



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 1, 2020

FROM: CITY CLERK WARDS: ALL
CITY ATTORNEY

**SUBJECT: AMEND RIVERSIDE MUNICIPAL CODE CHAPTER 2.04 AND CITY COUNCIL
RULES OF PROCEDURE AND ORDER OF BUSINESS TO AMEND CITY
COUNCIL MEETING FREQUENCY - ORDINANCE - RESOLUTION**

ISSUES:

Amend Riverside Municipal Code Section 2.04.010 and the City Council Rules of Procedure and Order of Business to provide for City Council meetings on the first four Tuesdays of the month, no City Council meeting on the fifth Tuesday of the month, City Council meetings on the first and third Tuesdays of July, August, and September, afternoon sessions to commence at 1 p.m. and evening sessions at 6:15 p.m. which may be adjusted as needed, City Council meetings may be cancelled for lack of agenda items, and one City Council meeting each month reserved for workshops.

RECOMMENDATIONS:

That the City Council:

1. Introduce and subsequently adopt an ordinance amending Section 2.04.010 of the Riverside Municipal Code to provide for City Council meetings on the first four Tuesdays of the month, no City Council meeting on the fifth Tuesday of the month, City Council meetings on the first and third Tuesdays of July, August, and September, afternoon sessions to commence at 1 p.m. and evening sessions at 6:15 p.m.; and
2. Adopt a resolution amending Resolution No. 23559 amending the City Council Rules of Procedure and Order of Business to provide for City Council meetings on the first four Tuesdays of the month, no City Council meeting on the fifth Tuesday of the month, City Council meetings on the first and third Tuesdays of July, August, and September, afternoon sessions to commence at 1 p.m. and evening sessions at 6:15 p.m. which may be adjusted as needed, City Council meetings may be cancelled for lack of agenda items, and one City Council meeting each month reserved for workshops.

DISCUSSION:

On August 18, 2020, the City Council received a report from the Safety, Wellness, and Youth Committee recommending approval of the recommendations of Councilmember Perry to amend the City Council meeting schedule to convene four Tuesdays per month and extend the summer schedule of meeting two times per month to July, August, and September with no meetings on

the fifth Tuesday of each month, to set regular meeting times to 1 p.m. afternoon and 6:15 p.m. evening sessions, and provide that meetings lacking agenda items may be cancelled.

The recommendations of the Committee were approved unanimously by the City Council and reserving one Tuesday of the month for workshops. The City Attorney was also directed to prepare the appropriate ordinance amending Riverside Municipal Code Section 2.04.010 and resolution amending the City Council Rules of Procedure and Order of Business to reflect the revised meeting schedule for City Council consideration.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Colleen J. Nicol, City Clerk
Kristi J. Smith, Chief Assistant City Attorney
Approved as to form: Gary G. Geuss, City Attorney

Attachments: Ordinance
Resolution