

**MEMORANDUM CONCERNING A CLOSED SESSION**  
**BEFORE THE COMMUNITY POLICE REVIEW COMMISSION**

TO: Members of the Community Police Review Commission

FROM: Al Zelinka, City Manager

SUBJECT: Closed Session – *[Government Code §54957(b)(1)]*:  
Complaint or Charge Against Employee  
Position Title: Officer

Reference Number: PC19-06045

A closed session will be held on December 19, 2019, “to consider the . . . evaluation of performance . . . or to hear complaints or charges brought against the employee by another person or employee.” *[Government Code §54957(b)(1)]*

Dated: December 5, 2019

Prepared By: Carlie Myers  
Deputy City Manager