

CITY OF RIVERSIDE
BOARD OF PUBLIC UTILITIES

DRAFT

Minutes of: Special Meeting of the Board of Public Utilities

Date of Meeting: March 29, 2018 (Thursday)

Time of Meeting: 6:30 p.m. (began at 6:33 p.m.)

Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Jo Lynne Russo-Pereyra (Chair) Dave Austin (Vice Chair)
 David Crohn Kevin Foust
 Jeanette Hernandez Gil Oceguera
 Andrew Walcker

Absent: Jennifer O'Farrell (absence due to illness)
Elizabeth Sanchez-Monville (absence due to vacation)

PRESENTATIONS

1 EMPLOYEE RECOGNITION AWARD TO THE RESPONSE TEAM THAT COMPLETED
EMERGENCY RESTORATION AT RIVERSIDE ENERGY RESOURCE CENTER

The Board of Public Utilities recognized Utilities Substation Test Technicians Trace Spacone and Clifford Oduca for their work on emergency restoration completed at the Riverside Energy Resource Center.

CITIZENS PARTICIPATION

2 None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar, with the exception of Item 7, **CONSTRUCTION OF THE LA SIERRA AVENUE 12-INCH WATER DISTRIBUTION PIPELINE REPAIR PROJECT – WORK ORDER NO. 1806560 FOR \$133,000**, which was placed on the Discussion Calendar.

Motion – Austin. Second – Walcker.

Ayes: Russo-Pereyra, Austin, Crohn, Foust, Hernandez, Oceguera, and Walcker.

Absent: Jennifer O'Farrell (absence due to illness)
Elizabeth Sanchez-Monville (absence due to vacation)

Minutes

3 The minutes from the Board of Public Utilities regular meeting held on February 26, 2018 was approved as submitted.

Board Attendance

4 EXCUSE BOARD CHAIR DAVE AUSTIN'S ABSENCE FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON FEBRUARY 26, 2018

The Board of Public Utilities excused Board Chair Dave Austin's absence from the Board of Public Utilities meeting of February 26, 2018 because of business.

5 EXCUSE BOARD MEMBER KEVIN FOUST'S ABSENCE FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON FEBRUARY 26, 2018

The Board of Public Utilities excused Board Member Kevin Foust's absence from the Board of Public Utilities meeting of February 26, 2018 because of business.

Electric Items

6 PLAZA SUBSTATION 4kV TO 12kV CONVERSION OF CIRCUIT 443 (PHASE 1) – APPROVE WORK ORDER NO. 1808451 FOR \$415,000

The Board of Public Utilities approved Work Order No. 1808451 for the Plaza Substation 4kV to 12kV Conversion of Circuit 443 (Phase 1) in the amount of \$415,000.

Water Items

7 MOVED TO THE DISCUSSION CALENDAR

DISCUSSION CALENDAR

7 CONSTRUCTION OF THE LA SIERRA AVENUE 12-INCH WATER DISTRIBUTION PIPELINE REPAIR PROJECT – WORK ORDER NO. 1806560 FOR \$133,000

Board Member Walcker requested this item be placed on the Discussion Calendar to request that staff report back to the Board once the reimbursement monies are paid back.

Following discussion, the Board of Public Utilities approved a capital expenditure of \$133,000 for Work Order No. 1806560 which includes all design, construction, paving, contract administration, inspection and construction contingency costs for the La Sierra Avenue 12-inch Water Distribution Pipeline Repair Project.

Motion – Walcker. Second – Austin.

Ayes: Russo-Pereyra, Austin, Crohn, Foust, Hernandez, Oceguera, and Walcker.

Absent: Jennifer O'Farrell (absence due to illness)
Elizabeth Sanchez-Monville (absence due to vacation)

8 RIVERSIDE PUBLIC UTILITIES BOARD COMMITTEE AND OUTSIDE ORGANIZATION ASSIGNMENTS

Interim Assistant General Manager/Water Michael Plinski noted and apologized for the following typos in the report:

- Chair Russo-Pereyra's and Board Member Jeanette Hernandez' names were misspelled on the report
- Finance/Customer Relations Committee is now called Finance/Customer Engagement Committee

Following discussion and the corrections, the Board of Public Utilities:

1. Received assignments for fiscal year 2018/19 standing committees of the Board of Public Utilities made by the Board Chair; and
2. Recommended that the City Council appoint representatives to outside organizations as outlined in the report.

Motion – Crohn. Second – Austin.

Ayes: Russo-Pereyra, Austin, Crohn, Foust, Hernandez, Oceguera, and Walcker.

Absent: Jennifer O'Farrell (absence due to illness)
Elizabeth Sanchez-Monville (absence due to vacation)

9 FORMATION OF AGRICULTURAL WATER RATES TASK FORCE

Interim Assistant General Manager/Water Michael Plinski and Board Member Andrew Walcker discussed the Agricultural Water Rates Task Force potential list of members, guidelines and participation rules; work plan; and the schedule and purpose of the meetings.

The Board requested the following wording be added to Recommendation 1:

“...authorize Board Member Walcker to appoint the additional two members, one from Ward 6 and one from Ward 7”.

The Board also requested it be noted that the Task Force not demand information from staff unless relevant to the task at hand.

The Board was pleased with the hard work that staff and Board Member Walcker had put into the formation of this task force and look forward to the monthly updates to the Board.

Following discussion, the Board of Public Utilities:

1. Appointed the Agricultural Water Rates Task Force as per the attached list of 16 and authorized Board Member Walcker to appoint the additional two members, one from Ward 6 and one from Ward 7; and, nominated and appointed a Chair (Andrew Walcker) and Vice-Chair (Seth Wilson);
2. Approved the Agricultural Water Rates Task Force guidelines and participation rules;
3. Approved the Agricultural Water Rates Task Force work plan; and
4. Approved the Agricultural Water Rates Task Force schedule and purpose of meetings.

Motion – Austin. Second – Oceguera.

Ayes: Russo-Pereyra, Austin, Crohn, Foust, Hernandez, Oceguera, and Walcker.

Absent: Jennifer O'Farrell (absence due to illness)
Elizabeth Sanchez-Monville (absence due to vacation)

BOARD MEMBER/STAFF COMMUNICATIONS

10 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Member David Crohn reported that he and Board Member Hernandez recently took a tour of the RTRP route with staff.

11 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

GENERAL MANAGER'S REPORT

12 Monthly Legislative Summary
13 Riverside Public Utilities Financial Results – January 30, 2018
14 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for February 2018
15 City Council / Committee Agendas – March 13, 2018 and March 20, 2018
16 Upcoming Meetings
17 Electric / Water Utility Acronyms
18 Electric / Water / Consultant Contract Panel Update as of March 1, 2018
19 Contracts between \$25,000 and \$50,000 Update – Public Utilities Department Approves

UPCOMING MEETING

Board Chair Jo Lynne Russo-Pereyra adjourned the meeting at approximately 7:30 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, April 9, 2018 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: _____
Todd L. Jorgenson, Interim Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: _____