



City of Arts & Innovation

Airport Commission

TO: AIRPORT COMMISSIONERS **DATE: NOVEMBER 10, 2022**

FROM: GENERAL SERVICES DEPARTMENT **WARD: 3**

SUBJECT: AIRPORT MANAGER'S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the November 2022 Airport Manager's Operations and Activity Report.

RECOMMENDATIONS:

That the Airport Commission receive this November 2022 Airport Manager's Operations and Activity Report.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan – Sep 2021	Jan – Sep 2022	Year to Date
	87,286	94,134	7%
Monthly	Sep 2021	Sep 2022	
	9,563	11,067	16%

NOTE: FAA air traffic statistics are reported on a calendar year basis

Financials:

REPORTING PERIOD: July 1, 2022 – September 30, 2022					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$2,078,320	\$339,153	16%	\$519,580	25%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,928,106	\$445,103	23%	\$482,026	25%

NOTE: Expenditures/Revenue for FY 2022/23 are unaudited.

Airport Events

Trunk or Treat:

On October 22, 2022, the Riverside Airport Café organized a Trunk or Treat at the Riverside Municipal Airport. The Airport supported this community outreach event by closing the staff parking area and a portion of the airport ramp to accommodate a display of 16 aircraft and 6 classic cars. The Café expected 1,000 children to attend and promoted the event on various social media channels. The event was highly successful with an estimated 3,000 in attendance during 6pm-9pm. The Café plans to make this an annual event and plans are already underway for October 2023.

Airport Manager Meet and Greet:

On November 2, 2022, an Airport Manager Meet and Greet was held in the Riverside Municipal Airport terminal building to allow tenants to meet the new Airport Manager, Dr. Daniel Prather.

Industry Activities

National Business Aviation Association (NBAA) Business Aviation Convention and Expo:

The Airport Manager attended the NBAA Business Aviation Convention and Expo in Orlando, Florida, October 16-19, 2022, and provided a training on Safety Management Systems for event attendees. The event included an Exhibit Hall that showcased the most recent advances in aircraft, systems, and platforms. The 2022 NBAA Expo provided the Airport Manager with an opportunity to speak with a number of business aviation professionals about the facilities and services available at Riverside Municipal Airport.

Transportation Research Board (TRB):

The Airport Manager also participated in a panel meeting at the Transportation Research Board in Washington, DC on October 25, 2022. The panel discussed the impacts of COVID-19 on the airport industry, to include revised work models and challenges in employee hiring and retention. Although the panel and various experts believe that remote work is possible in some situations for some employee work groups and generally feel that remote work arrangements are sustainable for the long-term, most airports have minimized remote work options and are requiring all employees to work on-site at the airport.

Recent City Council and Committee Actions:

No recent Council actions.

Upcoming City Council and Committee Actions:

There are no anticipated Council items.

Upcoming Activities and Events:

Quarterly airport tenant meetings will be scheduled beginning in January 2023.

STRATEGIC PLAN ALIGNMENT:

The **AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** - Riverside Municipal Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport's investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by:	Daniel Prather, Airport Manager
Approved by:	Carl Carey, General Services Director
Approved by:	Kris Martinez, Assistant City Manager

Attachment:	Presentation
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