



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: JULY 22, 2024

SUBJECT: RECORD EXCUSED ABSENCE OF BOARD MEMBER AVERY FROM THE BOARD OF PUBLIC UTILITIES MEETING ON JUNE 10, 2024

ISSUE:

Recommend excusing the absence of Board Member Avery from the Board of Public Utilities meeting on June 10, 2024.

RECOMMENDATIONS:

That the Board of Public Utilities excuse the absence of Board Member Avery from the Board of Public Utilities meeting held June 10, 2024.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy in Resolution No. 23976, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his-her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received advanced notification that Board Member Avery would not attend the June 10, 2024, Board of Public Utilities meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: David A. Garcia, Interim Utilities General Manager
Certified as to
Availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney