

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities  
Date of Meeting: October 23, 2017  
Time of Meeting: 6:30 p.m.  
Place of Meeting: Art Pick Council Chambers  
3900 Main Street (at Main and Tenth Streets)  
Riverside, California

**DRAFT**

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Dave Austin (Chair)                      Jennifer O'Farrell (Vice Chair)  
David Crohn    Kevin Foust  
Gil Ocegüera    Jo Lynne Russo-Pereyra  
Elizabeth Sanchez-Monville

Absent: Andrew Walcker (absence due to illness)

**PRESENTATIONS**

1      EMPLOYEE RECOGNITION AWARD TO CUSTOMER SERVICE CREDIT AND COLLECTIONS TEAM FOR PROCESS IMPROVEMENT LEADING TO IMPROVED BUSINESS RESULTS

The Board of Public Utilities recognized the following employees for their excellent work in improving the collection process for delinquent accounts yielding an addition \$200,000 in revenue to date:

- Jamie Magby, Customer Service Supervisor
- Sammie Luna, Customer Service Representative III
- Cindy Regalado, Customer Service Representative III
- Beverly Brown, Customer Service Representative II
- Darlene DeRosa, Customer Service Representative II
- Cynthia Hurtado, Customer Service Representative II
- Liza Jauregui, Customer Service Representative I
- LaVaun Johns, Customer Service Representative II
- Tammy Marshall, Customer Service Representative II
- Taft Scott, Customer Service Representative I

**CITIZENS PARTICIPATION**

3      Mr. Kevin Dawson, Ward 2, spoke on the e-comment he sent regarding a letter sent to Norco's Public Work's Director dated 3/3/2017 regarding RTRP.

## **CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar:

Motion – Russo-Pereyra. Second – O'Farrell.

Ayes: Austin, O'Farrell, Crohn, Foust, Ocegüera, Russo-Pereyra, and Sanchez-Monville.

Absent: Andrew Walcker (absence due to illness)

## **Minutes**

- 3 The minutes from the Board of Public Utilities regular meeting held on September 25, 2017 was approved as submitted.

## **Board Attendance**

- 4 EXCUSE BOARD MEMBER KEVIN FOUST ABSENCE FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON SEPTEMBER 25, 2017

The Board of Public Utilities excused Board Member Kevin Foust absence from the Board of Public Utilities meeting of September 25, 2017 because of personal business.

- 5 EXCUSE BOARD MEMBER ANDREW WALCKER ABSENCE FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON SEPTEMBER 25, 2017

The Board of Public Utilities excused Board Member Andrew Walcker absence from the Board of Public Utilities meeting of September 25, 2017 because of personal business.

## **Electric Items**

- 6 APPROVAL OF WORK ORDER NO. 1507210 FOR THE RIVERSIDE ENERGY RESOURCE CENTER CONTROL POWER IMPROVEMENT PROJECT FOR \$272,000 AND AWARD OF A PURCHASE ORDER TO V & S SCHULER ENGINEERING OF CANTON, OHIO FOR \$81,602.76

The Board of Public Utilities:

1. Approved Work Order No. 1507210 in the amount of \$272,000; and
2. Awarded a Purchase Order for \$81,602.76 to V & S Schuler Engineering of Canton, Ohio, for equipment and material for the RERC Control Power Improvement Project.

### Water Items

- 7 CONSTRUCTION OF THE EXPLORATORY UTILITY POTHOLE WORK FOR THE JACKSON STREET 24-INCH RECYCLED WATER PIPELINE PROJECT (PHASE II) – AWARD OF BID NO. RPU-7510 TO INNERLINE ENGINEERING, INC. OF CORONA, CALIFORNIA, IN THE AMOUNT OF \$88,022.00 – APPROVE WORK ORDER NO. 1623724 FOR \$433,000

The Board of Public Utilities:

1. Awarded a contract for the construction of the Exploratory Pothole Work for the Jackson Street 24-Inch Recycled Water Pipeline Project (Phase II) – Bid No. RPU-7510 to the lowest responsive and responsible bidder, Innerline Engineering, Inc. of Corona, California, in the amount of \$88,022.00; and
2. Approved the capital expenditure of \$433,000 for Work Order No. 1623724, which includes all design, construction, paving, contract administration, inspection and construction contingency costs for the Exploratory Utility Pothole Work for the Jackson Street 24-Inch Recycled Water Pipeline Project (Phase II). A budgetary amount is also included to cover upfront costs for the pipeline design.

- 8 FURNISH NATIONAL SANITATION FOUNDATION (NSF) 60 APPROVED 12.5% SODIUM HYPOCHLORITE FOR FISCAL YEAR 17/18 – AWARD BID NO. RPU-7505 TO UNIVAR USA, INC. OF KENT, WASHINGTON IN THE AMOUNT OF \$111,600 – APPROVE THE INCREASE OF EXISTING PURCHASE ORDER NO. 180831 FROM \$50,000 TO \$111,600

The Board of Public Utilities:

1. Awarded Bid No. RPU-7505 to Univar USA, Inc. for fiscal year 17/18 to for furnishing National Sanitation Foundation (NSF) 60 approved 12.5% sodium hypochlorite solution including two 1,700 gallon NSF approved storage tanks, and one 2,000 gallon NSF approved tank in the amount of \$111,600.
2. Approved the increase of existing Purchase Order No. 180831 from \$50,000 to \$111,600.
3. Authorized the City Manager, or his designee, to execute the necessary contract documents, including any agreements required to exercise the option for an extension.

### Other Items

- 9 COMPLIANCE FILING WITH THE CALIFORNIA INDEPENDENT SYSTEM OPERATOR: APPROVAL OF RIVERSIDE PUBLIC UTILITIES ELECTRIC 2018 ANNUAL RESOURCE

The Board of Public Utilities:

1. Approved the 2018 Annual Resource Adequacy Plan; and
2. Authorized filing the Annual Resource Adequacy Plan with the California Independent System Operator in compliance with Section 40 of its tariff.

10 ACTION PLAN UPDATE FOR THE FY2017 PERFORMANCE ASSESSMENT AND FINANCIAL EXPENDITURE AUDIT BY BAKER TILLY AND ORGANIZATIONAL ASSESSMENT BY HOMETOWN CONNECTIONS

The Board of Public Utilities received and filed this report updating the action plans for:

1. FY2017 Performance Assessment and Financial Expenditure Audit by Baker Tilly; and,
2. Organizational Assessment by Hometown Connections.

**DISCUSSION CALENDAR**

11 NORTHSIDE NEIGHBORHOOD AND PELLISSIER RANCH INTER-JURISDICTIONAL SPECIFIC PLAN AND PROGRAM ENVIRONMENTAL IMPACT REPORT – PROJECT UPDATE AND WORKSHOP

City Planner Steve Hayes and Rick Engineering Consultant Brian Mooney presented for consideration the three potential Specific Plan area land use concepts to guide future development within the Specific Plan area boundaries.

Following discussion, the Board of Public Utilities:

1. Received and filed a presentation update on the Northside Neighborhood and Pellissier Ranch Interjurisdictional Specific Plan update; and
2. Conducted a workshop and, at its conclusion, provided a set of comments but no recommendations at this time representing the consensus of the Board concerning conceptual land use plan alternatives for the Northside/Pellissier Ranch Specific Plan study area.

Motion – O’Farrell. Second – Foust.

Ayes: Austin, O’Farrell, Crohn, Foust, Ocegüera, Russo-Pereyra, and Sanchez-Monville.

Absent: Andrew Walcker (absence due to illness)

12 REPLACEMENT OF THREE JOHN W. NORTH TREATMENT PLANT TRAINS – APPROVE MEMBRANE REPLACEMENT PROPOSAL AGREEMENT AND THE AWARD OF A PURCHASE ORDER IN THE AMOUNT OF \$471,116 TO ZENON ENVIRONMENTAL CORP. OF ONTARIO CANADA FOR REPLACING THREE JOHN W. NORTH TREATMENT PLANT MEMBRANES – APPROVE WORK ORDER NO. 1806866 FOR \$530,000

Assistant General Manager/Water Todd Jorgenson discussed the background of the system, the project breakdown and timeline, and the importance of replacing the membranes now.

Following discussion, the Board of Public Utilities:

1. Approved Membrane Replacement Proposal Agreement and the award of a purchase order in the amount of \$471,116 to Zenon Environmental Corp. of Ontario, Canada for replacing three John W. North treatment plant membranes;
2. Authorized the City Manager, or his designee, to execute the agreement and all related documents; and

3. Approved the expenditure in the amount of \$530,000 for Work Order No. 1806866, which includes the membrane replacement, onsite technical assistance, RPU staff support and contingency costs for the John W. North treatment plant membrane replacement.

Motion – Crohn. Second – Sanchez-Monville.

Ayes: Austin, O'Farrell, Crohn, Foust, Ocegüera, Russo-Pereyra, and Sanchez-Monville.

Absent: Andrew Walcker (absence due to illness)

### 13 2017 STATUS UPDATE ON RIVERSIDE PUBLIC UTILITIES RENEWABLE PORTFOLIO STANDARD PROCUREMENT ACHIEVEMENTS

Assistant General Manager/Power Resources Danny Garcia discussed the renewable portfolio standard mandate timeline, Riverside Public Utilities progress, and Legislation projections and answered questions from the Board members.

Following discussion the Board of Public Utilities received and filed information on the Riverside Public Utilities Renewable Portfolio Standard procurement achievements to date, current Renewable Portfolio Standard projections through 2030, and future anticipated renewable energy procurement needs and mandates.

Motion – Ocegüera. Second – Sanchez-Monville.

Ayes: Austin, O'Farrell, Crohn, Foust, Ocegüera, Russo-Pereyra, and Sanchez-Monville.

Absent: Andrew Walcker (absence due to illness)

### **BOARD MEMBER/STAFF COMMUNICATIONS**

#### 14 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Member Jo Lynne Russo-Pereyra reported that she, Board Chair Austin, and Board Member Ocegüera attended the Ward 4 Community meeting on October 18, 2017 and praised staff for a good job regarding discussion on the proposed PU rate increase. Board Chair Austin encouraged all the Board Members to attend their Ward Community meetings and others in the future.

Board Vice Chair Jennifer O'Farrell reported that she and Board Chair Austin attended the September 22 and October 20 RPU Outreach to the Low-Income Community meetings and encouraged all to attend future meetings.

#### 15 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- SHARE / CAP program

**GENERAL MANAGER'S REPORT**

- 16 Safety Update
- 17 Preliminary Year-End Financial Report – June 30, 2017
- 18 RPU Drought and Conservation Efforts / Groundwater Level Update as of August 2017
- 19 Monthly Power Supply Report – August 2017
- 20 Water Highlights – August 2017
- 21 SCPPA Monthly Agenda / Minutes – August 17, 2017
- 22 Electric / Water / Consultant Contract Panel Update as of October 1, 2017
- 23 SCPPA Resolution Billings – August 2017
- 24 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for September 2017
- 25 City Council / Committee Agendas – September 26, 2017, October 3, 2017, October 10, 2017, and October 17, 2017
- 26 Upcoming Meetings
- 27 Electric / Water Utility Acronyms

**UPCOMING MEETING**

Chair Dave Austin adjourned the meeting at approximately 8:45 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, November 13, 2017 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: \_\_\_\_\_  
Girish Balachandran, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: \_\_\_\_\_