



City of Arts & Innovation

City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: APRIL 6, 2021**

FROM: COMMUNITY & ECONOMIC DEVELOPMENT **WARDS: ALL**

DEPARTMENT

SUBJECT: ACCEPT A \$5,000 CERTIFIED LOCAL GOVERNMENT GRANT FROM THE STATE OFFICE OF HISTORIC PRESERVATION – SUPPLEMENTAL APPROPRIATION

ISSUE:

Accept a \$5,000 Certified Local Government grant from the State Office of Historic Preservation.

RECOMMENDATIONS:

That the City Council:

1. Accept a Certified Local Government Grant from the State Office of Historic Preservation in the amount of \$5,000 to conduct training for the Cultural Heritage Board;
2. By at least five affirmative votes, authorize an increase in revenue in the amount of \$5,000 and appropriate expenditures in the same amount to Development Grants Fund, State Operating Grants expenditure account; and
3. Authorize the City Manager, or his designee, to execute the grant documents, including making minor and non-substantive changes, and to sign all documents and instruments necessary to complete the transaction, including, but not limited to agreements and payment requests, which may be necessary to complete grant funded activities.

BACKGROUND:

On September 15, 2020, the State Office of Historic Preservation (OHP) notified all Certified Local Governments (CLGs) that due to a lack of annual grant applications in 2020, \$103,000 in National Park Service Historic Preservation Funds was available. OHP indicated that they would evenly distribute the funds between each of the CLGs that meet eligibility requirements and submit a grant request form.

On September 24, 2020, the Community & Economic Development Department submitted a grant request form indicating its interest in receiving a portion of the grant funding. The City was awarded a \$5,000 grant.

DISCUSSION:

OHP provided direction that grants may be used to generally support local historic preservation programs, such as staff time for managing the program, staff and/or commissioner development and training, and for projects and programs related to climate change and its impacts on cultural resources or to tell the stories of under-represented communities.

The Community & Economic Development Department will use the grant funds to conduct three training workshops for the Cultural Heritage Board (CHB) covering the operation of the CHB, the Secretary of the Interior Standards for the Treatment of Historic Properties, and the contributors and non-contributors to the Historic Districts.

FISCAL IMPACT:

With City Council approval and upon acceptance of the grant from the State Office of Historic Preservation, an increase in revenue will be made in the amount of \$5,000 in the Development Grants Fund, 2020 CLG Grant-Historic Preservation account number 9343400-334100, and an appropriation in the same amount will be recorded to the Development Grants Fund, 2020 CLG Grant-Historic Preservation expenditure account number 9343400-440210. The State Office of Historic Preservation Certified Local Government requires an in-kind service match of \$3,333, which will be achieved through Planning and Historic Preservation staff time, which is already budgeted.

Prepared by: David Welch, Community & Economic Development Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney