



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: SEPTEMBER 17, 2024**

FROM: GENERAL SERVICES **WARD: 4**

SUBJECT: AWARD BID NO. 8051 TO THE QUALITY PLUS GROUP FOR THE CONSTRUCTION OF A SHADE CANOPY AT THE RIVERSIDE EMERGENCY OPERATIONS CENTER, FIRE TRAINING AREA IN THE AMOUNT OF \$96,400 AND AUTHORIZE 15% CHANGE ORDER AUTHORITY UP TO \$14,460 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$110,860.

ISSUE:

Award Bid No. 8051 to The Quality Plus Group, of Corona, California for the construction of a shade canopy at the Riverside Emergency Operations Center, Fire Training area, located at 3085 St. Lawrence Street, in the amount of \$96,400; and authorize 15% change order authority up to \$14,460 for a total not to exceed amount of \$110,860.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 8051 to The Quality Plus Group, of Corona, California in the amount of \$96,400 for the construction of a shade canopy at the Riverside Emergency Operations Center, Fire Training area, located at 3085 St. Lawrence Street;
2. Authorize 15% change order authority in an amount up to \$14,460 for project changes including, but not limited to, unforeseen conditions, or necessary design changes for a total not to exceed amount of \$110,860; and
3. Authorize the City Manager, or his designee, to execute a Construction Agreement with The Quality Plus Group including making minor and non-substantive changes.

BACKGROUND:

The General Services Department is responsible for oversight of facilities maintenance and Capital Improvement Programs for core City departments and facilities, including the Fire Department. Many existing City facilities are experiencing impacts from aging and years of deferred maintenance.

DISCUSSION:

The Fire Department regularly conducts training at the Emergency Operations Center (EOC), Fire Training area at 3085 St. Lawrence Street. The California Division of Occupational Safety

and Health (CAL/OSHA) regulations require that employees have access to shade for heat illness prevention. The existing wooden shade canopy over the Fire training area was built in the 1970’s and has deteriorated with decades of exposure to the elements. In addition, because the existing shade structure is partially open and not fully enclosed, it does not provide full shade as required by CAL/OSHA. For these reasons, staff propose to replace the existing, dilapidated wooden shade canopy with a new shade canopy which will be constructed in accordance with CAL/OSHA standards.

Bid No. 8051 – Construction of Shade Canopy at the EOC Fire Training Center

Working with Purchasing staff, General Services developed Request for Bids No. 8051 to remove and replace the shade cover at the EOC Fire Training area, located at 3085 St. Lawrence Street. Bid No. 8051 was posted on the City’s Planet Bids portal on March 8, 2024. The Notification was sent to 487 City of Riverside vendors and 500 external vendors. A non-mandatory pre-bid meeting was held on March 21, 2024, with 11 vendors in attendance. Accumulating 57 prospective bidders, RFB No. 8051 closed on April 9, 2024, with a total of 11 responses. Nine responses were found to be responsive and responsible. Two responses were deemed non-responsive for incomplete Bid Bonds and additionally, one had a suspended license with the California State License Board.

The Quality Plus Group was deemed the lowest responsive bidder in the amount of \$96,400, which was 3.6% lower than the next lowest bid.

Bid Results

VENDOR	LOCATION	BID AMOUNT	RANK
Quality Plus Group	Corona, CA	\$96,400	1
M-RE Construction, Inc.	South El Monte, CA	\$100,000	2
Global Builders, Inc.	Laguna Hills, CA	\$108,888	3
Metrocell Construction, Inc.	Ontario, CA	\$138,000	4
Sudweeks Construction, Inc.	Canyon Lake, CA	\$159,000	5
Cornerstone CC	Apple Valley, CA	\$160,575	6
Accurate Construction Company, Inc.	Covina, CA	\$169,809	7
YMC	Irvine, CA	\$182,000	8
M. Brey Electric, Inc., dba MBE Construction	Beaumont, CA	\$192,521	9
Elegant Construction, Inc.	Irvine, CA	\$218,000	10
M.S. Construction Management Group	Dana Point, CA	\$285,000	11

Staff also request a 15% change order authority up to \$14,460, for a total amount of \$110,860 due to the age and condition of the canopy, and/or design changes, if additional minor repair needs are discovered.

Purchasing Resolution 24101, Section 508 Awards states, “Contracts procured through Formal Procurement shall be awarded by the Awarding Entity to the Lowest Responsive and Responsible Bidder.”

The Purchasing Manager concurs that the recommendation to award is in compliance with Purchasing Resolution No. 24101.

The Fire Chief concurs with this report.

STRATEGIC PLAN ALIGNMENT:

This project supports Envision Riverside 2025 Strategic Priority 6: Infrastructure, Mobility & Connectivity, and specifically Goal 6.2 – Maintain, protect and improve assets and infrastructure within the City’s built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This project aligns with *EACH of the five Cross-Cutting Threads*, as follows:

1. **Community Trust** – This project to replace the canopy at the EOC, Fire Training Center provides assurance to Riverside residents that significant investments are being made to improve public safety facilities.
2. **Equity** – This project will ensure that all public safety employees engaged in training at the EOC, Fire Training area have adequate access to shade to prevent heat illness.
3. **Fiscal Responsibility** – This project was competitively bid in accordance with Purchasing Resolution 24101, ensuring that the best pricing was obtained.
4. **Innovation** – Replacing the existing shade canopy with a new shade canopy that will meet all CAL/OSHA standards is an innovative solution to preventing employee heat illness during inclement weather.
5. **Sustainability & Resiliency** – The new shade canopy will improve the resiliency of the City’s emergency responders by reducing heat illness exposure for staff training in inclement weather.

FISCAL IMPACT:

The total fiscal impact of this action is \$110,860, including 15% change order authority in the amount of \$14,460. Funds are budgeted and available in Grants & Restricted Programs Fund, CFFJAC Firefighter, Special Dept Supplies account number 9773410-426800.

Prepared by:	Mike Combs, Building Services Project Manager
Approved by:	Carl Carey, General Services Director
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Edward Enriquez, Assistant City Manager/Chief Financial Officer/

Approved as to form: Treasurer
 Phaedra A. Norton, City Attorney

Attachment: Bid Recommendation