



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: SEPTEMBER 5, 2023**

**FROM: PUBLIC WORKS DEPARTMENT                                      WARD: 1**

**SUBJECT: SERVICE AGREEMENT FOR ALEXANDER STREET AND BARTON STREET  
SLURRY SEAL IMPROVEMENTS WITH THE COUNTY OF RIVERSIDE IN THE  
AMOUNT OF \$15,968**

**ISSUE:**

Approve a Service Agreement for Alexander Street and Barton Street slurry seal improvements with the County of Riverside in the amount of \$15,968.

**RECOMMENDATIONS:**

That the City Council:

1. Approve a Service Agreement for Alexander Street and Barton Street slurry seal improvements with the County of Riverside in the amount of \$15,968; and
2. Authorize the City Manager, or designee, to execute the Service Agreement, including making minor and non-substantive changes.

**BACKGROUND:**

The City of Riverside (City) periodically collaborates with neighboring agencies to complete projects that provide mutual benefits to both agencies with one agency assuming the lead role to administer the work. The County of Riverside (County) will construct maintenance improvements within a neighborhood located southwesterly of Alessandro Boulevard and Barton Street. The majority of the improvements are within County jurisdiction. However, the City and County share maintenance responsibilities on two street segments including 300 linear feet on Alexander Street between Alessandro Boulevard and Avenida Hacienda, in addition, 880 linear feet on Barton Street, between Alessandro Boulevard and Camino Del Sol (Attachment 1).

**DISCUSSION:**

The City and County developed a service agreement (Attachment 2) to complete maintenance improvements on Barton Street and Alexander Street, with the County acting as the lead agency administering the work. The City is responsible for all costs on the westerly side of each of the

streets within City limits. The work generally includes the application of slurry seal preservation improvements. The City will complete slurry seal improvements with a future project to provide preservation to the remaining areas within this neighborhood that are solely within City jurisdiction.

The Public Works Department utilizes a Pavement Management Program to collect and analyze pavement data to prioritize projects. The described segments of Barton Street and Alexander Street are in a condition suitable for a preservation treatment. The existing pavement condition and proposed scope of work supports the priorities identified in the Pavement Management Program including preserving out better pavement assets.

City Charter stipulates that construction contracts shall be procured through the City's competitive procurement process with the exception of the circumstances listed in Section 802 of Purchasing Resolution 23914. The County will be the lead agency administering the work described herein. Purchasing Resolution 23914, Article 8: Acquisition of Construction Services, Section 802 (h) states that, "For procurements subject to section 1109 of the City Charter, only the exceptions listed in section 1109 shall apply. Except as otherwise required by the City Charter, Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances: ... (h) Where payment for Construction Services is to be made to a Federal, State, and/or other public entity".

The Purchasing Manager concurs that the recommendation to approve the service agreement is in compliance with Purchasing Resolution 23914.

### **STRATEGIC PLAN ALIGNMENT:**

This Project aligns with **Strategic Priority 6 – Infrastructure, Mobility and Connectivity** and **Goal 6.2 – Maintain, protect, and improve assets and infrastructure within the City's built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.**

It also aligns with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – This Project aligns with the priorities identified in the Pavement Management Program.
2. **Equity** – Public Works strives to improve the City's roadway network to provide safe and reliable transportation to all areas of the City.
3. **Fiscal Responsibility** – The work proposed in the service agreement will be constructed by the lowest responsive and responsible bidder.
4. **Innovation** – This project exemplifies established methods of street improvements. Riverside is inventive and timely in meeting the community's changing needs and prepares for the future through collaborative partnerships and adaptive processes.
5. **Sustainability & Resiliency** – The construction materials to be utilized to complete this work described in the service agreement are considered best practices in the industry.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$15,968. There are sufficient funds budgeted and available in the Gas Tax Fund, Capital Projects, Minor Streets Rehab Project expenditure account number 9888427-440223, to reimburse the County for the completion of the work within the City limits.

Prepared by: Gilbert Hernandez, Public Works Director  
Certified as to  
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Project Location Map
2. Service Agreement