



City of Arts & Innovation

Museum of Riverside Board Memorandum

TO: MUSEUM OF RIVERSIDE BOARD **DATE: OCTOBER 22, 2025**

FROM: MUSEUM DEPARTMENT **WARDS: ALL**

SUBJECT: CANCELLATION OF NOVEMBER AND DECEMBER 2025 SCHEDULED MEETINGS DUE TO WINTER HOLIDAYS

ISSUE:

Canceling the November 26, 2025, and December 24, 2025, regular meetings due to winter holidays.

RECOMMENDATION:

That the Museum of Riverside Board receives and files the report cancelling the November 26, 2025, and December 24, 2025, meetings due to winter holidays.

BACKGROUND:

At its meeting on October 23, 2019, the Museum of Riverside Board discussed its meeting dates. The Standing Rules of the Board formalized on November 19, 2019, established a regular meeting date of the fourth Wednesday of each month.

DISCUSSION:

The fourth Wednesday of the month conflicts annually with Thanksgiving and winter (Christmas/New Year) holidays. In 2025, these dates are November 26 and December 24.

Due to the holidays, the regular November and December meetings were cancelled in 2019, 2020, 2021, 2022, 2023, and 2024. The Museum Board held a special meeting in December in each of those years. This year, there is not a sufficient number of agenda items that require action prior to the regular Museum of Riverside Board meeting in January 2026 to warrant a special meeting. Regular meetings scheduled for the fourth Wednesday of the month at 3:00 p.m. will resume in January 2026.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Ann Lovell, Manager of Operations
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