



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: JUNE 18, 2024**

**FROM: FIRE DEPARTMENT    WARDS: ALL**

**SUBJECT: ADOPT A RESOLUTION ACCEPTING THE 2023 STATE HOMELAND SECURITY PROGRAM GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT OF \$45,677 – SUPPLEMENTAL APPROPRIATION**

**ISSUE:**

Adopt a resolution accepting \$45,677 in grant funding from the 2023 State Homeland Security Program Grant application from the U.S. Department of Homeland Security.

**RECOMMENDATIONS:**

That the City Council:

1. Adopt a Resolution authorizing the acceptance of a grant award from the U.S. Department of Homeland Security for the Fiscal Year 2023 State Homeland Security Program (SHSP) Grant program in the amount of \$45,677; and
2. With at least five affirmative votes and upon receipt of the grant award, authorize the Chief Financial Officer, or designee, to record an increase in revenue and appropriate expenditures in an amount equal to the grant award, in the Grants and Restricted Programs Fund, 2023 State Homeland Security Program Grant revenue and expenditures accounts; and
3. Authorize the City Manager, or his designee, to execute the 2023 State Homeland Security Program Group, including making minor and non-substantive changes.

**BACKGROUND:**

The Department of Homeland Security (DHS) offers the State Homeland Security Program (SHSP) grant to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The Fiscal Year (FY) 2023 SHSP is set against the backdrop of recent years in which the United States faced numerous and unprecedented natural disasters including hurricanes that devastated parts of Texas, Florida, and much of Puerto Rico, and massive wildfires across California. In addition to these natural disasters, the United States also responded to multiple incidents as part of the evolving threat landscape, mass casualty events

involving both vehicles and active shooters. The purpose of SHSP is to provide Federal funds to states to support state, local, territorial, and tribal government terrorism preparedness.

### **DISCUSSION:**

Grant funds awarded in the amount of \$45,677 to the City will be used for the partial salary offset for the Community Preparedness Coordinator position and supplies to continue public outreach initiatives.

The performance period for the grant is April 9, 2024, through May 31, 2025.

### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.6 – Strengthen community preparedness for emergencies to ensure effective response and recovery.

This item aligns with Each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The State Homeland Security Program funds the City’s Community Emergency Response Training (CERT) Program that has educated and empowered individuals over the past decade in growth and resilience to emergency preparedness and increasing community trust in emergency response efforts.
2. **Equity** – Funding provided by the State Homeland Security Program help the Fire Department deliver classes to our diverse community including those with access and functional needs.
3. **Fiscal Responsibility** – The use of the State Homeland Security grant funding increases the Fire Department’s capability and capacity to put on classes and assist in the costs associated with staff training, CERT program administration, and equipment acquisition.
4. **Innovation** – The Riverside Fire Department- Office of Emergency Management Community Emergency Response Team (CERT) Training Program trains people to be self-sufficient following a major disaster when first responders are likely to be over tasked and not readily available to respond to every emergency. CERT Members help to keep themselves, their families, and their communities safe.
5. **Sustainability & Resiliency** – Educating individuals and community organizations thru the CERT program develops disaster resilient individuals and increases our community resilience through education on actions they can take now to mitigate disaster later.

### **FISCAL IMPACT:**

The total fiscal impact of this action is \$45,677. This grant does not require a City match. Upon Council approval and grant award, an increase in revenue will be recorded in the amount of the grant award, and an equal amount appropriated in the Grants and Restricted Programs Fund, Homeland Security SHSP Grant revenue account 9181200-331100 and expenditure account 9181200-411100.

Prepared by: Mark Annas, Emergency Services Administrator  
Approved by: Michael D. Moore, Fire Chief  
Certified as to  
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
Approved by: Mike Futrell, City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Resolution
2. Grant Award Letter
3. Signature Authority
4. Grant Assurances
5. Grant Face Sheet