

**MEMORANDUM CONCERNING A CLOSED SESSION  
BEFORE THE COMMUNITY POLICE REVIEW COMMISSION**

TO: Members of the Community Police Review Commission

FROM: Mike Futrell, City Manager

SUBJECT: Closed Session – *[Government Code §54957]*:  
Complaint or Charge Against Employee:

Position Title: Officer One

Reference Number: PC24-06032

A closed session will be held on December 11, 2024, “to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee”. *[Government Code §54957]*

Dated: November 22, 2024

Prepared By: Ruby Leann Castillo  
Principal Management Analyst