of the CalPERS Ad Hoc Committee meetings of July 2019 and August 2019.

## **Items for Future BEC Consideration as Requested by Commissioners**

- General Fund and Measure Z Five-Year Plans
- Side-by-side expenditures of the General Fund and Measure Z by department
- Discussion of specific Measure Z funding items

## Items for Future Agendas and Updates from City Staff

- N/A

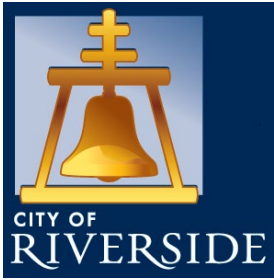
## Adjournment

Chairperson Lyell adjourned the meeting at 6:59 pm.

Respectfully Submitted,



Angel Guo  
Senior Management Analyst – City of Riverside



## **Budget Engagement Commission**

### **Meeting Minutes**

Thursday, October 10, 2019 at 5:00 pm  
Art Pick Council Chamber

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**Chari Lyell called the meeting to order at 5:01 pm.**

**Present:** Chairperson Lyell, Vice-Chairperson Fine, Commissioners Fierro, Arballo, Burns, Pelzer, Mayes, Kyles, Walcker, Segura, Hart, and Mendez were present when the meeting was called to order. Commissioner Scarano arrived during agenda item #1, Commissioner Plascencia and Mathis arrived during agenda item #5.

**Absent:** Commissioners St. Pierre

**Staff Present:** Edward Enriquez, Kristi Smith, Marie Ricci, Kristie Thomas, Ruby Leann Castillo, and others.

#### **Public Comments**

There were three speaker cards submitted for public comment; Dwight Tate, Luz Negron, and Drew Oberjuerge.

#### **Approval of Consent Calendar**

A motion was made by Chairperson Lyell and seconded by Commissioner Arballo to approve the Budget Engagement Commission Consent Calendar. The following items were approved by one motion firming the actions appropriate to each item:

- Minutes from September 12, 2019
- Commissioner Mayes' absence from the September 12, 2019 meeting
- Commissioner Tavaglione's absence from the September 12, 2019 meeting

Ayes: 12

Noes: 1

Abstentions: 0

## **Update on the General Fund Five-Year Plan and the Measure Z Contributions to the General Fund**

Edward Enriquez, Chief Financial Officer, verbally reviewed the General Fund five-year plan and Measure Z contributions to the general fund. He also answered any questions the commissioners had.

## **Update on Budget Engagement Commissioner requested items in the Measure Z Five-Year Spending Plan**

Edward Enriquez, Chief Financial Officer, introduced this item and the following Department Heads and staff members were present to discuss and answer questions:

- Larry Gonzalez, Interim Chief of Police - Item #25 New Police Headquarters
- Carl Carey, General Services Director – Item #25 New Police Headquarters
- David Welch, Community & Economic Development Director – Item #25 New Police Headquarters
- Dr. Robyn Peterson, Museum Director – Item #26 Museum Expansion and Rehab
- Kris Martinez, Public Works Director – Item #27 & 29 Downtown Parking Garage and Maximize Roads/Streets (Pavement Condition Index)
- Neil Okazaki, Assistant City Attorney – Item #31 Ward Action Team (Deputy City Attorney II in the City Attorney's Office)
- Carlie Myers, Deputy City Manager – Item #32 Ward Action Team (Principal Management Analyst in the City Manager's Office)
- Kristi Smith, Chief Assistant City Attorney - Item #31 Ward Action Team (Deputy City Attorney II in the City Attorney's Office)
- George Khalil, Chief Innovation Officer – Item #33 Technology Improvements
- Moises Lopez, Deputy City Manager – Item #20 & 39 Homeless Services and Public Safety and Engagement Team Program

Following discussion, a motion was made by Vice-Chair Fine and seconded by Commissioner Hart to bring back agenda item #6 to the next meeting.

Ayes: 14

Noes: 1

Abstentions: 0

## **Ad Hoc Committee Update**

Commissioner Mendez briefed the Budget Engagement Commission that the committee did not meet for the month of October, but he met with CFO, Edward Enriquez and discussed the Pension Obligation Bond debt (POB) as it relates to Measure Z.

### **Items for Future BEC Consideration as Requested by Commissioners**

- BEC Attendance
- BEC Purpose and Process

### **Items for Future Agendas and Updates from City Staff**

- N/A

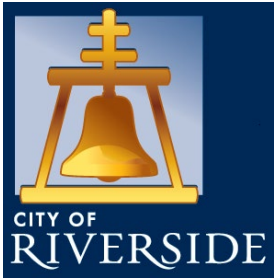
### **Adjournment**

Chairperson Lyell adjourned the meeting at 8:52 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ruby Leann Castillo", with a decorative flourish extending to the right.

Ruby Leann Castillo  
Senior Management Analyst – City of Riverside



## **Budget Engagement Commission**

### **Meeting Minutes**

Thursday, January 16, 2020 at 5:00 pm  
Mayor Ceremonial Room

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**Chair Lyell called the meeting to order at 5:02 pm.**

**Present:** Chair Lyell, Commissioners St. Pierre, Burns, Scarano, Pelzer, Arballo, Kyles, Segura, Hart, Mendez, and Mathis. Vice Chair Fine arrived at 7:06 p.m.

**Absent:** Commissioner Walcker

**Staff Present:** Edward Enriquez, Kristi Smith, Angel Guo, Marie Ricci, Kristie Thomas, Ruby Castillo, Lea Deesing, Carl Carey, Chief Michael Moore, Dr. Robyn Peterson, and others

#### **Public Comments**

Luz Negron expressed support for Measure Z spending for the Riverside Metropolitan Museum.

#### **Approval of Consent Calendar**

A motion was made by Chairperson Lyell and seconded by Commissioner Segura to approve the Budget Engagement Commission Consent Calendar. The following items were approved by one motion confirming the actions appropriate to each item:

- Approval of Minutes from October 10, 2019
- Approval of Minutes from November 14, 2019
- Approval of Minutes from December 12, 2019
- Excusal of Commissioner Absences from October 10, 2019

Ayes: 11

Noes: 0

Abstentions: 0

#### **Update on the Conceptual Framework to Facilitate Reinvestment and Economic Business Development - Mission Inn Hotel & Spa and Historic Annex Properties**

This item was rescheduled for a future Budget Engagement Commission meeting.

### **Fiscal Year 2018/19 Fourth Quarter Financial Report and Measure Z Update**

Following discussion, a motion was made by Commissioner Mendez and seconded by Commissioner St. Pierre to recommend that City Council appropriate the \$4.4 million General Fund surplus to the Section 115 Pension Trust.

Ayes: 11

Noes: 0

Abstentions: 0

### **Discussion and Consideration of the Current Measure Z Five-Year Spending Plan**

Following discussion, a motion was made by Commissioner Burns and seconded by Commissioner Hart to recommend that City Council not modify the Measure Z Five-Year Spending Plan.

Ayes: 1

Noes: 10

Abstentions: 0

Following discussion, a motion was made by Commissioner Pelzer and seconded by Commissioner Mendez to request a presentation by the Museum regarding architectural plans, options, and its associated costs.

Ayes: 11

Noes: 0

Abstentions: 0

Following discussion, a motion was made by Commissioner Mendez and seconded by Commissioner Pelzer to recommend that City Council eliminate Measure Z Spending Item #27 (Downtown Parking Garage) from the Measure Z Five-Year Spending Plan.

Ayes: 9

Noes: 2

Abstentions: 0

Following discussion, a motion was made by Commissioner Mendez and seconded by Commissioner Pelzer to recommend that City Council eliminate Measure Z Spending Item #7 (Police Officer Lateral Hire Incentives and Recruitment Costs) from the Measure Z Five-Year Spending Plan.

Ayes: 10

Noes: 1

Abstentions: 0



Following discussion, a motion was made by Commissioner St. Pierre and seconded by Commissioner Mathis to recommend that City Council eliminate Measure Z Spending Item #32 (Ward Action Team – City Manager’s Office) from the Measure Z Five-Year Spending Plan.

Ayes: 11  
Noes: 0  
Abstentions: 0

Following discussion, a motion was made by Commissioner Segura and seconded by Commissioner St. Pierre to recommend that City Council move forward with the remaining Measure Z Five-Year spending plan items as they are.

Ayes: 10  
Noes: 1  
Abstentions: 0

**Measure Z - Gender improvements at Orangecrest Fire Station No. 11 in the amount of \$100,000 - Supplemental Appropriation**

Following discussion, a motion was made by Commissioner St. Pierre and seconded by Commissioner Pelzer to recommend that City Council approve a Measure Z supplemental appropriation of \$100,000 to fund gender improvements at Orangecrest Fire Station No. 11.

Ayes: 11  
Noes: 0  
Abstentions: 0

**Duties, Roles, and Responsibilities of the Commission**

No discussion.

**CalPERS Ad Hoc Committee Update**

Commissioner Mendez briefed the Budget Engagement Commission that the ad hoc committee met the week of January 6, 2020 with Edward Enriquez, Chief Financial Officer. The discussion focused on the issuance of a Pension Obligation Bond debt (POB) as it relates to Measure Z. Commissioner Mendez encouraged the Commissioners to attend the City Council meeting on February 4, 2020 when the discussion of a POB issuance will be presented.

**Update from Chief Financial Officer**

Edward Enriquez, Chief Financial Officer, stated that the City is currently in budget development for the next two budget cycles (FY 2020/22). Staff suggests that the BEC

add special meeting dates of Thursday, March 19, 2020, Thursday, March 26, 2020, and Thursday, April 2, 2020 to receive City department presentations of their FY 2020-2022 proposed budgets. This item will be added to the agenda for the next BEC meeting.

On Tuesday, December 17, 2019 the City Council approved two Measure Z spending items that were not presented to the Budget Engagement Commission. One item (Police Headquarters Siting) was scheduled for the BEC's regular meeting on December 12, 2019, but that meeting did not have quorum. The two new Measure Z spending items are:

- Measure Z – Resolution Declaring The Establishment of Emergency Housing at Public Facilities To Be Of Urgent Necessity For The Preservation Of Life, Health, and Property, Waiving Competitive Procurement Requirements Therefore, And Amending Resolution No. 23387 To Expand The Definition of “Designated Public Facilities”; Review of Temporary Emergency Housing Alternatives To Assist The City’s Unsheltered Homeless Population - \$3,324,000 for additional beds at Hulen Place, \$740,000 for Tenant Based Rental Assistance Program, and \$1,064,000 for Homeless Housing Assistance and Prevention Program
- MEASURE Z - Agreement with Citygate Associates, LLC, for \$95,953 from Measure Z Fund Balance for Police Headquarters Siting, Facilities Optimization and Operational Study - Supplemental appropriation

### **Items for Future Agendas**

- Review of Budget Engagement Commission’s purpose and responsibilities; Riverside Municipal Code relating to Boards and Commissions.
- Presentation from the Riverside Metropolitan Museum regarding architectural plans, options, and its associated costs for Measure Z.

### **Adjournment**

Chairperson Lyell adjourned the meeting at 7:16 pm.

Respectfully Submitted,



Angel Guo  
Senior Management Analyst – City of Riverside



## **Budget Engagement Commission**

### **Meeting Minutes**

Thursday, March 12, 2020 at 5:00 pm  
Council Chamber

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**Chair Lyell called the meeting to order at 5:11 pm.**

**Present:** Chair Lyell, Vice-Chair Fine, Commissioners Hart, Mathis, Mendez, Gonzalez-Kester, Kyles, Maounsey, Demshki, St. Pierre, Burns, and Peltzer. Commissioner Arballo arrived at 5:39 pm during Item #7

**Absent:** Commissioner Scarano and Commissioner Segura

**Staff Present:** Kristie Thomas, Kristi Smith, Angel Guo, Donna Finch, Carl Carey, Shari Call, Heidi Schrader, Dr. Robyn Peterson and others

#### **Public Comments**

No speaker cards were submitted.

#### **Approval of Consent Calendar**

A motion was made by Chairperson Burns and seconded by Commissioner St. Pierre to approve the Budget Engagement Commission Consent Calendar. The following items were approved by one motion confirming the actions appropriate to each item:

- Approval of Minutes from February 13, 2020
- Excusal of Commissioner Fine from the February 13, 2020 BEC meeting

Ayes: 12

Noes: 0

Abstentions: 0

#### **Election of Chair and Vice-Chair for a term of (1) year**

Following discussion, a motion was made by Commissioner Mathis and seconded by Commissioner Peltzer to nominate Commissioner Lyell for the Chair.

Ayes: 11

Noes: 1

Abstentions: 0

Following discussion, a motion was made by Commissioner Lyell and seconded by Commissioner Hart to nominate Commissioner Mendez for the Vice-Chair.

Ayes: 12

Noes: 0

Abstentions: 0

**Quarterly Performance Report in Vital Indicators, Department Accomplishments, Strategic Goals, Performance Measures, and Measure Z Funding Priorities for the Second Quarter of Fiscal Year 2019/2020 (October – December 2019)**

Following discussion, a motion was made by Vice-Chair Fine and seconded by Commissioner Burns to receive and file the report.

Ayes: 12

Noes: 0

Abstentions: 0

**Fiscal Year 2019/2020 Second Quarter Financial Report and Measure Z Update**

Following discussion, a motion was made by Commissioner Burns and seconded by Commissioner Mathis to receive and file this report.

Ayes: 12

Noes: 0

Abstentions: 0

**Conceptual use of Pension Obligation Bonds (POB) to Restructure the CalPERS Unfunded Accrued Liability**

Mike Meyer, Vice Principal, of NHA Advisors (presenter for this item) distributed an additional handout regarding this item. A motion was made by Vice-Chair Fine and seconded by Commissioner Peltzer to accept the new information pursuant to the Sunshine Ordinance.

Ayes: 12

Noes: 0

Abstentions: 0

Following discussion, a motion was made by Vice-Chair Fine and seconded by Commissioner Mendez to receive and file the report. A vote was not taken on this motion.

Following further discussion, a motion was made by Vice-Chair Fine and seconded by Commissioner Arballo to recommend to the City Council that the Budget Engagement Commission support the concept of pension obligation bonds to meet the CalPERS

challenge on the condition that the City of Riverside dedicate the savings to a particular purpose for the life of the bond. Commissioner Mendez abstained from voting due to a conflict of interest.

Ayes: 3

Noes: 7

Abstentions: 3

A substitute motion was made by Vice-Chair Fine and seconded by Commissioner Peltzer to receive and file this item and request Staff to return with an update after the Finance Committee meeting (scheduled in April) with new information, including options on how savings will be used and other criteria or conditions that the BEC should consider recommending to City Council.

Ayes: 12

Noes: 0

Abstentions: 1

### **Estimated Cost to Issue Debt for two options for the Museum Rehabilitation and Expansion Project**

Following discussion, a motion was made by Commissioner Burns and seconded by Commissioner Hart to recommend to the City Council that the Budget Engagement Commission supports Option 2 (\$25,001,510) for the Museum Rehabilitation and Expansion Project.

Ayes: 2

Noes: 11

Abstentions: 0

Following additional discussion, a motion was made by Commissioner Burns and seconded by Vice-Chair Fine to recommend to the City Council that the Budget Engagement Commission supports Option 2 (\$25,001,510) for the Museum Rehabilitation and Expansion Project solely using Measure Z funds.

Ayes: 9

Noes: 4

Abstentions: 0

### **Brown Act, Conflict of Interest, and Ethics Training**

Training was provided by Kristi Smith, Chief Assistant City Attorney.

**CalPERS Ad Hoc Committee Update**

Commissioner Mendez briefed the Budget Engagement Commission that the ad hoc committee met with Edward Enriquez, Chief Financial Officer. The discussion focused on the issuance of a Pension Obligation Bond debt (POB) that was presented earlier during the meeting.

**Update from Chief Financial Officer**

No update

**Items for Future Agendas**

- Pension Obligation Bond Update

**Adjournment**

Chairperson Lyell adjourned the meeting at 7:52 pm.

Respectfully Submitted,



Angel Guo  
Senior Management Analyst – City of Riverside