

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: August 6, 2019

RFP NO. 1838	RFP TITLE Interim Staffing Needs for the Planning Division in the Community & Economic Development Department	DEPARTMENT/DIVISION Community & Economic Development
		DATE RFP OPENED 08/21/2018
PROPOSALS RECEIVED (9)		INVITATIONS ISSUED (Online)

PROPOSERS	CITY	EVALUATION RANKING
MIG, Inc.	Berkeley, CA	1
Sagecrest Planning & Environmental, LLC	Anaheim, CA	2
G&M Hire Enterprises, LLC	Temecula, CA	3
Howroyd-Wright Employment Agency, Inc.	Austin, TX	4
*Left Coast Consultants, Inc.	Hemet, CA	5
*CSG Consultants, Inc.	Redlands, CA	6
*Interwest Consulting Groupd, Inc.	Huntington Beach, CA	7
*Willdan Engineering	Anaheim, CA	8
**Civic Solutions, Inc.	San Juan Capistrano, CA	9

RECEIVED

JUL 11 2019

City of Riverside
City Clerk's Office

*Non-Responsive
**Invalidated

RFP DESCRIPTION: The City is seeking requests for proposals from temporary staffing firms to serve as a panel of contracted Companies to provide temporary/interim Planning Division needs. The Company is to provide on-call, temporary/interim staff for positions in the following class titles: City Planner, Principal Planner, Senior Planner, Associate Planner and, or Assistant Planner.

RFP Recommended For Award (Includes Sales Tax) 10% Surety Included Contract
 10% Surety not required Purchase Order

Best Ranking Proposer	Amount of Award
MIG, Inc.	\$300,000.00
Sagecrest Planning & Environmental, LLC	\$300,000.00

COMMENTS:

The Community & Economic Development Department has evaluated all proposals received and will be submitting a report requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23256.

Submitted by: Date: 7/11/19 Purchasing Manager