Airport Commission

City of Arts & Innovation

TO: **AIRPORT COMMISSION** **DATE: SEPTEMBER 14, 2023**

FROM: **GENERAL SERVICES DEPARTMENT** **WARD: 3**

SUBJECT: RECORD THE ABSENCE OF VICE CHAIR RICO ALDERETTE FROM THE AUGUST 10, 2023, REGULAR MEETING AS UNEXCUSED.

ISSUE:

Record the absence of Vice Chair Rico Alderette from the August 10, 2023, regular meeting as unexcused.

RECOMMENDATIONS:

That the Airport Commission record the absence of Vice Chair Alderette from the August 10, 2023, regular meeting as unexcused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff did not receive advanced notification from Vice Chair Alderette regarding his absence from the August 10, 2023, regularly scheduled meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Michael Dean, Airport Operations Coordinator