



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 6, 2018

FROM: INNOVATION AND TECHNOLOGY WARDS: ALL
DEPARTMENT

**SUBJECT: AWARD BID NO. 7519 TO CONVERGEONE, INC. FOR THE PURCHASE OF
TWENTY-TWO DELL LATITUDE 14 RUGGED LAPTOPS FOR COMMUNITY &
ECONOMIC DEVELOPMENT IN THE AMOUNT OF \$66,501.88**

ISSUE:

Award Bid No. 7519 to ConvergeOne, Inc. of Ontario, California, for the purchase of twenty-two Dell Latitude 14 Rugged Laptops for the Community & Economic Development Department in the amount of \$66,501.88.

RECOMMENDATION:

That the City Council award Bid No. 7519 to ConvergeOne, Inc. of Ontario, California, for the purchase of twenty-two Dell Latitude 14 Rugged Laptops for the Community & Economic Development Department in the amount of \$66,501.88.

BACKGROUND:

The Community & Economic Development Department performs several field operations using rugged laptop equipment, including Building and Safety inspections and Code Enforcement case reviews.

On November 16, 2017, the City issued Bid No. 7519 soliciting bids for the purchase of twenty-two Dell Latitude 14 Rugged Laptops. Bid No. 7519 provides equipment for both the Building and Safety and Code Enforcement Divisions of the Community & Economic Development Department. The Bid closed on November 30, 2017 with eight responses. ConvergeOne, Inc. submitted the lowest responsive bid with unit prices that totaled to \$61,050.00 before recycling fees (\$110) and California state taxes (\$5,341.88). The Grand total amount including recycling fees and taxes is \$66,501.88.

DISCUSSION:

Building and Safety is moving from a paper-based inspection process to an electronic inspection process, which will be performed using these rugged laptops. In addition, Code Enforcement uses laptop equipment to manage their case load and document cases while in the field. They require updated laptops as their existing equipment is out of warranty and experiencing high failure rates, which are impacting staff productivity and service. Rugged laptops provide for fewer equipment failures and more reliable field based operations, when compared to standard laptops used in office environments.

The Purchasing Manager concurs that the recommended action complies with the current Purchasing Resolution.

FISCAL IMPACT:

The total fiscal impact of the action is \$66,501.88. Sufficient funding is available in Community & Economic Development Code Enforcement Computer Equipment Purchases Under \$5,000, account number 2840000-425800 for \$40,696.18, and in Permit SW- Computronix GF – Computer Systems Upgrade Professional Services, account number 9892100-462305 for \$25,805.70.

Prepared by:	Lea Deesing, Chief Innovation Officer
Certified as to availability of funds:	Adam Raymond, Chief Financial Officer / City Treasurer
Approved by:	Marianna Marysheva, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:	Bid Recommendation
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