

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

DCCM INFRASTRUCTURE, INC.

Construction Engineering & Administrative Services for Third Street Grade Separation at BNSF
Railroad

(Federal Aid Project No. STPL 5058(081))

RFP 2518

THIS PROFESSIONAL CONSULTANT SERVICES AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 20____ ("Effective Date"), by and between the CITY OF RIVERSIDE ("City"), a California charter city and municipal corporation, and DCCM INFRASTRUCTURE, INC., a Texas corporation, authorized to do business in California ("Consultant").

1. **Scope of Services.** City agrees to retain and does hereby retain Consultant and Consultant agrees to provide the services more particularly described in Exhibit "A," Scope of Services ("Services"), attached hereto and incorporated herein by reference, in conjunction with Construction Engineering & Administrative Services for Third Street Grade Separation at BNSF Railroad an RFP 2518 ("Project").

2. **Design Standards.** While performing the services, Consultant shall exercise the reasonable professional care and skill customarily exercised by reputable members of Consultant's profession practicing in the Metropolitan Southern California Area, and shall use reasonable diligence and best judgment while exercising its professional skill and expertise.

3. **Consultant's Endorsement.** Consultant shall sign all technical studies, report, and memoranda furnished by Consultant, and where appropriate, indicate a California registration number.

4. **Term.** This Agreement shall be effective on the date first written above and, contingent upon approval by City, Consultant shall commence work after notification to proceed by City's Contract Administrator. The contract shall end on December 31, 2030, unless extended by Agreement amendment.

Consultant is advised that any recommendation for contract award is not binding on City until the Agreement is fully executed and approved by City.

5. **Compensation/Payment.**

A. The method of payment for this contract will be based on actual cost plus a fixed fee. City will reimburse Consultant for actual costs (including labor costs, employee benefits, travel, equipment rental costs, overhead and other direct costs) incurred by Consultant in performance of the work as described in Exhibit "B" attached hereto and incorporated herein. Consultant will not be reimbursed for actual costs that exceed the estimated wage rates, employee

benefits, travel, equipment rental, overhead, and other estimated costs set forth in the approved Consultant's Cost Proposal, unless additional reimbursement is provided for by contract amendment. In no event, will Consultant be reimbursed for overhead costs at a rate that exceeds City's approved overhead rate set forth in the Cost Proposal. In the event, that City determines that a change to the work from that specified in the Cost Proposal and contract is required, the contract time or actual costs reimbursable by City shall be adjusted by contract amendment to accommodate the changed work. The maximum total cost as specified in Paragraph "H" shall not be exceeded, unless authorized by contract amendment.

B. In addition to the allowable incurred costs, City will pay Consultant a fixed fee of Three Hundred Fifty-Three Thousand Three Hundred Fifty-Six Dollars and Forty-Seven Cents (\$353,356.47). The fixed fee is nonadjustable for the term of the contract, except in the event of a significant change in the scope of work and such adjustment is made by contract amendment.

C. Reimbursement for transportation and subsistence costs shall not exceed the rates specified in the approved Cost Proposal.

D. When milestone cost estimates are included in the approved Cost Proposal, Consultant shall obtain prior written approval for a revised milestone cost estimate from the Contract Administrator before exceeding such cost estimate.

E. Progress payments will be made monthly in arrears based on services provided and allowable incurred costs. A pro rata portion of Consultant's fixed fee will be included in the monthly progress payments. If Consultant fails to submit the required deliverable items according to the schedule set forth in the Statement of Work, City shall have the right to delay payment or terminate this Contract in accordance with the provisions of Article VI Termination.

F. No payment will be made prior to approval of any work, nor for any work performed prior to approval of this contract.

G. Consultant will be reimbursed, as promptly as fiscal procedures will permit upon receipt by City's Contract Administrator of itemized invoices in triplicate. Invoices shall be submitted no later than 45 calendar days after the performance of work for which Consultant is billing. Invoices shall detail the work performed on each milestone and each project as applicable. Invoices shall follow the format stipulated for the approved Cost Proposal and shall reference this contract number and project title. Final invoice must contain the final cost and all credits due City including any equipment purchased under the provisions of Section 12, Equipment Purchase of this contract. The final invoice should be submitted within 60 calendar days after completion of Consultant's work. Invoices shall be mailed to City's Contract Administrator at the following address: Public Works Department, City of Riverside, 3900 Main Street, 4th Floor, Riverside, CA 92522

H. The total amount payable by City including the fixed fee shall not exceed Four Million Five Hundred Sixteen Thousand Nine Hundred Eighty Dollars and Sixteen Cents (\$4,516,980.16).

I. Salary increases will be reimbursable if the new salary is within the salary range identified in the approved Cost Proposal and is approved by City's Contract Administrator.

For personnel subject to prevailing wage rates as described in the California Labor Code, all salary increases, which are the direct result of changes in the prevailing wage rates are reimbursable.

6. Cost Principles and Administrative Requirements.

A. Consultant agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., shall be used to determine the cost allowability of individual items.

B. Consultant also agrees to comply with federal procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

C. Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under 2 CFR, Part 200 and 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., are subject to repayment by Consultant to City.

7. Personnel. Consultant shall furnish all personnel necessary to perform the Services and shall be responsible for their performance and compensation. Consultant recognizes that the qualifications and experience of the personnel to be used are vital to professional and timely completion of the Services. The key personnel listed in Exhibit "C" attached hereto and incorporated herein by this reference and assigned to perform portions of the Services shall remain assigned through completion of the Services, unless otherwise mutually agreed by the parties in writing, or caused by hardship or resignation in which case substitutes shall be subject to City approval. The key person assigned to oversee the services under this Agreement on behalf of Consultant is Yvette Kirrin.

8. Contract Administration. Swetaben Patel shall administer this Agreement on behalf of City and shall be referred to herein as Contract Administrator.

9. Consultant's Reports. The Consultant shall submit progress reports with each Request for Payment. The report should be sufficiently detailed for the City's Contract Administrator to determine if the Consultant is performing to expectation and is on schedule, to provide communication of interim findings and to sufficiently address any difficulties or special problems encountered, so remedies can be developed. City will make the reports available for review by relevant state, federal, or local agencies providing funding for the project.

10. Assignment. Neither party shall assign any right, interest, or obligation in or under this Agreement to any other entity without prior written consent of the other party. In any event, no assignment shall be made unless the assignee expressly assumes the obligations of assignor

under this Agreement, in a writing satisfactory to the parties. Consultant acknowledges that any assignment may, at the City's sole discretion, require City Manager and/or City Council approval.

11. Subcontracting.

A. Nothing contained in this contract or otherwise, shall create any contractual relation between the City and any subconsultant(s), and no subcontract shall relieve Consultant of its responsibilities and obligations hereunder. Consultant agrees to be as fully responsible to the City for the acts and omissions of its subconsultant(s) and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Consultant. Consultant's obligation to pay its subconsultant(s) is an independent obligation from the City's obligation to make payments to the Consultant.

B. Consultant shall perform the work contemplated with resources available within its own organization and no portion of the work pertinent to this contract shall be subcontracted without written authorization by the City's Contract Administrator, except that, which is expressly identified in the approved Cost Proposal.

C. Any subagreement entered into as a result of this Agreement, shall contain all the provisions stipulated in this entire Agreement to be applicable to Subconsultants unless otherwise noted.

D. Consultant shall pay its subconsultants within fifteen (15) calendar days from receipt of each payment made to Consultant by the City.

E. Any substitution of subconsultant(s) must be approved in writing by the City's Contract Administrator prior to the start of work by the subconsultant(s).

F. Prompt Progress Payment:

Consultant or subconsultant shall pay to any subconsultant, not later than fifteen (15) days after receipt of each progress payment, unless otherwise agreed to in writing, the respective amounts allowed Consultant on account of the work performed by the subconsultants, to the extent of each subconsultant's interest therein. In the event that there is a good faith dispute over all or any portion of the amount due on a progress payment from Consultant or subconsultant to a subconsultant, Consultant or subconsultant may withhold no more than 150 percent of the disputed amount. Any violation of this requirement shall constitute a cause for disciplinary action and shall subject the licensee to a penalty, payable to the subconsultant, of 2 percent of the amount due per month for every month that payment is not made.

In any action for the collection of funds wrongfully withheld, the prevailing party shall be entitled to his or her attorney's fees and costs. The sanctions authorized under this requirement shall be separate from, and in addition to, all other remedies, either civil, administrative, or criminal. This clause applies to both DBE and non-DBE subconsultants.

G. Prompt Payment of Withheld Funds to Subconsultants

No retainage will be held by the City from progress payments due to Consultant. Any retainage kept by Consultant or by a subconsultant must be paid in full to the earning subconsultant within 15 days after the subconsultant's work is satisfactorily completed. Any delay or postponement of payment may take place only for good cause and with the City's prior written approval. Any violation of these provisions shall subject the violating Consultant or subconsultant to the

penalties, sanctions, and remedies specified in Section 3321 of the California Civil Code. This requirement shall not be construed to limit or impair any contractual, administrative or judicial remedies, otherwise available to Consultant or subconsultant in the event of a dispute involving late payment or nonpayment by Consultant, deficient subconsultant performance and/or noncompliance by a subconsultant. This clause applies to both DBE and non-DBE subconsultants.

H. Consultant acknowledges and agrees that the City is an intended beneficiary of any work performed by any subconsultant for purposes of establishing a duty of care between any subcontractor and the City.

12. Equipment Purchase.

A. Prior authorization in writing, by the City's Contract Administrator shall be required before Consultant enters into any unbudgeted purchase order, or subcontract exceeding \$5,000 for supplies, equipment, or Consultant services. Consultant shall provide an evaluation of the necessity or desirability of incurring such costs.

B. For purchase of any item, service or consulting work not covered in Consultant's Cost Proposal and exceeding \$5,000 prior authorization by the City's Contract Administrator; three competitive quotations must be submitted with the request, or the absence of proposal must be adequately justified.

C. Any equipment purchased as a result of this contract is subject to the following: "Consultant shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of \$5,000 or more. If the purchased equipment needs replacement and is sold or traded in, City shall receive a proper refund or credit at the conclusion of the contract, or if the contract is terminated, Consultant may either keep the equipment and credit City in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established City procedures; and credit City in an amount equal to the sales price. If Consultant elects to keep the equipment, fair market value shall be determined at Consultant's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to by City and Consultant, if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by City." 2 CFR, Part 200 requires a credit to Federal funds when participating equipment with a fair market value greater than \$5,000 is credited to the project.

13. Excusable Delays and Extensions. Should Consultant be delayed or prevented from the timely performance of the services described in this Agreement by reason of act of God, inclement weather, accident, labor strike, fire, explosion, riot, war, rebellion, terrorist activity, sabotage, flood, epidemic, act of government authority in either its sovereign or contractual capacity, labor, material, equipment or supply shortage, or any other cause beyond the reasonable control of Consultant, performance shall be excused for the period of such delay.

If Consultant believes it is entitled to an extension of time due to conditions set forth above, Consultant shall provide written notice to the City within seven (7) working days from the time Consultant knows, or reasonably should have known, that the services will be delayed due to such conditions. Failure of Consultant to provide such timely notice shall constitute a waiver by Consultant of any right to an excusable delay.

14. **Additional Services.** Adjustment of Consultant's compensation for additional services shall be negotiated when Consultant establishes and City agrees that there has been or is to be a significant change in scope, complexity or character of the services to be performed, or conditions under which the services are to be performed. If Consultant believes that additional services and a fee adjustment are required, Consultant shall advise City at the earliest possible opportunity and shall obtain City's concurrence on the need for the additional services and estimated cost thereof. No additional services shall be performed without City's prior concurrence. Consultant shall document services for which costs are claimed. Any additional costs incurred by Consultant due to Consultant's own errors and omissions shall be borne by Consultant.

15. **Independent Contractor.** In the performance of this Agreement, Consultant and Consultant's employees, subcontractors, and agents shall act in an independent capacity as independent contractors, and not as officers or employees of the City of Riverside. Consultant acknowledges and agrees that the City has no obligation to pay or withhold state or Federal taxes or to provide workers' compensation or unemployment insurance to Consultant, or to Consultant's employees, subcontractors and agents. Consultant, as an independent contractor, shall be responsible for any and all taxes that apply to Consultant as an employer.

16. **Indemnification.**

16.1 **Design Professional Defined.** For purposes of this Agreement, "Design Professional" includes the following:

A. An individual licensed as an architect pursuant to Chapter 3 (commencing with Section 5500) of Division 3 of the Business and Profession Code, and a business entity offering architectural services in accordance with the chapter.

B. An individual licensed as a landscape architect pursuant to Chapter 3.5 (commencing with Section 5615) of Division 3 of the Business and Profession Code, and a business entity offering landscape architectural services in accordance with that chapter.

C. An individual registered as a professional engineer pursuant to Chapter 7 (commencing with Section 6700) of Division 3 of the Business and Profession Code, and a business entity offering professional engineering services in accordance with that chapter.

D. An individual licensed as a professional land surveyor pursuant to Chapter 15 (commencing with Section 8700) of Division 3 of the Business and Profession Code, and a business entity offering professional land surveying services in accordance with that chapter.

16.2 **Defense Obligation for Design Professional Liability.** Consultant agrees, at its cost and expense, to promptly defend the City, and the City's employees, officers, managers, agents and council members (collectively the "Parties to be Defended") from and against any and all claims, allegations, lawsuits, arbitration proceedings, administrative proceedings, regulatory proceedings, or other legal proceedings to the extent the same arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of Consultant, or anyone employed by or

working under the Consultant or for services rendered to the Consultant in the performance of the Agreement, notwithstanding that the City may have benefited from its work or services and whether or not caused in part by the negligence of an Indemnified Party. Consultant agrees to provide this defense immediately upon written notice from the City, and with well qualified, adequately insured and experienced legal counsel acceptable to City. Consultant will reimburse City for reasonable defense costs for claims arising out of Consultant's professional negligence based on the percentage of Consultant's liability. This obligation to defend as set forth herein is binding on the successors, assigns and heirs of Consultant and shall survive the termination of Consultant's Services under this Agreement.

16.3 Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant shall indemnify, protect and hold harmless the City and the City's employees, officers, managers, agents, and Council Members ("Indemnified Parties") from and against any and all claim for damage, charge, lawsuit, action, judicial, administrative, regulatory or arbitration proceeding, damage, cost, expense (including counsel and expert fees), judgment, civil fines and penalties, liabilities or losses of any kind or nature whatsoever to the extent the same arises out of, pertain to, or relate to the negligence, recklessness or willful misconduct of Consultant, or anyone employed by or working under the Consultant or for services rendered to the Consultant in the performance of the Contract, notwithstanding that the City may have benefited from work or services and whether or not caused in part by the negligence of an Indemnified Party.

16.4 Defense Obligation for Other than Design Professional Liability. Consultant agrees, at its cost and expense, to promptly defend the City, and the City's employees, officers, managers, agents and council members (collectively the "Parties to be Defended") from and against any and all claims, allegations, lawsuits, arbitration proceedings, administrative proceedings, regulatory proceedings, or other legal proceedings which arise out of, or relate to, or are in any way connected with: (1) the Services, work, activities, operations, or duties of the Consultant, or of anyone employed by or working under the Consultant, or (2) any breach of the Contract by the Consultant. This duty to defend shall apply whether or not such claims, allegations, lawsuits or proceedings have merit or are meritless, or which involve claims or allegations that any or all of the Parties to be Defended were actively, passively, or concurrently negligent, or which otherwise assert that the Parties to be Defended are responsible, in whole or in part, for any loss, damage or injury. Consultant agrees to provide this defense immediately upon written notice from the City, and with well qualified, adequately insured and experienced legal counsel acceptable to the City. This obligation to defend as set forth herein is binding on the successors, assigns and heirs of Consultant and shall survive the termination of Consultant's Services under this Agreement.

16.5 Indemnity for Other than Design Professional Liability. Except as to the sole negligence or willful misconduct of the City, Consultant agrees to indemnify, protect and hold harmless the Indemnified Parties from and against any claim of damage, charge, lawsuit, action, judicial, administrative, regulatory or arbitration proceeding, damage, cost, expense (including counsel and expert fees), judgment, civil fine and penalties, liabilities or losses of any kind or nature whatsoever whether actual, threatened or alleged, which arise out of, pertain to, or relate to, or are a consequence of, or are attributed to, or are in any manner connected with the

performance of the Services, work, activities, operations or duties of the Consultant, or anyone employed by or working under the Consultant or for services rendered to Consultant in the performance of this Agreement, notwithstanding that the City may have benefited from its work or services. This indemnification provision shall apply to any acts, omissions, negligence, recklessness, or willful misconduct, whether active or passive, on the part of the Consultant or anyone employed or working under the Consultant.

17. Insurance.

17.1 General Provisions. Prior to the City's execution of this Agreement, Consultant shall provide satisfactory evidence of, and shall thereafter maintain during the term of this Agreement, such insurance policies and coverages in the types, limits, forms and ratings required herein. The rating and required insurance policies and coverages may be modified in writing by the City's Risk Manager or City Attorney, or a designee, unless such modification is prohibited by law.

17.1.1 Limitations. These minimum amounts of coverage shall not constitute any limitation or cap on Consultant's indemnification obligations herein.

17.1.2 Ratings. Any insurance policy or coverage provided by Consultant or subcontractors as required by this Agreement shall be deemed inadequate and a material breach of this Agreement, unless such policy or coverage is issued by insurance companies authorized to transact insurance business in the State of California with a policy holder's rating of A or higher and a Financial Class of VII or higher.

17.1.3 Cancellation. The policies shall not be canceled unless thirty (30) days prior written notification of intended cancellation has been given to City by certified or registered mail, postage prepaid.

17.1.4 Adequacy. The City, its officers, employees and agents make no representation that the types or limits of insurance specified to be carried by Consultant pursuant to this Agreement are adequate to protect Consultant. If Consultant believes that any required insurance coverage is inadequate, Consultant will obtain such additional insurance coverage as Consultant deems adequate, at Consultant's sole expense.

17.2 Workers' Compensation Insurance. By executing this Agreement, Consultant certifies that Consultant is aware of and will comply with Section 3700 of the Labor Code of the State of California requiring every employer to be insured against liability for workers' compensation, or to undertake self-insurance before commencing any of the work. Consultant shall carry the insurance or provide for self-insurance required by California law to protect said Consultant from claims under the Workers' Compensation Act. Prior to City's execution of this Agreement, Consultant shall file with City either (1) a certificate of insurance showing that such insurance is in effect, or that Consultant is self-insured for such coverage, or (2) a certified statement that Consultant has no employees, and acknowledging that if Consultant does employ any person, the necessary certificate of insurance will immediately be filed with City. Any

certificate filed with City shall provide that City will be given ten (10) days prior written notice before modification or cancellation thereof.

17.3 Commercial General Liability and Automobile Insurance. Prior to City's execution of this Agreement, Consultant shall obtain, and shall thereafter maintain during the term of this Agreement, commercial general liability insurance and automobile liability insurance as required to insure Consultant against damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from or which may concern operations by anyone directly or indirectly employed by, connected with, or acting for or on behalf of Consultant. The City, and its officers, employees and agents, shall be named as additional insureds under the Consultant's insurance policies.

17.3.1 Consultant's commercial general liability insurance policy shall cover both bodily injury (including death) and property damage (including, but not limited to, premises operations liability, products-completed operations liability, independent contractor's liability, personal injury liability, and contractual liability) in an amount not less than \$1,000,000 per occurrence and a general aggregate limit in the amount of not less than \$2,000,000.

17.3.2 Consultant's automobile liability policy shall cover both bodily injury and property damage in an amount not less than \$1,000,000 per occurrence and an aggregate limit of not less than \$1,000,000. All of Consultant's automobile and/or commercial general liability insurance policies shall cover all vehicles used in connection with Consultant's performance of this Agreement, which vehicles shall include, but are not limited to, Consultant owned vehicles, Consultant leased vehicles, Consultant's employee vehicles, non-Consultant owned vehicles and hired vehicles.

17.3.3 Prior to City's execution of this Agreement, copies of insurance policies or original certificates and additional insured endorsements evidencing the coverage required by this Agreement, for both commercial general and automobile liability insurance, shall be filed with City and shall include the City and its officers, employees and agents, as additional insureds. Said policies shall be in the usual form of commercial general and automobile liability insurance policies, but shall include the following provisions:

It is agreed that the City of Riverside, and its officers, employees and agents, are added as additional insureds under this policy, solely for work done by and on behalf of the named insured for the City of Riverside.

14.3.4 The insurance policy or policies shall also comply with the following provisions:

- a. The policy shall be endorsed to waive any right of subrogation against the City and its sub-consultants, employees, officers and agents for services performed under this Agreement.
- b. If the policy is written on a claims-made basis, the certificate should so specify and the policy must continue in force for one

year after completion of the services. The retroactive date of coverage must also be listed.

- c. The policy shall specify that the insurance provided by Consultant will be considered primary and not contributory to any other insurance available to the City and Endorsement No. CG 20010413 shall be provided to the City.

17.4 Errors and Omissions Insurance. Prior to City's execution of this Agreement, Consultant shall obtain, and shall thereafter maintain during the term of this Agreement, errors and omissions professional liability insurance in the minimum amount of \$1,000,000 to protect the City from claims resulting from the Consultant's activities.

17.5 Subcontractors' Insurance. Consultant shall require all of its subcontractors to carry insurance, in an amount sufficient to cover the risk of injury, damage or loss that may be caused by the subcontractors' scope of work and activities provided in furtherance of this Agreement, including, but without limitation, the following coverages: Workers Compensation, Commercial General Liability, Errors and Omissions, and Automobile liability. Upon City's request, Consultant shall provide City with satisfactory evidence that Subcontractors have obtained insurance policies and coverages required by this section.

18. Business Tax. Consultant understands that the Services performed under this Agreement constitutes doing business in the City of Riverside, and Consultant agrees that Consultant will register for and pay a business tax pursuant to Chapter 5.04 of the Riverside Municipal Code and keep such tax certificate current during the term of this Agreement.

19. Retention of Records/Audit. For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7; Consultant, subconsultants, and the City shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the contract. All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the contract. The state, State Auditor, City, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of Consultant and its certified public accountants (CPA) work papers that are pertinent to the contract and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested. Subcontracts in excess of \$25,000 shall contain this provision.

20. Audit Review Procedures.

A. Any dispute concerning a question of fact arising under an interim or post audit of this contract that is not disposed of by agreement, shall be reviewed by the City's Chief Financial Officer.

B. Not later than 30 days after issuance of the final audit report, Consultant may request a review by the City's Chief Financial Officer of unresolved audit issues. The request for review will be submitted in writing.

C. Neither the pendency of a dispute nor its consideration by the City will excuse Consultant from full and timely performance, in accordance with the terms of this contract.

D. Consultant and subconsultant contracts, including cost proposals and ICR, are subject to audits or reviews such as, but not limited to, a contract audit, an incurred cost audit, an ICR Audit, or a CPA ICR audit work paper review. If selected for audit or review, the contract, cost proposal and ICR and related work papers, if applicable, will be reviewed to verify compliance with 48 CFR, Part 31 and other related laws and regulations. In the instances of a CPA ICR audit work paper review it is Consultant's responsibility to ensure federal, state, or local government officials are allowed full access to the CPA's work papers including making copies as necessary. The contract, cost proposal, and ICR shall be adjusted by Consultant and approved by the City contract manager to conform to the audit or review recommendations. Consultant agrees that individual terms of costs identified in the audit report shall be incorporated into the contract by this reference if directed by the City at its sole discretion. Refusal by Consultant to incorporate audit or review recommendations, or to ensure that the federal, state or local governments have access to CPA work papers, will be considered a breach of contract terms and cause for termination of the contract and disallowance of prior reimbursed costs.

21. **Time of Essence.** Time is of the essence for each and every provision of this Agreement.

22. **Ownership of Documents.** All reports, maps, drawings and other contract deliverables prepared under this Agreement by Consultant shall be and remain the property of City. Consultant shall not release to others information furnished by City without prior express written approval of City.

23. **Copyrights.** Consultant agrees that any work prepared for City which is eligible for copyright protection in the United States or elsewhere shall be a work made for hire. If any such work is deemed for any reason not to be a work made for hire, Consultant assigns all right, title and interest in the copyright in such work, and all extensions and renewals thereof, to City, and agrees to provide all assistance reasonably requested by City in the establishment, preservation and enforcement of its copyright in such work, such assistance to be provided at City's expense but without any additional compensation to Consultant. Consultant agrees to waive all moral rights relating to the work developed or produced, including without limitation any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use or subsequent modifications. City shall grant to FHWA and the State of California a royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for government purposes.

24. **Patents.** Should Consultant become aware of or receive notice of potential infringement of any intellectual property right related to the Services, regardless of the source of

that awareness or notice, in addition to its indemnity obligation, Consultant shall (a) immediately cease the copying and any other activity which is the potential source of infringement; and within seven (7) calendar days (b) investigate the potential infringement; (c) submit to the City copies of all documents relating to that awareness, the notice, or the object thereof; and (d) issue to the City a complete written response and analysis of the potential infringement and the course of action recommended by Consultant. Consultant shall submit to the City a supplement of the initial report within seven (7) calendar days of Consultant's receipt of, or awareness of, additional related information. Nothing in this Agreement shall be deemed to relieve Consultant of its obligations under this paragraph, nor shall the City's receipt of the information indicated herein give rise to any duty or obligation on the part of City.

25. City's Right to Employ Other Consultants. City reserves the right to employ other Consultants in connection with the Project. If the City is required to employ another consultant to complete Consultant's work, due to the failure of the Consultant to perform, or due to the breach of any of the provisions of this Agreement, the City reserves the right to seek reimbursement from Consultant.

26. Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant, except as otherwise directed by City's Contract Administrator. Nothing furnished to Consultant which is otherwise known to the Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production, website, or other similar medium without the prior written consent of the City.

27. Conflict of Interest.

A. Consultant, for itself and on behalf of the individuals listed in Exhibit "C," represents and warrants that by the execution of this Agreement, they have no interest, present or contemplated, in the Project affected by the above-described Services. Consultant further warrants that neither Consultant, nor the individuals listed in Exhibit "C" have any real property, business interests or income interests that will be affected by this project or, alternatively, that Consultant will file with the City an affidavit disclosing any such interest.

B. Consultant shall disclose any financial, business, or other relationship with the City that may have an impact upon the outcome of this contract, or any ensuing City construction project. Consultant shall also list current clients who may have a financial interest in the outcome of this contract, or any ensuing City construction project, which will follow.

C. Consultant hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this contract.

D. Consultant hereby certifies that neither Consultant, nor any firm affiliated with Consultant will bid on any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract. An affiliated firm is one, which is subject to the control of the same persons through joint-ownership, or otherwise.

E. Except for subconsultants whose services are limited to providing surveying or materials testing information, no subconsultant who has provided design services in connection with this contract shall be eligible to bid on any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract.

28. **Solicitation.** Consultant warrants that Consultant has not employed or retained any person or agency to solicit or secure this Agreement, nor has it entered into any agreement or understanding for a commission, percentage, brokerage, or contingent fee to be paid to secure this Agreement. For breach of this warranty, City shall have the right to terminate this Agreement without liability and pay Consultant only for the value of work Consultant has actually performed, or, in its sole discretion, to deduct from the Agreement price or otherwise recover from Consultant the full amount of such commission, percentage, brokerage or commission fee. The remedies specified in this section shall be in addition to and not in lieu of those remedies otherwise specified in this Agreement.

29. **Rebates, Kickbacks or Other Unlawful Consideration.** The Consultant warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any City employee. For breach or violation of this warranty, City shall have the right in its discretion, to terminate the Agreement without liability, to pay only for the value of the work actually performed, or to deduct from the contract price, or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

30. **Prohibition of Expending City, State or Federal Funds for Lobbying.**

A. Consultant certifies to the best of his or her knowledge and belief that:

i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

ii If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

B. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. Consultant also agrees by signing this document that he or she shall require that the language of this certification be included in all lower-tier subcontracts, which exceed \$100,000 and that all such sub recipients shall certify and disclose accordingly.

31. **General Compliance with Laws.** Consultant shall keep fully informed of Federal, state and local laws and ordinances and regulations which in any manner affect those employed by Consultant, or in any way affect the performance of services by Consultant pursuant to this Agreement. Consultant shall at all times observe and comply with all such laws, ordinances and regulations, and shall be solely responsible for any failure to comply with all applicable laws, ordinances and regulations. Consultant represents and warrants that Consultant has obtained all necessary licenses to perform the Scope of Services, and that such licenses are in good standing. Consultant further represents and warrants that the services provided herein shall conform to all ordinances, policies and practices of the City of Riverside. This includes compliance with prevailing wage rates and their payment in accordance with the California Labor Code.

32. **Waiver.** No action or failure to act by the City shall constitute a waiver of any right or duty afforded City under this Agreement, nor shall any such action or failure to act constitute approval of or acquiescence in any breach thereunder, except as may be specifically, provided in this Agreement or as may be otherwise agreed in writing.

33. **State Prevailing Wage Rates.**

A. If applicable, Consultant and all subcontractors are required to pay the general prevailing wage rates of per diem wages and overtime and holiday wages determined by the Director of the Department of Industrial Relations under Section 1720 et seq. of the California Labor Code and implemented by Resolution No. 13346 of the City Council of the City of Riverside. The Director's determination is available on-line www.dir.ca.gov/dlsr/DPreWageDetermination.htm and is referred to and made a part hereof; the wage rates therein ascertained, determined, and specified are referred to and made a part hereof as though fully set forth herein.

B. If applicable, Consultant shall comply with the State of California's General Prevailing Wage Rate requirements in accordance with California Labor Code, Section 1770, and all Federal, State, and local laws and ordinances applicable to the work.

C. Any subcontract entered into as a result of this contract if for more than \$25,000 for public works construction or more than \$15,000 for the alteration, demolition, repair or maintenance of public works shall contain off of the provisions of this paragraph.

D. When prevailing wages apply to the services described in the scope of work, transportation and subsistence costs shall be reimbursed at the minimum rates set by the Department of Industrial Relations (DIR) as outlined in the applicable Prevailing Wage Determination. See <http://www.dir.ca.gov>.

E. Consultant is aware of and stipulates that Consultant will also comply with the following sections of the California Labor Code:

- i. Section 1775 prescribing sanctions for failure to pay prevailing wage rates;
- ii. Section 1776 requiring the making, keeping and disclosing of detailed payroll records and prescribing sanctions for failure to do so;
- iii. Section 1777.5 prescribing the terms and conditions for employing registered apprentices;
- iv. Section 1810 providing that eight hours of labor shall be a day's work; and
- v. Section 1813 prescribing sanctions for violations of the provisions concerning eight-hour work days and forty-hour work weeks.

34. **National Labor Relations Board Certification.** In accordance with Public Contract Code Section 10296, the Consultant hereby states under penalty of perjury that no more than one unappealable finding of contempt of court by a Federal court has been issued against Consultant within the immediately preceding two-year period, because of Consultant's failure to comply with an order of a Federal court that orders the Consultant to comply with an order of the National Labor Relations Board.

35. **Debarment and Suspension Certification.**

A. Consultant's signature affixed herein, shall constitute a certification under penalty of perjury under the laws of the State of California, that Consultant has complied with Title 2 CFR, Part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (nonprocurement)", which certifies that he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager, is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years. Any exceptions to this certification must be disclosed to City.

B. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining Consultant responsibility. Disclosures must indicate to whom exceptions apply, initiating agency, and dates of action.

C. Exceptions to the Federal Government Excluded Parties List System maintained by the General Services Administration are to be determined by the Federal highway Administration.

36. **Inspection of Services.** The Consultant and any subcontractor shall permit the City, the state and the Federal Highway Administration to review and inspect the project activities and files at all reasonable times during the performance period of this Agreement including review and inspection on a daily basis.

37. **Safety.**

A. The Consultant shall comply with OSHA regulations applicable to Consultant regarding necessary safety equipment or procedures. The Consultant shall comply with safety instructions issued by the City's Safety Officer or other City representatives. Consultant's personnel shall wear hard hats and safety vests at all times while working on the project site.

B. Pursuant to the authority contained in Section 591 of the Vehicle Code, the City has determined that such areas are within the limits of the project and are open to public traffic. The Consultant shall comply with all of the requirements set forth in Division 11, 12, 13, 14 and 15 of the Vehicle Code. The Consultant shall take all reasonably necessary precautions for safe operation of its vehicles and the protection of the traveling public from injury and damage from such vehicles.

C. Any subcontract entered into as a result of this Agreement shall contain all of the provisions of this paragraph.

D. Consultant must have a Division of Occupational Safety and Health (CAL-OSHA) permit(s), as outlined in California Labor Code Sections 6500 and 6705, prior to the initiation of any practices, work, method, operation, or process related to the construction or excavation of trenches which are five feet or deeper.

38. **Amendments.** This Agreement may be modified or amended only by a written agreement and/or change order executed by the Consultant and City.

39. **Disputes.**

A. Any dispute, other than an audit, concerning a question of fact arising out of this Agreement that is not disposed of by agreement shall be decided by a committee consisting of the City's Contract Administrator and Public Works Director, who may consider written or verbal information submitted by the Consultant.

B. Not later than thirty (30) days after completion of all of the services under the Agreement, Consultant may request review by the Assistant City Manager of unresolved claims or disputes, other than audit. The request for review shall be submitted in writing.

C. Neither the pendency of a dispute, nor its consideration by the committee will excuse Consultant from full and timely performance in accordance with the terms of this Agreement.

40. Termination.

A. City reserves the right to terminate this contract upon thirty (30) calendar days written notice to Consultant with the reasons for termination stated in the notice.

B. City may terminate this contract with Consultant should Consultant fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, City may proceed with the work in any manner deemed proper by City. If City terminates this contract with Consultant, City shall pay Consultant the sum due to Consultant under this contract prior to termination, unless the cost of completion to City exceeds the funds remaining in the contract. In which case the overage shall be deducted from any sum due Consultant under this contract and the balance, if any, shall be paid to Consultant upon demand.

41. **Offsets.** Consultant acknowledges and agrees that with respect to any business tax or penalties thereon, utility charges, invoiced fee or other debt which Consultant owes or may owe to the City, City reserves the right to withhold and offset said amounts from payments or refunds or reimbursements owed by City to Consultant. Notice of such withholding and offset, shall promptly be given to Consultant by City in writing. In the event of a dispute as to the amount owed or whether such amount is owed to the City, City will hold such disputed amount until either the appropriate appeal process has been completed or until the dispute has been resolved.

42. Claims Filed by City's Construction Contractor.

A. If claims are filed by the City's construction contractor relating to services performed by Consultant's personnel, and additional information or assistance from the Consultant's personnel is required in order to evaluate and defend against such claims, Consultant agrees to make its personnel available for consultation with the City's Construction Contracts Administrator and City Attorney's Office and for testimony, if necessary, at deposition, trial or arbitration proceedings.

B. Consultant's personnel that the City considers essential to assist in defending against construction contractor claims will be made available on reasonable notice from the City. Consultation or testimony will be reimbursed at the same rates, including travel costs that are being paid for the Consultant's personnel services under this Agreement.

C. Services of the Consultant's personnel in connection with the City's construction contractor claims will be performed pursuant to a written amendment, if necessary, extending the term of this Agreement in order to finally resolve the claim.

D. Any subcontract in excess of \$25,000 entered into as a result of this Agreement shall contain all of the provisions of this paragraph.

43. **Venue.** Any action at law or in equity brought by either of the parties hereto for the purpose of enforcing a right or rights provided for by this Agreement shall be tried in the Superior Court of California, County of Riverside, and the parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county.

44. **Notices.** Any notices required to be given, hereunder shall be in writing and shall be personally served or given by mail. Any notice given by mail shall be deemed given when deposited in the United States Mail, certified and postage prepaid, addressed to the party to be served as follows:

To City

City of Riverside
Public Works Department
Attn:
3900 Main Street
Riverside, CA 92522

To Consultant

DCCM Infrastructure, Inc.
Attn: Yvette Kirrin
1945 Chicago Avenue, Unit C-2
Riverside, CA 92507

45. **Successors and Assigns.** This Agreement shall be binding upon City and its successors and assigns, and upon Consultant and its permitted successors and assigns, and shall not be assigned by Consultant, either in whole or in part, except as otherwise provided in Section 10, Assignment, of this Agreement.

46. **Nondiscrimination; Statement of Compliance.**

A. Consultant's signature affixed herein, and dated, shall constitute a certification under penalty of perjury under the laws of the State of California that Consultant has, unless exempt, complied with, the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Administrative Code, Section 8103.

B. During the performance of this Agreement, Consultant and its subconsultants shall not deny the Agreement's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Consultant and subconsultants shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

C. Consultant and subconsultants shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 et seq.), the applicable regulations promulgated there under (2 CCR §11000 et seq.), the provisions of Gov. Code §§11135-11139.5, and the regulations or standards adopted by City to implement such article. The applicable regulations of

the Fair Employment and Housing Commission implementing Gov. Code §12990 (a-f), set forth 2 CCR §§8100-8504, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

D. Consultant shall permit access by representatives of the Department of Fair Employment and Housing and the City upon reasonable notice at any time during the normal business hours, but in no case less than twenty-four (24) hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or City shall require to ascertain compliance with this clause.

E. Consultant and its subconsultants shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

F. Consultant shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

G. The Consultant, with regard to the work performed under this Agreement, shall act in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq.). Title VI provides that the recipients of federal assistance will implement and maintain a policy of nondiscrimination in which no person in the United States shall, on the basis of race, color, national origin, religion, sex, age, disability, be excluded from participation in, denied the benefits of or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.

H. The Consultant shall comply with regulations relative to non-discrimination in federally-assisted programs of the U.S. Department of Transportation (49 CFR Part 21 - Effectuation of Title VI of the Civil Rights Act of 1964). Specifically, the Consultant shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR §21.5, including employment practices and the selection and retention of Subconsultants.

I. Consultant, subrecipient or subconsultant will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR 26 on the basis of race, color, sex, or national origin. In administering the City components of the DBE Program Plan, Consultant, subrecipient or subconsultant will not, directly, or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE Program Plan with respect to individuals of a particular race, color, sex, or national origin.

47. Disadvantaged Business Enterprises (DBE) Participation

Consistent with the U.S. Department of Transportation's October 2025 Interim Final Rule ([Federal Register :: Disadvantaged Business Enterprise Program and Disadvantaged Business Enterprise in Airport Concessions Program Implementation Modifications](#)), until a Unified

Certification Program ("UCP") completes the reevaluation process, no recipient covered by that UCP shall be subject to the compliance provisions of 49 CFR § 23.57 or 49 CFR § 26.47.1.

48. Subconsultant.

A. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the Agency and any subconsultants, and no subcontract shall relieve the Consultant of his/her responsibilities and obligations hereunder. The Consultant agrees to be as fully responsible to the Agency for the acts and omissions of its subconsultants and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Consultant. The Consultant's obligation to pay its subconsultants is an independent obligation from the Agency's obligation to make payments to the Consultant.

B. Any subcontract in excess of \$25,000, entered into as a result of this Agreement, shall contain all the provisions stipulated in this Agreement to be applicable to subconsultants.

C. Consultant shall pay its subconsultants within ten (10) calendar days from receipt of each payment made to the Consultant by the Agency.

D. Any substitution of subconsultants must be approved in writing by the Agency's Contract Manager in advance of assigning work to a substitute subconsultant.

49. Prompt Payment from City To Consultant. The City shall make any progress payment within 30 days after receipt of an undisputed and properly submitted payment request from Consultant on a professional service contract. If the City fails to pay promptly, the City shall pay interest to the contractor, which accrues at the rate of 10 percent per annum on the principal amount of a money judgment remaining unsatisfied. Upon receipt of a payment request, City shall act in accordance with both of the following: (1) Each payment request shall be reviewed by the City as soon as practicable after receipt for the purpose of determining that the payment request is a proper payment request; (2) Any payment request determined not to be a proper payment request suitable for payment shall be returned to Consultant as soon as practicable, but not later than seven (7) days, after receipt. A request returned pursuant to this paragraph shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper.

50. Severability. Each provision, term, condition, covenant and/or restriction, in whole and in part, of this Agreement shall be considered severable. In the event any provision, term, condition, covenant and/or restriction, in whole and/or in part, of this Agreement is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect any other provision, term, condition, covenant and/or restriction of this Agreement, and the remainder of the Agreement shall continue in full force and effect.

51. Authority. The individuals executing this Agreement and the instruments referenced herein on behalf of Consultant each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions hereof and thereof.

52. **Entire Agreement.** This Agreement constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement, and supersedes all prior and contemporaneous understandings or agreements of the parties. Neither party has been induced to enter into this Agreement by, and neither party is relying on, any representation or warranty outside those expressly set forth in this Agreement.

53. **Interpretation.** City and Consultant acknowledge and agree that this Agreement is the product of mutual arms-length negotiations and accordingly, the rule of construction, which provides that the ambiguities in a document shall be construed against the drafter of that document, shall have no application to the interpretation and enforcement of this Agreement.

A. Titles and captions are for convenience of reference only and do not define, describe or limit the scope or the intent of the Agreement or any of its terms. References to section numbers are to sections in the Agreement unless expressly stated otherwise.

B. This Agreement shall be governed by and construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement.

C. In the event of a conflict between the body of this Agreement and Exhibit "A" Scope of Services hereto, the terms contained in Exhibit "A" shall be controlling.

54. **Exhibits.** The following exhibits attached hereto are incorporated herein to this Agreement by this reference:

Exhibit "A" - Scope of Services

Exhibit "B" - Compensation (Actual Cost plus Fix Fee)

Exhibit "C" - Key Personnel

Exhibit "D" – Addendum

55. **Addendum.** Consultant agrees to comply with all requirements set forth in the Addendum, attached hereto as Exhibit "D" and incorporated herein by this reference (the "Addendum"). In the event of a conflict between the Addendum and this Agreement, including all exhibits to this Agreement, the terms contained in the Addendum shall control.

(Signatures on Following Page)

IN WITNESS WHEREOF, City and Consultant have caused this Agreement to be duly executed the day and year first above written.

CITY OF RIVERSIDE, a California
charter city and municipal corporation

DCCM INFRASTRUCTURE, INC.,
a Texas corporation, authorized to do business in
California

By: _____
City Manager

By: 
[Yvette Kirrin, President \(Aug 6, 2026 23:57:48 EDT\)](#)

Yvette Kirrin, PE

[Printed Name]

President

[Title]

Attest: _____
City Clerk

By: 
[Amr Abuelhassan, COO \(Aug 6, 2026 21:36:50 PDT\)](#)

Amr Abuelhassan

[Printed Name]

Chief Operating Officer

[Title]

Certified as to Availability of Funds:

By: 
Chief Financial Officer

Approved as to Form:

By: 
[Anthony Beaumont \(Aug 7, 2026 14:45:28 PDT\)](#)
Deputy City Attorney

CA# 314658 TAT/jv 07/07/26

EXHIBIT A

Scope of Services

The scope of work to be performed by the consultant also includes surveying services:

A. Construction Management and Inspection Services:

1. Assist with the overall management and coordination of construction activities including establishing communication protocols between the City, contractor, Utilities, and other stakeholders and conduct regular progress meetings and prepare meeting minutes.
2. Prepare Project Documentation in accordance with the Caltrans requirements.
3. Manage Request For Information (RFI)'s and submittals, .
4. Assist in coordination and scheduling of utility work. Support the City and the contractor in resolving utility issues in a timely manner. Track utility relocation progress and identify potential conflicts.
5. Assist in coordination and scheduling of railroad work including the relocation of the tracks and the cutover of rail service. Ensure submittals, flagging requests, work windows, and safety protocols meet railroad requirements.
6. Assist in the coordination of contractor's work to minimize impacts to businesses and residents.
7. Manage the review and approval of falsework calculations and shop drawings.
8. Manage Contract Change Orders and Notices of Potential Claim.
9. Perform inspection of contractor's work for compliance with contract documents. Document contractor's daily operations.
10. Manage change order requests
11. Ensure the contractor adheres to safety practices and complies with applicable laws and regulations.
12. Monitor contractor's compliance with environmental mitigation measures, permits, including noise, dust and biological resource requirements and the contracts' Water Pollution Control requirements, Provide material testing and quality control that conforms to the Caltrans Construction Manual and Materials Testing Manual. All materials testing shall be performed by Caltrans certified testers.
13. Review and verify completion of punch list items. Prepare final project reports, cost summaries, and closeout documentation required by Caltrans or other funding agencies including Federal Railroad Administration (FRA)
14. Review and approve the as-built drawings prepared by the Construction Contractor. Ensure submission of as-built drawings.
15. Assist with City-led public outreach by providing construction updates. Respond to public inquiries and coordinating construction activities with businesses, residents, and impacted property owners. Provide updates on traffic detours, road closures, and construction impacts.
16. Identify potential scope or schedule changes early and provide recommendations to mitigate impacts. Analyze change order requests. Assist in resolving disputes.
17. Prepare a Project Construction Management Plan (Plan). The Plan shall include:

- a. A description of the scope of work for the construction phase of the project
- b. An organization chart showing staff organization, reporting relationships, and responsibilities
- c. Procedures for monitoring and controlling costs, schedule, and scope
- d. Document control and record keeping procedures
- e. Change order and quality control procedures
- f. A risk management plan identifying potential risks and methods to manage those risks as well as describing procedures for monitoring, identifying, and managing risks
- g. Description of required safety certifications and processes
- h. Required government actions or approvals

As part of Federal Railroad Administrations (FRA) Project Delivery Requirements, the Plan shall be reviewed and approved by FRA.

B. Surveying Services:

The engineering consultant will supply/coordinate primary land surveying services, to be provided by a California licensed land surveyor who shall furnish all labor, materials, supervision, equipment, documents, and incidentals necessary to perform all construction surveying and staking required to construct the project in accordance with the 100% plans, specifications, BNSF and AREMA standards, and all addenda issued thereto. The scope of staking shall be comprehensive and may include, but is not limited to, the following project elements: Surveying services shall include, but are not limited to, the following:

1. Horizontal and vertical control establishment and monumentation
2. All clearing, grubbing, and temporary construction easement limits, and all other project easements as necessary
3. Rough grading, removal, and finished grading (including slope staking, daylight lines, and blue-top subgrade staking)
4. Riverside Canal siphon relocation and all associated underground utilities
5. Pump station layout and foundation staking and all associated underground utilities
6. Complete storm drain system (pipes, structures, inverts, and outfalls)
7. All roadway improvements, including centerline, curb & gutter, sidewalks, ADA ramps, and profile grade staking
8. Full bridge structure staking (abutments, piers, crash walls, bearing seats, girder lines, deck edges, approach slabs, and expansion joints)
9. All retaining walls and mechanically stabilized earth (MSE) walls (footing, leveling pad, face-of-wall offsets, and top-of-wall elevations)
10. Railroad track work, including centerline of track, top-of-rail elevations, foul line, 25-ft crane limit, temporary shoo-fly (if required), and all turnouts, and CWR drop locations in strict accordance with current BNSF guidelines
11. All traffic control, signing, striping, pavement delineation, and lighting control points
12. All landscaping and irrigation system layout
13. Erosion control measures and environmental limits
14. Final as-built monumentation and record drawings

The engineering consultant shall coordinate construction staking with the contractor and the licensed land surveyor, the BNSF Roadmaster, and the design engineer.

The City of Riverside Public Works Survey Division will provide guidance, emergency staking, and support for the project.

DCCM's understanding of the scope of services to be provided is explained in the above Exhibit A and further detailed on the following pages from our proposal submission.

APPROACH

DCCM follows a comprehensive methodology consisting of dozens of time-tested and proven strategies for ensuring contractors working on public works capital projects for municipal agencies stay on schedule and under budget. The following tasks will be performed as part of the overall approach to providing oversight of the prime contractor to anticipate issues that may lead to unintended CCO's and/or project delays.

DCCM can provide additional value-added specialties including project management, resident engineering, structural engineering, construction management, construction administration, scheduling, labor compliance, public outreach, and construction observation/inspection. **Our Project Manager, Mr. Daniel Ciacchella, PE** will be responsible for coordinating with the City to provide the staff needed for any assignment, and to execute tasks on behalf of DCCM. All services shall be in accordance with local guidelines as described in Chapter 16, "Administer Construction Contracts" of the Caltrans Local Assistance Procedures Manual, the Caltrans Construction Manual, and the Caltrans Construction Manual Supplement for Local Agency Resident Engineer, and the Greenbook.

A. CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

PRE-CONSTRUCTION PHASE

Permit Coordination | DCCM reviews the Project for environmental and construction permit compliance and coordinates with the City and the design engineer to ensure that necessary permits are obtained.

Pre-Construction Walk-Through | The pre-construction walk-through documents existing site and facility conditions, including landscaping, irrigation, power, street lighting, and other utilities. All observations are recorded through photos, video, and written notes and are maintained in the project's permanent files.

Constructability Review | DCCM conducts a comprehensive review of the contract documents (PS&E) prior to project advertisement to assess constructability and biddability. This review includes site visits, conflict and impact assessments, staging analysis, plan check coordination, design discipline alignment, unit price verification, evaluation of permit requirements, and identification of any discrepancies.

Value Engineering | DCCM employs Value Engineering (VE) throughout the project lifecycle to enhance cost-effectiveness and maintain structural integrity.

Engineer's Estimates | DCCM rigorously reviews Engineer's estimates to prevent project delays due to underestimation or inefficient fund allocation, and to track project budget and activities.

Master Project Schedule | DCCM's Resident Engineer (RE) will scrutinize the contractor's baseline schedule.

Pre-Construction Meetings | Our team will prepare the pre-construction meeting agenda, coordinate invitations, and distribute meeting minutes, while the Resident Engineer leads bi-weekly progress meetings and DCCM's inspector leads or supports weekly contractor meetings. At each meeting, the team will issue agendas, minutes, and issues log, and update the status of submittals, RFIs, CCOs, and project issues.

Right-Of-Way Coordination | DCCM will coordinate closely with the City to coordinate and monitor temporary easements and other R/W tasks.

Manage Review of Falsework and Shop Drawings | DCCM will review the falsework and shop drawings.

Office Engineering | The OE assists in various project tasks, including change orders, coordinating testing, and documentation. The OE also ensures that all appropriate submittals are submitted on time. They will also coordinate all meetings necessary for specific operations. The OE is the focal point for proper and accurate project documentation on all construction projects.

CONSTRUCTION PHASE

Monthly Activity Summary Report | The DCCM Resident Engineer will provide monthly project status reports. These reports will cover budget, schedule, accomplishments, submittals, change orders, and current and anticipated work progress.

Claims Abatement | The DCCM team will provide Claims Support Services in all phases of construction with the goal of Claims Avoidance and Prevention as needed.

Master Project Schedule | DCCM's Resident Engineer (RE) monitors the contractor's baseline schedule for practicality and comprehensiveness in accordance with contract documents. Monthly schedule updates are closely monitored, and a 3-week look-ahead schedule is used to manage project progress efficiently.

Schedule Control | Schedule control encompasses baseline construction schedule submission, approval, and updates. Discrepancies between planned and actual activities will be addressed. Weekly 2-4-week look-ahead schedules will aid inspection and off-site planning. We closely monitor procurement of long lead materials and alert the City to any construction changes that might impact schedules or costs.

Document Control | DCCM will integrate Document Crunch, an AI-based document control platform, to enhance project delivery for the Third Street Grade Separation Project. The tool enables rapid analysis of contract documents and submittals to identify risks, gaps, and obligations affecting scope, cost, schedule, and compliance.

Given the project's complexity—including the underpass and bridge, BNSF track realignment, roadway reconstruction, drainage and utility work—tight control of sequencing, staging, structural requirements, and third-party coordination is critical. Document Crunch helps our team quickly identify obligations related to rail-adjacent work, excavation, shoring, concrete placement, dewatering, testing, and other activities that may impact the critical path, reducing ambiguity before it leads to disputes.

Benefits include stronger change-order evaluation, faster RFI response, improved claims avoidance, and clearer enforcement of contract requirements. Real-time assessment of entitlement issues supports informed decision-making and helps control costs. Early identification of safety, quality, and compliance obligations ensures structural and rail-adjacent work is performed safely and to specification. Together, DCCM and Document Crunch strengthen contract clarity, minimize dispute exposure, and support on-budget, high-quality project delivery.

Project File Management | We will process and track project files at the job site using the agency's filing system.

Change Orders | Our team assesses merit, scope, estimated cost, and schedule impacts, providing the City recommendations. We also negotiate change orders if required due to scope changes by the City. We aim to avoid unnecessary change orders and consult with the City when necessary.

Review Traffic Control Plans | DCCM will review the Contractor's traffic control plan to ensure it provides proper notification, safe passage through or around the construction zone, and reasonable property access with minimal disruption to the traveling public.

Site Safety | Nothing is more important than the safety of the construction team and the general public. We ensure safety compliance through plan review, monitoring, and reporting of deficiencies. Weekly safety meetings are conducted.

Progress Reporting and Daily Reports | DCCM will provide the City with weekly and monthly project status reports—summarizing recent, ongoing, and upcoming activities; noting field issues; and covering budget, schedule, submittals, change orders, claims, and overall project progress.

Contractor Progress Payments | We administer progress payments based on field measurements and quantities, subject to City approval.

Federal Contract Management & Documentation | DCCM has experience in managing federally funded projects, following LAPM chapters for invoicing and documentation.

Project Records | We maintain comprehensive project records in hard copy and electronic form, following Caltrans Construction Manual Logs.

Utility and Outside Agency Coordination | DCCM will coordinate with the City, Utility Companies, Water District, Police Department, Fire Department, Trash Services, BNSF and Public Transportation Agencies and also coordinate with the Contractor, to expedite the identification of any unknown utilities found during exaction, and will coordinate any relocation work by utility companies after notifying the City.

Requests for Information | The DCCM team will track, monitor, coordinate, and manage RFIs.

Submittal Management and Review | Our team will receive and log all Contractor's submittals. Depending on the type of submittal, it will be routed for review by the relevant team member. Responses will be documented in the submittal log, ensuring the Contractor has the necessary information for project progress.

Labor Compliance | DCCM's labor compliance officer, Mr. Ramon Carlos, brings over 20 years of experience in public-works labor compliance. He will verify prevailing wage, DBE and subcontractor utilization, and overall labor compliance through certified payroll reviews and worker interviews.

Source Inspection Quality Management by ZTC | ZTC will develop a Source Inspection Quality Management Plan (SIQMP) for the Third Street Grade Separation Project in accordance with Caltrans guidelines and will oversee all source inspection activities once the plan is approved. Their certified QA inspectors—including CWI, NDT, NACE, and PCI specialists—will perform inspections of key structural components such as prestressed girders, structural steel, concrete materials, reinforcing devices, and bearing pads in accordance with the SIQMP. ZTC will maintain complete documentation of all QC records, test results, and material certifications and will provide the full inspection package and final material certification to the DCCM Resident Engineer at project closeout.

Materials Testing | DCCM will coordinate with Twining to provide quality-assurance material sampling and testing in accordance with standard test methods, project Technical Specifications, and City direction. Twining's field inspector will perform required observations, meet each shift with DCCM's lead inspector, and submit test results to the Resident Engineer within specified timelines while maintaining an ongoing summary of acceptance testing. Close coordination between DCCM inspectors and laboratory staff ensures all time-sensitive tests are completed and reported promptly.

INSPECTION

Construction Observation and Inspection | Field inspectors play a vital role in ensuring contractor compliance with plans and specifications through diligent quality control and proper documentation. Our team of experienced construction management professionals brings extensive expertise across a range of project types. In the field, the DCCM team works proactively to safeguard the City against defects and deficiencies in the contractor's work.

Progress/Coordination Meetings | Our team will assist in coordinating meetings with the Contractor, Designer, construction surveyor, materials inspector, and utility companies. Weekly progress meetings will be conducted, with agendas, minutes, and an issues log maintained.

Photo and Video Documentation | We will document the job site existing conditions with complete and comprehensive job-site photos and video prior to construction.

Daily Reports | The DCCM Inspector provides daily diaries of construction progress in Caltrans format from the Caltrans Local Assistance Procedures Manual.

SWPPP | A certified DCCM Inspector will be responsible for verifying water pollution control regulations, erosion and sedimentation processes, BMP installation and maintenance, dewatering operations, sampling and analysis, contract administration for water pollution control, and reviewing storm water pollution prevention plans.

Drainage | Proper on-site drainage must remain operational during construction to protect public safety and ensure new facilities meet final design conditions, and DCCM brings extensive experience delivering these systems in accordance with Caltrans Standard Plans, the Greenbook, and contract requirements.

Monthly Activity Summary Report | The DCCM Inspector will provide monthly project status reports.

Cost Control System | Detecting and addressing construction issues early is the responsibility of all team members, especially field inspectors. Monthly progress payments are prepared for City review, covering work completed by the Contractor. Change order administration is essential for cost and schedule control. We excel in resolving issues at the lowest level and maintaining detailed project documentation to mitigate claims.

Structures Inspection | DCCM's Structures team typically includes a Structure Representative and/or Structures Inspector with extensive experience in bridges, retaining walls, and other structural work. They monitor, inspect, and document all key structure-related activities, including material receipt, pre-activity meetings, foundation construction, formwork inspection, falsework review, grade verification, precast placement, and testing oversight. Throughout these tasks, the team maintains strict attention to detail to ensure all work complies with project plans and specifications.

POST-CONSTRUCTION PHASE

As-Built Drawings | The DCCM team maintains a red-lined set of “As-Built” plans in the construction field office, documenting as-built conditions. These drawings are reviewed at the end of construction to ensure accurate documentation of plan changes.

Final Inspection and Punch-list | Final inspections are conducted, and punch-lists of incomplete work are issued. DCCM monitors punch-list completion, coordinates final project acceptance with the City and stakeholders, closes project files, and provides as-built plans. It also assists in coordinating, completing, and filing invoicing and necessary documentation for reimbursement.

Item Closeout | All open contract items are closed out and balanced, addressing item overruns and underruns. Contract Change Orders are created if necessary to adjust item prices.

Claims Report | The team focuses on problem-solving and documentation to avoid contractor claims. In case claims are unavoidable, DCCM can tap into expert resources to minimize impacts on project cost and schedule.

B. SURVEYING SERVICES

DCCM will coordinate construction staking with the Contractor, licensed Land Surveyor, BNSF Roadmaster, and design engineer, and will work with the City’s Public Works Survey Division for any additional or emergency surveying needs. In partnership with Psomas, we will provide comprehensive construction-phase surveying in full compliance with Contract Documents, Caltrans requirements, and BNSF/AREMA standards, led by a California-licensed Land Surveyor and integrated with Psomas’ CM and inspection staff. Psomas will establish and maintain horizontal and vertical control; perform construction staking for grading, utilities, roadway, bridge, drainage, canal siphon, pump station, retaining walls, landscaping, and erosion control; and handle all railroad surveying in accordance with BNSF guidelines. All staking will be independently checked, and survey data and field notes will be documented per Caltrans record-keeping requirements, with discrepancies identified promptly. Psomas will also prepare and verify record drawings and final monumentation to document final grades, alignments, and improvements for City and Caltrans submittals.

PUBLIC OUTREACH

Engage – Communicate – Foster Transparency and Collaboration | Third Street plays a vital role as a key east-west route, connecting local neighborhoods, downtown Riverside, and supporting regional traffic flow. Through strategic planning and continuous coordination, we aim to maintain smooth operations and keep the community informed and engaged. Vanessa Barrientos brings 20 years of experience in crafting and executing successful Community Engagement Campaigns for high-profile projects. With a profound understanding of diverse communities, she knows how to engage effectively with their members. Her unique technical expertise, especially regarding the implications of staging plans, has allowed her to foster relationships that keep the following cities well-informed about local projects.

STRATEGY FOR COMMUNITY AND STAKEHOLDER INTERFACE

Proactive Reconnaissance Report/Business Profiles (RECON) | One of the key factors contributing to Ms. Barrientos' success is her proactive reconnaissance report. She kickstarts each project by examining the plans and the community context, followed by one-on-one meetings with the businesses to gather the information:



- 1. Business Profiles:** Address, contact information, shift hours (day/night), driveways, employee notification, and deliveries.
- 2. Emergency Services:** Addresses, contacts, 24/7 availability.
- 3. Bus Lines:** Contacts, routes, operating times.
- 4. Residential Areas:** Contact information.

MAJOR CONSTRUCTION STAGING ACTIVITIES AND PUBLIC OUTREACH APPROACH

PROJECT STAGING	ACTIVITY	CONCERN	PUBLIC OUTREACH APPROACH
PRE-CONSTRUCTION	Demolition	- Witnessing the demolition - Questions about the project.	• Factsheet/Notice of Demolition. • Hand deliver, email, text, website.
CONSTRUCTION	Work Starting	- Questions about the schedule impacts to them and who to contact.	• Construction Notice w/ Map • Hand deliver, email, text, website. • WAZE and Google Maps.
STAGE 1A	Underground Utilities - by Others	- Questions about impacts	• Construction Notice with utility information.
STAGE 1B	Start Temporary Access Road	- Concern/question about access and schedule. Emergency responders access.	• Notify emergency responders. • One-on-one Business Meetings • Hand deliver, email, text, website.
STAGE 2A	Shift Traffic to Temporary Road Close Third St Start Bridge	- New traffic pattern. - City-Wide, project residents and businesses about closure and access. - Emergency responders access.	• Construction Notice w/detour. • Hand deliver, email, text, website. WAZE & Google • Notify emergency responders.
STAGE 2B	Start Fourth St Start Fifth St Start Commerce St	- New traffic pattern. - Residents and businesses concern & questions about access.	• Construction Notice with NEW traffic pattern. • One-on-one • Hand deliver, email, text, website. • WAZE and Google Maps.
STAGE 2C	Tie-in Fifth St w/ Commerce	- Questions from businesses.	• Construction Notice with map. • Hand deliver, email, text, website.
STAGE 3	Open Fifth St, Commerce St, Southerly Third St Close temporary road.	- New traffic pattern. - Notify City-Wide, project residents and businesses about new access.	• Construction Notice with NEW traffic pattern. • One-on-one Business Meetings • Hand deliver, email, text, website. • Inform WAZE and Google Maps.
STAGE 4	Open Northerly Third St and bridge Start RCTC work	- New traffic pattern. Notify City-Wide, project residents and businesses about new access.	• Construction Notice with NEW traffic pattern. • One-on-one Business Meetings • Hand deliver, email, text, website. • Inform WAZE and Google Maps.

IMPLEMENTING A TRANSPARENT PUBLIC OUTREACH CAMPAIGN

During the kick-off meeting, we will present the list of optional tasks outlined below. This will enable the City to choose the tasks that best fit their needs. These tasks can also be shared with City resources.

PRE-CONSTRUCTION PHASE

- Reconnaissance Report/Business Profile
- Set-up Communication Tools
- Collateral Material
- Schedule One-on-One Business Meetings
- Community Meeting or Council Update
- Emergency Responders Meeting
- Hand-deliver

CONSTRUCTION PHASE

- Attend weekly construction meetings
- Weekly Construction Notices
- Weekly Progress Videos
- Weekly Text Message Blast
- Weekly Email Blast
- Weekly Website and Social Media Post
- Weekly City Update Email Blast
- One-on-One Meetings (as-needed)
- Hand-Deliver (as-needed)

EXHIBIT "B"

Compensation

ELEMENTS OF COMPENSATION.

Compensation for the Services will be comprised of the following elements: 1.1 Direct Labor Costs; 1.2 Fixed Fee; and 1.3 Additional Direct Costs.

1.1 DIRECT LABOR COSTS.

Direct Labor costs shall be paid in an amount equal to the product of the Direct Salary Costs and the Multiplier which are defined as follows:

1.1.1 DIRECT SALARY COSTS

Direct Salary Costs are the base salaries and wages actually paid to the Contractor's personnel directly engaged in performance of the Services under the Agreement. (The range of hourly rates paid to the Contractor's personnel appears in Section 2 below.)

1.1.2 MULTIPLIER

The Multiplier to be applied to the Direct Salary Costs to determine the Direct Labor Costs is \$3,533,564.72, and is the sum of the following components:

1.1.2.1 Direct Salary Costs \$1,713,409.65

1.1.2.2 Payroll Additives N/A

The Decimal Ratio of Payroll Additives to Direct Salary Costs. Payroll Additives include all employee benefits, allowances for vacation, sick leave, and holidays, and company portion of employee insurance and social and retirement benefits, all federal and state payroll taxes, premiums for insurance which are measured by payroll costs, and other contributions and benefits imposed by applicable laws and regulations.

1.1.2.3 Overhead Costs \$1,820,155.07 (106.23%)

The Decimal Ratio of Allowable Overhead Costs to the Contractor Firm's Total Direct Salary Costs. Allowable Overhead Costs include general, administrative and overhead costs of maintaining and operating established offices, and consistent with established firm policies, and as defined in the Federal Acquisitions Regulations, Part 31.2.

Total Multiplier \$3,533,564.72
(sum of 1.1.2.1, 1.1.2.2, and 1.1.2.3)

1.2 FIXED FEE.

1.2.1 The fixed fee is \$ 353,356.47 (10%) .

1.2.2 A pro-rata share of the Fixed Fee shall be applied to the total Direct Labor Costs expended for services each month, and shall be included on each monthly invoice.

1.3 ADDITIONAL DIRECT COSTS.

Additional Direct Costs directly identifiable to the performance of the services of this Agreement shall be reimbursed at the rates below, or at actual invoiced cost.

Rates for identified Additional Direct Costs are as follows: \$ Federal Rate

<u>ITEM</u>	<u>REIMBURSEMENT RATE</u>
	<u>[__ insert charges __]</u>
Per Diem	\$ /day
Car mileage	\$ /mile
Travel	\$ /trip
Computer Charges	\$ /hour
Photocopies	\$ /copy
Blueline	\$ /sheet
LD Telephone	\$ /call
Fax	\$ /sheet
Photographs	\$ /sheet

Travel by air and travel in excess of 100 miles from the Contractor's office nearest to City's office must have City's prior written approval to be reimbursed under this Agreement.

2. DIRECT SALARY RATES

Direct Salary Rates, which are the range of hourly rates to be used in determining Direct Salary Costs in Section 1.1.1 above, are given below and are subject to the following:

2.1 Direct Salary Rates shall be applicable to both straight time and overtime work, unless payment of a premium for overtime work is required by law, regulation or craft agreement, or is otherwise specified in this Agreement. In such event, the premium portion of Direct Salary Costs will not be subject to the Multiplier defined in Paragraph 1.1.2 above.

- 2.2 Direct Salary Rates shown herein are in effect for one year following the effective date of the Agreement. Thereafter, they may be adjusted annually to reflect the Contractor's adjustments to individual compensation. The Contractor shall notify City in writing prior to a change in the range of rates included herein, and prior to each subsequent change.

<u>POSITION OR CLASSIFICATION</u>	<u>RANGE OF HOURLY RATES</u>
-----------------------------------	------------------------------

Project Manager	\$125.00 - \$150.00/hour
Senior Resident Engineer/Scheduler	\$125.00 - \$175.00/hour
Structures Representative	\$120.00 - \$160.00/hour
Assistant Resident Engineer	\$100.00 - \$135.00/hour
Office Engineer	\$85.00 - \$135.00/hour
Assistant Structures Representative	\$95.00 - \$125.00/hour
Structures Inspector	\$95.00 - \$125.00/hour
Utility Coordinator	\$95.00 - \$125.00/hour
BNSF Coordinator/Drone Pilot	\$95.00 - \$125.00/hour
Senior Construction Inspector	\$95.00 - \$115.00/hour
Roadway/Field Inspector	\$75.00 - \$95.00/hour
Public Relations	\$40.00 - \$80.00/hour
Labor Compliance Specialist	\$50.00 - \$75.00/hour
Administrative Support	\$30.00 - \$50.00/hour

- 2.3 The above rates are for the Contractor only. All rates for subcontractors to the Contractor will be in accordance with the Contractor's cost proposal.

3. INVOICING.

- 3.1 Each month the Contractor shall submit an invoice for Services performed during the preceding month. The original invoice shall be submitted to City's Executive Director with two (2) copies to City's Project Coordinator.
- 3.2 Charges shall be billed in accordance with the terms and rates included herein, unless otherwise agreed in writing by City's Representative.
- 3.3 Base Work and Extra Work shall be charged separately, and the charges for each task and Milestone listed in the Scope of Services, shall be listed separately. The charges for each individual assigned by the Contractor under this Agreement shall be listed separately on an attachment to the invoice.
- 3.4 A charge of \$500 or more for any one item of Additional Direct Costs shall be accompanied by substantiating documentation satisfactory to City such as invoices, telephone logs, etc.

- 3.5 Each copy of each invoice shall be accompanied by a Monthly Progress Report and spreadsheets showing hours expended by task for each month and total project to date.
- 3.6 If applicable, each invoice shall indicate payments to DBE subcontractors or supplies by dollar amount and as a percentage of the total invoice.
- 3.7 Each invoice shall include a certification signed by the Contractor's Representative or an officer of the firm which reads as follows:

I hereby certify that the hours and salary rates charged in this invoice are the actual hours and rates worked and paid to the employees listed.

Signed _____
Title _____
Date _____
Invoice No. _____

4. PAYMENT

- 4.1 City shall pay the Contractor within four to six weeks after receipt by City of an original invoice. Should City contest any portion of an invoice, that portion shall be held for resolution, without interest, but the uncontested balance shall be paid.
- 4.2 The final payment for Services under this Agreement will be made only after the Contractor has executed a Release and Certificate of Final Payment.

DCCM - Fee Proposal Work Hours / Level of Effort Summary - City of Riverside: Third Street Grade Separation - REVISED 7-13-26

PERSONNEL			Phase 1: Preconstruction Services										Phase 2: Construction Phase Services																			Total (hrs.)			
HOURLY RATE*			Pre Construction Phase Services																													Post-Con		Total Hours	Total Cost
Pre-Con Months 1-2	Pre-Con Month 3-4	Bid Phase Assistance	Contract Award / Execution Support	NTP CM services	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14	Month 15	Month 16	Month 17	Month 18	Month 19	Post-Con Month 1	Post-Con Month 2										
Principal-in-Charge (Vette Kirrin, PE)	\$ 359,50					8	8	8	8	8	8	8	8	8	4	4	4	4	4	4	4	4	4	4	10	10	0	\$	43,01,16						
Project Manager (Daniel Ciaccella, PE)	\$ 347,50																										124	\$	727,357,50						
Senior Resident Engineer/Scheduler (Amr Abuelhassan, PE, MS, QSD)	\$ 359,50	40	40	40		96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	40	40	2021	\$							
Structures Representative (Cyrus Shalimar, PE, MS, CNQ/OE)	\$ 281,20					96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	40	40	1824	\$	513,091,20						
Assistant Resident Engineer (Justin Pope, PE, MS)	\$ 231,39					96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	80	80	1984	\$	459,077,76						
Office Engineer (Phillip Hannawi, PE, MS, MEM, QSD)	\$ 259,61	40	40	40		96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	80	80	2184	\$	564,804,24						
Assistant Structures Representative/Senior Structures Inspector/Utility Coordinator/BNSF Coordinator/Dione Pilot (Jan Tai, PE)	\$ 238,20					96	96	96	96	96	96	96	96	96	96	96	96	96	96	40	40	40	40			1544	\$	367,780,80							
Senior Construction Inspector (Mike Smith, CESSWI, QSP)	\$ 226,65					50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	40	40	1030	\$	233,655,50							
Roadway/Structures Inspector (Tyler Garrison)	\$ 174,68					160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	40	40	3680	\$	538,014,40							
Roadway/Structures Inspector (Ryan Brown)	\$ 181,48						80	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	40	40	1880	\$	341,182,40							
Public Relations (Vanessa Barrientos)	\$ 156,80				16	16	16	16	10	10	10	10	10	10	10	10	10	10	10	10	10	10	22	22	252	\$	40,017,60								
Labor Compliance Specialist (Ramon Carlos)	\$ 140,65					20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	40	40	420	\$	59,073,00							
Subtotal DCCM																											\$	3,887,155,96							
Materials Training (Twining)**	\$ -					As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed			Varies	\$	-							
Surveying (Patomas)**	\$ -					As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed			Varies	\$	420,325,00							
Source Inspection (ZT Consulting)****	\$ -					As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed			Varies	\$	209,092,20							
Environmental Support*****	\$ -					As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed			Varies	\$	-							
Project Total			80	80	80	80	734	734	734	814	888	888	884	884	884	884	884	884	881	786	636	636	636	636	432	280	16,343	\$	4,516,980,16						
Assuming 400 Working Days (19 months) Construction Duration																																			

**Rates are based on audited 2024 FAR rate

***Materials Testing can be added to the scope and budget if required by City of Riverside. It is assumed the City will utilize one of the on-call materials testing firms on the current bench.

****Surveying and Construction staking is estimated at 10% of DCCM Fee.

*****Source Inspection is estimated at 5% of DCCM Fee.

*****Environmental Services Support is a budget amount to potentially coordinate any unforeseen issues. No hazardous waste processing or coordination is assumed.

Support to Capital Ration based on Estimated Construction Capital of \$43,000,000

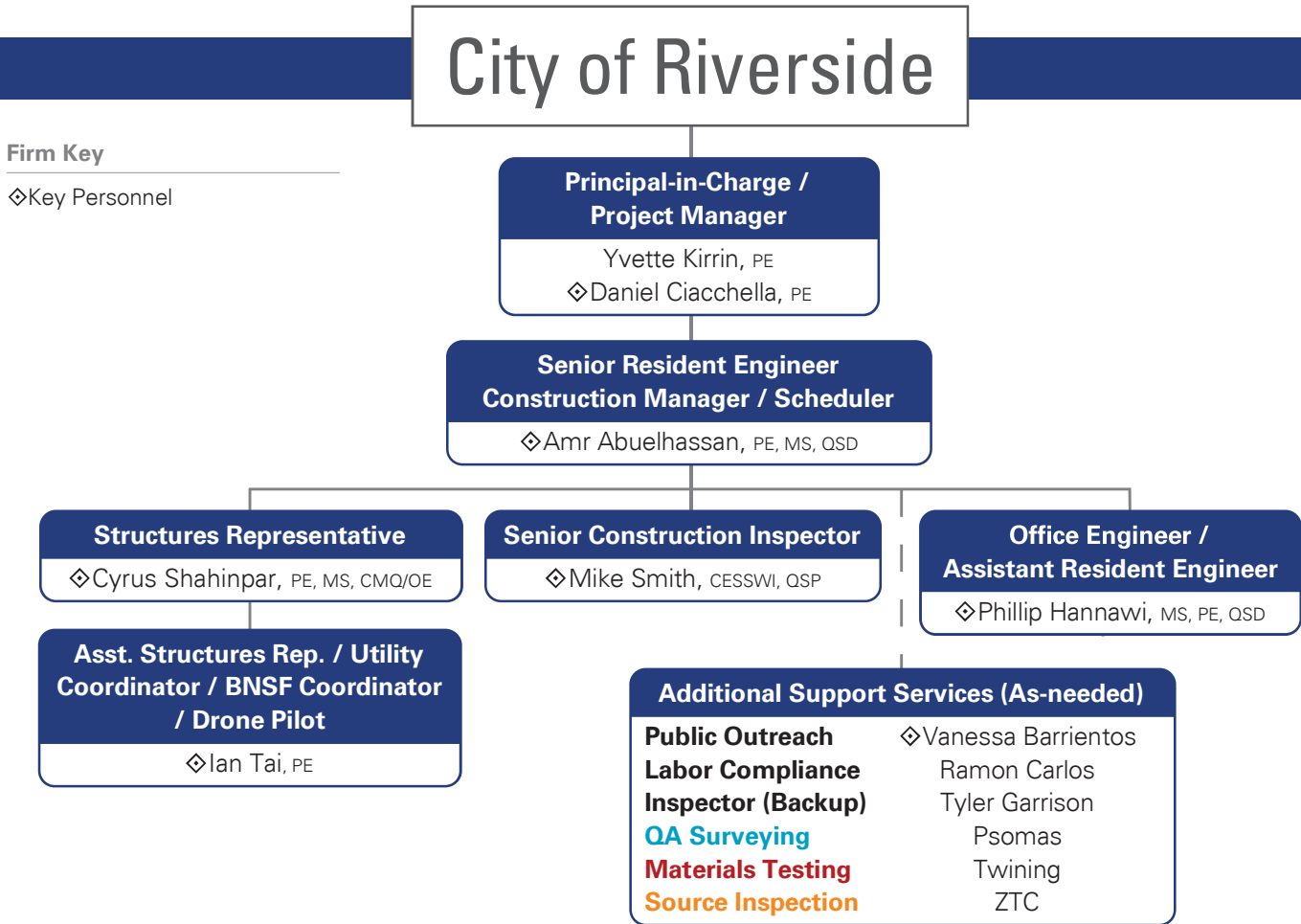
10.50%

EXHIBIT “C”

Key Personnel

ORGANIZATION CHART

This organizational chart illustrates our team's proposed roles, lines of communication and support services. DCCM is happy to meet with the City to determine the unique needs of the project with regard to both technical expertise and availability as well as cost considerations. We have noted a list of staff that can fill multiple roles. DCCM understands that those designated as key personnel will be available to the extent proposed for the duration of the required services and acknowledges that no person designated as "key" shall be removed or replaced without the prior written concurrence of the City. **Key Personnel resumes can be found in the Appendix section of this proposal.** Additional resumes are available upon request.



HISTORY OF COLLABORATION

DCCM has teamed with Psomas, Twining, and ZTC on several similar transportation infrastructure projects over the last 15 years:

- I-215 South Widening Project (**DCCM, Psomas, Twining**) (2011 - 2012)
- Glen Helen Parkway Bridge (**DCCM, ZTC**) (2025 - Ongoing)
- I-215 / Holland Road Overcrossing (**DCCM, ZTC**) (2023 - 2025)
- National Trails Hwy 10 Bridges (**DCCM, ZTC**) (2025 - Ongoing)
- I-15 Congestion Relief Project in Temecula (**DCCM, Psomas, ZTC**) (2023 - 2024)



P S O M A S



EXHIBIT “D”

Addendum

1. “Agreement Funds” shall mean funds provided by the City to the Consultant under this Agreement that are Federal grant funds.
2. Consultant agrees to use Agreement Funds in compliance with all applicable White House Executive Orders (“Executive Order” or “E.O.”), including but not limited to E.O. 14168, E.O. 14173, E.O. 14218, and E.O. 14332, and as further set forth herein.
3. To the extent applicable, Consultant is not required to use Agreement Funds in compliance with Executive Orders that have been revoked or invalidated by court order, including but not limited to E.O. 14154 and E.O. 14008.
4. To the extent applicable, and as long as E.O. 14168 “Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government” is in effect, Consultant agrees that Agreement Funds shall not be used to promote “gender ideology,” as defined in E.O. 14168.
5. To the extent applicable, and as long as E.O. 14182 “Enforcing the Hyde Amendment” is in effect, Consultant agrees that Agreement Funds shall not be used to fund or promote elective abortions.
6. To the extent required by applicable Executive Orders, Consultant shall administer the Loan Agreement in accordance with all applicable immigration restrictions and requirements, including eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended (8 U.S.C. 1601-1646)(PRWORA), Executive Order 14218, or other applicable Executive Orders.
7. To the extent required by applicable Executive Orders, for so long as such Executive Orders are in effect and as required by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (Public Law 104-193), Consultant shall utilize the Systematic Alien Verification for Entitlements (SAVE) system, or an equivalent verification system approved by the Federal government, unless excepted by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (Public Law 104-193)(PRWORA).
8. To the extent applicable, Consultant shall ensure that the use of Agreement Funds shall comply with Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964.
9. Consultant agrees that pursuant to E.O. 14332, the City may terminate this Agreement “if an award no longer effectuates the program goals or agency priorities” or, in the case of a partial termination by the City, if the federal granting agency “determines that the remaining portion of the Federal award will not accomplish the purposes for which the Federal award was made.”
10. Consultant acknowledges that Executive Orders included in this Addendum may be subject to interpretation and decision by various federal courts which may be binding upon the Agreement.
11. Consultant acknowledges that this Addendum does not include an exhaustive list of current Executive Orders and that Executive Orders are subject to change and modification.
12. Consultant is responsible for monitoring and being knowledgeable of all White House Executive Orders.
13. In executing the Agreement, Consultant acknowledges that 1) the City has not provided legal interpretations or advice related to this Addendum; and 2) Consultant has had the

opportunity to consult with, and be advised by, an independent legal counsel regarding matters pertaining to this Addendum.

Corporate Certificate

I, _____, certify that I am the _____ Corporate Secretary for the corporation named as Consultant in the foregoing Agreement; that _____ who signed said Agreement on behalf of Consultant was then _____ of said corporation; and that said Agreement was duly signed for and on behalf of said corporation by authority of its Governing Body and is within the scope of its corporate powers.

(Consultant)

(Corporate Seal)

Certification of Consultant

I, HEREBY, CERTIFY that I am the _____, and duly authorized representative of the consulting firm of _____, whose address is _____, and that, except as hereby expressly stated, neither I nor the above firm that I represent have:

- (a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this agreement; nor
- (b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the agreement; nor
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind, for or in connection with, procuring or carrying out this agreement.

I acknowledge that this Certification is to be made available to the California Department of Transportation (Caltrans) in connection with this Agreement involving participation of Federal-aid highway funds, and is subject to applicable state and Federal laws, both criminal and civil.

(Date)

(Signature)

(Name and Title)

Distribution: 1) City Project File (original & Contract)
 2) DLAE (copy)

Certification of City

I, HEREBY, CERTIFY that I am the Project Manager of the City of Riverside, and that the consulting firm of _____, or its representative has not been required, except as herein expressly stated, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) employ, retain for commission, agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, organization or person, any fee, contribution, donation, or consideration of any kind.

I acknowledge that this Certification is to be made available to the California Department of Transportation (Caltrans) in connection with this Agreement involving participation of Federal-aid highway funds, and is subject to applicable state and Federal laws, both criminal and civil.

(Date)

(Signature)

(Name and Title)

Distribution: 1) City Project File (original & Contract)

2) DLAE (copy)