



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: AUGUST 13, 2020**
FROM: FINANCE DEPARTMENT **WARDS: ALL**
SUBJECT: ABSENCE FROM THE BUDGET ENGAGEMENT COMMISSION MEETING ON AUGUST 13, 2020 OF COMMISSIONER ST. PIERRE

ISSUE:

Consider the absence of Commissioner St. Pierre from the Budget Engagement Commission Meeting on August 13, 2020 and determine if the absence should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Budget and Engagement Commission consider the absence of Commissioner St. Pierre from the Budget Engagement Commission meeting on August 13, 2020 and determine if it shall be recorded as excused or unexcused.

BACKGROUND:

Attendance policy for the Budget Engagement Commission (BEC) is governed by City of Riverside Resolution No. 23437 Section XIV – Boards, Commissions, and Committees, and by BEC Bylaws Article XI as amended on May 20, 2019. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

DISCUSSION:

Commissioner St. Pierre was not present at the Commission meeting on August 13, 2020. Staff did not receive advanced notification from Commissioner St. Pierre regarding his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Kristie Thomas, Budget Manager
Approved as to availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Moises Lopez, Deputy City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. BEC Attendance Report