



*City of Arts & Innovation*

## AIRPORT COMMISSION MINUTES

THURSDAY, JUNE 9, 2022, 2022 3 P.M.  
VIRTUAL MEETING  
TELEPHONE PUBLIC COMMENT

PRESENT: Chair Vazquez, and Commissioners Contreras, Alderette, Gibbs, Bloch, Randleman, and Greene

ABSENT: None

STAFF PRESENT: Carmen Soto, Ruthann Salera, Michael Dean, Megan Stoye, and Kim Ellis

Chair Vazquez convened the meeting at 3:04 p.m.

### ELECTION

It was moved by Commissioner Gibbs and seconded by Commissioner Alderette to nominate Chair Vazquez for another term as Chair. Motion carried unanimously.

It was moved by Chair Vazquez and seconded by Commissioner Randleman to nominate Commissioner Gibbs for Vice Chair. Motion carried unanimously.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one wishing to address the Committee

### CONSENT CALENDAR

#### MINUTES

The minutes of November 18, 2021, January 13, February 10, March 10 and April 14, 2022, were approved as presented.

### DISCUSSION CALENDAR

It was moved by Commissioner Vazquez and seconded by Commissioner Contreras to combine the discussion of the absence reports rather than discuss them on an individual basis. The motion carried unanimously,

Following discussion, it was moved by Chair Vazquez and seconded by Commissioner Alderette to excuse all absences from Airport Commission meetings of (1) Commissioner Contreras on January 13, February 10, and April 14, 2022; (2) Commissioner Greene on November 18, 2021, and January 13, 2022; (3) Commissioner Randleman on February 10,



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2022, and April 14, 2022; and (4) Commissioner Bloch on April 14, 2022. The motion carried unanimously.

### ANNUAL REVIEW OF CODE OF ETHICS AND CONDUCT

The Airport Commission reviewed the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. No recommendations were forwarded to the Board of Ethics.

### AIRPORT LEASING PROGRAM UPDATE FOR CITY-OWNED PROPERTY AT THE RIVERSIDE MUNICIPAL AIRPORT

Following discussion, it was moved by Chair Vazquez and Seconded by Commissioner Greene to (1) receive the Airport Leasing Program update for City-owned property at the Riverside Municipal Airport; and (2) present the Airport Leasing Program update for City-owned property at the Riverside Municipal Airport and a resolution authorizing the General Services Director and Airport Manager to negotiate and execute certain rental and lease agreements on behalf of the City of Riverside to the City Council for approval. The motion carried unanimously.

### PROPOSED UPDATE TO THE CITY OF RIVERSIDE MUNICIPAL CODE - TITLE 12 - AIRPORT RULES AND REGULATIONS

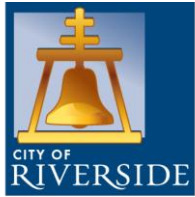
Following discussion, it was moved by Commissioner Greene and Seconded by Commissioner Contreras to bring back to the Commission for further discussion with clarification regarding the following sections of the proposed Title 12 - Airport Rules and Regulations; (1) section 12.08.070 - Conformance to 14 CFR part 91 restrictions regarding charter aircraft; (2) section 12.08.030 - Two-way radio requirement; and (3) 12.08.100 - Noise Management Procedures. The motion carried unanimously.

### REPORT ON RIVERSIDE MUNICIPAL AIRPORT OPERATIONS AND ACTIVITIES FOR THE PERIOD OF JULY 2021 TO APRIL 2022

Following discussion and without formal motion, the Committee received and ordered filed the report on Riverside Municipal Airport Operations and Activities for the period of July 2021 through April 2022.

### COMMUNICATIONS

Chair Vazquez requested the assistance from Councilmember Conder in filling the Ward 4 seat on the Airport Commission and thanked the City for the Boards and Commission reception.



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The Airport Commission adjourned at 4:08 p.m.

Respectfully submitted,

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CARMEN SOTO  
Deputy City Clerk