

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: SEPTEMBER 6, 2022

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2037	Printing Services Citywide	Finance
		DATE RFP OPENED
		05/11/2021
PROPOSALS RECEIVED (3)		INVITATIONS ISSUED (Online)

PROPOSERS	CITY	EVALUATION RANKING
Mainstreet Communication Inc.	Riverside, CA	<u>1</u>
Central Business Forms, Inc	Foster City, CA	2
2meart.com	Rancho Cordova, CA	3

RFP DESCRIPTION: The City of Riverside ("City") is seeking qualified ("Company" or "Companies") to provide printing, mailing, and promotional items to City of Riverside. The City anticipates awarding to one Company or multiple Companies based on the total dollar amount for printing, mailing, promotional items, product pricing, lead times, shipping charges, and additional fees as determined by the City.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer	Amount of Award
Mainstreet Communication Inc.	<u>\$930,720.00</u>

COMMENTS:

Various City Departments has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23812.

Submitted by: Jennifer McCoy Date: 08/09/2022 Purchasing Manager