



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 12, 2017

FROM: PARKS, RECREATION AND COMMUNITY WARDS: 1 and 6
SERVICES DEPARTMENT

SUBJECT: MEASURE Z - AWARD BID NO. 7488 FOR INSTALLATION OF HVAC EQUIPMENT AT DALES SENIOR CENTER AND ARLANZA COMMUNITY CENTER TO WESTERN AIR CONDITIONING COMPANY INC., OF RANCHO CUCAMONGA, CALIFORNIA IN THE AMOUNT OF \$113,000; AND SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNT OF \$59,886.52

ISSUES:

Award a construction contract for Bid No. 7488 for heating, ventilating, and air conditioning unit replacement at Dales Senior Center, located at 3936 Chestnut Street, and Arlanza Community Center, located at 7950 Philbin Avenue, to Western Air Conditioning Company Inc., of Rancho Cucamonga, California in the amount of \$113,000, and authorize supplemental appropriations in the amount of \$59,886.52

RECOMMENDATIONS:

That the City Council:

1. Award a construction contract for Bid No. 7488 for Heating, Ventilating, and Air Conditioning Unit Replacement at Dales Senior Center and Arlanza Community Center to Western Air Conditioning Company Inc., of Rancho Cucamonga, California, in the amount of \$113,000, using CDBG account numbers 9252200-440120 and 9252300-440120;
2. Authorize the supplemental appropriation from Measure Z funds in the amount of \$59,886.52, using account number 2210009-424130; and
3. Authorize the City Manager, or his designee, to execute the construction contract with Western Air Conditioning Company Inc., of Rancho Cucamonga, California, including making minor and non-substantive changes.

DISCUSSION:

Aging heating, ventilating, and air conditioning (HVAC) equipment is in need of replacement at Dales Senior Center and Arlanza Community Center. This work was authorized as part of Community Development Block Grant (CDBG) funded projects at these sites.

On June 21, 2017, the Purchasing Division posted bid documents on the City’s website, and received one responsive bid on July 27, 2017. The one bidder is Western Air Conditioning Company Inc., of Rancho Cucamonga, California. The Purchasing Services Manager’s Bid Award Recommendation Report indicates the bid meets the criteria to be considered responsive and responsible. The State Contractor’s Licensing Board records indicate this bidder’s license is current, active, and in good standing.

The available CDBG funding for HVAC replacement projects is insufficient; therefore, staff recommends utilizing Measure Z funding for the difference. On May 16, 2017, the City Council approved a 5-Year Measure Z Spending Plan. The Plan included \$1 million in deferred maintenance for City facilities in FY 2017/18, of which staff recommends to utilize approximately \$60,000 for this project.

The Purchasing Services Manager concurs the purchase is being made in accordance with the City’s Purchasing Resolution. The General Services Director concurs with the recommendations in the report.

FISCAL IMPACT:

The project funding needed and the funding sources are summarized in the following tables.

Table 1 – Project Funding Needed	
Base Bid Item I-A: Removal and replacement of HVAC units at Dales Senior Center at White Park	\$51,000.00
Base Bid Item I-B: Removal and replacement of HVAC units at Arlanza Community Center at Bryant Park	\$62,000.00
	Bid Award Total
10% Construction Contingency	\$11,300.00
	Grand Total
	\$124,300.00

Table 2 – Funding Sources		
Funds from original FY13/14 CDBG allocation	9252200-440120	\$47,324.37
Funds from original FY14/15 CDBG allocation	9252300-440120	\$17,089.11
Measure Z funds	2210009-424130	\$59,886.52
	Total	\$124,300.00

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director
 Certified as to availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
 Approved by: Al Zelinka, FAICP, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachment: Bid Award Recommendation