

Board of Library Trustees Workplan 2025

Library

Safety, Wellness, and Youth Committee
March 19, 2025



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ANNUAL WORKPLAN

- Purpose
 - To assist with aligning goals to the purview of the Board of Library Trustees. The workplan will both assist the Board of Library Trustees with staying aligned with the purview and the 2025 Envision Riverside Strategic Plan outlined by the City Council and will assist in ensuring the Board of Library Trustees are working toward outlined goals/tasks approved by the City Council.



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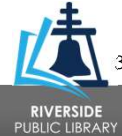
MISSION AND VISION

The mission of the Riverside Public Library is to be the cultural and learning center for the community, encouraging the joy and wonder of reading, the wisdom of diverse ideas, and the power of lifelong learning.

The vision is to be the foremost promoter of self-directed lifelong learning. We spark curiosity and provide tools for discovery.



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WORKPLAN

STRATEGIC PRIORITIES Ensure alignment of Library operations with the City of Riverside's Strategic Plan by:

1. **Support the New SPC Jesus S. Duran Eastside Library**
 - 1.1 – Strengthen Riverside's portfolio of arts, culture, recreation and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.
 - 1.2 – Facilitate equitable access to arts, culture and recreational service offerings and facilities.
2. **Review the annual Library budget and make recommendations with respect to the City Council and City Manager**
 - 1.1 – Strengthen Riverside's portfolio of arts, culture, recreation and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.
 - 1.4 – Prioritize safety and welfare in City parks, trails, and cultural and recreation facilities.
 - 2.4 – Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.
 - 5.4 – Achieve and maintain financial health by addressing gaps between revenues and expenditures and aligning resources with strategic priorities to yield the greatest impact.



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WORKPLAN

STRATEGIC PRIORITIES

Ensure alignment of Library operations with the City of Riverside's Strategic Plan by:

3. Make and enforce policies unique to the library such as Materials Selection and Code of Conduct

- 1.1 - Strengthen Riverside's portfolio of arts, culture, recreation and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.
- 1.2 - Facilitate equitable access to arts, culture and recreational service offerings and facilities.
- 1.5 - Support the development, literacy, health, and education of children and youth throughout the community.

4. Measuring the number of incident reports to determine effectiveness of Security Guard Services and ensure safety of library customers.

- 1.4 - Prioritize safety and welfare in City parks, trails, and cultural and recreation facilities.

5. Accept money, real estate or personal property donations to the City for library purposes subject to the approval of the City Council

- 1.1 - Strengthen Riverside's portfolio of arts, culture, recreation and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.
- 1.5 - Supporting the development, literacy, health, and education of children and youth throughout the community.



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WORKPLAN

STRATEGIC PRIORITIES

Ensure alignment of Library operations with the City of Riverside's Strategic Plan by:

6. Purchase and acquire books, journals, maps, publications, and other supplies peculiar to the needs of the library.

- 1.1 - Strengthen Riverside's portfolio of arts, culture, recreation and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.
- 1.5 - Supporting the development, literacy, health, and education of children and youth throughout the community.



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12-MONTH ACCOMPLISHMENTS

1. New SPC Jesus S. Duran Eastside Library

- a. \$10 million secured through the California State Library (SB 101) Building Forward Library Infrastructure Grant
- b. \$4.5 million secured through California State Library Budget Act of 2023 (AB 102) State Targeted Grant
- c. \$3.5 million General Fund Infrastructure Reserves as the City Match
- d. Development Review Committee conducted an internal review on February 14, 2024, for the Architectural Design Services from CannonDesign
- e. Numerous project meetings with Library, Parks and General Services
- f. Construction documents in preparation for open bids
- g. Cultural Heritage Board August 21, 2024, approved Certificate of Appropriateness for demolition of a non-historic secondary structure on the site of the Cesar Chavez Center



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12-MONTH ACCOMPLISHMENTS

2. Fiscal Year 2024-2026 Proposed Budget

- Trustees reviewed and discussed the proposed library budget and fees and charges for Fiscal Year 2024-2026.

3. Policies

- On May 13, 2024, Trustees received a report on the audiovisual and physical collection. In response to increased demand for free streaming media and a decline in demand for physical audiovisual media the Library utilized the Materials Selection Policy that the Board approved on February 13, 2022, to establish policies governing the scope and content of the Library's collection and responsibility for selection and withdrawal of materials from the collection.
- On June 10, 2024, Trustees reviewed the annual Code of Ethics and Conduct.



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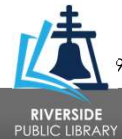
12-MONTH ACCOMPLISHMENTS

4. Incidents

- 262 incidents from January through December 2024, compared to 289 incidents in 2023
- 9% decrease from previous year



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12-MONTH ACCOMPLISHMENTS CONTINUED

5. Donations

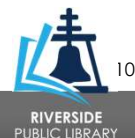
- Accepted \$337,414 in donations from the Friends of the Library and the Riverside Public Library Foundation
- Trustees supported and recommended City Council approval to apply and receive \$14,628,970 in grants awarded from January to December 2024.
- Riverside Public Library Foundation provided an update In August 2024 on fund raising efforts

6. Trust Fund Expenditures

- Approved \$80,664 in trust fund expenditures for library materials



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RECOMMENDATIONS

That the Safety, Wellness and Youth Committee:

- 1. Review and discuss the Library/Board of Library Trustees Workplan and
- 2. Provide recommendations for the 2025 Workplan

