
REVENUE PROJECTION REVISIONS



Fiscal Year 2023/24 Revenue Projection Revisions

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
101 - General Fund				
00-Other Non-Departmental				
Property Tax Revenue Adjustment				
	Property Tax revenue adjustment based on updated projections provided by Hinderliter, De Llamas & Associates Companies (HdL) and City Finance.	\$	79,895,400	\$ 4,536,046
Sales Tax Revenue Adjustment				
	Sales Tax revenue adjustment based on updated projections provided by Hinderliter, De Llamas & Associates Companies (HdL) and City Finance.		85,914,880	8,121,316
Cell Tower Revenue Adjustment				
	The merger between T-Mobile and Sprint resulted in the cancellation of cell tower leases where multiple towers were in the same vicinity.		906,563	(83,646)
00-Other Non-Departmental Total			\$ 166,716,843	\$ 12,573,716
12-City Clerk				
Revenue Adjustment for Increased Staffing in Passport Division				
	Walk-ins are taken upon availability and customers needing to apply for a passport are turned away due to lack of staffing which results in missed revenue. The demand exists to support an additional City Clerk Specialist which would generate an estimated \$105,000 in annual revenue.	\$	241,217	\$ 105,000
12-City Clerk Total			\$ 241,217	\$ 105,000
23-Finance				
Finance Transient Occupancy Tax Account Adjustment				
	Transient Occupancy Tax account adjustment based on updated projections and trend analysis.	\$	7,317,100	\$ 1,265,000
Business Tax Revenue Adjustment				
	Business License Tax account adjustment based on updated projections and trend analysis.		8,204,800	862,400
23-Finance Total			\$ 15,521,900	\$ 2,127,400
28-Community and Economic Development				
Revenue Adjustments				
	This entry adjusts Community and Economic Development's Building Permits and Plan Check revenue projections. Both are estimated to be higher than originally projected in the previous budget cycle.	\$	1,484,000	\$ 425,000
28-Community and Economic Development Total			\$ 1,484,000	\$ 425,000
51-Library				
Library Fines Revenue				
	On January 17, 2023, the City Council approved the removal of fines for overdue materials for library cardholders.	\$	4,000	\$ (4,000)
51-Library Total			\$ 4,000	\$ (4,000)

Fiscal Year 2023/24 Revenue Projection Revisions

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
52-Parks, Recreation & Community Services				
Fairmount Golf Course Revenue Increase				
	The Fairmount Golf Course requires additional funds to address increasing costs in landscape, tree trimming, and minor improvements. The golf course provides reasonably priced golf to the public, youth groups, seniors and 10 high schools. Compared to other courses Fairmount is reasonably priced option and has seen an increase in revenue generation. The Department would like to use the increase in revenue to offset increasing maintenance costs. Not addressing maintenance needs would see a reduction in revenue generated and golfers.	\$	480,125	\$ 40,000
52-Parks, Recreation & Community Services Total			\$ 480,125	\$ 40,000
101 - General Fund Total			\$ 184,448,085	\$ 15,267,116
110 - Measure Z Fund				
00-Other Non-Departmental				
Adjust Measure Z Sales & Use Tax Revenue				
	Measure Z Sales and Use Tax revenue adjustment based on updated projections provided by Hinderliter, De Llamas & Associates Companies (HdL).	\$	78,720,583	\$ 5,437,417
00-Other Non-Departmental Total			\$ 78,720,583	\$ 5,437,417
110 - Measure Z Fund Total			\$ 78,720,583	\$ 5,437,417
115 - Section 115 Pension Trust				
00-Other Non-Departmental				
Interfund Transfer from Other Funds				
	Contribution to the Section 115 Pension Trust Fund from the General Fund and enterprise funds for the long-term management of rising pension costs.	\$	11,000,000	\$ 15,091,353
00-Other Non-Departmental Total			\$ 11,000,000	\$ 15,091,353
115 - Section 115 Pension Trust Total			\$ 11,000,000	\$ 15,091,353
170 - RDSA Administration				
28-Community and Economic Development				
	Adjust revenue forecasts.	\$	884,767	\$ 23,507
28-Community and Economic Development Total			\$ 884,767	\$ 23,507
170 - RDSA Administration Total			\$ 884,767	\$ 23,507
220 - CDBG - Community Development Block Grant				
Various Departments				
	Adjust revenue forecasts.	\$	3,327,068	\$ (37,014)
	Personnel budget refresh - updated employee and position demographics, impact of labor negotiations, required CalPERS UAL payment.		-	-
Various Departments Total			\$ 3,327,068	\$ (37,014)
220 - CDBG - Community Development Block Grant Total			\$ 3,327,068	\$ (37,014)

Fiscal Year 2023/24 Revenue Projection Revisions

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
292 - Riverwalk LMD				
Various Departments				
	Adjustment to Riverwalk Zone A & B estimated subsidy from the General Fund.	\$	121,004	\$ 2,040
Various Departments Total		\$	121,004	\$ 2,040
292 - Riverwalk LMD Total		\$	121,004	\$ 2,040
390 - General Debt Service Fund				
23-Finance				
Museum Renovation Debt Service				
	On October 4, 2022, the City Council approved an increase in the total project costs \$35,000,000 for Measure Z Spending Item #26 – Museum Renovation. This entry records the interfund transfer of funding from the Measure Z Operating Fund and adjusts the debt accounts to reflect the new estimated financing cost of the project.	\$	1,319,894	\$ 2,276,487
Helicopter Debt Service Adjustment				
	This entry records the interfund transfer of funding from the Measure Z Operating Fund for Measure Z Spending Item # 47 – Police Helicopters Capital Lease and adjusts the debt accounts to reflect actual debt obligations. The amount budgeted was an estimate at the time the Biennial Budget was adopted, therefore, an adjustment is needed.		1,223,162	14,996
23-Finance Total		\$	2,543,056	\$ 2,291,483
390 - General Debt Service Fund Total		\$	2,543,056	\$ 2,291,483
401 - Capital Outlay				
22-General Services				
City Attorney Office Renovation, Interfund Transfer & Project Costs				
	This adjustment records an interfund transfer of funding from the General Fund and the estimated cost of the renovation. The existing conditions of the Office of the City Attorney's office space are in dire need of attention and repairs are needed throughout the office to create a safe working environment for employees. The City Attorney's Office requests a one-time appropriation of \$650,000 to address critical infrastructure needs.	\$	-	\$ 650,000
22-General Services Total		\$	-	\$ 650,000
401 - Capital Outlay Total		\$	-	\$ 650,000
420 - Measure Z - Capital Projects				
22-General Services				
Eastside Library Interfund Transfer and Project Cost				
	This entry records the interfund transfer of funding from the Measure Z Operating Fund and the project cost for Spending Item #24 – Eastside Library. (See Measure Z Operating Fund for project details.)	\$	-	\$ 2,000,000
Museum Renovation Interfund Transfer and Project Cost				
	On October 4, 2022, the City Council approved an increase in the total project costs \$35,000,000 for Measure Z Spending Item #26 – Museum Renovation. This entry adjusts the project accounts to reflect the new total estimated project cost.		13,700,000	20,846,457
22-General Services Total		\$	13,700,000	\$ 22,846,457

Fiscal Year 2023/24 Revenue Projection Revisions

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
35-Fire				
Fire Analog Simulcast Communication System CIP Project				
	This entry records the interfund transfer of funding from the Measure Z Operating Fund and the project cost for the Fire Analog Simulcast Communication System project. (See Measure Z Operating Fund for project details.)	\$	-	\$ 1,566,441
35-Fire Total		\$	-	\$ 1,566,441
420 - Measure Z - Capital Projects Total		\$	13,700,000	\$ 24,412,898
560 - Special Transit				
00-Other Non-Departmental				
	Adjust revenue forecast.	\$	5,551,033	\$ 451,043
00-Other Non-Departmental Total		\$	5,551,033	\$ 451,043
560 - Special Transit Total		\$	5,551,033	\$ 451,043
570 - Public Parking				
00-Other Non-Departmental				
Parking Fund Revenue Update - Increased Rates				
	Adjust FY 2023-24 projected revenue to reflect the City Council's direction on April 18, 2023 approved rate increases beginning July 1, 2023.	\$	9,566,164	\$ (1,990,164)
00-Other Non-Departmental Total		\$	9,566,164	\$ (1,990,164)
570 - Public Parking Total		\$	9,566,164	\$ (1,990,164)
581 - Entertainment				
28-Community and Economic Development				
Game Lab				
	This entry records estimated lease revenue and establishes an operating, maintenance and repair budget for Game Lab related expenditures that will be funded by the lease revenue.	\$	-	\$ 71,874
28-Community and Economic Development Total		\$	-	\$ 71,874
581 - Entertainment Total		\$	-	\$ 71,874
620 - Unemployment Insurance				
Various Departments				
	Adjust revenue forecast.	\$	157,272	\$ 13,039
Various Departments Total		\$	157,272	\$ 13,039
620 - Unemployment Insurance Total		\$	157,272	\$ 13,039
742 - Hunter Business Park Assessment District				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.	\$	1,024,553	\$ 3,417
00-Other Non-Departmental Total		\$	1,024,553	\$ 3,417
742 - Hunter Business Park Assessment District Total		\$	1,024,553	\$ 3,417

Fiscal Year 2023/24 Revenue Projection Revisions

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
745 - Riverwalk Assessment District				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.		\$ 734,049	\$ 1,631
00-Other Non-Departmental Total			\$ 734,049	\$ 1,631
745 - Riverwalk Assessment District Total			\$ 734,049	\$ 1,631
746 - Riverwalk Business Assessment District				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.		\$ 300,969	\$ 3,013
00-Other Non-Departmental Total			\$ 300,969	\$ 3,013
746 - Riverwalk Business Assessment District Total			\$ 300,969	\$ 3,013
756 - CFD-Riverwalk Vista				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.		\$ 314,630	\$ (760)
00-Other Non-Departmental Total			\$ 314,630	\$ (760)
756 - CFD-Riverwalk Vista Total			\$ 314,630	\$ (760)
758 - CFD Sycamore Canyon 92-1				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.		\$ 658,624	\$ 5,275
00-Other Non-Departmental Total			\$ 658,624	\$ 5,275
758 - CFD Sycamore Canyon 92-1 Total			\$ 658,624	\$ 5,275
759 - CFD Riverwalk Vista Area #2				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.		\$ 384,480	\$ 5,405
00-Other Non-Departmental Total			\$ 384,480	\$ 5,405
759 - CFD Riverwalk Vista Area #2 Total			\$ 384,480	\$ 5,405
760 - CFD 2014-2 Highlands				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.		\$ 154,429	\$ 7,821
00-Other Non-Departmental Total			\$ 154,429	\$ 7,821
760 - CFD 2014-2 Highlands Total			\$ 154,429	\$ 7,821

Fiscal Year 2023/24 Revenue Projection Revisions

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
761 - CFD 2013-1 Kunny Ranch				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.	\$	10,000	\$ 15,000
00-Other Non-Departmental Total			\$ 10,000	\$ 15,000
761 - CFD 2013-1 Kunny Ranch Total			\$ 10,000	\$ 15,000
762 - CFD 2015-1 Orangecrest Grove				
00-Other Non-Departmental				
Projected Revenue				
	Adjust revenue forecast.	\$	171,044	\$ 3,586
00-Other Non-Departmental Total			\$ 171,044	\$ 3,586
762 - CFD 2015-1 Orangecrest Grove Total			\$ 171,044	\$ 3,586
763 - CFD 2015-2 Pomelo				
00-Other Non-Departmental				
Finance District Transfer Pomelo CFD (Facilities)				
	On December 1, 2020, the City Council adopted a Resolution of Formation establishing Community Facilities District 2015-2 (Pomelo), authorizing the levy of special taxes, and calling an election therein. The Resolution specified that special taxes (Special Tax A) will be levied on all parcels of taxable value within CFD 2015-2 to pay the principal and interest on any bonds of the District that may be issued. This entry records the estimated revenue from the levy of taxes to pay for a debt issuance approved by the City Council on April 26, 2022.	\$	-	\$ 333,470
00-Other Non-Departmental Total			\$ -	\$ 333,470
763 - CFD 2015-2 Pomelo Total			\$ -	\$ 333,470
Grand Total			\$ 313,771,810	\$ 62,062,450

PROPOSED BUDGET ADJUSTMENTS



Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
101 - General Fund				
02-City Council				
	Add Funding for one 0.5 Part-Time Council Assistant Position per Ward			
	On March 7, 2023, the City Council approved the addition of one 0.5 part-time Council Assistant for each Ward. This adjustment formally adds the FTE to the Master Personnel Detail and adds the funding for FY 2023/24.	\$	-	\$ 272,264
	One-Time Funding for Computers and Office Equipment			
	One-time set-up costs (computers and miscellaneous office equipment) of \$2,000 per ward for the new Council Assistants.		-	14,000
	Move Interpreting Services from City Council to City Manager's Office			
	The City Manager's Office will support and staff the Commission of the Deaf; this adjustment moves the existing budget to the City Manager's Office.		3,811	(3,811)
	02-City Council Total	\$	3,811	\$ 282,453
11-City Manager's Office				
	Reestablish the City's Internal Audit Program			
	Add 1.0 FTE Organizational Performance & Audit Manager and divisional non-personnel costs.		-	199,247
	Add 2.0 FTE to Office of Sustainability			
	Add a 1.0 FTE Project Lead and 1.0 Fellowship position to advance the City Manager's and City Council's prioritization of several sustainability related projects, programs, partnerships and initiatives. The cost of the Project Lead will be shared equally among the General Fund, Electric, Water, and Sewer Funds.		-	174,818
	Transfer 1.0 FTE Principal Management Analyst (Grant Administrator)			
	A citywide Grant Administrator position added to the Grants & Restricted Programs Fund in the 2021/22 budget was intended to be fully reimbursed by grants; however, the position is largely administrative in nature and cannot be fully charged to grants. The position will be transferred to the General Fund, with approximately 40% recorded as reimbursable by grants.		-	110,969
	Reestablish the Intergovernmental Relations Division			
	Transfer the Intergovernmental Relations Officer from the Administration Division to the Intergovernmental Relations Division; establish divisional non-personnel costs. At the Mayor's request, the Intergovernmental Relations Officer is being asked to increase travel in an effort to build more effective relationships and tell our City's story. These efforts may result in funding from electeds at higher levels of government.		-	30,000
	Increase Travel, Meeting, & Conference Expense			
	With meetings and conferences returning to in-person format following the pandemic, an increase in the budget is needed to accommodate City representation at key meetings and conferences.		30,079	10,000
	Budget for the Commission for the Deaf			
	The City Manager's Office will support and staff the Commission of the Deaf; this adjustment moves the existing budget from the City Council to the City Manager's Office and increases the budget for supplies, training, name badges, business cards, shirts, etc.		-	8,311
	Increase for Explore Riverside Magazine Publication Costs			
	Printing and paper cost for Explore Riverside magazine are higher than anticipated, requiring a budget adjustment to address the rising cost. The Explore Riverside magazine is published and sent three times per year (Summer, Fall, Winter/Spring) to residents and the business community and is a key newsletter for the residents, business owners, and visitors to the City. To maximize accessibility, it is important that Explore Riverside is available in print form and digital form through the City website.		77,371	50,000
	11-City Manager's Office Total	\$	107,450	\$ 583,345

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
12-City Clerk			
Add 1.0 FTE City Clerk Specialist for Passport Services			
	Prior to COVID, the City Clerk's Office provided customer service on a walk-in basis. Following the shutdown due to COVID, the City Clerk's Office began providing services on an appointment basis. Walk-ins are taken upon availability and customers needing to apply for a passport are turned away due to lack of staffing which results in missed revenue. The demand exists to support an additional City Clerk Specialist which would generate an estimated \$105,000 in annual revenue.	\$ -	\$ 72,451
Records Management Program			
	This request is for one-time cost for a Records Management Consultant to review the City's Retention Schedule and Records Management Program. The last retention schedule was adopted on February 2, 2020, by Resolution No. 23548 without schedules, making it difficult to determine the retention period of documents. The City Clerk's Office proposes to issue an RFP for a consultant to conduct a comprehensive review of all City departments retention schedules to determine the life cycle of all City documents and update the City's Records Management Program.	52,994	75,000
12-City Clerk Total		\$ 52,994	\$ 147,451
13-Office of the City Attorney			
Add 1.0 FTE Litigation Division Expansion			
	Replace the Chief Assistant City Attorney with one Senior Deputy City Attorney and one Paralegal to increase staffing levels in the Litigation Division.	\$ 280,932	\$ 14,078
Case Management Software System (CMS)			
	A reliable CMS is critical to the success of the City Attorney's Office as this is the singular electronic database used to store and track all legal matters including litigation, advisory, and transactional assignments, files, emails, notes, etc. A new CMS would help to achieve workflow automation capabilities, electronic document management, calendaring capabilities, integration with other programs, increased accuracy of data and improved reporting. The request includes one-time implementation costs of \$100,000 and ongoing software license and maintenance costs of approximately \$42,000 annually.	7,675	142,325
Common Area Maintenance (CAM)			
	In 2019, the City Council approved the continuation of lease space for the City Attorney's Office at 3750 University Avenue, Suite 200. In 2023, the City Attorney's Office was notified of a new Common Area Maintenance charge associated with the office lease, which had not previously been billed or budgeted.	526,056	31,129
13-Office of the City Attorney Total		\$ 814,663	\$ 187,532
21-Human Resources			
Add 4.0 FTE to Recruitment, Benefits, and Administration			
	1.0 FTE will be assigned to the Benefit's Division which currently only has 2 employees to service 2,500 employees. This position is critical to continue to ensure that the benefits for the City's workforce is competitive. 1.00 FTE will be assigned to the Recruitment Division. Currently there are more than 460 citywide vacancies, 626 active open requisitions, 208 current recruitments, 107 candidates in the pre-employment process and 208 requisitions pending department direction. 2.00 FTE will be deployed to expand the Workforce Development programs by working with key partners in implementing workforce development programs pipelines, and initiatives.	\$ -	\$ 433,186
21-Human Resources Total		\$ -	\$ 433,186

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
22-General Services			
Add 1.0 FTE Project Manager			
	Add a project manager to assist with deferred maintenance and new major capital projects, including the Police Headquarters, Museum renovation, Eastside Library, and parking garage.	\$ -	\$ 132,688
22-General Services Total		\$ -	\$ 132,688
23-Finance			
Allocate Administration Costs to Community Facility Districts (CFD)			
	Allocate costs associated with administering the City's multiple Community Facility Districts.	\$ -	\$ (151,676)
Add 3.0 FTE: Controller, Principal Accountant and Senior Accountant			
	Current staffing levels are unable to implement new accounting pronouncements in a timely manner while also meeting annual reporting deadlines to meet the State Controller, investor, and other compliance requirement deadlines. The recent new pronouncements, including the highly impactful GASB87 regarding leases, resulted in an ongoing, permanent increase in workload. Given that the reporting and compliance requirements have grown substantially over the last 20 years, creating a new division (Compliance and Reporting Division) will assist with timely financial reporting for our city residents, management, Council members, investors, and stakeholders.	-	502,292
Six-month 1.0 FTE Double-fill of Critical Position			
	Funding to hire a Principal Accountant in the Accounting Division in a 6-month double-fill capacity to shadow a long-term employee retiring from the position in December, plus the unbudgeted leave payout.	-	144,000
23-Finance Total		\$ -	\$ 494,616
24-Innovation and Technology			
Add 2.75 FTE - Department Reorganization			
	Replace 4.25 FTE senior positions with 7.00 FTE subordinate positions to increase resources. The reorganization will improve customer wait times, avoiding delayed projects, and reducing the risk of failure for critical initiatives like the upcoming 311 and asset management system upgrade project is paramount. By addressing these concerns, we will significantly enhance the experience for our clients and end-users across all technology-based programs and services.	\$ 594,632	\$ 299,164
24-Innovation and Technology Total		\$ 594,632	\$ 299,164
28-Community and Economic Development			
Add 13.0 FTE to Expand Services and Enhance Customer Service			
	Add 5.0 FTE to respond to, grow and achieve the economic development goals established for the City. Add 5.0 FTE to assist with Advance Planning efforts, respond to needs for comprehensive long-range initiatives, help manage growing caseloads, expedite services, improve customer care, and streamline processes. Add 3.0 FTE to expand and expedite services and developer projects.	\$ -	\$ 2,100,217
Transfer 2.0 FTE Senior Office Specialist and Project Coordinator			
	Transfer 2.0 FTE from the Housing Authority Fund to the General Fund, Homeless Outreach. These individuals are working in the Homeless Outreach capacity and should not be charged to the Housing Authority.	-	203,935

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
	Citywide Events and 1.0 FTE Sr. Project Manager		
	Add 1.0 FTE Senior Project Manager and \$725,000 funding to encourage and expand community engagement, tourism, and economic development within the City. Citywide events support and promote local business growth and will ultimately increase revenue generation in the City.	-	875,937
	Festival of Lights		
	Increase funding for Festival of Lights to accommodate the current scope of the event, including increased security needs and to account for rising costs.	669,500	330,500
28-Community and Economic Development Total		\$ 669,500	\$ 3,510,589
31-Police			
	Police Blood & Urine Analysis/Testing Services		
	RPD requires blood and urine analysis to prosecute criminal cases for suspects under the influence of drugs and alcohol. The number of arrests for suspects under the influence of drugs and alcohol is trending to be 45% higher this year and the costs associated with each service has increased by an average of 20%. Since FY 20/21, costs have exceeded the budget allocation; projected FY 22/23 actual costs to exceed the budget allocation by 57% (\$35,000).	\$ 40,000	\$ 40,000
	Vehicle Fuel Expense Adjustments		
	This adjustment addresses the rising cost of vehicle fuel and adjusts the budget to be in line with trend.	771,750	491,730
31-Police Total		\$ 811,750	\$ 531,730
35-Fire			
	Paramedic LifePak Service Maintenance		
	In 2016, the Fire Department received grant funding to purchase (25) LifePak 15 portable monitors and in 2021, using Measure Z funds, purchased (2) LifePak 1000 portable monitors. Both purchases included a warranty and cloud-based service plan, which expired in 2023. Currently, the units do not have coverage for maintenance inspections, repairs, and limited services. It is crucial to maintain the services for the units, which are used daily to assist with critical care and saves lives in the city of Riverside. This budget request establishes a maintenance budget for the machines.	\$ -	\$ 60,000
	Ballistic Gear		
	The department is requesting one time funding of \$192,657 to replace expired ballistic gear and \$50,000 annually thereafter to establish a replacement program. The Fire Department personnel face a variety of threats on a daily basis. The purpose of the fire armor ballistic gear is to fill the need of emergency medical services and firefighter safety when responding to active shooter, violent incidents, and dangerous domestic calls. Adequate protection is vital to safeguard the protection of firefighters and paramedics.	-	192,657
	Turnout Pant & Coat Set		
	Currently, the department budget of \$133,000 is inadequate to outfit new hires and replace worn-out sets over 10-years old as needed. The National Fire Protection Agency (NFPA) 1851 specifies that the firefighter protective ensemble or ensemble components must be retired from service no more than 10 years from the date manufactured. Once the protective properties of the turnout gear have diminished, it is no longer safe to use. Due to budgetary constraints the department is wearing turnouts longer than the required timeframe of 10 years and on occasion outfitting new hires in gently used turnouts until new turnouts are purchased. This budget adjustment will allow the Department to replace the turnouts on an ongoing basis as required.	133,000	57,750

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
	Apparatus Radios		
	Riverside Fire Department firefighters are required to communicate and work cooperatively with various state, federal and local agencies to mitigate emergencies, however, radio communications are paramount to firefighter and community safety. Standardizing and maintaining radio communications is an essential element for firefighters. The RFD's current cache of standardized radios on the apparatus are no longer up to industry standards and fire service readiness for emergency safety.	500	25,500
	Accreditation Fees		
	Add a budget for the Commission on Fire Accreditation International (CFAI) renewal fees. Fees are due every 4 years for the peer assessor to conduct onsite assessments as well as travel costs for the peer team leader to present the department's accreditation report during a CFAI public hearing. On March 12, 2019, the Fire Department was awarded accreditation status from the Commission on Fire Accreditation International (CFAI). The accreditation recognizes best practices and self-accountability and validates that the department is providing residents, visitors, and the business communities with industry leading fire protection services and fostering pride among its members. The CFAI accreditation program provides a framework for fire services to set goals, develop evidence based strategic action plans and improve fire protection services.	-	7,500
	Central Garage Charges		
	Fleet maintenance services are increasing for newer and older apparatuses. The Fleet Division is following the recommended maintenance schedules for the newer apparatus to prolong the life cycle. Older apparatuses require more expensive repairs due to the aging factor. The anticipated increase cost per year is usually three percent. To address the aging fleet, the Fire Department was awarded funding to implement a 20-year vehicle replacement program, which is funded by Measure Z. As the fleet continues to mature, it will take approximately 15-years to replace the remaining apparatuses, which in turn will cost the department more to maintain the units.	546,200	330,000
	Vehicle Fuel Expense Adjustments		
	This adjustment addresses the rising cost of vehicle fuel and adjusts the budget to be in line with trend.	262,259	199,581
35-Fire Total		\$ 941,959	\$ 872,988

41-Public Works

Add 1.0 FTE Associate Traffic Engineer

<p>The City does not have dedicated staff for traffic signal design and signal timing to optimize traffic progression and reduce congestion Citywide. With the increase in roadway maintenance projects and private development, even less staff time is dedicated to traffic signal operations. Previously, the TMC had two dedicated staff to monitor and improve traffic signal timing, manage, and maintain the communications systems, and would seek grant funding opportunities to expand the City's fiber optic communications network and the CCTV camera system to help manage over 480 signals. The City currently operates on an ad-hoc basis to respond to signal timing requests and does not have sufficient staff to make corridor-wide improvements. The position will charge time to Measure A projects, reimbursing about 80% of General Fund position costs.</p>	\$	-	\$	27,911
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Add 1.0 FTE Engineering Aide

<p>If current staffing levels in the Storm Drain Engineering section are not adjusted, the City runs the risk of not being able to meet the growing demands in all Wards and to install a new storm drain system. During past decades residential and commercial development has been steadily increasing. The development caused an increase in storm runoff which in turn has created numerous flood control and drainage problems and public inconvenience.</p>	-		\$	74,085
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Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
	Add 1.0 FTE Landscape Maintenance Inspector and Median Maintenance		
	Increase median maintenance budget to cover a new 1.0 FTE Landscape Inspector and additional contract costs to increase landscape maintenance frequency.	2,568,006	285,000
	Vehicle Fuel Expense Adjustments		
	This adjustment addresses the rising cost of vehicle fuel and adjusts the budget to be in line with trend.	56,834	44,706
41-Public Works Total		\$ 2,624,840	\$ 431,702
51-Library			
	Add 8.0 FTE to Expand Library Hours		
	The addition of 16 part-time non-benefitted positions will enable the Library to open branches on Sundays and extend Main Library hours by 2 hours each evening. These positions interact with the public by providing direct customer service at all library locations. Assist with ongoing library programs, work the circulation desk, use automated system to charge and discharge library materials, registers new customers and issues library cards, answer computer and other reference questions, and other tasks necessary in maintaining operations and keeping all locations open to the community.	\$ -	\$ 602,752
	Library Security Guard Contract		
	In FY 2019 through FY 2022, a supplemental appropriation from Measure Z funded security guard services for 8 library locations with no further funding identified for future years. The FY 22/23 security guard funding was secured through a carryover of General Fund savings. The FY 23/24 citywide security guard contract costs are \$636,942 with \$170,843 in the library operating budget creating a shortfall of \$466,099. This request benefits City stakeholders by allowing the City to maintain hours of operation, successfully run its facilities, maintain an appropriate library environment, and ensures customers enjoy their library visits.	170,843	466,099
51-Library Total		\$ 170,843	\$ 1,068,851
52-Parks, Recreation & Community Services			
	Fairmount Golf Course Maintenance Increase		
	The Fairmount Golf Course requires additional funds to address increasing costs in landscape, tree trimming, and minor improvements. The golf course provides reasonably priced golf to the public, youth groups, seniors and 10 high schools. Compared to other courses Fairmount is reasonably priced option and has seen an increase in revenue generation. The Department would like to use the increase in revenue to offset increasing maintenance costs. Not addressing maintenance needs would see a reduction in revenue generated and golfers.	\$ 52,420	\$ 40,000
	Transfer FTE & Non-personnel from Measure Z to General Fund		
	The Parks, Recreation & Community Services (PRCS) purpose of the Public Safety and Engagement Team (PSET) has been fulfilled; 2.25 FTE and some non-personnel costs are moved to the General Fund; the Measure Z allocation will be relieved and available for reallocation to new spending initiatives.	-	274,632
	Park Wildlands Equipment		
	Transfer of the previously funded Measure Z positions will require additional vehicles for the new Parks and Wildlands team in the Parks Division General Fund Budget. The new team will be separate from the Public Safety and Engagement Team (PSET), but services will complement their efforts through weed abatement/fire prevention methods, tree trimming, assisting in picking up trash in surrounding locations, they will focus on over 2,000 acres of undeveloped parkland. While PSET tackles many homeless issues the Parks Wildland Team addresses issues related to homelessness and outside of the PSET scope. Vehicles and equipment include 5 F-350 trucks, 1 F-250 truck, John Deere Skid Steer with Masticator attachment, 2 dump trucks, 2 Utility Vehicles, and worker equipment and tools.	-	440,000

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
	Parks Minor Maintenance		
	The Parks Division maintenance budget is inadequate to handle routine operations and maintenance at facilities such as irrigation, landscape, building maintenance and repairs, as well as addressing theft and vandalism.	700,390	400,000
	Sports Parks		
	This budget increase is necessary to fund the new Sports Parks landscape maintenance agreement. Sports parks generate income from user fees; without proper maintenance the fields become unsafe to play on and eliminate any rental income they can produce; it reduces sports programming offered through the City.	1,290,000	500,000
	Security Services		
	This budget allocation will provide security services at community centers, enhancing the safety of visitors and deterring vandalism.	55,000	547,796
	Mt. Rubidoux Fireworks and Weed Abatement		
	Increase fireworks budget to cover Council-approved 3-year contract for Mt. Rubidoux pyrotechnic shows through July 2025. To prepare the mountain for the show, weed abatement is needed for fire prevention in preparation for the firework show.	130,000	70,075
	Vehicle Fuel Expense Adjustments		
	This adjustment addresses the rising cost of vehicle fuel and adjusts the budget to be in line with trend.	13,000	5,690
52-Parks, Recreation & Community Services Total		\$ 2,240,810	\$ 2,278,193
72-Non Departmental			
	Attrition Rate		
	This 5% vacancy rate represents the impact of natural attrition (the timing between an individual's departure and the onboarding of replacement personnel) and recognizes that current hiring challenges are producing personnel savings that could be leveraged to advance the City's strategic priorities.	\$ -	\$ (12,001,652)
	Interfund Transfer to Section 115 Pension Trust Fund		
	Increase contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	11,000,000	9,265,432
	Interfund Transfer to Capital Project Fund - City Attorney Office Renovation		
	The existing conditions of the Office of the City Attorney's office space are in dire need of attention and repairs are needed throughout the office to create a safe working environment for employees. The City Attorney's Office requests a one-time appropriation of \$650,000 to address critical infrastructure needs.	-	650,000
	Animal Services (Increased Rates)		
	The County of Riverside's Department of Animal Services (DAS) recently began working toward a full cost recovery model. This appropriation will cover the County's increased Field Services rates which now include overhead associated with the services provided (including but not limited to vehicles, fuels, uniforms, support staff, etc.). City and County staff will continue negotiations toward a new, longer-term agreement which will be brought before the City Council for approval.	3,253,814	1,300,000
	Development Impact Fee Analysis		
	Estimated funding to conduct nexus studies for the City's various development impact fees (DIF).	-	100,000
	Increase for Fees and Charge Study		
	The Fees & Charges study was suspended pending the search for a new City Manager. The study will be restarted to include an update of the cost data used for the first draft produced by the study. Updating the data will require additional consultant time and therefore, cost.	-	50,000

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
	City Hall Indoor Plant Care		
	This entry provides funds to maintain indoor plants located at City Hall.	-	8,000
	72-Non Departmental Total	\$ 14,253,814	\$ (628,220)
	Various Departments		
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.	\$ 191,827,400	\$ 13,889,195
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.	17,415,464	(8,462,602)
	Utility Expense adjustments to address rising costs of electric, water, and natural gas.	3,017,204	1,085,778
	Adjustments to the administrative charges to/from departments.	(18,357,110)	(48,482)
	Adjustment to Riverwalk Zone A & B estimated subsidy.	121,004	2,040
	Adjustments to the Cost Allocation Plan (CAP).	(22,677,171)	(1,454,581)
	Various Departments Total	\$ -	\$ 5,011,348
101 - General Fund Total		\$ 23,287,066	\$ 15,637,616
110 - Measure Z Fund			
	00-Other Non-Departmental		
	Spending Item #24 – Eastside Library, Interfund Transfer to Measure Z Capital Fund		
	On October 30, 2019, the City received nine responses to Request for Proposal (RFP) 1934 for Architectural Design Services for the new Eastside Library. On December 8, 2020, the City Council approved a Professional Consultant Services Agreement with Cannon/Parkin, Inc., dba CannonDesign from Irvine, California for architectural design services for the new Eastside Library – Phase I for a term through December 31, 2022. Phase I design was completed at the end of 2021 to include concepts of a 15,000 square foot library. Phase II design is estimated at \$2,000,000 and funding in the amount of \$2,000,000 is being requested from the Measure Z Fund unallocated reserves.	\$ 2,738,750	\$ 2,000,000
	Spending Item #26 – Museum Renovation, Interfund Transfer to Measure Z Capital Fund		
	On October 4, 2022, the City Council approved an increase in the total project costs \$35,000,000. This entry adjusts the appropriate project and debt accounts to reflect the new total estimated project cost.	1,319,894	546,457
	New: Fire Analog Simulcast Communication System, Interfund Transfer to Measure Z Capital Fund		
	The Fire Department currently utilizes a 20-year-old Analog Simulcast radio system to communicate with local, state, and federal resources. The department needs a communications system that is reliable in the dense downtown area and that operates well in the rural areas with varying terrains. With more multi-agencies assisting one another, the department is being asked to participate in county-wide and state-wide shared communications systems. The Fire Department considers its communication system as critical infrastructure as the communication system is essential towards ensuring the organization maintains continued operations. To better serve the community, it is imperative to upgrade the system.	-	1,566,441
	00-Other Non-Departmental Total	\$ 4,058,644	\$ 4,112,898

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
11-City Manager's Office			
Spending Item # 39 – Public Safety & Engagement Team Program (PSET)			
	The Office of Homeless Solutions is seeking funding to add three clinical therapists via contracted services to help prevent the flow of homeless individuals exiting from the Riverside County Emergency Treatment Services (ETS) to the streets. The clinical therapists will be able to assist individuals experiencing homelessness with appropriate services including ongoing mental health services, substance abuse treatment, and shelter resources.	\$ 4,787,269	\$ 350,000
11-City Manager's Office Total		\$ 4,787,269	\$ 350,000
24-Innovation and Technology			
Spending Item #33 – Technology Improvements			
	An annual increase in the technology allocation will enable a rotational replacement of security cameras throughout the City (approximately \$275,000 to replace 80 cameras per year), the one-time establishment of laptop inventory (\$140,000), and residual funding for unbudgeted critical technology needs.	\$ 1,000,000	\$ 500,000
24-Innovation and Technology Total		\$ 1,000,000	\$ 500,000
31-Police			
Spending Item # 47 – Police Helicopters Capital Lease			
	Adjustment of the lease financing of two police helicopters to match the final debt schedule. The amount budgeted was an estimate at the time the Biennial Budget was adopted, therefore, an adjustment is needed.	\$ 611,581	\$ 14,996
31-Police Total		\$ 611,581	\$ 14,996
41-Public Works			
Spending Item # 43 – Public Works Street Vehicles and Equipment			
	Move FY 2024/25 funding forward to FY 2023/24 due to new state mandated requirements for governmental vehicle purchases.	\$ 1,000,000	\$ 1,180,000
41-Public Works Total		\$ 1,000,000	\$ 1,180,000
52-Parks, Recreation & Community Services			
Spending Item # 39 – Public Safety & Engagement Team Program (PSET)			
	The Parks, Recreation & Community Services (PRCS) purpose of the Public Safety and Engagement Team (PSET) has been fulfilled; 2.25 FTE of the current 9.0 FTE and some non-personnel costs are moved to the General Fund; the remaining balance of the PRCS Measure Z allocation will be relieved and available for reallocation to new spending initiatives.	\$ 5,208,505	\$ (635,699)
52-Parks, Recreation & Community Services Total		\$ 5,208,505	\$ (635,699)
53-Museum of Riverside			
Spending Item #26 – Museum Renovation			
	On October 4, 2022, the City Council approved an increase in the total project costs \$35,000,000. This entry adjusts the appropriate project and debt accounts to reflect the new total estimated project cost.	\$ 1,319,894	\$ 2,730,030
53-Museum of Riverside Total		\$ 1,319,894	\$ 2,730,030

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
Various Departments and Spending Items			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 23,230,703	\$ 1,566,364
	Adjustments to the administrative charges to/from departments.	7,336	7,546
Various Departments Total		\$ 23,238,039	\$ 1,573,910
110 - Measure Z Fund Total		\$ 41,223,932	\$ 9,826,135
170 - RDSA Administration			
28-Community and Economic Development			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 457,224	\$ 18,715
	Adjustments to the Cost Allocation Plan (CAP).	151,628	4,792
28-Community and Economic Development Total		\$ 608,852	\$ 23,507
170 - RDSA Administration Total		\$ 608,852	\$ 23,507
215 - Grants and Restricted Programs			
11-City Manager's Office			
Transfer 1.0 FTE Principal Management Analyst (Grant Administrator)			
	A citywide Grant Administrator position added to the Grants & Restricted Programs Fund in the 2021/22 budget was intended to be fully reimbursed by grants; however, the position is largely administrative in nature and cannot be fully charged to grants. The position will be transferred to the General Fund, with approximately 40% recorded as reimbursable by grants.	\$ 179,675	\$ (179,675)
11-City Manager's Office Total		\$ 179,675	\$ (179,675)
Various Departments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 346,358	\$ 59,594
	Adjustments to the administrative charges to/from departments.	807,518	(42,411)
Various Departments Total		\$ 1,153,876	\$ 17,183
215 - Grants and Restricted Programs Total		\$ 1,333,551	\$ (162,492)
220 - CDBG - Community Development Block Grant			
Various Departments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 533,711	\$ (37,014)
Various Departments Total		\$ 533,711	\$ (37,014)
220 - CDBG - Community Development Block Grant Total		\$ 533,711	\$ (37,014)

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
260 - NPDES Storm Drain			
41-Public Works			
Add 1.0 FTE Storm Drain Crew Leader, Charged 100% to NPDES Fund			
	General Fund charge for 1.0 FTE Storm Drain Crew Leader.	\$ 362,009	\$ 101,876
Other Expenditure Adjustments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	323,018	6,081
	Adjustments to the administrative charges to/from departments.	60,158	(4,462)
41-Public Works Total		\$ 745,185	\$ 103,495
260 - NPDES Storm Drain Total		\$ 745,185	\$ 103,495
280 - Housing Authority			
28-Community and Economic Development			
Transfer 2.0 FTE to General Fund			
	Transfer 2.0 FTE from the Housing Authority Fund to the General Fund, Homeless Outreach. These individuals are working in the Homeless Outreach capacity and should not be charged to the Housing Authority.	\$ 203,935	\$ (203,935)
Other Expenditure Adjustments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	1,008,964	(12,460)
	Adjustments to the Cost Allocation Plan (CAP).	528,221	20,317
28-Community and Economic Development Total		\$ 1,741,120	\$ (196,078)
280 - Housing Authority Total		\$ 1,741,120	\$ (196,078)
292 - Riverwalk LMD			
52-Parks, Recreation & Community Services			
Finance Riverwalk Landscape Maintenance District (LMD) Fund Balance Appropriation			
	This request is to fund upcoming capital improvements which are needed in the Riverwalk Landscape Maintenance District. Funds will be used to replace the trail fencing which is in extremely poor shape.	\$ -	\$ 250,000
52-Parks, Recreation & Community Services Total		\$ -	\$ 250,000
Various Departments			
	Adjustments to overhead charges.	121,004	2,040
Various Departments Total		\$ 121,004	\$ 2,040
292 - Riverwalk LMD Total		\$ 121,004	\$ 252,040
390 - General Debt Service Fund			
23-Finance			
Museum Renovation Debt Service			
	On October 4, 2022, the City Council approved an increase in the total project costs \$35,000,000 for Measure Z Spending Item #26 – Museum Renovation. This entry records the interfund transfer of funding from the Measure Z Operating Fund and adjusts the debt accounts to reflect the new estimated financing cost of the project.	\$ 1,319,894	\$ 2,276,487

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
	Helicopter Debt Service Adjustment			
	This entry records the interfund transfer of funding from the Measure Z Operating Fund for Measure Z Spending Item # 47 – Police Helicopters Capital Lease and adjusts the debt accounts to reflect actual debt obligations. The amount budgeted was an estimate at the time the Biennial Budget was adopted, therefore, an adjustment is needed.		611,581	14,996
	23-Finance Total		\$ 1,931,475	\$ 2,291,483
390 - General Debt Service Fund Total			\$ 1,931,475	\$ 2,291,483
401 - Capital Outlay				
	22-General Services			
	City Attorney Office Renovation, Interfund Transfer & Project Costs			
	This adjustment records an interfund transfer of funding from the General Fund and the estimated cost of the renovation. The existing conditions of the Office of the City Attorney's office space are in dire need of attention and repairs are needed throughout the office to create a safe working environment for employees. The City Attorney's Office requests a one-time appropriation of \$650,000 to address critical infrastructure needs.		\$ -	\$ 650,000
	22-General Services Total		\$ -	\$ 650,000
401 - Capital Outlay Total			\$ -	\$ 650,000
411 - Special Capital Improvement				
	52-Parks, Recreation & Community Services			
	Adjustments to the Cost Allocation Plan (CAP).		\$ 51,261	\$ 4,329
	52-Parks, Recreation & Community Services Total		\$ 51,261	\$ 4,329
411 - Special Capital Improvement Total			\$ 51,261	\$ 4,329
420 - Measure Z - Capital Projects				
	22-General Services			
	Eastside Library Interfund Transfer and Project Cost			
	This entry records the interfund transfer of funding from the Measure Z Operating Fund and the project cost for Spending Item #24 – Eastside Library. (See Measure Z Operating Fund for project details.)		\$ -	\$ 2,000,000
	Museum Renovation Interfund Transfer and Project Cost			
	On October 4, 2022, the City Council approved an increase in the total project costs \$35,000,000 for Measure Z Spending Item #26 – Museum Renovation. This entry adjusts the project accounts to reflect the new total estimated project cost.		\$ -	\$ 20,846,457
	22-General Services Total		\$ -	\$ 22,846,457
	35-Fire			
	Fire Analog Simulcast Communication System CIP Project			
	This entry records the interfund transfer of funding from the Measure Z Operating Fund and the project cost for the Fire Analog Simulcast Communication System project. (See Measure Z Operating Fund for project details.)		\$ -	\$ 1,566,441
	35-Fire Total		\$ -	\$ 1,566,441
420 - Measure Z - Capital Projects Total			\$ -	\$ 24,412,898

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
510 - Electric			
00-Other Non-Departmental			
Interfund Transfer to Other Funds			
	Contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	\$ -	\$ 3,509,532
00-Other Non-Departmental Total		\$ -	\$ 3,509,532
61-Public Utilities-Electric			
Office of Sustainability			
	25% cost of 1.0 FTE Project Lead in the Office of Sustainability to advance the City Manager's and City Council's prioritization of several sustainability related projects, programs, partnerships and initiatives.	\$ -	\$ 34,390
61-Public Utilities-Electric Total		\$ -	\$ 34,390
Various Departments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.	\$ 63,206,028	\$ 3,678,390
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.	\$ 3,509,532	\$ (3,509,532)
	Adjustments to the Cost Allocation Plan (CAP).	9,075,125	666,086
	Adjustments to the administrative charges to/from departments.	(24,680,407)	71,077
Various Departments Total		\$ 51,110,278	\$ 906,021
510 - Electric Total		\$ 51,110,278	\$ 4,449,943
511 - Electric Public Benefit Programs			
60-Public Utilities-Administration			
	Adjustments to the Cost Allocation Plan (CAP).	\$ 138,616	\$ 12,400
Public Utilities-Administration Total		\$ 138,616	\$ 12,400
511 - Electric Public Benefit Programs Total		\$ 138,616	\$ 12,400
520 - Water			
00-Other Non-Departmental			
Interfund Transfer to Other Funds			
	Contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	\$ -	\$ 1,157,014
00-Other Non-Departmental Total		\$ -	\$ 1,157,014

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
62-Public Utilities-Water			
Office of Sustainability			
	25% cost of 1.0 FTE Project Lead in the Office of Sustainability to advance the City Manager's and City Council's prioritization of several sustainability related projects, programs, partnerships and initiatives.	\$ -	\$ 34,390
Debt Service Adjustment			
	Adjust debt service obligations to match debt service schedule.	23,087,945	(267,105)
Other Expenditure Adjustments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.	20,875,340	1,289,165
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.	1,157,014	(1,157,014)
	Adjustments to the Cost Allocation Plan (CAP).	3,627,751	254,127
	Adjustments to the administrative charges to/from departments.	(709,487)	(164,485)
62-Public Utilities-Water Total		\$ 48,038,563	\$ (10,922)
520 - Water Total		\$ 48,038,563	\$ 1,146,092
521 - Water Conservation			
62-Public Utilities-Water			
	Adjustments to the Cost Allocation Plan (CAP).	\$ -	\$ 1,060
62-Public Utilities-Water Total		\$ -	\$ 1,060
521 - Water Conservation Total		\$ -	\$ 1,060
530 - Airport			
00-Other Non-Departmental			
Interfund Transfer to Other Funds			
	Contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	\$ -	\$ 37,982
00-Other Non-Departmental Total		\$ -	\$ 37,982
22-General Services			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.	\$ 706,582	\$ (1,054)
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.	\$ 37,982	\$ (37,982)
	Adjustments to the Cost Allocation Plan (CAP).	190,832	9,420
	Adjustments to the administrative charges to/from departments.	15,281	12,965
22-General Services Total		\$ 950,677	\$ (16,651)
530 - Airport Total		\$ 950,677	\$ 21,331

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
540 - Refuse			
00-Other Non-Departmental			
Interfund Transfer to Other Funds			
	Contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	\$ -	\$ 259,458
00-Other Non-Departmental Total		\$ -	\$ 259,458
41-Public Works			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.	\$ 5,102,422	\$ 437,632
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.	\$ 259,458	\$ (259,458)
	Adjustments to the Cost Allocation Plan (CAP).	1,194,661	85,049
	Adjustments to the administrative charges to/from departments.	3,422,291	(15,564)
41-Public Works Total		\$ 9,978,832	\$ 247,659
540 - Refuse Total		\$ 9,978,832	\$ 507,117
550 - Sewer			
00-Other Non-Departmental			
Interfund Transfer to Other Funds			
	Contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	\$ -	\$ 792,824
00-Other Non-Departmental Total		\$ -	\$ 792,824
41-Public Works			
Add 1.0 Senior Engineer			
	The 2019 Wastewater Master Plan (Volume 8 – Financial Plan) identified a projected Capital Improvement Plan for the RWQCP and the Collections System, totaling \$71.4M over the course of the projection period (FY 2022/23 through FY 2026/27). The Sewer Division design team requires increased personnel to meet workload projections associated with the capital outlay plan.	\$ -	\$ 175,447
Office of Sustainability			
	25% cost of 1.0 FTE Project Lead in the Office of Sustainability to advance the City Manager's and City Council's prioritization of several sustainability related projects, programs, partnerships and initiatives.	\$ -	\$ 34,390

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description	Adopted	Increase / Decrease
Dept	Justification		
Increase Biosolids Hauling and Disposal Budget			
	On August 8, 2022, staff issued Request for Proposals (RFP) No. 2223 for a qualified firm to provide long-term biosolids hauling and disposal/reuse services for the Regional Water Quality Control Plant (RWQCP). After review of respondents' qualifications, experience, and cost of services, Synagro-WWT, Inc. of Baltimore, Maryland was selected as the most qualified to perform the scope of work. To account for growth and process control changes that may substantially increase daily biosolids production, RWQCP is budgeting for approximately 51,000 tons of biosolids, requiring an estimated 2,040 truck trips for disposal. Biosolids are a byproduct of wastewater treatment and the RWQCP is required to manage the treatment, hauling and disposal under Federal, State and Local regulations and oversight. It is necessary to provide additional funding for the RWQCP to continue to operate as there are no short-term alternatives.	2,120,000	2,020,395
Public Works Increase Chemical Budget			
	The current budget does not reflect substantial cost increases that the supply & logistics sector has experienced the past two years. Without additional funds, RWQCP would not be able to operate and would be in major violation of its National Pollutant Discharge Elimination System permit.	3,855,382	1,415,868
Other Expenditure Adjustments			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.	14,127,938	686,017
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.	792,824	(792,824)
	Adjustments to the Cost Allocation Plan (CAP) including project budgets.	2,156,839	147,261
	Adjustments to the administrative charges to/from departments.	1,259,284	18,920
41-Public Works Total		\$ 24,312,267	\$ 3,705,474
550 - Sewer Total		\$ 24,312,267	\$ 4,498,298
560 - Special Transit			
52-Parks, Recreation & Community Services			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 3,248,045	\$ 279,488
	Adjustments to the Cost Allocation Plan (CAP).	575,324	37,136
	Adjustments to the administrative charges to/from departments.	148,992	134,419
52-Parks, Recreation & Community Services Total		\$ 3,972,361	\$ 451,043
560 - Special Transit Total		\$ 3,972,361	\$ 451,043
570 - Public Parking			
00-Other Non-Departmental			
Interfund Transfer to Other Funds			
	Contribution to the Section 115 Pension Trust Fund for the long-term management of rising pension costs. Volatility in CalPERS investment returns have significantly reduced the FY 23/24 UAL payment while increasing future UAL costs; redirecting the original FY 23/24 UAL budget to the Section 115 Trust will help mitigate future spikes and impact on operations.	\$ -	\$ 69,111
00-Other Non-Departmental Total		\$ -	\$ 69,111

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Adopted	Increase / Decrease
Dept	Justification			
41 - Public Works				
Expenditure Adjustments				
	Adjust FY 2023-24 expenditures to account for increased operating times and required staffing levels for expanded City events; budgets include funding for Garage 3 structural maintenance and LED lighting upgrades to all garages.	\$	-	\$ 315,367
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations.		1,342,087	114,674
	Change in required CalPERS UAL payment based on the most recent CalPERS actuarial report which reflects extraordinary CalPERS investment earnings (22%) in FY 2020/21. This amount will be redirected to the Section 115 Trust for the long-term management of rising retirement costs.		69,111	(69,111)
	Adjustments to the Cost Allocation Plan (CAP).		344,428	22,659
	Adjustments to the administrative charges to/from departments.		(671,695)	(33,644)
41 - Public Works Total			\$ 1,083,931	\$ 349,945
570 - Public Parking Total			\$ 1,083,931	\$ 419,056
581 - Entertainment				
28 - Community and Economic Development				
Game Lab				
	This entry records estimated lease revenue and establishes an operating, maintenance and repair budget for Game Lab related expenditures that will be funded by the lease revenue.	\$	-	\$ 71,874
28 - Community and Economic Development Total			\$ -	\$ 71,874
581 - Entertainment Total			\$ -	\$ 71,874
610 - Workers' Compensation Trust				
Various Departments				
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$	589,400	\$ (33,284)
	Adjustments to the Cost Allocation Plan (CAP).		757,098	34,765
	Adjustments to the administrative charges to/from departments.		358,424	59,693
Various Departments Total			\$ 1,704,922	\$ 61,174
610 - Workers' Compensation Trust Total			\$ 1,704,922	\$ 61,174
620 - Unemployment Insurance				
Various Departments				
	Adjust estimated claim payouts.	\$	154,088	\$ 12,753
	Adjustments to the Cost Allocation Plan (CAP).		3,184	286
Various Departments Total			\$ 157,272	\$ 13,039
620 - Unemployment Insurance Total			\$ 157,272	\$ 13,039
630 - Liability Insurance Trust				
Various Departments				
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$	562,566	\$ (2,974)

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
	Adjustments to the Cost Allocation Plan (CAP).	2,667,766	67,093
	Adjustments to the administrative charges to/from departments.	1,263,855	(8,933)
	Various Departments Total	\$ 4,494,187	\$ 55,186
630 - Liability Insurance Trust Total		\$ 4,494,187	\$ 55,186
640 - Central Stores			
23-Finance			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 781,390	\$ 33,437
	Adjustments to the Cost Allocation Plan (CAP).	107,666	6,974
	23-Finance Total	\$ 889,056	\$ 40,411
640 - Central Stores Total		\$ 889,056	\$ 40,411
650 - Central Garage			
22-General Services			
	Personnel budget refresh - updated employee and position demographics, reset merit increases. Includes the fiscal impact of labor negotiations and change in required CalPERS UAL payment.	\$ 3,630,720	\$ 24,409
	Adjustments to the Cost Allocation Plan (CAP).	716,709	51,131
	Adjustments to the administrative charges to/from departments.	667,256	11,321
	22-General Services Total	\$ 5,014,685	\$ 86,861
650 - Central Garage Total		\$ 5,014,685	\$ 86,861
742 - Hunter Business Park Assessment District			
23-Finance			
	Finance District Transfer Hunter Park Assessment District		
	Reimburse the General Fund for Finance Administration fees for management of the Hunter Park Assessment District.	\$ -	\$ 22,000
	23-Finance Total	\$ -	\$ 22,000
742 - Hunter Business Park Assessment District Total		\$ -	\$ 22,000
745 - Riverwalk Assessment District			
23-Finance			
	Finance District Transfer Riverwalk AD		
	Reimburse the General Fund for Finance Administration fees for management of the Riverwalk Assessment District.	\$ -	\$ 15,000
	23-Finance Total	\$ -	\$ 15,000
745 - Riverwalk Assessment District Total		\$ -	\$ 15,000

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
746 - Riverwalk Business Assessment District			
23-Finance			
Finance District Transfer Riverwalk Business Center Assessment District			
	Reimburse the General Fund for Finance Administration fees for management of the Riverwalk Business Center Assessment District.	\$ -	\$ 8,500
23-Finance Total		\$ -	\$ 8,500
746 - Riverwalk Business Assessment District Total		\$ -	\$ 8,500
756 - CFD-Riverwalk Vista			
23-Finance			
Finance District Transfer CFD 2006-1 Riverwalk IA1			
	Reimburse the General Fund for Finance Administration fees for management of the CFD 2006-1 Riverwalk Improvement Area No.1.	\$ -	\$ 15,000
Annual Bond Expense			
	Adjust annual bond expense.	22,369	(11,369)
23-Finance Total		\$ 22,369	\$ 3,631
756 - CFD-Riverwalk Vista Total		\$ 22,369	\$ 3,631
758 - CFD Sycamore Canyon 92-1			
23-Finance			
Finance District Transfer Sycamore CFD			
	Reimburse the General Fund for Finance Administration fees for management of the Sycamore Canyon CFD 92-1.	\$ -	\$ 15,000
23-Finance Total		\$ -	\$ 15,000
758 - CFD Sycamore Canyon 92-1 Total		\$ -	\$ 15,000
759 - CFD Riverwalk Vista Area #2			
23-Finance			
Finance District Transfer CFD 2006-1 Riverwalk IA2			
	Reimburse the General Fund for Finance Administration fees for management of the CFD 2006-1 Riverwalk Improvement Area No. 2.	\$ -	\$ 11,000
23-Finance Total		\$ -	\$ 11,000
759 - CFD Riverwalk Vista Area #2 Total		\$ -	\$ 11,000
760 - CFD 2014-2 Highlands			
23-Finance			
Finance District Transfer CFD 2014-2 Highlands			
	Reimburse the General Fund for Finance Administration fees for management of the CFD 2014-2 Highlands.	\$ -	\$ 12,300
23-Finance Total		\$ -	\$ 12,300
760 - CFD 2014-2 Highlands Total		\$ -	\$ 12,300

Proposed Fiscal Year 2023/24 Budget Adjustments - Expenditures

Fund	Budget Adjustment Description		Increase /
Dept	Justification	Adopted	Decrease
761 - CFD 2013-1 Kunny Ranch			
23-Finance			
Finance District Transfer Kunny Ranch CFD			
	Reimburse the General Fund for Finance Administration fees for management of the Kunny Ranch CFD.	\$ -	\$ 15,000
23-Finance Total		\$ -	\$ 15,000
761 - CFD 2013-1 Kunny Ranch Total		\$ -	\$ 15,000
762 - CFD 2015-1 Orangecrest Grove			
23-Finance			
Finance District Transfer CFD 2015-1 Orangecrest			
	Reimburse the General Fund for Finance Administration fees for management of the CFD 2015-1 Orangecrest.	\$ -	\$ 22,000
Annual Bond Expense			
	Adjust annual bond expense.	168,847	(16,217)
23-Finance Total		\$ 168,847	\$ 5,783
762 - CFD 2015-1 Orangecrest Grove Total		\$ 168,847	\$ 5,783
763 - CFD 2015-2 Pomelo			
23-Finance			
Finance District Transfer Pomelo CFD (Facilities)			
	On April 26, 2022, the City Council adopted a Resolution authorizing the issuance of the Community Facilities District 2015-2 (Pamela), Special Tax Bonds, Series 2022A (Tax Exempt) and 2022B. This entry establishes the budget for the debt obligations.	\$ -	\$ 294,625
Finance District Transfer Pomelo CFD (Facilities)			
	Reimburse the General Fund for Finance Administration fees for management of the Pomelo CFD 205-2 (Facilities).	-	28,368
Annual Bond Expense			
	Annual bond expense for new debt issuance.	-	10,477
23-Finance Total		\$ -	\$ 333,470
763 - CFD 2015-2 Pomelo Total		\$ -	\$ 333,470
Grand Total		\$ 223,614,020	\$ 65,082,488