



# City Council Memorandum

*City of Arts & Innovation*

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: MAY 22, 2018**

**FROM: COMMUNITY & ECONOMIC DEVELOPMENT              WARD: 5**  
**DEPARTMENT**

**SUBJECT: PROPOSED AMENDMENT TO THE CITY OF RIVERSIDE 2017-2018 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO ADD THE WARD 5 WILBUR STREET PAVING PROJECT AND FUNDS OF \$110,714 FROM EXISTING PRIOR YEARS UN-PROGRAMMED FUNDS**

**ISSUE:**

Approve an amendment to the City’s 2017-2018 Housing and Urban Development Annual Action Plan adding the Ward 5 Wilbur Street Paving Project and providing Community Development Block Grant funds in the amount of \$110,714.

**RECOMMENDATIONS:**

That the City Council:

1. Authorize an amendment to the 2017-2018 Housing and Urban Development Annual Action Plan to include the Ward 5 Wilbur Street Paving Project and allocate Community Development Block Grant funds in the amount of \$110,714 for the project;
2. Authorize a fund transfer in the amount of \$110,714 from account number 2835100-453001 Community Development Block Grant Unprogrammed Funds to 9267500-440120 for the Ward 5 Wilbur Street Paving Project; and
3. Authorize the City Attorney’s Office to prepare a corresponding Memorandum of Understanding with the Public Works Department for the Ward 5 Wilbur Street Paving Project and authorize the City Manager, or his designee to execute the Memorandum of Understanding, including making minor non-substantive changes and to sign all documents and instruments necessary to implement this action.

**BACKGROUND:**

The proposed amendment to the Housing and Urban Development (HUD) 2017/2018 Annual Action Plan will add the Ward 5 Wilbur Street Paving Project to the originally approved plan. The project will provide street rehabilitation improvements along Wilbur Street from Andrew Street to

the end of the street. The project is located within income eligible Census Tract 031601 Block Group No. 1.

A public notice was issued announcing the proposed amendment to the HUD Annual Action Plan and a 30-day public comment period was provided in compliance with HUD regulations. The original notice was published in the Press Enterprise on Friday, April 20, 2018 and included the date this action would be considered by the City Council.

The Public Works Director concurs with the recommendations in this report.

**FISCAL IMPACT:**

There is no impact to the General Fund. Sufficient funds totaling \$110,714 are available in the Community Development Block Grant Unprogrammed Fund account number 2835100-453001.

Prepared by: Rafael Guzman, Community & Economic Development Director  
Certified as to  
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer  
Approved by: Al Zelinka, FAICP, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney