



CROSSING GUARD PROGRAM SERVICES

Public Works Department

City Council
September 24, 2019

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BACKGROUND

1. May 14, 2019 – Staff presented a new 5-year crossing guard services contract in an amount not to exceed \$4.966 million with 100% funding from the City; and
2. Given anticipated fiscal challenges, City Council rejected the contract and directed staff to discuss cost sharing with Riverside and Alvord Unified School Districts and return with an update before school starts in early to mid August.



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BACKGROUND

3. July 16, 2019 – Staff presented a cost sharing plan to be phased in over 5 years.
4. The plan was rejected and staff were directed to work with the school districts to achieve a 50/50 cost sharing model within 3 years maximum.
5. To ensure the safety of school children on the first day of school, a 90-day agreement with ACMS was approved.



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SCHOOL DISTRICT DISCUSSION

Cost saving ideas:

1. Consider reducing locations based on Traffic Engineering's review of traffic crossing safety improvements;
2. Reduction of 5 locations presented for each District; and
3. Memorandum of Understanding for Cost Sharing.



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CONTRACT RATES

Contract Rates	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24
• Per Hour	\$18.36	\$20.99	\$21.69	\$23.04	\$23.69
• Per Day (4 hrs)	\$73.44	\$83.96	\$86.76	\$92.16	\$94.76
• Per Year (180 days) ¹	\$13,220	\$15,113	\$15,617	\$16,589	\$17,057
# of Locations (Variable)	64	64	64	64	64

Annual City Cost @ (100% contribution)²	\$846,080	\$967,232	\$999,488	\$1,061,696	\$1,091,648
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1. 180 Days is a standard school year and does not include summer school.
 2. Numbers may be rounded for illustrative purposes.



COST SHARING

Riverside Unified School District	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24
Percentage Split (City/RUSD)	90/10	75/25	50/50	50/50	50/50
City	\$583,002	\$555,403	\$382,617	\$406,431	\$417,897
RUSD	\$64,778	\$185,134	\$382,617	\$406,431	\$417,897

Alvord Unified School District	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24
Percentage Split (City/AUSD)	90/10	75/25	50/50	50/50	50/50
City	\$178,470	\$170,021	\$117,128	\$124,418	\$127,928
RUSD	\$19,830	\$56,674	\$117,128	\$124,418	\$127,928



COST SHARING

1. The proposed cost sharing model will save the City **\$1,902,832** over the term of the agreement.
2. Future savings will be reserved for the Pension Stabilization Fund in accordance with the Pension Funding Policy.



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CONTRACT CONSIDERATIONS

1. Compensation (Section 3):
 - a. Not to exceed (i.e. maximum amount)
 - b. Only billed for locations served
2. Termination (Section 25):
 - a. City can cancel with 30 or 15 day written notice
 - b. Cancellation would require City Council approval
3. Exhibit A – Scope of Work (Sections B(IV) and B(V)):
 - a. Locations may be added or SUBTRACTED



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RECOMMENDATIONS

That the City Council:

1. Approve the Memorandum of Understanding for Reimbursement of Crossing Guard Services with Alvord Unified School District for a five-year term through June 30, 2024;
2. Approve the Memorandum of Understanding for Reimbursement of Crossing guard Services with Riverside Unified School District for a five-year term through June 30, 2024;
3. Approve the First Amendment to Professional Consultant Services Agreement with All City Management Services, Inc. for Crossing Guard Program Management Services to extend the term through June 30, 2024;



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RECOMMENDATIONS (CONT.)

4. Authorize the appropriation of any savings realized from the Memorandum of Understanding with the Riverside and Alvord Unified School Districts for cost sharing of Crossing Guard Services to the Pension Stabilization Fund at the end of each fiscal year in accordance with Pension Funding Policy;
5. Authorize the City Manager to execute the Memorandum of Understanding with Alvord Unified School District, including making minor and non-substantive changes;
6. Authorize the City Manager to execute the Memorandum of Understanding with Riverside Unified School District, including making minor and non-substantive changes; and
7. Authorize the City Manager, or his designee, to execute First Amendment to the Professional Consultant Services Agreement with All City Management Services, Inc., including making minor and non-substantive changes and contract extensions.



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