



# FIRST AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR INSTALLATION & MAINTENANCE OF 21 ADDITIONAL MULTI-SPACE PARKING PAY STATION UNITS

**Public Works Department**

City Council  
March 16, 2021

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## BACKGROUND

- On April 7, 2020, City Council awarded a five-year Professional Consultant Services Agreement (Technology Services) with IPS Group Inc., following a competitive procurement process through RFP No. 1792 for 79 IPS multi-space pay stations.
- On November 9, 2020, the Land Use, Sustainability, and Resilience Committee recommended that City Council approve the purchase of 22 additional IPS multi-space pay stations to replace 153 IPS single-space parking meters that are reaching their end of service life.



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## DISCUSSION



1. Downtown meter infrastructure consists of 79 IPS multi-space pay stations installed in December 2020 and 153 IPS single-space parking meters installed in the mid-2000's.



2. After further review, staff determined that we only need 21 multi-space pay stations to replace 153 IPS single-space parking meters, one less than the 22.



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## DISCUSSION

At no cost to the City, IPS Group Inc., will:

1. Include the removal, salvaging, relocating, and recycling of the 153 IPS single-space parking meters; and
2. Recycle the old 79 multi-space pay stations that were replaced in December 2020.

IPS requests salvage rights to the internal mechanisms of the single-space parking meters.



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## RECOMMENDATIONS

1. Approve the First Amendment to the Professional Consultant Services Agreement to 21 additional IPS multi-space pay stations with IPS Group Inc. in the amount of \$185,713.79, for a total revised contract total of \$836,362.79 under section 602(g) of Purchasing Resolution 23256;
2. Approve IPS Group, Inc. to remove and recycle 153 IPS single-space parking meters and recycle 79 T2 multi-space pay stations; and



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## RECOMMENDATIONS

3. Authorize a supplemental appropriation, with at least five affirmative votes, in the amount of \$185,713.79 from the Public Parking Fund to Multi-Space Pay Stations account; and
4. Authorize the City Manager, or his designee, to execute the agreement with IPS Groups, Inc., including making minor and non-substantive changes.



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