



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: AUGUST 1, 2023

FROM: PUBLIC WORKS DEPARTMENT WARD: 1

SUBJECT: PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR REQUEST FOR PROPOSAL 2249 FOR ENGINEERING SERVICES FOR THE NORTHSIDE MASTER DRAINAGE PLAN REPORT FOR NORTHSIDE SPECIFIC PLAN AREA WITH PROACTIVE ENGINEERING CONSULTANTS, INC., DBA Q3 CONSULTING, OF CORONA, CALIFORNIA, FOR A TERM THROUGH DECEMBER 31, 2025, IN A NOT TO EXCEED AMOUNT OF \$223,280; FIRST AMENDMENT TO COOPERATIVE FUNDING AGREEMENT FOR RIVERSIDE NORTHSIDE SPECIFIC PLAN MASTER DRAINAGE PLAN WITH THE RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT TO INCREASE DISTRICT CONTRIBUTION AMOUNT BY \$183,530 FOR A TOTAL AMOUNT OF \$363,530 – SUPPLEMENTAL APPROPRIATION

ISSUES:

Approve the Professional Consultant Services Agreement for Request for Proposal 2249 for Engineering Services for the Northside Master Drainage Plan Report for the Northside Specific Plan Area with Proactive Engineering Consultant Inc., dba Q3 Consulting, of Corona, California, for a term through December 31, 2025, in the amount of \$223,280; and approve the First Amendment to Cooperative Funding Agreement with the Riverside County Flood Control and Water Conservation District to increase District contribution amount by \$183,530 for a total amount of \$363,530; and authorize a supplemental appropriation in the amount of \$183,560 to complete the Northside Master Drainage Plan for the Northside Specific Plan Area.

RECOMMENDATIONS:

That the City Council:

1. Approve a Professional Consultant Services Agreement for Engineering Services for the Northside Master Drainage Plan for the Northside Specific Plan Area with Proactive Engineering Consultants, Inc., dba Q3 Consulting, of Corona, California, for a term through December 31, 2025, in the amount of \$223,280;
2. Authorize the City Manager, or designee, to execute the Professional Consultant Services Agreement, including making minor and non-substantive changes;
3. Approve the First Amendment to the Cooperative Funding Agreement with the Riverside County Flood Control and Water Conservation District, increasing the District contribution amount by \$183,530, for a total of \$363,530 for preparing the Northside Master Drainage Plan within the Northside Specific Plan Area, Project No. 1-6-10001;

4. Authorize the City Manager, or designee, to execute the First Amendment to the Cooperative Funding Agreement, including making minor and non-substantive changes;
5. With at least five affirmative votes, authorize the Chief Financial Officer, or designee, to record an increase in revenue and a supplemental appropriation in the amount of \$183,530 from the Storm Drain Fund, Northside Master Drainage Plan Project revenue and expenditure accounts.

BACKGROUND:

On November 17, 2020, the City Council approved the Northside Specific Plan. During the meeting, staff communicated we would return in early 2021 to consider implementation items to support the Specific Plan including contracting with a consultant to develop the Northside Master Drainage Plan. The Drainage Master Plan would investigate and evaluate drainage concerns identified during the Northside Specific Plan Program Environmental Impact Report (PEIR) process and propose mitigations and infrastructure improvements to provide flood protection to the area.

On May 25, 2021, the City Council approved the Second Amendment to the Professional Services Agreement (PSA) with Glenn A. Rick Engineering and Development Company, dba Rick Engineering Company (Rick Engineering), to prepare The Northside Master Drainage Plan for the Northside Neighborhood and Pellissier Ranch Inter-Jurisdictional Specific Plan for a fee not to exceed \$180,000.

On July 6, 2021, the City Council approved a Cooperative Funding Agreement with the Riverside County Flood Control and Water Conservation District (District) in the amount of \$180,000 to prepare the Northside Master Drainage Plan.

DISCUSSION:

The Northside Master Drainage Plan (NMDP) will develop a detailed hydrology and hydraulics analysis to investigate and evaluate drainage problems and detail feasible capital improvements and backbone storm drain improvements to provide adequate flood protection. NMDP will also help determine fair-share Development Impact Fees for projects that benefit from or are developed within the Northside Specific Plan (Attachment 1).

On September 4, 2022, the City of Riverside, in collaboration with the District, terminated the PSA with Rick Engineering due to consultant's inability to meet the NMDP project requirements. After terminating the consultant's contract and modifying the study's scope of work, the Public Works Department issued Request for Proposal (RFP) 2249 on December 22, 2022 to hire a new consultant to complete the NMDP.

On February 15, 2023, in response to the RFP, the Public Works Department received three proposals. A selection committee comprised of the Project Manager of the Planning Department of the District and two Public Works engineering staff evaluated the written proposals and selected Proactive Engineering Consultants, Inc., as the most qualified firm to complete the NMDP. City Public Works Department staff negotiated the attached Professional Consultant Services

Agreement (Attachment 2) with Proactive Engineering Consultants, Inc., to complete the NMDP report on a time and material basis for a fee not to exceed \$223,280.

Proposers	Ranking
Proactive Engineering Consultants Inc.	90.14
Pacific Advanced Civil Engineering, Inc.	84.49
EXP U.S. Services Inc	79.33

Upon the termination of the PSA with Rick Engineering, the project account had a remaining balance of \$79,750. Staff worked with the District to receive additional funding to apply towards the Proactive Engineering Consultants, Inc., Agreement. As a result of, the District will reimburse the City an additional amount of \$183,530 under the terms of the First Amendment to the Cooperative Funding Agreement with the District (Attachment 4). This is in addition to the \$180,000 contributed previously.

The commencement of the NMDP is anticipated to begin in October 2023 and completed within 18 to 24 months.

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution 23914.

STRATEGIC PLAN ALIGNMENT:

This item supports **Strategic Priority 6 – Infrastructure, Mobility, and Connectivity** and **Goal 6.2** – Maintain, protect, and improve assets and infrastructure within the City’s built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity, and **Goal 6.3** – Identify and pursue new and unique funding opportunities to develop, operate, maintain, and renew infrastructure and programs that meet the community’s needs.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The proposed report is part of a more significant endeavor to improve the City’s drainage infrastructure and quality of life for the residents and visitors within North Side Specific Plan Area. The NMDP Report Study is primarily based on residential requests received during Program Environmental Impact Report process by Planning Department.
2. **Equity** – Public Works strives to improve the City’s roadway network to provide safe and reliable transportation by reducing flooding in the streets within NSP Area including disadvantaged communities that will benefit from the outcome of the study.
3. **Fiscal Responsibility** – City funds will not be used to complete the NMDP report. This Project exemplifies the strong partnership with the District. By applying for and receiving District funds, the City can develop a Master Drainage Plan to deliver valuable storm water infrastructures to the Northside Specific Plan Area which will safely convey storm water through developed areas.
4. **Innovation** – This NMDP Report will provide economically feasible capital improvements & backbone infra structure needs, related preliminary cost and fair-share Development Impact Fee which will allow any developer to vision their proposed project with more clarity within Northside Specific Plan Area. Having MDP Report available to Developers is a

proactive approach from the City in identifying and preventing potential problems towards physical and economical future development of The Northside Specific Plan.

5. **Sustainability & Resiliency** –The study will promote a sustainable improvement enhancing the safety and drainage relief within NSP area. The proposed study encourages more long-term reliance of sustainable modes of drainage courses to minimize storm damage and public inconvenience during normal rainfall.

FISCAL IMPACT:

The total estimated fiscal impact of this recommendation is up to \$223,280. Upon Council approval, an increase in revenue of \$183,530 will be recorded and an equal amount appropriated in the Storm Drain Fund, Northside Master Drainage Study Project revenue account number 9918326-339000 and expenditure account number 9918326-440301. The remainder of the balance needed to cover the contract costs are budgeted and available in the above listed project expenditure account.

Prepared by: Gilbert Hernandez, Public Works Director
Certified as to availability of funds: Edward Enriquez, Assistant City Manager/Chief Financial Officer/City Treasurer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Northside Specific Plan Area Location Map
2. Professional Consultant Services Agreement
3. Award Recommendation
4. First Amendment to Cooperative Funding Agreement