



City of Arts & Innovation

**MINUTES
PARK AND RECREATION COMMISSION**

Monday, July 17, 2017, 6:30 p.m.
Art Pick Council Chambers – City Hall
3900 Main Street
Riverside, CA 92522

Commissioners Present: Rounds, Cardullo, Whatley, Feola, and Negrón
Commissioner Absent: Johnson and Elliot
Staff Present: Adolfo Cruz, Director
Mario Lara, Deputy Director
Andrew Emery, Park Superintendent
Randy McDaniel, Principal Park Planner
Patricia Solano, Community Services Superintendent
Robert Filiar, Urban Forester
Lilia Curiel, Interim Senior Administrative Assistant

CALL TO ORDER

Chair Rounds called the meeting to order at approximately 6:30 p.m.

CITIZENS PARTICIPATION

1. PUBLIC COMMENT PERIOD

There were no public comments during the meeting.

2. PUBLIC CORRESPONDENCE

The Commission received and read an email from Stanley Morrison regarding the Medal of Honor Freeway Sign Ceremony and the Ysmael Villegas Community Center. Mr. Morrison expressed how clean and beautiful everything looked. The green grass, weed less flowerbeds and the well-kept building, gives the Casa Blanca Community every reason to be exceedingly proud of the Ysmael Villegas Community Center.

3. APPROVAL OF MINUTES

The Commission approved the minutes for the June 19, 2017, meeting as presented.

Motion: Feola
Second: Whatley
Ayes: All except Cardullo
Abstain: Cardullo

CONSENT CALENDAR

4. PUBLIC WORKS DEPARTMENT URBAN FORESTRY/LANDSCAPE DIVISION QUARTERLY ACTIVITY REPORT

The Commission received to file the Public Works Department Urban Forestry/Landscape Division Quarterly Activity Report.

A motion was made to accept the report for file.

Motion: Whatley
Second: Negron
Ayes: All

PRESENTATIONS

5. INTRODUCTION OF THE 2017 PROMOTED AND NEW FULL-TIME STAFF, AND RECOGNITION OF THE 2016 EMPLOYEE OF THE YEAR AND 2016 DIRECTOR'S CHALLENGE AWARD RECIPIENTS

Director Cruz introduced and congratulated the recipients of the Employee of the Year and Director's Challenge Awards as well as the promoted and new full-time staff.

After discussion, a motion was made to accept the report for file.

Motion: Feola
Second: Negron
Ayes: All

DISCUSSION

6. FISCAL YEAR 2016-18 BUDGET OVERVIEW

Deputy Director Lara presented the Commission with the Fiscal Year 2016-18 Budget Overview. Mr. Lara discussed the third quarter financial update, expenditures, revenue, and mid-year cycle update.

After discussion, a motion was made to accept the report for file.

Motion: Feola
Second: Cardullo
Ayes: All

7. ORAL UPDATE ON THE PARKS MASTER PLAN

Principal Planner McDaniel updated the Commission and informed them that on July 25, 2017, Council approved the agreement for RFP No. 1664, Comprehensive Park, Recreation and Community Services Master Plan with RJM Design Group, of San Juan Capistrano, California.

After discussion, a motion was made to accept the oral report for file.

Motion: Cardullo
Second: Feola
Ayes: All

8. CODE OF ETHICS AND CONDUCT ANNUAL REVIEW

Due to no discussion from the Commission, no vote was taken.

9. DETERMINE WHETHER COMMISSIONER AMY CARDULLO’S ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON JUNE 19, 2017, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Cardullo.

Motion: Whatley
Second: Negrón
Ayes: All

ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

Commissioner Negrón announced she attended Summer Concerts and was very pleased with the attendance. She also informed the Commission of the Free Summer Film Series held at the Culver Center of the Arts.

Commissioner Whatley inquired about the status of the Special Transportation Fare Increase. Director Cruz informed the Commission the Fare Increase will go to Council on August 8, 2017. Director Cruz also updated the Commission of the proposed medical trips fare to remain at \$2 and the regular trips to increase to \$3.

10. ADJOURNMENT

Chair Rounds adjourned the meeting at approximately 7:02 p.m. The next meeting will be held on Monday, August 21, 2017, at 6:30 p.m., at Art Pick Council Chambers, 3900 Main Street.